

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PILESGROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, JANUARY 27, 2011 AT THE MARY SHOEMAKER SCHOOL LIBRARY AT 7:00 P.M.

CALL TO ORDER	Mr. Vail, President, called the meeting to order at 7:00 p.m.
FLAG SALUTE	<p>Mr. Vail then led the group in the pledge of allegiance to the flag.</p> <p>Mr. Vail, read the New Jersey Open Public Meetings Law. Notice of this meeting was published by having the date, time, and place thereof posted in the Today's Sunbeam, Elmer Times, Borough of Woodstown Municipal Hall, Township of Pilesgrove Municipal Hall, general offices and faculty rooms of the district's three schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Pilesgrove Clerk.</p>
ROLL CALL	<p>The following members answered roll call: Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail.</p> <p>Members absent: Mrs. Verton</p> <p>Also in attendance: Mr. Thomas A. Coleman, Jr., Superintendent of Schools and Mr. Frank A. Rizzo, School Business Administrator/Board Secretary.</p> <p>Administrators in attendance: Dr. Hoopes, Mr. Fargnoli, Ms. Cioffi, Mr. Paolizzi and Mrs. Braxton.</p>
STAFF/STUDENT RECOGNITIONS	STAFF/STUDENT RECOGNITIONS – None
PRESENTATION	<p>PRESENTATION</p> <p>Gifted & Talented Program – Middle School – Mrs. Laurie Miles presented a PowerPoint presentation on the projects and activities of the program.</p>
MINUTES	<p>APPROVAL OF MINUTES</p> <p>Motion by Mr. Painter seconded by Mrs. Miller, and carried 8-0-2 to approve the following minutes: December 16, 2010</p> <p>Roll Call: ayes: (8) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mr. Rey, and Mr. Painter; nays: (0); abstentions: (2) Mr. Jacobucci and Mr. Vail</p>
FINANCIAL REPORTS	<p>FINANCIAL REPORTS</p> <p>Motion by Mrs. Miller, seconded by Mr. Painter, and carried 10-0-0 by roll call to approve the following Business Administrators recommendations:</p> <p>Pursuant to <u>N.J.A.C. 6A:23-16.10(c)3</u>, I certify that as of <u>November 30, 2010</u>, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodstown-Pilesgrove Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of <u>N.J.A.C. 6:23-16.10(a)1</u>. (see Board Minutes Financial Back-up Binder)</p> <div><div>Board Secretary</div><div>Date</div></div> <p>The <u>November 30, 2010</u> preliminary Report of the Treasurer of School Funds for the 2010-2011 school year is in agreement with the <u>November 30, 2010</u> preliminary Report of the Board Secretary, pending audit. (see Board Minutes Financial Back-up Binder)</p> <p>Pursuant to <u>N.J.A.C. 6A:23A-16.10(c)4</u>, the Woodstown-Pilesgrove Board of Education certifies that as of <u>January 27, 2011</u>, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of <u>N.J.A.C. 6A:23A-16.10(a)1</u> and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.</p> <p>Roll Call: ayes: (10) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)</p> <p>Motion by Mrs. Duffield, seconded by Mrs. Miller, and carried 10-0 to approve the transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of <u>November 2010</u>. (see Board Minutes Financial Back-up Binder)</p> <p>Motion by Mrs. Miller, seconded by Mr. Jacobucci, and carried 10-0-0 by roll call to approve the EFT's for <u>November 2010</u>, additional hand check payments for <u>November 2010</u>, and payment list for the month of <u>January 2011</u>. (see Board Minutes Financial Back-up Binder)</p> <p>Roll Call: ayes: (10) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)</p> <p>Motion by Mr. Jacobucci, seconded by Mrs. Duffield, and carried 10-0 to accept the following reports: (see Board Minutes Financial Back-up Binder):</p> <p>Student Activities Account and Athletic Account for the month of <u>December 2010</u> Scholarships for the month of <u>December 2010</u> Odyssey of the Mind for the month of <u>December 2010</u> Cafeteria report for the months of <u>December 2010</u></p>

Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 8-0 (voting not applicable to sending district representatives) to accept the Woodstown Community School report for the month of December 2010. (see Board Minutes Financial Back-up Binder)

AUDIENCE
PARTICIPATION

AUDIENCE PARTICIPATION I – None

EDUCATIONAL
PROGRAMS
COMMITTEE

EDUCATIONAL PROGRAMS COMMITTEE

The Board reviewed the January 20, 2011 Educational Programs Committee Report submitted by Mr. Crouch. The following recommendations were acted upon:

Motion by Mr. Crouch, seconded by Mr. Frazier, and carried 10-0 to approve the following:

Home Instruction for the following high school students:

#2426911582- medical

#5854702448 – administrative request

High School field trips. (see page ____)

Request to maintain enrollment. (see page ____)

Amendments to Tri-County Conference Constitution, Bylaws, Regulations, & Guidelines effective January 2011. (see page ____)

Motion by Mr. Crouch, seconded by Mr. Frazier, and carried 8-0 (voting not applicable to sending district representatives) to approve the following:

Middle School and Shoemaker School field trips. (see page ____)

POLICY COMMITTEE

POLICY COMMITTEE – Nothing to report.

