

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, OCTOBER 28, 2010 AT THE MARY SHOEMAKER SCHOOL LIBRARY AT 7:00 P.M.

CALL TO ORDER Mr. Vail, President, called the meeting to order at 7:00 p.m.

FLAG SALUTE Mr. Vail then led the group in the pledge of allegiance to the flag.

Mr. Vail, read the New Jersey Open Public Meetings Law. Notice of this meeting was published by having the date, time, and place thereof posted in the Today's Sunbeam, Elmer Times, Borough of Woodstown Municipal Hall, Township of Pilesgrove Municipal Hall, general offices and faculty rooms of the district's three schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Pilesgrove Clerk.

ROLL CALL The following members answered roll call: Mr. Belisario, Mrs. Duffield, Mr. Frazier (arrived at 7:37 p.m.), Mrs. Miller, Mr. Painter (arrived at 8:38 p.m.), Mr. Rey, Mrs. Verton and Mr. Vail.

Members absent: Mr. Crouch and Mr. Morris.

Also in attendance: Mr. Thomas A. Coleman, Jr., Superintendent of Schools and Mr. Frank A. Rizzo, School Business Administrator/Board Secretary.

Administrators in attendance: Dr. Hoopes, Ms. Cioffi, Mr. Paolizzi and Mrs. Braxton.

SWEARING IN OF NEW BOARD MEMBER SWEARING IN OF NEW BOARD MEMBER Mr. Rizzo administered the oath of office to the newly appointed Board of Education member, Mr. Frank Jacobucci.

Mr. Jacobucci then took his seat at the Board table.

PROGRAM PRESENTATION PROGRAM PRESENTATION Melissa Skinner and John Hathaway gave a presentation on the efforts of the Woodstown-Pilesgrove Education Foundation and presented the district with a donation in the amount of \$17,500 for the purchase of fitness equipment. Mrs. Skinner also highlighted the efforts of Mr. Dan Evans.

STAFF/STUDENT RECOGNITIONS STAFF/STUDENT RECOGNITIONS Ms. Cioffi, Mary Shoemaker School Principal, introduced Young Wolverines of the Month for September: Magaly Hernandez and Ethan Albertson and for the month of October: Isabella Briseno and Emerson Garecht.

Dr. Hoopes, High School Principal, introduced Wolverines of the Month of September: Karlee Henderson and Nicholas Colubriale.

PROGRAM PRESENTATION PROGRAM PRESENTATION Mr. Chris Snyder, High School Assitant Principal, gave a PowerPoint presentation on Safe Schools Week and reviewed the Violence and Vandalism reports from each school for the 2009-2010 school year.

Mrs. Patricia Braxton, Curriculum Director, gave a PowerPoint presentation on test data for the 2009-2010 school year showing multiple year comparsions in student performance at individual grade levels and specifiic student groups. The assessments showed state mandated tests as well as district level tests.

The Board took a 5 minute break and reconvened at 8:47 p.m.

MINUTES APPROVAL OF MINUTES Motion by Mrs. Miller seconded by Mr. Frazier, and carried 8-0-1 to approve the following minutes: September 23, 2010

Roll Call: ayes: (8) Mr. Belisario, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Painter, Mr. Rey, Mrs. Verton and Mr. Vail; nays: (0); abstentions: (1) Mr. Jacobucci

FINANCIAL REPORTS FINANCIAL REPORTS Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 9-0-0 by roll call to approve the following Business Administrators recommendations: Pursuant to N.J.A.C. 6A:23-16.10(c)3, I certify that as of August 31, 2010, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodstown-Pilesgrove Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10(a)1. (see Board Minutes Financial Back-up Binder)

Board Secretary

Date

The August 31, 2010 preliminary Report of the Treasurer of School Funds for the 2010-2011 school year is in agreement with the August 31, 2010 preliminary Report of the Board Secretary, pending audit. (see Board Minutes Financial Back-up Binder)

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Woodstown-Pilesgrove Board of Education certifies that as of October 28, 2010, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials,

to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Roll Call: ayes: (9) Mr. Belisario, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mrs. Miller, Mr. Painter, Mr. Rey, Mrs. Verton and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 9-0 to approve the transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of August 2010. (see Board Minutes Financial Back-up Binder)

