

MINUTES OF THE PUBLIC HEARING/REGULAR MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, MARCH 24, 2011 AT THE MARY SHOEMAKER SCHOOL ALL PURPOSE ROOM AT 6:30 P.M.

CALL TO ORDER Mr. Vail, President, called the meeting to order at 6:30 p.m.

FLAG SALUTE Mr. Vail then led the group in the pledge of allegiance to the flag.

Mr. Vail, read the New Jersey Open Public Meetings Law. Notice of this meeting was published by having the date, time, and place thereof posted in the Today's Sunbeam, Elmer Times, Borough of Woodstown Municipal Hall, Township of Pilesgrove Municipal Hall, general offices and faculty rooms of the district's three schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Pilesgrove Clerk.

ROLL CALL The following members answered roll call: Mr. Belisario (arrived at 6:31 p.m.), Mr. Crouch, Mrs. Duffield, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail.

Members absent: Mr. Frazier.

Also in attendance: Mr. Thomas A. Coleman, Jr., Superintendent of Schools and Mr. Frank A. Rizzo, School Business Administrator/Board Secretary.

Administrators in attendance: Dr. Hoopes, Mr. Fagnoli, Ms. Cioffi, and Mr. Paolizzi.

PUBLIC HEARING ON BUDGET

Mr. Coleman and Mr. Rizzo presented a PowerPoint presentation on the 2011-2012 budget. Mr. Vail then opened the floor to the public for questions or comments. There were none.

Motion by Mr. Painter, seconded by Mr. Jacobucci, and carried 9-0-1 by roll call to approve the following:

BE IT RESOLVED to approve the 2011-2012 school district budget for submission to the voters as follows (see page _____):

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$20,931,961	\$9,414,398
Special Revenue Fund	405,280	0
Debt Service Fund	<u>0</u>	<u>0</u>
Total Base Budget	\$21,337,241	\$9,414,398

AND WHEREAS, N.J.A.C. 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2011-2012 school year.

NOW THEREFORE BE IT RESOLVED that the Woodstown-Pilesgrove Regional School District Board of Education hereby establishes the school district travel maximum for the 2011-2012 school year at the sum of \$85,000.

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Roll Call: ayes: (9) Mr. Belisario, Mr. Crouch, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); Abstentions: (1) Mrs. Duffield

STAFF/STUDENT RECOGNITIONS

Ms. Cioffi, Mary Shoemaker School Principal, introduced Young Wolverines of the month for March: Paige Pierson and Robert Woodruff.

Mr. Fagnoli, Middle School Principal, introduced Junior Wolverines of the month for March: Christina Leonard and Michael Demarest.

Dr. Hoopes, High School Principal, introduced Wolverines of the month for March: Jessica Filippoli and Jerrett Clark.

Mr. Leathers left the meeting at 7:20 p.m.

PRESENTATIONS

Mr. Chris Snyder, High School Vice Principal, introduced Mr. Cris Simmermon, Woodstown's Public Safety Director, along with New Jersey State Police Officers, who then gave a presentation on the upcoming April 12th All Hazard Drill.

The Board took a five minute recess.

The Board reconvened at 7:45 p.m. Mr. Belisario was not present.

MINUTES

APPROVAL OF MINUTES
Motion by Mrs. Miller seconded by Mrs. Duffield, and carried 8-0 to approve the following minutes and executive minutes:

February 24, 2011

Roll Call: ayes: (8) Mr. Crouch, Mrs. Duffield, Mr. Jacobucci, Mrs. Miller, Mr. Morris, Mr. Rey, Mr. Painter, and Mr. Vail; nays: (0); abstentions: (0)

FINANCIAL REPORTS

FINANCIAL REPORTS

Motion by Mrs. Duffield, seconded by Mrs. Miller, and carried 8-0-0 by roll call to approve the following Business Administrators recommendations:

Pursuant to N.J.A.C. 6A:23-16.10(c)3, I certify that as of January 31, 2011, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodstown-Pilesgrove Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10(a)1. (see Board Minutes Financial Back-up Binder)

