

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PILESGROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, APRIL 21, 2011 AT THE MARY SHOEMAKER SCHOOL LIBRARY AT 7:00 P.M.

CALL TO ORDER Mr. Vail, President, called the meeting to order at 7:00 p.m.

FLAG SALUTE Mr. Vail then led the group in the pledge of allegiance to the flag.

Mr. Vail, read the New Jersey Open Public Meetings Law. Notice of this meeting was published by having the date, time, and place thereof posted in the Today's Sunbeam, Elmer Times, Borough of Woodstown Municipal Hall, Township of Pilesgrove Municipal Hall, general offices and faculty rooms of the district's three schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Pilesgrove Clerk.

ROLL CALL The following members answered roll call: Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller (arrived at 7:05 p.m.), Mr. Morris, Mr. Painter, Mr. Rey (arrived at 7:35 p.m.), and Mr. Vail.

Members absent: None

Also in attendance: Mr. Thomas A. Coleman, Jr., Superintendent of Schools and Mr. Frank A. Rizzo, School Business Administrator/Board Secretary.

Administrators in attendance: Dr. Hoopes, Mr. Fagnoli, Ms. Cioffi, Mr. Paolizzi and Mrs. Braxton.

STAFF/STUDENT RECOGNITIONS STAFF/STUDENT RECOGNITIONS

Ms. Cioffi, Mary Shoemaker School Principal, introduced Young Wolverines of the Month for April: Ashely Adams and Yovani Lopez-Perez.

Mr. Fagnoli, Middle School Principal, introduced Junior Wolverines of the Month for April: Chelsey Fitton and Colton Jacobucci.

Dr. Hoopes, High School Principal, introduced Wolverines of the Month for April: Karen Huang and Dallas Duffield.

PRESENTATIONS PRESENTATION

Mrs. Pat Braxton gave an overview of a program for high school minority youth called SCYPE (Salem County Young Promising Engineers). She then introduced several members who each spoke of their role in the program. The program is looking for district support.

Mr. Dean Paolizzi, CST Director, spoke concerning the PreK Disabled program. He then introduced Ms. Tracy Demarest, PreK Teacher, who presented additional information about the re-vamped PreK Disabled program. She shared statistical numbers that indicated the success of the program.

MINUTES APPROVAL OF MINUTES

Motion by Mrs. Miller seconded by Mr. Jacobucci, and carried 11-0 to approve the following minutes and executive minutes:

March 24, 2011

Roll Call: ayes: (11) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Rey, Mr. Painter, and Mr. Vail; nays: (0); abstentions: (0)

FINANCIAL REPORTS FINANCIAL REPORTS

Motion by Mrs. Miller, seconded by Mr. Painter, and carried 11-0-0 by roll call to approve the following Business Administrators recommendations:

Pursuant to N.J.A.C. 6A:23-16.10(c)3, I certify that as of February 28, 2011, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodstown-Pilesgrove Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10(a)1. (see Board Minutes Financial Back-up Binder)

\_\_\_\_\_  
Board Secretary Date

The February 28, 2011 preliminary Report of the Treasurer of School Funds for the 2010-2011 school year is in agreement with the February 28, 2011 preliminary Report of the Board Secretary, pending audit. (see Board Minutes Financial Back-up Binder)

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Woodstown-Pilesgrove Board of Education certifies that as of April 21, 2011, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Roll Call: ayes: (11) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Rey, Mr. Painter, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Painter, seconded by Mrs. Miller, and carried 11-0 to approve the transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of February 2011. (see Board Minutes Financial Back-up Binder)

Motion by Mrs. Miller, seconded by Mr. Jacobucci, and carried 11-0-0 by roll call to approve the EFT's for February 2011, additional hand check payments for February 2011, and payment list for the month of April 2011. (see Board Minutes Financial Back-up Binder)

Roll Call: ayes: (11) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Rey, Mr. Painter, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Rey, seconded by Mrs. Miller, and carried 11-0 to accept the following reports: (see Board Minutes Financial Back-up Binder):

- Student Activities Account and Athletic Account for the month of March 2011
- Scholarships for the month of March 2011
- Cafeteria report for the months of March 2011

Motion by Mrs. Miller, seconded by Mr. Painter, and carried 9-0 (voting not applicable to sending district representatives) to accept the Woodstown Community School report for the month of March 2011. (see Board Minutes Financial Back-up Binder)

AUDIENCE PARTICIPATION

AUDIENCE PARTICIPATION I – None

EDUCATIONAL PROGRAMS COMMITTEE

EDUCATIONAL PROGRAMS COMMITTEE

The Board reviewed the April 14, 2011 Educational Programs Committee Report submitted by Mr. Frazier. The following recommendations were acted upon:

Motion by Mr. Frazier, seconded by Mrs. Miller, and carried 11-0-0 by roll call to approve the following:

- Home Instruction for the following high school students:
  - #2465256995 – medical
  - #7721051707 – administrative request
  - #9951669067 – administrative request
  - #5499352502 – administrative request
  - #2424200979 – administrative request

Requests to maintain enrollment as follows:

- #9036543401 – senior year completion (former Alloway Township resident)
- #3622619746 and 7348864355 – senior year completion (former Woodstown residents – siblings).

Request from Patricia Morris, former Board of Education member, to present her son with his diploma at graduation in accordance with Board Policy #5461.