PERSONNEL
COMMITTEE

PERSONNEL COMMITTEE – The Board reviewed the January 20, 2010 Personnel Committee Report submitted by Committee Chairperson, Mr. Crouch. The following recommendations were acted upon:

The motion to appoint a high school biology/agriculture long-term substitute was pulled from the agenda due to the position not being filled.

Motion by Mr. Crouch, seconded by Mr. Frazier, and carried 10-0-0 by roll call to approve the following:

Ratify the appointments of the following high school/district staff members:

Antonia DiBona as Biology/Agriculture long-term substitute teacher, effective January 3 through January 7, 2011, at Bachelor's, Step 1 (\$46,000, prorated), with no benefits. Appointment is to cover the maternity leave of Amy Warren. (Note: Ms. DiBona resigned due to medical concerns.)

Erika Lombardo as Biology/Agriculture long-term substitute teacher, effective January 18, 2011 through April 1, 2011, at Bachelor's, Step 1, \$46,000, prorated) no benefits. Appointment is to cover the maternity leave of Amy Warren.

Lynn Miller as 12-month secretary, effective January 24, 2011 through June 30, 2011, at Step 3 (\$33,074, prorated). Appointment is due to the retirement of Jane Johnson.

Roll Call: ayes: (10) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Crouch, seconded by Mr. Frazier, and carried 10-0-0 by roll call to approve the following:

Emergent hiring resolutions for the following new employees for the 2010-2011 school year:

Erika Lombardo

Lynn Miller

Payment of seventh period stipends for one day per week for Biology/Agriculture long-term substitute teachers as follows:

Antonia DiBona effective January 3, 2011 through January 7, 2011.

Erika Lombardo effective January 18, 2011 through June 30, 2011.

Appointment of Jennifer Sorbello as mentor effective January 18, 2011 through April 1, 2011, for Erika Lombardo, Biology/Agriculture long-term substitute teacher, at a stipend of \$550, prorated.

Leave of absence requests as follows:

Patricia Hatton-Jamison, Media Specialist, effective April 18, 2011 through June 10, 2011 for maternity leave.

Linda Ercolani, Cafeteria Cook, effective January 12, 2011 through April 5, 2011 for 12 weeks as allowed under the Family Medical Leave Act.

High School extra-duty appointments as follows:

Ratification of appointment of April Haley as FFA Assistant Advisor effective January 3, 2011 through April 1, 2011, at a stipend of \$1,000, prorated. Appointment is to cover maternity leave of Amy Warren.

Richard Senor as ticket taker for the 2010-2011 school year.

2010-2011 Spring athletic coaches. (see page ____)

Appointment of district substitutes effective January 28, 2011 through June 30, 2011 as follows:
Erika Lombardo – substitute teacher. (Note: Ms. Lombardo is presently working as a long-term substitute but would like to be added to our regular list following that assignment.)

Gayle Johnson – substitute instructional aide.

Mohammed Salem – substitute cafeteria worker. (Note: Mr. Salem is presently on our substitute custodian list.)

Reassignment of Michelle Ottaviano to the position of Cafeteria General Worker – Salad Bar, effective February 1, 2011 through June 30, 2011, at the rate of \$12.44 per hour. Note: This change is due to the retirement of Marilyn Nipe.)

Salary adjustment for Linda Ridgway from \$9.84 per hour to \$12.00 per hour to assume the position of Cook, effective January 12, 2011 through Linda Ercolani’s return to work.

High school volunteers for the 2010-2011 school year. (see page ____)

Compensation to high school staff members for attendance at an after-hours workshop. (see page ____)

Establish the following substitute rates of pay for the 2010-2011 school year, which reflect no increase from last year:
Teacher - \$80 per day
Nurse - \$133 per day
Nurse (extended field trips after regular school hours) - \$30 per hour up to a maximum for four extra hours per day.)
Cafeteria \$8.00 per hour
Maintenance - \$12.50 per hour
Clerical - \$60 per day
Instructional Aide - \$60 per day

Practicum/student teaching request for Wilmington University student Jan Hill to be placed with Pam Halter-Chew, effective January 2011 through May 2011 for one day per week.

