

MINUTES OF THE PUBLIC HEARING/REGULAR MEETING OF THE WOODSTOWN-PILESGROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, JANUARY 28, 2010 AT THE MARY SHOEMAKER SCHOOL AT 7:00 P.M.

CALL TO ORDER Mr. Vail, President, called the meeting to order at 7:00 p.m.

FLAG SALUTE Mr. Vail then led the group in the pledge of allegiance to the flag.

Mr. Vail, read the New Jersey Open Public Meetings Law. Notice of this meeting was published by having the date, time, and place thereof posted in the Today's Sunbeam, Elmer Times, Borough of Woodstown Municipal Hall, Township of Pilesgrove Municipal Hall, general offices and faculty rooms of the district's three schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Pilesgrove Clerk.

ROLL CALL The following members answered roll call: Mr. Baum, Mr. Belisario, Mr. Crouch (arrived at 7:10 p.m.), Mrs. Duffield (arrived at 7:07 p.m.), Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, Mrs. Verton and Mr. Vail.

Members absent: None.

Also in attendance: Mr. Thomas A. Coleman, Jr., Superintendent of Schools, Mr. Harold E. O'Neil, Jr., Interim School Business Administrator/Board Secretary, and Mr. Robert Muccilli, School Board Solicitor of Capehart & Scatchard.

Administrators in attendance: Dr. Hoopes, Mr. Fagnoli, Mrs. Cioffi, Mr. Paolizzi and Mrs. Braxton.

STAFF/STUDENT RECOGNITIONS STAFF/STUDENT RECOGNITIONS

Ms. Cioffi, Mary Shoemaker School Principal, introduced Young Wolverines of the Month for December: Jacqueline Bates and Andrew Vail and for the month of January: Caroline Monefeldt and Sam Workman.

Mr. Fagnoli, Middle School Principal, introduced Middle School Junior Wolverines for November: Alexa DiGregorio and Wayne Watson, for the month of December: Teannah Moulden and Pasquale Forti and for the month of January: Holly Houghton and Matt Simmermon.

Dr. Hoopes, High School Principal, introduced Wolverines of the Month of December: Kelly Sibert and Jacob Scaramazza and for the month of January: Alexandra Nowicki and David Seip.

Ms. Cioffi introduced Ms. Bertha Hyman as the Salem County Education Support Professional of the Year.

PUBLIC HEARING ON RANDOM DRUG TESTING POLICY PUBLIC HEARING ON RANDOM DRUG TESTING POLICY

Mr. Vail began the hearing with a recap of the first public hearing on this policy. Mr. Coleman then explained that the drug policy is for therapeutic and preventative purposes. Mr. Vail opened the floor to the public. Several members of the audience spoke asking questions and sharing concerns.

Mr. Vail thanked everyone for coming out. The public hearing portion of the meeting ended at 8:22 p.m.

PROGRAM PRESENTATION PROGRAM PRESENTATION

Dr. Hoopes introduced high school academic team leaders, Mrs. Levitsky, Mrs. Gorman, Mr. Mazzagatti, Mrs. Hiles, Mrs. Sorbello and Mr. Kranz who then gave a Powerpoint presentation on the Professional Learning Communities.

MINUTES APPROVAL OF MINUTES

Motion by Mrs. Duffield seconded by Mrs. Miller, and carried 10-0-1 to approve the following minutes: December 21, 2009

Roll Call: ayes: (10) Mr. Baum, Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey and Mr. Vail; nays: (0); abstentions: (1) Mrs. Verton

Mr. Rey stepped out of the meeting at 9:42

FINANCIAL REPORTS FINANCIAL REPORTS

Motion by Mr. Baum, seconded by Mrs. Duffield, and carried 10-0-0 by roll call to approve the following Business Administrators recommendations:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of November 30, 2009, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(a). (see page ___)

Board Secretary

Date

The November 30, 2009 preliminary Report of the Treasurer of School Funds for the 2009-2010 school year is in agreement with the November 30, 2009 preliminary Report of the Board Secretary, pending audit. (see page ___)

The November 30, 2009 preliminary Reports of the Board Secretary and Board Treasurer and, pursuant to N.J.A.C. 6A:23-2.11(c)4, certify that as of January 28, 2010, after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that there have been no

changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Roll Call: ayes: (10) Mr. Baum, Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mrs. Verton and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Baum, seconded by Mrs. Duffield, and carried 10-0 to approve the transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of November 2009. (see page ____)

