

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PILESGROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, FEBRUARY 24, 2011 AT THE MARY SHOEMAKER SCHOOL LIBRARY AT 7:00 P.M.

CALL TO ORDER Mr. Vail, President, called the meeting to order at 7:00 p.m.

FLAG SALUTE Mr. Vail then led the group in the pledge of allegiance to the flag.

Mr. Vail, read the New Jersey Open Public Meetings Law. Notice of this meeting was published by having the date, time, and place thereof posted in the Today's Sunbeam, Elmer Times, Borough of Woodstown Municipal Hall, Township of Pilesgrove Municipal Hall, general offices and faculty rooms of the district's three schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Pilesgrove Clerk.

ROLL CALL The following members answered roll call: Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail.

Members absent: None

Also in attendance: Mr. Thomas A. Coleman, Jr., Superintendent of Schools and Mr. Frank A. Rizzo, School Business Administrator/Board Secretary.

Administrators in attendance: Dr. Hoopes, Mr. Fagnoli, Ms. Cioffi, Mr. Paolizzi and Mrs. Braxton.

STAFF/STUDENT RECOGNITIONS STAFF/STUDENT RECOGNITIONS

Mr. Fagnoli, Middle School Principal, introduced Junior Wolverines of the Month for January: Autumn Shannon and Shane Kelty and for the month of February: Angela Lin and Chase Nelson.

Ms. Cioffi, Mary Shoemaker School Principal, introduced Young Wolverines of the Month for January: Alexa Vergara and Diante Green and for the month of February: Samantha Midili and Torien Brown.

Dr. Hoopes, High School Principal, introduced Wolverines of the Month for January: Kirsten Fuller and Jonathan Jones and for the month of February: Julie Bitter and Stephen James.

Ms. June Cioffi, Athletic Director, introduced Gail Remster and Jesse Stemberger, who then introduced and handed out plaques to the Fall Season Diamond Division Champions – Girls' Field Hockey and Tennis Teams.

PRESENTATIONS PRESENTATION

Mr. Roy Duffield presented the School Foundation Grant Awards as follows:  
\$680 to Middle School - Elaine Ortman - \$680  
\$1,500 to Mary Shoemaker School - Martha Champigny for books.

Mr. Jamie Morgan gave a PowerPoint presentation on the STELLAR (Success in Technology, Enrichment, Literacy, Library, and Research) Program.

MINUTES APPROVAL OF MINUTES

Motion by Mrs. Miller seconded by Mr. Jacobucci, and carried 10-0 to approve the following minutes and executive minutes:

January 27, 2011

Roll Call: ayes: (10) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mrs. Miller, Mr. Morris, Mr. Rey, Mr. Painter, and Mr. Vail; nays: (0); abstentions: (0)

FINANCIAL REPORTS FINANCIAL REPORTS

Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 10-0-0 by roll call to approve the following Business Administrators recommendations:

Pursuant to N.J.A.C. 6A:23-16.10(c)3, I certify that as of December 31, 2010, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodstown-Pilesgrove Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10(a)1. (see Board Minutes Financial Back-up Binder)

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

The December 31, 2010 preliminary Report of the Treasurer of School Funds for the 2010-2011 school year is in agreement with the December 31, 2010 preliminary Report of the Board Secretary, pending audit. (see Board Minutes Financial Back-up Binder)

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Woodstown-Pilesgrove Board of Education certifies that as of February 24, 2011, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Roll Call: ayes: (10) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mrs. Miller, Mr. Morris, Mr. Rey, Mr. Painter, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Rey, seconded by Mrs. Miller, and carried 10-0 to approve the transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of December 2010. (see Board Minutes Financial Back-up Binder)

Motion by Mrs. Duffield, seconded by Mrs. Miller, and carried 9-0-1 by roll call to approve the EFT's for December 2010, additional hand check payments for December 2010, and payment list for the month of February 2011. (see Board Minutes Financial Back-up Binder)

Roll Call: ayes: (9) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mrs. Miller, Mr. Morris, Mr. Painter, and Mr. Rey; nays: (0); abstentions: (1) Mr. Vail

Motion by Mr. Jacobucci, seconded by Mrs. Duffield, and carried 10-0 to accept the following reports: (see Board Minutes Financial Back-up Binder):