Change in pay classification of Joseph Ursino, high school teacher, from BA to BA+30 effective February 1, 2011, as in accordance with the negotiated agreement.

Roll Call: ayes: (10) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Crouch, seconded by Mr. Frazier, and carried 8-0 (voting not applicable to sending district representatives) to approve the following:
Ratification of appointment of Patricia Foster as Pre-Kindergarten Team Leader effective January 3, 2011 through June 30, 2011.

Middle School volunteer for the 2010-2011 school year. (see page ____)

Compensation to Middle/Shoemaker School staff members for attendance at after-hours workshops. (see page ____)

Extension of unpaid leave of absence for Robert Hackett through February 23, 2011.

FINANCE/FACILITIES /
TRANSPORTATION
COMMITTEE

FINANCE/FACILITIES TRANSPORTATION COMMITTEE
The Board reviewed the January 17, 2011 Finance /Facilities/ Transportation Committee Reports submitted by Committee Chairperson, Mr. Painter. The following recommendations were acted upon:

Motion by Mr. Painter, seconded by Mr. Jacobucci, and carried 9-0-1 by roll call to approve the following:
Tuition rates for the 2011-2012 school year as follows:

WHEREAS, the Woodstown-Pilesgrove Regional Board of Education must, by law, set the tuition rates for 2011-2012, and

WHEREAS, the Woodstown-Pilesgrove Regional Board of Education must, by law, use the forms devised by the Commissioner of Education for the calculation of same.

THEREFORE, the Woodstown-Pilesgrove Regional Board of Education adopts the tuition rates for the 2011-2012 school year as follows:

Regular High School	\$11,401.00
Share-Time High School.....	\$5,701.00
Grades 6 – 8	\$9,717.00
Grades 1 – 5	\$10,168.00
Kindergarten.....	\$7,898.00
Multiply Disabled.....	\$15,071.00

Preschool Disabled	\$10,599.00
Resource Room	\$11.20/hr. and

THEREFORE, authorizes the Board Secretary/Business Administrator to enter into contracts with all districts for the purpose of tuition payment for the 2011-2012 school year.

Ranch Hope tuition contract for high school student 3583877591 commencing on December 15, 2010 through the 2010-2011 school year in the amount of \$195.50 per diem for a total cost to the district of \$42,032.50, prorated.

United Elevator Company proposal for annual elevator service in the amount of \$496.00.

Disposal of the following surplus property:

High School wood-tone brown piano (Note: Piano was offered to the Ranch Hope Thrift Store but they declined due to poor condition of piano.)

High School Weight Room Equipment (see page ____)

Contract with Gloucester County Special Services School District for transportation route Y888 to transport high school student (NJ SMART #6627897158) to Archway-Upper School in Marlton, NJ at a per diem of \$198.50, plus 7% administrative fee. (Note: This student is a resident of Vineland Public Schools and is temporarily residing in Pilesgrove Township. Vineland will reimburse the district for his transportation expense.)

Report of the fire/security drills performed at the High/Middle school for the month of December 2010.

Roll Call: ayes: (9) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mrs. Miller, Mr. Morris, Mr. Painter, and Mr. Rey; nays: (0); abstentions: (1) Mr. Vail abstained to the Ranch Hope contract only.

Motion by Mr. Painter, seconded by Mr. Frazier, and carried 7-0-1 by roll call (voting not applicable to sending district representatives) to approve the following:

Set the 2011 Extended School Year summer program tuition rate at \$2,500.00.

Somerset Hills Residential Treatment Center tuition contract for middle school student 7332120163 commencing on July 5, 2010 through the 2010-2011 school year in the amount of \$397.00 per diem for a total cost to the district of \$86,149.

Ranch Hope tuition contract for middle school student 5115878276 commencing on December 15, 2010 through the 2010-2011 school year in the amount of \$195.50 per diem for a total cost to the district of \$42,032.50, prorated.

Contract with B. R. Williams, Inc. (quote) to transport Mary S. Shoemaker School Extended Day Program students (Route EDP1) beginning January 18, 2011 through March 3, 2011, for 14 days at a per diem of \$60.00, mileage increase/decrease of \$1.00 and a bus aide cost of \$25.00 (not needed at this time) for a total cost to the district of \$840.00.

Report of the fire/safety drills performed at the Mary Shoemaker School for the month of December 2010.