Motion by Mrs. Duffield, seconded by Mr. Baum, and carried 10-0-0 by roll call to approve the EFT's for November 2009, additional hand check payments for November 2009 and payment list for the month of January 2010. (see page ____)

Roll Call: ayes: (10) Mr. Baum, Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mrs. Verton and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Baum, seconded by Mr. Painter, and carried 10-0 to accept the following reports:
Student Activities Account and Athletic Account for the month of December 2009 (see page ____)
Scholarships for the month of December 2009 (see page ____)
Odyssey of the Mind for the months of December 2009. (see page ____)
Cafeteria report for the months of November and December 2009. (see page ____)

Mr. Rey rejoined the meeting at 9:50 p.m.

Motion by Mrs. Duffield, seconded by Mr. Painter, and carried 9-0 (voting not applicable to sending district representatives) to accept the Woodstown Community School report for the month of December 2009. (see page ____)

AUDIENCE PARTICIPATION

AUDIENCE PARTICIPATION I - None

OLD BUSINESS

OLD BUSINESS – None

NEW BUSINESS

NEW BUSINESS

Motion by Mr. Baum, seconded by Mrs. Duffield, and carried 11-0-0 by roll call to approve leave of absence for Robert Hackett in accordance with the Federal Medical Leave Act (FMLA), effective February 18, 2010, through April 13, 2010. (see page ____)

Roll Call: ayes: (11) Mr. Baum, Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, Mrs. Verton and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Baum, seconded by Mrs. Miller, and carried 9-0 (voting not applicable to sending district representatives) to approve placing student 7224110252 in Salem County Special Services School District's Daretown facility, effective January 25, 2010, through the remainder of the 2009-2010 school year. (see page ____)

Motion by Mrs. Duffield, seconded by Mrs. Miller, and carried 10-0-1 to approve the following Substitute List additions pending receipt of physical examinations:

- Jennifer Hardwick – cafeteria
- Michelle Ottaviano – cafeteria

Roll Call: ayes: (10) Mr. Baum, Mr. Belisario, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, Mrs. Verton and Mr. Vail; nays: (0); abstentions: (1) Mr. Crouch

Motion by Mr. Rey, seconded by Mr. Baum, and carried 10-0-1 by roll call to approve emergent hiring resolution for the following new staff members:

- Jennifer Hardwick
- Michelle Ottaviano

Roll Call: ayes: (10) Mr. Baum, Mr. Belisario, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, Mrs. Verton and Mr. Vail; nays: (0); abstentions: (1) Mr. Crouch

EDUCATIONAL PROGRAMS COMMITTEE

EDUCATIONAL PROGRAMS COMMITTEE

The Board reviewed the January 21, 2010 Educational Programs Committee Report submitted by Committee Chairperson, Mr. Kevin Crouch (**see page ____**). The following recommendations were acted upon:

Motion by Mr. Crouch, seconded by Mr. Frazier, and carried 11-0-0 by roll call to approve the following:
Use of Educere online courses (see page ____)

High school field trips (see page ____)

Home instruction for the following student:
5854702448 – administrative

Brandon Benner Scholarship (see page ____)

Woodstown Soccer Club Scholarship (see page ____)

Roll Call: ayes: (11) Mr. Baum, Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, Mrs. Verton and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Crouch, seconded by Mr. Frazier, and carried 9-0 (voting not applicable to sending district representatives) to approve the following:

Title I ARRA Waiver request (see page ____)

STAND proposal (see page ____)

Shoemaker/middle school field trips (see page ____)

Roll Call: ayes: (9) Mr. Baum, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Painter, Mr. Rey, Mrs. Verton and Mr. Vail; nays: (0); abstentions: (0)

POLICY COMMITTEE

POLICY COMMITTEE – The Board reviewed the January 19, 2010 Policy Committee Report submitted by Committee Chairperson, Mrs. Debbie Duffield (**see page ____**). The following recommendations were acted upon:

Motion by Mrs. Duffield, seconded by Mrs. Miller, and carried 11-0 approve the following policy for a first reading: (see Policy Manual)

Policy 2362 – Creating & Publishing Web Pages (revision)

Roll Call: ayes: (11) Mr. Baum, Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, Mrs. Verton, and Mr. Vail; nays: (0); abstentions: (0)

PERSONNEL COMMITTEE

PERSONNEL COMMITTEE – The Board reviewed the January 21, 2010 Personnel Committee Report submitted by Committee Chairperson, Mr. George Rey (**see page ____**). The following recommendations were acted upon:

Motion by Mr. Rey, seconded by Mr. Baum, and carried 11-0 to approve the following:

Extra-duty appointments as follows:

Assistant softball coach (see page ____)

Academic team leader to cover leave of absence for Ms. Levitsky (see page ____)

High school volunteers (see page ____)

Substitute List additions:

Corey Frank - clerical

Corey Frank – teacher

Pamela Mood – teacher

Beth Davis – teacher

Lori Nocon – teacher

Lisa Fiocarotta – teacher

Amy Wright – teacher

Michael Pangburn – teacher

Payment to listed high school staff for after-hours workshop participation (see page ____)

Seminars, conference, and training opportunities for listed district and high school staff (see page ____)

Placement requests (see page ____)

Maternity/child rearing leave for April Haley, high school special education teacher, in accordance with appropriate statute and Article VII-F of the negotiated agreement, up to twelve weeks of which will be in accordance with the family leave acts, effective April 14, 2010 through the end of the 2009-2010 school year. (see page ____)

Roll Call: ayes: (11) Mr. Baum, Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, Mrs. Verton and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Rey, seconded by Mr. Crouch, and carried 11-0-0 by roll call to approve emergent hiring resolution for the following new staff members:

Beth Davis

Amy Wright

Roll Call: ayes: (11) Mr. Baum, Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, Mrs. Verton and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Rey, seconded by Mrs. Duffield, and carried 8-0-1 (voting not applicable to sending district representatives) to approve the following:

Payment to listed middle school staff for after-hours workshop participation (see page ____)

Seminars, conferences, and training opportunities for listed Shoemaker/middle school staff (see page ____)

Shoemaker school volunteers for the 2009-2010 school year. (see page ____)

Placement requests. (see page ____)

Release time for Stacy Shorter-Carney to attend NEA Resolutions Committee meetings. (see page ____)

Professional Therapy Services to provide occupational therapy services on an as needed basis through the end of the 2009-2010 school year. (see page ____)

Roll Call: ayes: (8) Mr. Baum, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (1) Mrs. Verton

FINANCE/FACILITIES /
TRANSPORTATION
COMMITTEE

FINANCE/FACILITIES TRANSPORTATION COMMITTEE

The Board reviewed the January 19, 2010 Finance /Facilities/ Transportation Committee Reports submitted by Committee Chairperson, Joe Baum (see page ____). The following recommendations were acted upon:

Motion by Mr. Baum, seconded by Mrs. Duffield, and carried 11-0-0 by roll call to approve the following:
Joining the Middlesex Regional Educational Services Commission Cooperative Pricing Program.
(see page ____)

Renewal of TransNet Corporation One-Year "Bronze" Support Agreement renewal in the amount of \$7,200.00. (see page ____)

United Elevator Company proposal for annual elevator service in the amount of \$473. (see page ____)

Acceptance of donation from Woodstown Soccer Club in the amount of \$1,000. (Note: Funds are to be used towards top dressing and seeding our soccer fields). (see page ____)

Salem County Special Services School District alternative high school tuition contract agreement for student 7968554385 beginning January 4, 2010 through the end of the 2009-2010 school year and student 5041160427 beginning 1/13/10 through the end of the 2009-2010 school year at \$17,000 per student, prorated. (see page ____)

Authorization for the Business Administrator to enter into agreement with Weatherproofing Technologies, Inc., a service division of Tremco, Inc., to repair six areas of the high school roof at a cost of \$12,339.93. (Note: The cost was determined through the Middlesex Purchasing Cooperative. (see page ____)

Authorization for the Spiezle Group to go out to bid for the lighting project.

Addendum to existing high/middle school route YM1 to increase route an additional eight miles a day at \$1.00 per mile for an additional increase of \$8.00 per diem beginning January 4, 2010 through the 2009-2010 school year.

Contract with B. R. Williams, Inc. (low quote) for route AHS-PM to transport one high school special education student (NJ SMART # 5041160427) to the Salem County Alternative High School for the Twilight program from 2 p.m. to 6 p.m., beginning January 13, 2010 through June 11, 2010 at a per diem of \$85.00, mileage increase/decrease of \$1.50 and aide cost of \$30.00(aide not needed at this time) for 99 days. Total cost to the district is \$8,415.00.