Motion by Mrs. Miller, seconded by Mr. Jacobucci, and carried 9-0-0 by roll call to approve the EFT's for August 2010, additional hand check payments for August 2010, and payment list for the month of October 2010. (see Board Minutes Financial Back-up Binder)

Roll Call: ayes: (9) Mr. Belisario, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mrs. Miller, Mr. Painter, Mr. Rey, Mrs. Verton and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mrs. Miller, seconded by Mrs. Verton, and carried 9-0 to accept the following reports: (see Board Minutes Financial Back-up Binder):

- Student Activities Account and Athletic Account for the month of September 2010
- Scholarships for the month of September 2010
- Odyssey of the Mind for the month of September 2010
- Cafeteria report for the months of July, August and September 2010

Motion by Mrs. Miller, seconded by Mrs. Verton, and carried 8-0 (voting not applicable to sending district representatives) to accept the Woodstown Community School report for the month of September 2010. (see Board Minutes Financial Back-up Binder)

AUDIENCE PARTICIPATION

AUDIENCE PARTICIPATION I – None

EDUCATIONAL PROGRAMS COMMITTEE

EDUCATIONAL PROGRAMS COMMITTEE

The Board reviewed the October 21, 2010 Educational Programs Committee Report submitted by Committee Chairperson, Mrs. Verton. The following recommendations were acted upon:

Motion by Mrs. Verton, seconded by Mrs. Miller, and carried 9-0-0 by roll call to approve the following: District Technology Plan for July 1, 2010 through June 30, 2013. (see page \_\_\_)

Acceptance of the 2009-2010 Annual Violence and Vandalism Report. (see page \_\_\_)

Resolution to establish High School junior varsity and varsity lacrosse teams for the 2010-2011 school year. (see page \_\_\_)

High School field trips. (see page \_\_\_)

Home instruction for the following high school students:

- 7214543358 – medical
- 4993032496 – administrative

Tri-County Conference items as follows (see page \_\_\_):

- Budget for 2011-2012
- Ticket prices for 2011-2012

Kaplan At School agreement dated October 28, 2010 for the provision of its Complete ACT and/or SAT Prep Classroom course for one year effective November 1, 2010. (see page \_\_\_)

Roll Call: ayes: (8) Mr. Belisario, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Painter, Mr. Rey, Mrs. Verton and Mr. Vail; nays: (0); abstentions: (1) Mr. Jacobucci abstained to the lacrosse item only.

Motion by Mrs. Verton, seconded by Mrs. Duffield, and carried 8-0 (voting not applicable to sending district representatives) to approve the following:

Middle School field trips. (see page \_\_\_)

POLICY COMMITTEE

POLICY COMMITTEE

The Board reviewed the October 19, 2010 Policy Committee Report submitted by Committee Chairperson, Mrs. Duffield. The following recommendations were acted upon:

Motion by Mrs. Duffield, seconded by Mrs. Verton, and carried 9-0 to approve the following policy for first reading:

Policy 6360 – Political Contributions (revision)

Motion by Mrs. Duffield, seconded by Mrs. Verton, and carried 9-0-0 by roll call to rescind the previous approval of Policy 6660 – Student Activity Fund (revision); which was approved at the September 23, 2010 regular meeting.

Roll Call: ayes: (9) Mr. Belisario, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mrs. Miller, Mr. Painter, Mr. Rey, Mrs. Verton and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mrs. Duffield, seconded by Mrs. Miller, and carried 9-0-0 by roll call to adopt the following policies on second reading:

- Policy 0142.1 – Nepotism (revision)
- Policy 1110 – Organizational Chart (revision)
- Policy 6660 – Student Activity Fund (revision)

Roll Call: ayes: (9) Mr. Belisario, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mrs. Miller, Mr. Painter, Mr. Rey, Mrs. Verton and Mr. Vail; nays: (0); abstentions: (0)

PERSONNEL  
COMMITTEE

PERSONNEL COMMITTEE – The Board reviewed the October 21, 2010 Personnel Committee Report submitted by Committee Chairperson, Mr. Crouch. In Mr. Crouch's absence, Mr. Frazier presented the following recommendations were acted upon:

Motion by Mr. Frazier, seconded by Mrs. Verton, and carried 9-0-0 by roll call to approve the following:

- 2010-2011 High School extra-duty appointments as follows:
  - Kahlil Gunther – Pit Band Director, with a stipend of \$1,071.
  - Tyler Quinnette – Head Swimming Coach with a stipend of \$4,378.
  - Zachary Garren – Assistant Wrestling Coach with a stipend of \$2,861.
  - Kristine Knorr – Assistant Winter Track & Field with a stipend of \$2,826.