Roll Call: ayes: (7) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mrs. Miller, Mr. Morris, Mr. Painter, and Mr. Rey; nays: (0); abstentions: (1) Mr. Vail abstained to the Ranch Hope contract only.

OLD BUSINESS OLD BUSINESS – None

NEW BUSINESS NEW BUSINESS – None

OTHER REPORTS OTHER REPORTS

The following verbal reports were given:

Mr. Vail, Board President, reported on the following:

- Pleased with reduction of addendums
- Thanked Mr. Painter for filling in last meeting.
- Thanked administration and staff for QSAC preparation
- Mrs. Verton resignation

Motion by Mr. Painter, seconded by Mrs. Duffield, and carried 10-0-0 by roll call to accept the resignation of Mrs. Colleen Verton as Board Member, with regrets, effective immediately.

Roll Call: ayes: (10) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

Mr. Coleman, Superintendent, reported the following:

- QSAC results. He thanked staff for efforts to meet QSAC timeline.
- Discussion making process for school closings.

- Mr. Rizzo, Business Administrator, reported on the following:
- Snow removal
 - Bridge update on insurance claim.
 - Engineers were brought in to evaluate problem with the moisture in the high school chimney.

ADMINISTRATIVE REPORTS	<p>ADMINISTRATIVE REPORTS</p> <p>The Administrative Reports were attached to Superintendent’s Monthly Report and delivered under separate cover.</p>
SENDING DISTRICT REPORTS	<p>SENDING DISTRICT REPORTS</p> <p>Mr. Morris – Alloway Rep., had nothing to report.</p> <p>Mr. Belisario - Upper Pittsgrove Rep., had nothing to report.</p>
SACC REPORT	<p>SCHOOL AGE CHILD CARE (SACC) REPORT – Mrs. Miller had nothing to report.</p>
DELEGATE REPORT	<p>DELEGATE REPORT</p> <p>Mrs. Miller reported on an opportunity for scholarship money, tenure reform, additional training by NJSBA, and blog cost.</p> <p>Mrs. Duffield reported on the county meeting regarding negotiations and current hot topics in education.</p>
FUTURE MEETINGS	<p>FUTURE MEETINGS</p> <p>February 15, 2011 – Policy Committee, 5:30 p.m., district office</p> <p>February 15, 2011 – Finance/Facilities Committee, 6:30 p.m., district office</p> <p>February 17, 2011 – Personnel Committee, 5:30 p.m., district office</p> <p>February 17, 2011 – Ed Programs Committee, 6:30 p.m., district office</p> <p>February 22, 2011 – Long Range Facilities Plan Ad Hoc Committee, 7:30 p.m., district office</p> <p>February 24, 2011 – Regular Board Meeting, 7:00 pm. Mary Shoemaker School Library</p>
FOR YOUR INFORMATION	<p>FOR YOUR INFORMATION</p> <p>Enrollment Reports</p> <p>Suspension Reports</p>
EXECUTIVE SESSION	<p>RECESS INTO EXECUTIVE SESSION I</p> <p>Motion by Mrs. Miller, seconded by Mrs. Duffield and carried 10-0-0 by roll call, that the Board of Education adjourn, by Resolution, into Executive Session, from which the general public is excluded, to discuss items in accordance with N.J.S.A. 10:4-12b. Matters discussed in executive session will remain confidential until such time the need for confidentiality no longer exists. (8:02 P.M.)</p> <p>a. Contract and Legal Negotiations</p> <p>b. Student Matter</p> <p>Roll Call: ayes: (10) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)</p>
RESUME PUBLIC PORTION	<p>Motion by Mrs. Miller, seconded by Mr. Jacobucci, and carried 10-0 to resume the public portion of the meeting at 9:35 p.m.</p>
MOTIONS OUT OF EXECUTIVE SESSION	<p>MOTIONS OUT OF EXECUTIVE SESSION</p> <p>Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 8-0-2 by roll call to approve the proposal for Child Study Team Services for Upper Pittsgrove School District in the amount of \$117,750.00 for the 2011-2012 school year.</p> <p>Roll Call: ayes: (8) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mrs. Miller, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (2) Mr. Belisario and Mr. Morris.</p> <p>Motion by Mr. Jacobucci to approve the Sockler Services Group Incorporated to provide professional services with regard to the long range facility planning.</p> <p>The above motion died for lack of second.</p>
ADJOURNMENT	<p>Motion by Mrs. Miller, seconded by Mr. Rey, and carried 10-0, there being no further business to conduct, the meeting was adjourned at 9:37 p.m.</p>

Respectfully submitted,

Mr. Frank A. Rizzo
SBA/BS

Approved by Motion of the Board

Date

Signature/BA