

MINUTES OF THE PUBLIC HEARING/REGULAR MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, FEBRUARY 28, 2008 AT THE MARY SHOEMAKER SCHOOL LIBRARY AT 7:00 P.M.

CALL TO ORDER Mr. Baum, President, called the meeting to order at 7:00 p.m.

FLAG SALUTE Mr. Baum then led the group in the pledge of allegiance to the flag.

Mr. Baum read the New Jersey Open Public Meetings Law. Notice of this meeting was published by having the date, time, and place thereof posted in the Today's Sunbeam, Elmer Times, Borough of Woodstown Municipal Hall, Township of Pilesgrove Municipal Hall, general offices and faculty rooms of the district's three schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Pilesgrove Clerk.

ROLL CALL The following members answered roll call: Mr. Crouch (arrived at 6:40 p.m.), Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, Mr. Schermerhorn, Mr. Vail, and Mr. Baum

Members absent: Mrs. Tierno

Also in attendance: Mr. Robert Bumpus – Superintendent of Schools, Mrs. Margaret Nicolosi, School Business Administrator/Board Secretary.

Administrators in attendance: Dr. Hoopes, Mr. Fagnoli, Mrs. Cioffi, Mr. Paolizzi and Mrs. Braxton.

PUBLIC HEARING ON BUDGET

Mr. Bumpus presented a PowerPoint presentation on the 2008-2009 Budget and entertained questions from Board members and the audience.

Motion by Mr. Painter, seconded by Mr. Vail, and carried 9-1-0 by roll call to approve the following (see page 7 through 8):

BE IT RESOLVED to approve the 2008-2009 school district budget for submission to the voters as follows:

| | <u>Budget</u> | <u>Local Tax Levy</u> |
|----------------------|---------------|-----------------------|
| General Fund | \$21,194,532 | \$8,703,163 |
| Special Revenue Fund | \$384,316 | \$0 |
| Debt Service Fund | \$1,685 | \$0 |
| Total Base Budget | \$21,580,533 | \$8,703,163 |

AND WHEREAS, N.J.A.C. 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2008-2009 school year.

NOW THEREFORE BE IT RESOLVED, that the Woodstown-Pilesgrove Regional School District Board of Education hereby establishes the school district travel maximum for the 2008-2009 school year at the sum of \$80,355.

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Roll Call: ayes: (9) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, Mr. Vail, and Mr. Baum; nays: (1) Mr. Schermerhorn; abstentions: (0)

STAFF/STUDENT RECOGNITIONS

Ms. Cioffi, Mary Shoemaker School Principal, introduced Young Wolverines of the Month for March: Bailey Burnham and Hillary Hathaway.

Mr. Fagnoli, Middle School Principal, introduced Middle School Junior Wolverines for March: Emily Baker and Jordan Taylor.

Dr. Hoopes, High School Principal, introduced Wolverines of the Month of March: Jessica DiCaro and Brian Dean Jr.

Mr. Glenn Merkle, Director of Athletics, introduced and recognized Mr. Doug Hathaway, high school physical education teacher, as February's "Above and Beyond" recipient.

Mr. Dean Paolizzi, Child Study Team Director, introduced and recognized Mrs. Linda Cullen, CST secretary, as March's "Above and Beyond" recipient.

PRESENTATION

Mrs. Patricia Braxton, Curriculum Director, introduced Mr. Mazzagatti, Chairperson of the Professional Development Committee, Lori Raggio, Kim Mullison, and Beth Neiderman. The group then gave a presentation on the importance of professional development.

APPROVAL OF MINUTES

Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 10-0 to approve the minutes of the following Board of Education meetings:

- February 12, 2008 – Work Session
- February 28, 2008 – Regular Minutes

FINANCE/FACILITY
REPORT

FINANCE/FACILITIES

Motion by Mr. Vail, seconded by Mrs. Miller, and carried 10-0-0 by roll call to approve the following Business Administrators recommendations:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of January 31, 2008, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(a). (see page 9 through 34)

Board Secretary

Date

The January 31, 2008 preliminary Report of the Treasurer of School Funds for the 2007-2008 school year is in agreement with the January 31, 2008 preliminary Report of the Board Secretary, pending audit. (see page 35)

The January 31, 2008 Preliminary Reports of the Board Secretary and Board Treasurer and, pursuant to N.J.A.C. 6A:23-2.11(c)4, certify that as of March 27, 2008, after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Roll Call: ayes: (10) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, Mr. Schermerhorn, Mr. Vail, and Mr. Baum; nays: (0); abstentions: (0)

Motion by Mr. Vail, seconded by Mrs. Miller, and carried 10-0 to approve the transfer of funds as previously approved by the Superintendent, pursuant to 18A:22-8.1, for the month of January 2008. (see page 36)