- Student Activities Account and Athletic Account for the month of January 2011
- Scholarships for the month of January 2011
- Cafeteria report for the months of January 2011

Motion by Mrs. Miller, seconded by Mr. Rey, and carried 8-0 (voting not applicable to sending district representatives) to accept the Woodstown Community School report for the month of January 2011. (see Board Minutes Financial Back-up Binder)

AUDIENCE PARTICIPATION

AUDIENCE PARTICIPATION I – None

EDUCATIONAL PROGRAMS COMMITTEE

EDUCATIONAL PROGRAMS COMMITTEE

The Board reviewed the February 16, 2011 Educational Programs Committee Report submitted by Mr. Frazier. The following recommendations were acted upon:

Motion by Mr. Frazier, seconded by Mrs. Miller, and carried 10-0 to approve the following:

- Home Instruction for the following high school students:
  - #2426911582 – medical
  - #5099018037 – medical
  - #8588467160 – administrative request
  - #5484041120 – medical
  - #7801013696 – medical

High School field trips. (see page \_\_\_\_)

Research project request from Lori Raggio in accordance with Board Policy #3245. (see page \_\_\_\_)

Motion by Mr. Frazier, seconded by Mr. Rey, and carried 8-0 (voting not applicable to sending district representatives) to approve the following:

- Home Instruction for the following Middle School students:
  - #7669305732 – administrative request
  - #2249778139 – medical

POLICY COMMITTEE

POLICY COMMITTEE – Nothing to report.

PERSONNEL COMMITTEE

PERSONNEL COMMITTEE – The Board reviewed the February 16, 2011 Personnel Committee Report submitted by Committee Chairperson, Mr. Crouch. The following recommendations were acted upon:

Motion by Mr. Crouch, seconded by Mr. Frazier, and carried 10-0-0 by roll call to approve the following: Revision to maternity leave of absence request from Patricia Hatton-Jamison, Media Specialist, to be effective February 28, 2011, through June 10, 2011. (Note: The original leave request of Mrs. Hatton-Jamison, which was approved at the January meeting, was to begin April 18, 2011.)

Maternity leave of absence request from Nesandra Oswald, Part-Time High/Middle School Library Aide, effective May 2, 2011, through June 24, 2011.

Appointment of 2010-2011 Lacrosse coaches as follows:

- Zachary Garren – Head Boys Lacrosse Coach, Step 2, at \$4,096
- Fred Catalano – Assistant Boys Lacrosse Coach, Step 1 at \$2,826
- Dianna Eberl – Head Girls Lacrosse Coach, Step 1 at \$3,956
- Erica Sundberg – Assistant Girls Lacrosse Coach, Step 1 at \$2,826 (pending receipt of substitute certificate)

Emergent hiring resolutions for Erica Sundberg for the 2010-2011 school year.

Appointment of district substitutes effective February 25, 2011, through June 30, 2011, as follows:

- Steven Hildebrand, Jr. – substitute teacher
- Dianna Eberl – substitute teacher
- Erica Sundberg – substitute teacher (to prevent break in service)

Carol Evans – substitute teacher (to prevent break in service) (Note: Ms. Evans is currently on staff as the Assistant Girls Soccer Coach.)

Anne Nowicki – substitute teacher, retroactive to February 1, 2011, through June 30, 2011 (to prevent break in service.) (Note: Mrs. Nowicki is currently on staff as the Assistant Band Director.)

Anthony Russian – substitute teacher

High School athletic volunteers. (see page \_\_\_)

Compensation to a high school staff member for attendance at an after-hours workshop. (see page \_\_\_)

Classroom observation request from Kathryn Ward, Drexel University student to be placed with Danielle Dickson for a total of 10 hours effective February 22, 2011, through March 4, 2011/

Revision in date for Linda Ercolani, Cafeteria Cook, to return to work on March 1, 2011. (Note: At the January 27, 2011 meeting, the Board approved Mrs. Ercolani to be on a leave of absence effective January 12, 2011, through April 5, 2011.)