2010-2011 High School Gifted & Talented Enrichment Advisors (see page \_\_\_)

- Appointment of substitutes for the 2010-2011 school year as follows:
  - Harry Burman – substitute teacher retroactive to October 1, 2010
  - Linda Valentine – substitute teacher effective October 29, 2010
  - Christine Azzante – substitute nurse effective October 29, 2010

- Emergent hiring resolutions for the 2010-2011 school year as follows:
  - Jennifer Jones – speech therapist subcontractor
  - Linda Valentine
  - Robert Quinn – Alternatives Unlimited computer technician

High School athletic volunteers for the 2010-2011 school year. (see page \_\_\_)

- Requests for students to conduct their field experiences as follows:
  - Wilmington University student with the High School Guidance Office
  - Montclair State University student with High School teacher Andrea Stutzbach

Maternity leave of absence request for Amy Warren, High School Biology/Agriculture teacher, from January 18, 2011 through April 1, 2011. (see page \_\_\_)

Annual Update to Uniform State Memorandum of Agreement. (see page \_\_\_)

Unpaid leave of absence for Fred Mason, Grounds Person, effective December 10, 2010, through June 30, 2011. (see page \_\_\_)

Roll Call: ayes: (8) Mr. Belisario, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mrs. Miller, Mr. Painter, Mr. Rey, Mrs. Verton and Mr. Vail; nays: (0); abstentions: (1) Mrs. Miller abstained to the appointment and emergent hiring resolution of Linda Valentine only.

Motion by Mr. Frazier, seconded by Mrs. Duffield, and carried 8-0 (voting not applicable to sending district representatives) to approve the following:

- Change in pay classification of Michelle Delaney, Middle School teacher, from BA to MA retroactive to September 1, 2010.

2010-2011 Middle and Shoemaker Schools Gifted & Talented Enrichment Advisors. (see page \_\_\_)

Middle School Volunteers for the 2010-2011 school year. (see page \_\_\_)

Request for a West Chester University student to conduct her field experience with Middle School teacher James Ludlum.

Compensation to Shoemaker School staff members for after-hours workshop attendance. (see page \_\_\_)

FINANCE/FACILITIES /  
TRANSPORTATION  
COMMITTEE

FINANCE/FACILITIES TRANSPORTATION COMMITTEE  
The Board reviewed the October 19, 2010 Finance /Facilities/ Transportation Committee Reports submitted by Committee Chairperson, Mr. Painter. The following recommendations were acted upon:

Motion by Mr. Painter, seconded by Mr. Frazier, and carried 9-0-0 by roll call to approve the following:  
Gloucester County Special Services School District tuition contract for high school students 5306638829, 6346998201, and 7215369150 in the amount of 33,120 per student plus a \$3,000 non-resident fee per student for the 2010-2011 school year.

Salem County Special Services School District tuition contract for high school student 3175070336 in the amount of 32,782 for the 2010-2011 school year.

Salem County Special Services School District Alternative High School tuition contract for high school students 1819168070 on a share-time basis and student 7010364150 on a full-time basis at \$17,340, per student, prorated for the 2010-2011 school year.

State of New Jersey tuition reimbursement contract for high school students 7894209507 and 1904927815 for the 2010-2011 school year. (Note: The State is responsible for the cost of educating the two students and will reimburse the district.)

Salem County Special Services School District Non-public Nursing Services Agreement for the 2010-2011 school year.

Salem County Special Services School District Non-public Services Agreement for the 2010-2011 school year.

Three Year Comprehensive Maintenance Plan for 2009-2010 through 2011-2012, Resolution, and M-1 Form.

Donations as follows:

Clara Stevenson – 10 boxes (25 per box) of padded envelopes to the district.

Jeff Harris – 2 washing machines to the high school cafeteria.

Woodstown-Pilesgrove Education Foundation in the amount of \$17,200 to the high school for the purchase of equipment for the weight room.