Authorization for the Business Administrator to purchase a 140,000 BTU steamer from Gelmarc Distributors of Cherry Hill, New Jersey, at a cost of 10,590. (Note: Other quotes received were from Don Urie Associates – 125,000 BTU at \$11,143 and J&M Custom School Metal – 90,000 BTU at \$11,950) (see page ____)

Report of the fire drills performed at the High/Middle school for the month of December 2009. (see page ____)

Roll Call: ayes: (11) Mr. Baum, Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, Mrs. Verton and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Baum, seconded by Mr. Crouch, and carried 9-0 (voting not applicable to sending district representatives) to approve the following:

Salem County Special Services School District alternative middle school tuition contract agreement for student 5115878276 beginning January 7, 2010 through the end of the 2009-2010 school year at \$15,000 per year, prorated. (see page ____)

Authorization for the Business Administrator to enter into agreement with Weatherproofing Technologies, Inc., a service division of Tremco, Inc. to repair three areas of the Mary S. Shoemaker school roof at a cost of \$4,810.53. (Note: The cost was determined through the Middlesex Purchasing Cooperative. (see page ____)

Report of fire drills performed at the Mary Shoemaker School for the month of December 2009. (see page ____)

OTHER REPORTS

OTHER REPORTS

The following verbal reports were given:

Mr. Vail, Board President, reported on the following:

- Commence on the search for a permanent business administrator.
- Quad-District leadership meeting coming up in February.
- NJSBA new procedures for upcoming Superintendent evaluation.

Mr. Coleman, Superintendent, reported the following:
• Will present Superintendent goals to the Board next month.

Mr. O’Neil, Interim Business Administrator, reported the following:
• New outdoor sign has been installed at the Board office.
• CST trailer has been completed.
• Underground fuel tank failed testing so they have been closed.
• WPRSSA is ready for negotiations.
• Annual NJSBA annual convention is being moved from Atlantic City to North Jersey.

ADMINISTRATIVE REPORTS
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The Administrative Reports were attached to Superintendent’s Monthly Report and delivered under separate cover.

SENDING DISTRICT REPORTS
SENDING DISTRICT REPORTS
Mr. Morris – Alloway Rep., shared an old newspaper clipping from 1970 which reported that regionalization and consolidation was being considered.

Mr. Belisario - Upper Pittsgrove Rep., had nothing to report.

SACC REPORT
SCHOOL AGE CHILD CARE (SACC) REPORT – Mrs. Eileen Miller had nothing to report.

DELEGATE REPORT
DELEGATE REPORT – Mrs. Miller reported on the upcoming NJSBA training sessions on February 3rd and February 8th.

Alternate Delegate, Mrs. Duffield reported that she will be attending the delegate conference in Washington D.C. and hopes to obtain additional funding for the district.

FUTURE MEETINGS
FUTURE MEETINGS
February 9, 2010 – Quad-District Leadership at Alloway 6:00 p.m.
February 16, 2010 – Finance/Facilities Committee, 6:00 p.m., district office
February 16, 2010 – Policy Committee, 7:30 p.m., district office
February 18, 2010 – Personnel Committee, 6:00 p.m., district office
February 18, 2010 – Ed Programs Committee, 7:00 p.m., district office
February 25, 2010 – Regular Board Meeting, 7:00 pm. Mary Shoemaker School Library

IMPORTANT DATES
IMPORTANT DATES - None

EXECUTIVE SESSION
RECESS INTO EXECUTIVE SESSION I
Motion by Mr. Rey, seconded by Mrs. Miller and carried 11-0-0 by roll call, that the Board of Education adjourn, by Resolution, into Executive Session, from which the general public is excluded, to discuss items in accordance with N.J.S.A. 10:4-12b. Matters discussed in executive session will remain confidential until such time the need for confidentiality no longer exists. (9:22 P.M.)
a. Student Matter
Roll Call: ayes: (11) Mr. Baum, Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, Mrs. Verton, and Mr. Vail; nays: (0); abstentions: (0)

RESUME PUBLIC PORTION
Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 11-0 to resume the public portion of the meeting at 9:38 p.m.

FOR YOUR INFORMATION
FOR YOUR INFORMATION
Calendars
Suspension Reports
Enrollment Reports
Shoemaker Spotlight

ADJOURNMENT
Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 11-0, there being no further business to conduct, the meeting was adjourned at 9:42 p.m.

Respectfully submitted,

Mr. Harold E. O’Neil, Jr.
Interim SBA/BS

Approved by Motion of the Board

Date

Signature/BA