Roll Call: ayes: (10) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mrs. Miller, Mr. Morris, Mr. Rey, Mr. Painter, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Crouch, seconded by Mr. Frazier, and carried 8-0 (voting not applicable to sending district representatives) to approve the following:

Middle School and Shoemaker volunteers for the 2010-2011 school year. (see page \_\_\_)

Compensation to Middle/Shoemaker School staff members for attendance at an after-hours workshop. (see page \_\_\_)

FINANCE/FACILITIES /  
TRANSPORTATION  
COMMITTEE

FINANCE/FACILITIES TRANSPORTATION COMMITTEE

The Board reviewed the February 14, 2011 Finance /Facilities/ Transportation Committee Reports submitted by Committee Chairperson, Mr. Painter. The following recommendations were acted upon:

Motion by Mr. Painter, seconded by Mrs. Duffield, and carried 10-0 to approve the following 2011-2012 school election matters:

That Wednesday, April 27, 2011, 2:00 p.m. to 9:00 p.m. be set as the date and time of the election. Voting locations to be determined by the County Board of Elections.

That the Public Hearing on budget for the 2011-2012 school year be held on Thursday, March 24, 2011, 6:30 p.m. at the Mary S. Shoemaker School.

That the drawing of names for position on the ballot be held on Thursday, March 17, 2011, at the Board Office at 10:00 a.m.

Motion by Mr. Painter, seconded by Mr. Frazier, and carried 10-0-0 by roll call to approve the following resolution:

BE IT RESOLVED, to approve the tentative 2011-2012 school district budget for submission to the County Office as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$20,931,961	\$9,414,398
Special Revenue Fund	405,280	0
Debt Service Fund	<u>0</u>	<u>0</u>
Total Base Budget	\$21,337,241	\$9,414,398

Roll Call: ayes: (10) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mrs. Miller, Mr. Morris, Mr. Rey, Mr. Painter, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Painter, seconded by Mr. Crouch, and carried 8-2-0 to send the motion for an Apple 4-year lease purchase of 55 MacBook Pro laptop computers for the Communications Academy back to the Finance Committee due to new information Mr. Rizzo brought to the table.

Roll Call: ayes: (8) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mrs. Miller, Mr. Morris, and Mr. Painter; nays: (2) Mr. Rey and Mr. Vail; abstentions: (0)

Motion by Mr. Painter, seconded by Mr. Rey, and carried 10-0-0 by roll call to approve the following:  
Set the regular Board meeting date for April 21, 2011, at 7:00 p.m. in the Mary Shoemaker School Library.

Set the Board re-organization meeting date for May 5, 2011 at 7:00 p.m. in the Mary Shoemaker School Library.

Regional Enrichment & Learning Center (REAL) agreement for supplemental educational services beginning November 29, 2010 through August 31, 2011.

Report of the fire/security drills performed at the High/Middle school for the month of January 2011.

New Jersey School Boards Association Insurance Group (NJSBAIG) Safety grant in the amount of \$6,846 to be used for cameras, radios, and outdoor lighting upgrade. (see page \_\_\_)

The Village Learning Center agreement for supplemental educational services effective upon execution of agreement through August 31, 2011.

High School student #8588467160 to attend Salem County Special Services School District Alternative High School in the amount of \$17,340, prorated, beginning February 21, 2011 through the remainder of the 2010-2011 school year.

Roll Call: ayes: (10) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mrs. Miller, Mr. Morris, Mr. Rey, Mr. Painter, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Painter, seconded by Mr. Frazier, and carried 8-0-0 by roll call (voting not applicable to sending district representatives) to approve the following:

Middle School student 7332120163 to attend Salem County Special Services School District in the amount of \$16,573 beginning January 28, 2011 through the remainder of the 2010-2011 school year.

Report of the fire/safety drills performed at the Mary Shoemaker School for the month of January 2011.

Foundation grant acceptance as follows:

- \$1,500.00 to Mary Shoemaker School - Martha Champigny for books.
- \$680.00 to Middle School - Elaine Ortman for atomic clocks.

Roll Call: ayes: (8) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mrs. Miller, Mr. Painter, and Mr. Rey and Mr. Vail; nays: (0); abstentions: (0)

OLD BUSINESS

OLD BUSINESS – None

NEW BUSINESS

NEW BUSINESS – None

OTHER REPORTS

OTHER REPORTS

The following verbal reports were given:

Mr. Vail, Board President, reiterated the effectiveness and efficiency of the Board’s committee process.

Mr. Coleman, Superintendent, reported the following:

- Number of special education placements for this school year.
- Upcoming live crisis drill.
- Committee underway for golf tournament for the Glenn Merkle Scholarship fund.