Equipment to be purchased for weight room renovations in the amount of \$17,173.50 as follows:

2 Half rack with adjustable benches

1 Dip attachment for half rack

1 Technique tray for half rack

2 Spin type exercise bikes

1 Functional trainer cable unit

Rubber coated plates

2 Landmine trainers with handles

2 15 lb. Olympic bars

1 Portable athletic training exam table

Report of the fire drills performed at the High/Middle school for the month of June 2010.

School Bus Emergency Evacuation Drill Report for the high/middle school as of September 8, 2010.

Contract with Gloucester County Special Services School District for transportation Route Y789 to transport 2 homeless students from the PennsGrove area to Woodstown-Pilesgrove Schools for the 2010-2011 school year as follows:

One high school student (NJ SMART #7348864355). (Note: transportation ended on 9/27/10 due to student returned to his previous address as a resident of Woodstown.)

One middle school student (NJ SMART #1895356248) at approximately \$20.00 per diem, plus a 7% administrative fee.

Contract with Gloucester County Special Services School District for transportation route Y867 to transport special education students to and from local job locations at a per diem of \$46.00, plus a 7% administrative fee. This route with this contractor ended on September 16, 2010 because of a time change to contract and was put back out for bid with GCSSSD. New Route Y875 started on September 17, 2010 at a per diem of \$63.00, plus a 7% administrative fee.

Joint transportation agreement with Salem County Cooperative Transportation to transport one homeless student to and from Salem County Vocational Technical High School on Woodstown's existing route VOC1 at a per diem of \$8.00 for the 2010-2011 school year. (Note: This student is the responsibility of Salem City. Gloucester County Special Services will bill Salem City and reimburse Woodstown for this cost.)

Roll Call: ayes: (9) Mr. Belisario, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mrs. Miller, Mr. Painter, Mr. Rey, Mrs. Verton and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Painter, seconded by Mr. Frazier, and carried 8-0-1 by roll call to approve the following: Ranch Hope, Strang School tuition contract for high school student 3583877591 at a per diem of \$195.50 for the 2010-2011 school year.

Joint transportation agreement with PennsGrove School District, for route RH09 to transport one high school student (NJ SMART #3583877591) to the Strang School (Ranch Hope) in Alloway Township at an estimated cost of \$12,961.00 beginning October 14, 2010 through the remainder of the 2010-2011 school year.

Roll Call: ayes: (8) Mr. Belisario, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mrs. Miller, Mr. Painter, Mr. Rey, and Mrs. Verton; nays: (0); abstentions: (1) Mr. Vail

Motion by Mr. Painter, seconded by Mr. Jacobucci, and carried 7-0-1 by roll call (voting not applicable to sending district representatives) to approve the following: Pineland Learning Center revised tuition contract for elementary school student 3628103590 at a per diem of \$223.41 for the 2010-2011 school year. (Note: The contract has been revised due to

moving elementary students from the Carmel Campus to the Vineland Campus. Placement of this student was previously approved at the August 26, 2010 Board meeting.)

Monroe Township tuition contracts for homeless elementary school student 9466337567 and homeless middle school student 6779324993 in the amount of \$9,543 per student. (Note: We are the last district of residence prior to their homeless status and are therefore responsible for their tuition.)

Gloucester County Special Services School District tuition contract for elementary school student 8692232997 in the amount of 33,120 plus a \$3,000 non-resident fee for the 2010-2011 school year.

Gloucester County Special Services School District One-on-One Teacher Assistant agreement for elementary school student 8692232997 in the amount of \$34,650 for the 2010-2011 school year.

Salem County Special Services School District tuition contract for middle school students 1670647537 and 7224110252 in the amount of 32,782 per student for the 2010-2011 school year.

Shelter of Hope, Ranch Hope, Inc. home instruction contract for middle school student 5115878276 in the amount of \$50 per diem, beginning September 13, 2010.

Apply for the Eagleton Institute of Policies State House Express grant in the amount of \$300 for the 2010-2011 school year.

Donation from the Woodstown-Pilesgrove PTO to the Mary Shoemaker Health office in the amount of \$100.

Report of the fire drills performed at the Mary Shoemaker School for the month of June 2010.

Addition of one middle school student (NJ SMART #5115878276) to Route YM-1. Student will be transported to the Alternative Middle School in Salem at no additional charge to the district.

School Bus Emergency Evacuation Drill Report for the Mary Shoemaker School as of September 29, 2010.