Motion by Mr. Vail, seconded by Mrs. Miller, and carried 10-0-0 by roll call to approve the EFT's for January 2008, additional hand check payments for January 2008, and payment list for the month of March 2008. (see page 37 through 44)

Roll Call: ayes: (10) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, Mr. Schermerhorn, Mr. Vail, and Mr. Baum; nays: (0); abstentions: (0)

Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 10-0 to accept the following reports:
Student Activity Account and Athletic Account for the month of February 2008 (see page 45 through 48)
Scholarships for the month of February 2008 (see page 49)
Odyssey of the Mind for the month of February 2008. (see page 50)
Cafeteria report for the month of January 2008. (see page 51)

Motion by Mr. Vail, seconded by Mrs. Miller, and carried 8-0 (voting not applicable to sending district representatives) to accept the Woodstown Community School report for the month of February 2008. (see page 52)

AUDIENCE
PARTICIPATION

AUDIENCE PARTICIPATION I – None

OLD BUSINESS

OLD BUSINESS – None

NEW BUSINESS

NEW BUSINESS

Motion by Mr. Painter, seconded by Mrs. Duffield, and carried 10-0-0 by roll call to approve a resolution recognizing the Salem City boys basketball team for its accomplishments during the 2007-2008 basketball season. (see page 53)

Roll Call: ayes: (10) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, Mr. Schermerhorn, Mr. Vail, and Mr. Baum; nays: (0); abstentions: (0)

Motion by Mr. Vail, seconded by Mrs. Duffield, and carried 10-0 to approve home instruction for the following high school student:

B.T. – medical

PERSONNEL

PERSONNEL (As Recommended by the Superintendent)

Motion by Mr. Frazier, seconded by Mrs. Duffield, and carried 10-0-0 by roll call to approve the following:
Appoint Lynn Miller as a part-time (22½ hours per week) secretary to the director of athletics at Step 1, 10 months, at a salary of \$21,855, prorated to \$14,053, effective April 16, 1008 through June 30, 2008.

Appoint Lynn Miller as a part-time (12½ hours per week) middle/high school library aide at Paraprofessional, Step 1, 10 months, at a salary of \$17,956, prorated to \$6,410, effective April 16, 2008 through June 30, 2008.

(Note: Appointment to both of these positions makes Mrs. Miller a full-time employee. However, she does not require benefits.)

Roll Call: ayes: (9) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Morris, Mr. Painter, Mr. Rey, Mr. Schermerhorn, Mr. Vail, and Mr. Baum; nays: (0); abstentions: (1) Mrs. Miller

Motion by Mrs. Miller, seconded by Mr. Vail, and carried 10-0 to approve the following volunteers for the 2007-2008 school year:

Kierstin Mitchell – girls track
Carolyn Frassenei – girls track

Motion by Mr. Vail, seconded by Mrs. Miller, and carried 10-0 to approve seminars, conferences, and training opportunities for listed high school staff members. (see page 54)

Motion by Mr. Vail, seconded by Mrs. Miller, and carried 10-0 to approve payment to listed high school staff for after-hours workshop participation. (see page 55)

Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 8-0 (voting not applicable to sending district representatives) to approve payment to listed Shoemaker and middle school staff for after-hours workshop participation. (see page 56)

EDUCATIONAL PROGRAMS COMMITTEE

EDUCATIONAL PROGRAMS COMMITTEE

The Board reviewed the March 13, 2008 Educational Programs Committee Report submitted by Committee Chairperson, Mrs. Eileen Miller. The following recommendations were acted upon:

Motion by Mrs. Miller, seconded by Mr. Schermerhorn, and carried 10-0 to approve the following: Requests to maintain enrollment at Woodstown High School from 12th grade student D.H. for the remainder of the 2007-2008 school year. (see page 57 through 60)

- Out-of-district placements for the following students:
 - R.R. at Daytop for the 2007-2008 school year. (see page 61)
 - S.I. at the Vineland SUCCESS Program for the 2007-2008 school year. (see page 62)

- Home Instruction for the following students for the 2007-2008 school year:
 - M.G. – administrative
 - K.H. – administrative

PERSONNEL COMMITTEE

PERSONNEL COMMITTEE

The Board reviewed the March 13, 2008 Personnel Committee Report submitted by Committee Chairperson, Kevin Crouch. The following recommendations were acted upon:

Motion by Mr. Crouch, seconded by Mrs. Miller, and carried 10-0 to approve the following: Retirement of high school staff member Constance Parent, effective July 1, 2008, with congratulations and regrets. (see page 63)

- Substitute list additions for the 2007-2008 school year as follows:
 - Sandra Krishna – school nurse
 - Marcia Carter – school nurse

Seminars, conferences, and training opportunities for listed district and high school staff members. (see page 64 through 67)

- Volunteers for the 2007-2008 school year:
 - Victoria Chestnut – high school field trip chaperone
 - William Parks – softball