Board Secretary

Date

The January 31, 2011 preliminary Report of the Treasurer of School Funds for the 2010-2011 school year is in agreement with the January 31, 2011 preliminary Report of the Board Secretary, pending audit. (see Board Minutes Financial Back-up Binder)

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Woodstown-Pilesgrove Board of Education certifies that as of March 24, 2011, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Roll Call: ayes: (8) Mr. Crouch, Mrs. Duffield, Mr. Jacobucci, Mrs. Miller, Mr. Morris, Mr. Rey, Mr. Painter, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mrs. Miller, seconded by Mr. Jacobucci, and carried 8-0 to approve the transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of January 2011. (see Board Minutes Financial Back-up Binder)

Motion by Mrs. Miller, seconded by Mr. Rey, and carried 7-0-1 by roll call to approve the EFT's for January 2011, additional hand check payments for January 2011, and payment list for the month of March 2011. (see Board Minutes Financial Back-up Binder)

Roll Call: ayes: (7) Mr. Crouch, Mrs. Duffield, Mr. Jacobucci, Mrs. Miller, Mr. Morris, Mr. Painter, and Mr. Rey; nays: (0); abstentions: (1) Mr. Vail

Mr. Belisario rejoined the meeting at 7:54 p.m.

Motion by Mrs. Miller, seconded by Mr. Jacobucci and carried 9-0 to approve voiding the following check: Check #48897 dated 8/26/10, payable to Margaret DiPalma in the amount of \$46.75, issued under P.O. #475-11 due to lost check. Check will be reissued under check #49885.

Motion by Mr. Painter, seconded by Mrs. Duffield, and carried 9-0 to accept the following reports: (see Board Minutes Financial Back-up Binder):

Student Activities Account and Athletic Account for the month of February 2011
Scholarships for the month of February 2011
Cafeteria report for the months of February 2011

Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 7-0 (voting not applicable to sending district representatives) to accept the Woodstown Community School report for the month of February 2011. (see Board Minutes Financial Back-up Binder)

AUDIENCE PARTICIPATION

AUDIENCE PARTICIPATION I – None

EDUCATIONAL PROGRAMS COMMITTEE

EDUCATIONAL PROGRAMS COMMITTEE

The Board reviewed the March 17, 2011 Educational Programs Committee Report submitted by Mr. Frazier. In Mr. Frazier's absence, Mr. Rey presented the following recommendations were acted upon:

Motion by Mr. Rey, seconded by Mrs. Miller, and carried 9-0 to approve the following:

Request from William Connolly to conduct an action research project entitled "Welcome All: Using Data to Guide a School's Response to Increasing Diversity" in accordance with Board Policy #3245. (see page ___)

Home Instruction for the following high school students:

- #6994099128 – medical
- #5390820186 – medical
- #2465256995 – medical
- #9486331797 – administrative request

High School field trips. (see page ___)

Motion by Mr. Rey, seconded by Mr. Jacobucci, and carried 7-0 (voting not applicable to sending district representatives) to approve the following:

Middle School and Shoemaker School field trips (see page ___)

POLICY COMMITTEE

POLICY COMMITTEE – Nothing to report.

PERSONNEL
COMMITTEE

PERSONNEL COMMITTEE – The Board reviewed the March 17, 2011 Personnel Committee Report submitted by Committee Chairperson, Mr. Crouch. The following recommendations were acted upon:

Motion by Mr. Crouch, seconded by Mrs. Duffield, and carried 9-0 to approve the following:
Appointment of Marilyn Mortimer as a district substitute teacher effective March 25, 2011 through June 30, 2011.

Motion by Mr. Crouch, seconded by Mr. Painter, and carried 7-0-0 by roll call (voting not applicable to sending district representatives) to approve the following:
AngelaRae Hughes as a part-time one-to-one instructional assistant, effective March 25, 2011 through June 30, 2011, at Step 1 (\$18,000), prorated to 3 hours per day, 5 days per week, with no benefits.

Roll Call: ayes: (7) Mr. Crouch, Mrs. Duffield, Mr. Jacobucci, Mrs. Miller, Mr. Painter, Mr. Rey and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Crouch, seconded by Mr. Rey, and carried 7-0 (voting not applicable to sending district representatives) to approve the following:
Appointment of Alison Barnes as Lego Club Advisor for a total of 18 hours at \$27.50 per hour for the 2010-2011 school year.