Roll Call: ayes: (7) Mr. Belisario, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mrs. Miller, Mr. Painter, Mr. Rey, and Mrs. Verton; nays: (0); abstentions: (1) Mr. Vail abstained to the Shelter of Hope Ranch Hope item only.

OLD BUSINESS

OLD BUSINESS – None

NEW BUSINESS

NEW BUSINESS

Certification for Negotiated Agreements - Mr. Vail handed out a form that each Board member must sign indicating that they have read the negotiated agreements between the Board of Education and the WPAA, WPREA, and WPRSSA as required by NJQSAC.

OTHER REPORTS

OTHER REPORTS

The following verbal reports were given:

Mr. Vail, Board President, reported the following:

- NJQSAC update.
- Committees to provide a 1<sup>st</sup> quarter update of progress on committee goals.

Mr. Coleman, Superintendent, reported the following:

- Senior Privilege has been remanded back to the sending districts for Alloway and Upper Pittsgrove. We are awaiting their decision.
- The Connection news letter will go out in November and will highlight curriculum.

Mr. Rizzo, Business Administrator, reported on the following:

- Gave an update on the Bridge.

COMMITTEE APPOINTMENTS

COMMITTEE APPOINTMENTS

Motion by Mr. Painter, seconded by Mrs. Miller, and carried 9-0 by roll call to approve the revised committee appointments.

Roll Call: ayes: (9) Mr. Belisario, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mrs. Miller, Mr. Painter, Mr. Rey, Mrs. Verton and Mr. Vail; nays: (0); abstentions: (0)

ADMINISTRATIVE REPORTS

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The Administrative Reports were attached to Superintendent's Monthly Report and delivered under separate cover.

SENDING DISTRICT REPORTS

SENDING DISTRICT REPORTS

Mr. Morris – Alloway Rep., not in attendance

Mr. Belisario - Upper Pittsgrove Rep., nothing to report.

SACC REPORT

SCHOOL AGE CHILD CARE (SACC) REPORT – Mrs. Miller had nothing to report.

- DELEGATE REPORT DELEGATE REPORT – Mrs. Miller, delegate, stated the NJSBA Workshop was held last week in it's new location in North Jersey and suffered poor attendance. There is talk of moving it back to Atlantic City.
- FUTURE MEETINGS FUTURE MEETINGS  
November 9, 2010 – Finance/Facilities Committee, 6:00 p.m., district office  
November 9, 2010 – Policy Committee, 7:30 p.m., district office  
November 11, 2010 – Ed Programs Committee, 5:30 p.m., district office  
November 11, 2010 – Personnel Committee, 6:30 p.m., district office  
November 18, 2010 – Regular Board Meeting, 7:00 pm. Mary Shoemaker School Library
- FOR YOUR INFORMATION FOR YOUR INFORMATION  
Enrollment Reports  
Suspension Reports
- EXECUTIVE SESSION RECESS INTO EXECUTIVE SESSION I  
Motion by Mrs. Duffield, seconded by Mr. Frazier and carried 9-0-0 by roll call, that the Board of Education adjourn, by Resolution, into Executive Session, from which the general public is excluded, to discuss items in accordance with N.J.S.A. 10:4-12b. Matters discussed in executive session will remain confidential until such time the need for confidentiality no longer exists. (9:25 P.M.)  
a. Personnel Matters  
Roll Call: ayes: (9) Mr. Belisario, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mrs. Miller, Mr. Painter, Mr. Rey, Mrs. Verton and Mr. Vail; nays: (0); abstentions: (0)
- RESUME PUBLIC PORTION Motion by Mrs. Miller, seconded by Mrs. Painter, and carried 9-0 to resume the public portion of the meeting at 9:45 p.m.
- MOTION OUT OF EXECUTIVE SESSION MOTION OUT OF EXECUTIVE SESSION  
Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 9-0 to rescind the previously approved item under Personnel Committee for Fred Mason's unpaid leave of absence.  
  
Motion by Mrs. Duffield, seconded by Mrs. Miller, carried 9-0 to approve the request for unpaid leave of absence for Fred Mason, Grounds Person, effective December 10, 2010, through July 29, 2011.
- ADJOURNMENT Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 9-0, there being no further business to conduct, the meeting was adjourned at 9:47 p.m.

Respectfully submitted,

Mr. Frank A. Rizzo  
SBA/BS

Approved by Motion of the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature/BA