Mr. Rizzo, Business Administrator, reported on the following:

- High School chimney repair.
- Bridge update on insurance claim.
- Engineers were brought in to evaluate problem with the moisture in the high school chimney.

ADMINISTRATIVE REPORTS

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The Administrative Reports were attached to Superintendent’s Monthly Report and delivered under separate cover.

SENDING DISTRICT REPORTS

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Mr. Morris – Alloway Rep., had nothing to report.

Mr. Belisario - Upper Pittsgrove Rep., reported that the offer for shared serviced for CST has been sent to committee for review.

SACC REPORT

SCHOOL AGE CHILD CARE (SACC) REPORT – Mrs. Miller had nothing to report.

DELEGATE REPORT

DELEGATE REPORT

Mrs. Miller reminded Board members of the upcoming NJSBA Budget update meeting on March 1, 2011, which will be held at the Gloucester Institute of Technology in Sewell.

FUTURE MEETINGS

FUTURE MEETINGS

- March 15, 2011 – Policy Committee, 5:30 p.m., district office
- March 15, 2011 – Finance/Facilities Committee, 6:30 p.m., district office
- March 17, 2011 – Personnel Committee, 5:30 p.m., district office
- March 17, 2011 – Ed Programs Committee, 6:30 p.m., district office
- March 21, 2011 – Long Range Facilities Plan Ad Hoc Committee, 7:00 p.m., district office
- March 24, 2011 – Public Hearing/Regular Board Meeting, 6:30 pm. Mary Shoemaker School Library

FOR YOUR INFORMATION

FOR YOUR INFORMATION

Enrollment Reports  
Suspension Reports

EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION I

Motion by Mrs. Miller, seconded by Mr. Painter and carried 10-0-0 by roll call, that the Board of Education adjourn, by Resolution, into Executive Session, from which the general public is excluded, to discuss items in accordance with N.J.S.A. 10:4-12b. Matters discussed in executive session will remain confidential until such time the need for confidentiality no longer exists. (8:40 P.M.)

a. Personnel

Roll Call: ayes: (10) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

RESUME PUBLIC PORTION

Motion by Mr. Morris, seconded by Mrs. Duffield, and carried 10-0 to resume the public portion of the meeting at 8:50 p.m.

MOTION OUT OF EXECUTIVE SESSION

MOTION OUT OF EXECUTIVE SESSION

Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 10-0-0 by roll call to approve the appointment of Stan Leathers as a Board member, effective immediately through the April 2011 annual school election. (Note: This is to fill the vacated seat of Colleen Verton.)

SWEARING IN OF NEWLY APPOINTED BOARD MEMBER

Mr. Rizzo, Board Secretary, administered the oath of office to the newly appointed Board of Education member Mr. Stan Leathers.

EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION II

Motion by Mrs. Miller, seconded by Mr. Jacobucci and carried 11-0-0 by roll call, that the Board of Education adjourn, by Resolution, into Executive Session, from which the general public is excluded, to discuss items in accordance with N.J.S.A. 10:4-12b. Matters discussed in executive session will remain confidential until such time the need for confidentiality no longer exists. (9:05 P.M.)

a. Contract and Legal Negotiations

Roll Call: ayes: (11) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

RESUME PUBLIC PORTION

Motion by Mr. Rey, seconded by Mr. Jacobucci, and carried 11-0 to resume the public portion of the meeting at 9:51 p.m.

MOTIONS OUT OF EXECUTIVE SESSION

MOTIONS OUT OF EXECUTIVE SESSION

Motion by Mr. Jacobucci, seconded by Mrs. Miller, and carried 11-0-0 by roll call to authorize the Business Administrator to issue a purchase order and execute a contract with Sockler Services Incorporated in the amount of \$4,000.00 for professional services related to long range facility planning. Roll Call: ayes: (11) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Jacobucci, seconded by Mr. Frazier, and carried 11-0-0 by roll call to authorize the Business Administrator to issue a purchase order and execute a contract with the Spiezle Architectural Group in the amount of \$25,000.00 for professional services related to long range facility planning for the phase one portion of the proposal only.

Roll Call: ayes: (11) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

ADJOURNMENT

Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 11-0, there being no further business to conduct, the meeting was adjourned at 10:22 p.m.

Respectfully submitted,

Mr. Frank A. Rizzo  
SBA/BS

Approved by Motion of the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature/BA