Field experience request. (see page 68 through 69)

Internship request. (see page 70 through 72)

Motion by Mr. Crouch, seconded by Mrs. Miller, and carried 10-0-0 by roll call to approve emergent hiring resolution for the following new staff members for the 2007-2008 school year:

- Sandra Krishna
- Marcia Carter

Roll Call: ayes: (10) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, Mr. Schermerhorn, Mr. Vail, and Mr. Baum; nays: (0); abstentions: (0)

Motion by Mr. Crouch, seconded by Mrs. Miller, and carried 8-0 (voting not applicable to sending district representatives) to approve the following:

Payment to listed Shoemaker school staff for after-hours workshop participation. (see page 73)

Seminars, conferences, and training opportunities for listed Shoemaker school staff members. (see page 74)

Leave extension request from Kristin Schlichter. (see page 75 through 77)

Motion by Mr. Crouch, seconded by Mrs. Miller, and carried 8-0-0 by roll call (voting not applicable to sending district representatives) to approve the following staff appointments:

Tricia Crone – extension of employment at the same class and step through April 11, 2008. (Note: Ms. Crone is continuing to fill in for Kristin Schlichter.)

Janice McGrath – 4th grade teacher, effective February 29, 2008, through the end of the 2007-2008 school year, current salary adjusted to full-time status, with no benefits. (Note: Mrs. McGrath will be filling in for Pamela Halter-Chew who is on a personal illness leave.) (see page 78 through 79)

Jennifer Kmetz – part-time basic skills instructor at Bachelor's, Step 1 with a salary of \$42,000, prorated to .643, effective March 3, 2008 through the end of the 2007-2008 school year. (Note: Mrs. Kmetz replaces Mrs. McGrath who is filling in for Mrs. Halter-Chew who is on a personal illness leave.)

Roll Call: ayes: (8) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Painter, Mr. Rey, Mr. Vail, and Mr. Baum; nays: (0); abstentions: (0)

POLICY COMMITTEE

POLICY COMMITTEE

The Board reviewed the March 11, 2008 Policy Committee Report submitted by Committee Chairperson, Debra Tierno. In Mrs. Tierno's absence, Mr. Painter presented the following recommendations which were acted upon:

Motion by Mr. Painter, seconded by Mrs. Miller, and carried 10-0-0 by roll call to adopt regulations as listed. (see page 80 through 81)

Roll Call: ayes: (10) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, Mr. Schermerhorn, Mr. Vail, and Mr. Baum; nays: (0); abstentions: (0)

Motion by Mr. Painter, seconded by Mrs. Miller, and carried 9-0-1 to approve the following policies for a first reading:

Policy 2110 – Philosophy of Education/District Mission Statement (revision)

Policy 5512.01 – Harassment, Intimidation, and Bullying (revision)

Policy 8461 – Reporting Violence, Vandalism, Alcohol, and Other Drug Abuse (revision)

Roll Call: ayes: (9) Mr. Crouch, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, Mr. Schermerhorn, Mr. Vail, and Mr. Baum; nays: (0); abstentions: (1) Mrs. Duffield abstained on Policy 2110 only.

FINANCE/FACILITIES /
TRANSPORTATION
COMMITTEE

FINANCE/FACILITIES TRANSPORTATION COMMITTEE

The Board reviewed the March 18, 2008 Finance/Facilities/Transportation Committee Report submitted by Committee Chairperson, Doug Painter. The following recommendations were acted upon:

Motion by Mr. Painter, seconded by Mrs. Duffield, and carried 9-0-1 by roll call to approve the following:
Contract and Resolution to appoint McManimon & Scotland, LLC for bond counsel services for the pending construction referendum. (see page 82 through 89)

Submission of educational specifications and schematic plan to include renovations and alterations to the existing high school to the Department of Education for the September 30, 2008 referendum by Spiezle Architectural Group. (on file in the Business Office.)

Contract with George Washington School for DFYS placement of middle school student T.R. in the amount of \$47,867.40, prorated, for the 2007-2008 school year. (see page 90 through 95)

Addition of ABCO-ING as a deferred compensation plan for eligible employees in accordance with Internal Revenue Code Section 403(b). (see page 96)

Contract with Gloucester County Special Services School District for transportation route Y770 for Woodstown High School special education student S.I. to transport to and from Vineland Schools Success Program beginning March 6, 2008 through the end of the 2007-2008 school year at a cost of \$174.00 per diem plus a 7% administrative fee and a mileage increase/decrease of \$1.40.

Reports of the Fire Drills performed at the High/Middle School for the month of February 2008 (see page 97)

Roll Call: ayes: (9) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Painter, Mr. Rey, Mr. Schermerhorn, Mr. Vail, and Mr. Baum; nays: (0); abstentions: (1) Mr. Morris abstained to the submission of education specifications and schematic plan.