Compensation for Middle School staff members for attendance at workshops. (see page ____)

Andrea Krivda as a Middle School volunteer for the 2010-2011 school year.

Student teaching request from Kathryn Ward, a Drexel University student, to be placed with Danielle Dickson effective March 25, 2011 through June 17, 2011.

FINANCE/FACILITIES /
TRANSPORTATION
COMMITTEE

FINANCE/FACILITIES TRANSPORTATION COMMITTEE
The Board reviewed the March 12, 2011 Finance /Facilities/ Transportation Committee Reports submitted by Committee Chairperson, Mr. Painter. The following recommendations were acted upon::

Motion by Mr. Painter, seconded by Mr. Jacobucci, and carried 9-0-0 by roll call to approve the following Salem County School Districts 2011-2012 Homeless Student Agreement.

Pittsgrove Township Schools 2011 Natural Gas Jointure.

Apple 4-year lease purchase of 55 MacBook Pro laptop computers for the Communications Academy, to be paid in four annual payments of \$18,657.25.

Report of the fire/security drills performed at the High/Middle school for the month of February 2011.

Donations as follows:

Supplies to Mr. Richards high school science classes from DonorsChoose.org.

Glassware to the high school science department from Kimble Chase Science & Research Inc.

Establishment of "The Glenn Merkle Sportsmanship Award" (see page ____)

Roll Call: ayes: (9) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Jacobucci, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Painter, seconded by Mr. Rey, and carried 7-0-0 by roll call (voting not applicable to sending district representatives) to approve the following:

Contract with B. R. Williams, Inc. (quote) for after school Route SES-STAND #1 for Woodstown Middle School SES and STAND Programs on Tuesday & Wednesday's beginning March 8, 2011 through April 20, 2011 (14 days), at a per diem of \$68.00, mileage increase/decrease of \$1.00 and a bus aide cost of \$25.00 per diem (not needed at this time) for a total cost of \$952.00 to be paid by Title 1-Part A-SIA and IDEA ARRA funds.

Contract with B. R. Williams, Inc. (quote) for after school Route SES-STAND #2 for Woodstown Middle School SES and STAND Programs on Tuesday & Wednesday's beginning March 8, 2011 through April 20, 2011 (14 days), at a per diem of \$68.00, mileage increase/decrease of \$1.00 and a bus aide cost of \$25.00 per diem (not needed at this time) for a total cost of \$952.00 to be paid by Title 1-Part A-SIA and IDEA.

Report of the fire/safety drills performed at the Mary Shoemaker School for the month of February 2011.

Elementary school student #7953684545 to attend Salem County Special Services School District in the amount of \$10,928 beginning March 21, 2011 through the remainder of the 2010-2011 school year.

Roll Call: ayes: (7) Mr. Crouch, Mrs. Duffield, Mr. Jacobucci, Mrs. Miller, Mr. Painter, Mr. Rey and Mr. Vail; nays: (0); abstentions: (0)

LONG-RANGE
FACILITIES PLAN AD-
HOC COMMITTEE

LONG-RANGE FACILITIES PLAN AD-HOC COMMITTEE
Mr. Frank Jacobucci, Chairperson, gave a verbal update on Spiezele's presentation.