Motion by Mr. Painter, seconded by Mr. Vail, and carried 8-0-0 by roll call (voting not applicable to sending district representatives) to approve the following:

Submission of education specifications and schematic plan to include a new 89,700 square foot middle school on a district owned parcel to the Department of Education for the September 30, 2008 referendum by the Spiezle Architectural Group. (on file in the Business Office)

Submission of schematic plan to include renovations and alternations to the existing Shoemaker school to the Department of Education for the September 30, 2008 referendum by the Spiezle Architectural Group. (on file in the Business Office)

Addendum to middle school transportation route S.T.A.N.D. #1 to add an additional 4 miles per day at \$1.50 per mile, at an additional cost of \$6.00 per day for 32 days for a total increase of \$192.00. This increase will be covered by the TARA grant and NCLB funds.

Reports of the Fire Drills performed at the Mary Shoemaker School for the month of February 2008. (see page 98)

Roll Call: ayes: (8) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Painter, Mr. Rey, Mr. Vail, and Mr. Baum; nays: (0); abstentions: (0)

OTHER REPORTS

OTHER REPORTS

The following verbal reports were given:

Mr. Baum reviewed and discussed the Code of Ethics and disclosure forms with the board members.

Mr. Bumpus, Superintendent of Schools, reported on the following:

- Professional development needs. He asked that the Board consider devoting 6 full professional days for next school year.
- Handed out superintendent eval/goals.

Mrs. Nicolosi, Business Administrator, reported on the following:

- Our district was involved in the secondary level meat recall.
- Ventilation is needed for HS/MS and elementary school cafeteria. Air conditioning units will be installed.
- Administrator limited access to district budget software has been installed.

ADMINISTRATIVE REPORTS

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The Administrative Reports were attached to Superintendent’s Monthly Report and delivered under separate cover.

SENDING DISTRICT REPORTS

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Mr. Morris – Alloway Rep., thanked the Board for the opportunity to be a part of the board and hopes to return.

Mr. Schermerhorn – Upper Pittsgrove Rep., reported the solar project work starts this month, weather permitting.

SACC REPORT

SCHOOL AGE CHILD CARE (SACC) REPORT - Mrs. Miller reported that a very nice brochure was created to promote the program.

DELEGATE REPORT

DELEGATE REPORT – Mr. Rey had nothing to report.

FUTURE MEETINGS

FUTURE MEETINGS

April 3, 2008 – Quad-District Leadership (Alloway) Tentative
 April 8, 2008 – Policy Committee, 7:00 p.m., district office (**canceled**)
 April 10, 2008 – Personnel Committee, 6:30 p.m., district office
 April 10, 2008 – Ed Programs Committee, 7:30 p.m., district office
 April 15, 2008 – Finance/Facilities Committee, 5:30 p.m., district office
 April 24, 2008 – Reorganization/Regular Board Meeting, 7:00 pm. Mary Shoemaker School Library

IMPORTANT DATES

IMPORTANT DATES

April 15, 1008 – School Board Election, 2:00 p.m. to 9:00 p.m.

EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION I

Motion by Mr. Vail, seconded by Mrs. Miller and carried 10-0-0 by roll call, that the Board of Education adjourn, by Resolution, into Executive Session, from which the general public is excluded, to discuss items in accordance with NJSA 10:4-12B. Matters discussed in executive session will remain confidential until such time the need for confidentiality no longer exists. (8:46 P.M.)

a. Negotiations

Roll Call: ayes: (10) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, Mr. Schermerhorn, Mr. Vail, and Mr. Baum; nays: (0); abstentions: (0)

RESUME PUBLIC PORTION

Motion by Mr. Vail, seconded by Mr. Painter, and carried 10-0 to resume the public portion of the meeting at 8:58 p.m.

MOTION OUT OF EXECUTIVE SESSION

MOTION OUT OF EXECUTIVE SESSION

Motion by Mr. Vail, seconded by Mr. Rey, and carried 10-0-0 by roll call to ratify the agreement between the Woodstown-Pilesgrove Board of Education and the Woodstown-Pilesgrove Regional Support Staff Association (WPRSSA) for the period of July 1, 2007 through June 30, 2010.

Roll Call: ayes: (10) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, Mr. Schermerhorn, Mr. Vail, and Mr. Baum; nays: (0); abstentions: (0)

COMMUNICATIONS

COMMUNICATIONS - None

FOR YOUR INFORMATION

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Calendars
 Suspension Reports
 Enrollment Reports
 Shoemaker Spotlight

ADJOURNMENT

Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 10-0, there being no further business to conduct, the meeting was adjourned at 8:59 p.m.

Respectfully submitted,

Mrs. Margaret J. Nicolosi
SBA/BS

Approved by Motion of the Board

Date

Signature/BA