OLD BUSINESS	OLD BUSINESS – None
NEW BUSINESS	NEW BUSINESS – None
OTHER REPORTS	<p>OTHER REPORTS The following verbal reports were given:</p> <p>Mr. Vail, Board President, reviewed and discussed the <u>Code of Ethics</u> and disclosure forms with the board members.</p> <p>Mr. Coleman, Superintendent, reported the following:</p> <ul style="list-style-type: none"> • Our district was not successful with its bid for providing shared CST services for Upper Pittsgrove. <p>Mr. Rizzo, Business Administrator, reported on the following:</p> <ul style="list-style-type: none"> • Final approvals for the bridge have been received.
ADMINISTRATIVE REPORTS	<p>ADMINISTRATIVE REPORTS The Administrative Reports were attached to Superintendent’s Monthly Report and delivered under separate cover.</p>
SENDING DISTRICT REPORTS	<p>SENDING DISTRICT REPORTS Mr. Morris – Alloway Rep., had nothing to report.</p> <p>Mr. Belisario - Upper Pittsgrove Rep., reported the following:</p> <ul style="list-style-type: none"> • Budget hearing was last night. • Alloway School District was the winning bidder for shared CST services.
SACC REPORT	SCHOOL AGE CHILD CARE (SACC) REPORT – Mrs. Miller had nothing to report.
DELEGATE REPORT	DELEGATE REPORT - Mrs. Miller reported that she and Mrs. Duffield attended the Regional Budget Update meeting at Gloucester County Institute of Technology. She also informed the Board of several proposed bills in the Legislature (school election date change, voting on budget, and charging tuition to summer school students).
FUTURE MEETINGS	<p>FUTURE MEETINGS April 11, 2011 – Long Range Facilities Plan Ad Hoc Committee, 5:30 p.m., district office April 12, 2011 – Policy Committee, 5:30 p.m., district office April 12, 2011 – Finance/Facilities Committee, 6:30 p.m., district office April 14, 2011 – Personnel Committee, 5:30 p.m., district office April 14, 2011 – Ed Programs Committee, 6:30 p.m., district office April 21, 2011 – Regular Board Meeting, 7:00 p.m., Mary Shoemaker School Library. May 5, 2011 – Annual Reorganization Meeting, 7:00 p.m., Mary Shoemaker School Library.</p>
IMPORTANT DATES	April 27, 2011 – Annual School Election, 2:00 p.m. to 9:00 p.m.
FOR YOUR INFORMATION	<p>FOR YOUR INFORMATION Enrollment Reports Suspension Reports</p>
EXECUTIVE SESSION I	<p>RECESS INTO EXECUTIVE SESSION I Motion by Mrs. Miller, seconded by Mr. Jacobucci and carried 9-0-0 by roll call, that the Board of Education adjourn, by Resolution, into Executive Session, from which the general public is excluded, to discuss items in accordance with <u>N.J.S.A. 10:4-12b</u>. Matters discussed in executive session will remain confidential until such time the need for confidentiality no longer exists. (8:25 P.M.)</p> <p>a. Personnel Roll Call: ayes: (9) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Jacobucci, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)</p>
RESUME PUBLIC PORTION	<p>Motion by Mr. Crouch, seconded by Mrs. Miller, and carried 9-0 to resume the public portion of the meeting at 8:37 p.m.</p> <p>Mr. Belisario, Mr. Crouch, and Mrs. Miller left the meeting at 9:39 p.m.</p>
MOTION OUT OF EXECUTIVE SESSION	<p>MOTION OUT OF EXECUTIVE SESSION Motion by Mr. Crouch, seconded by Mr. Rey, and carried 9-0-0 by roll call to approve the employment termination of Mr. Robert Hackett, Custodian, effective March 25, 2011. Roll Call: ayes: (9) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Jacobucci, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)</p>
EXECUTIVE SESSION II	<p>RECESS INTO EXECUTIVE SESSION II Motion by Mrs. Duffield, seconded by Mr. Rey and carried 6-0-0 by roll call, that the Board of Education adjourn, by Resolution, into Executive Session, from which the general public is excluded, to discuss items in accordance with <u>N.J.S.A. 10:4-12b</u>. Matters discussed in executive session will remain confidential until such time the need for confidentiality no longer exists. (8:25 P.M.)</p> <p>a. Contract Negotiations Roll Call: ayes: (6) Mrs. Duffield, Mr. Jacobucci, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)</p>
RESUME PUBLIC PORTION	Motion by Mrs. Duffield, seconded by Mr. Rey, and carried 6-0 to resume the public portion of the meeting at 9:04 p.m.

March 24, 2011

ADJOURNMENT

Motion by Mrs. Duffield, seconded by Mr. Rey, and carried 6-0, there being no further business to conduct, the meeting was adjourned at 9:04 p.m.

Respectfully submitted,

Mr. Frank A. Rizzo
SBA/BS

Approved by Motion of the Board

Date

Signature/BA