High School field trips. (see page \_\_\_\_)

Termination of agreement for shared services between the Salem County Audio-Visual Aids Commission and the Woodstown-Pilesgrove Regional School District effective with the 2012-2013 school year. (see page \_\_\_\_)

Revised 2010-2011 School District Calendar. (see page \_\_\_\_)

Comprehensive Equity Plan Annual Statement of Assurance – 2011-2012 School Year. (see page \_\_\_\_)

Roll Call: ayes: (11) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Rey, Mr. Painter, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Frazier, seconded by Mrs. Miller, and carried 9-0-0 by roll call (voting not applicable to sending district representatives) to approve the following:

- Home Instruction for the following Middle School and Mary Shoemaker School students:
  - #2249778139 – medical – MS
  - #2817194385 – administrative request – MS
  - #7953684545 – administrative request – MSS

Request for 2<sup>nd</sup> grade student #8539607683 to maintain enrollment. (Note: This is a sibling to student #2817194385 who was approved above.)

Middle School and Shoemaker School field trips. (see page \_\_\_\_)

Request from Jennifer Battaglia, Middle School teacher, to permit her daughter to enroll in the Kindergarten program at the Mary Shoemaker School for the 2011-2012 school year in accordance with Board Policy #5111, at an administrative fee to be determined. (Note: The fee for the 2010-2011 school year is currently \$5,557).

Submission of the One-Year Preschool Program Plan Update for 2011-2012. (see page \_\_\_\_)

Roll Call: ayes: (9) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Rey, Mr. Painter, and Mr. Vail; nays: (0); abstentions: (0)

POLICY COMMITTEE

POLICY COMMITTEE – Mr. Coleman gave an update on the Policy book and how the committee will proceed.

PERSONNEL COMMITTEE

PERSONNEL COMMITTEE – The Board reviewed the April 14, 2011 Personnel Committee Report submitted by Committee Chairperson, Mr. Crouch. The following recommendations were acted upon:

Motion by Mr. Crouch, seconded by Mr. Frazier, and carried 11-0-0 by roll call to approve the following: Heather Connor as a long-term substitute part-time Library Aide effective May 2, 2011 through June 24, 2011, at a rate of \$13.68 per hour for 2-1/2 hours per day, with no benefits, during Nesandra Oswald’s maternity leave of absence.

Roll Call: ayes: (11) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Rey, Mr. Painter, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Crouch, seconded by Mr. Frazier, and carried 11-0-0 by roll call to approve the following: Resignation of Mr. Dean Paolizzi, Director of Special Education, effective June 27, 2011, with regrets. (see page \_\_\_\_)

Appointment of the following substitutes effective April 26, 2011 through June 30, 2011, except as otherwise noted:

Nancy Amberge – substitute teacher

Ashely Loufik – substitute teacher

Heather Connor – substitute teacher and substitute aide. (Note: Ms. Connor would like to be added to our regular list following her long-term substitute appointment.

Betty Land – substitute instructional assistant effective April 15, 2011 through June 30, 2011.

Emergent hiring resolutions for the following personnel for the 2010-2011 school year:

Heather Connor

Nancy Amberge

Betty Land

Retirement request from Kathy Both, high/middle school teacher, effective July 1, 2011, with congratulations and regrets. (see page \_\_\_\_)

Change of employment classification for Wilmot Wright from Class III – Grounds/Custodian, Step 12, to Class II – Grounds Person, Step 10, retroactive to April 1, 2011 through June 30, 2011.

2010-2011 High School volunteers. (see page \_\_\_\_)

Compensation to a high school staff member for attendance at an after-hours workshop. (see page \_\_\_\_)

Clinical practice request from Stephanie McKenna, a Rowan University student, to be placed with Gayle Remster effective October 24, 2011 through December 20, 2011.

Revise the “Terms of Employment” on job description #4118.31 – Technology Trainer from “Ten-month year” to “Twelve-month year” effective July 1, 2011.

Roll Call: ayes: (11) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Rey, Mr. Painter, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Crouch, seconded by Mr. Frazier, and carried 11-0-0 by roll call to approve the reappointment of the listed personnel for the 2011-2012 school year as follows: (see page \_\_\_\_)

District/High School Administrators

Board/District Office Staff

High/Middle School Cafeteria Workers

District/High School Maintenance/Custodial Workers

High School Secretaries, Computer Tech, Instructional Assistants, Library Aide

District/High School Certificated Faculty

Roll Call: ayes: (11) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Rey, Mr. Painter, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Crouch, seconded by Mr. Frazier, and carried 9-0-0 by roll call (voting not applicable to sending district representatives) to approve the following:

Appointment of Judy Pszwaro as a Shoemaker School substitute bus aide for the remainder of the 2010-2011 school year.

Ratification of appointment of AngelaRae Hughes as a home instruction provider effective February 7, 2011 through March 18, 2011, at the negotiated rate of \$27.50 per hour. (Note: Ms. Hughes is an approved substitute teacher for the district.)

2010-2011 Middle School and Shoemaker volunteers. (see page \_\_\_\_)

Compensation to Middle School staff members for attendance at workshops. (see page \_\_\_\_)

Clinical practice request from Stephanie McKenna, a Rowan University student, to be placed with Edward Strozyk effective September 1, 2011 through October 21, 2011.

Roll Call: ayes: (9) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Rey, Mr. Painter, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Crouch, seconded by Mr. Frazier, and carried 9-0-0 by roll call (voting not applicable to sending district representatives) to approve the reappointment of the listed personnel for the 2011-2012 school year as follows (see page \_\_\_\_):

- Middle/Mary Shoemaker School Administrators
- Middle/Mary Shoemaker School Cafeteria Workers
- Middle/Mary Shoemaker School Maintenance/Custodial Workers
- Middle/Mary Shoemaker School Secretaries, Computer Tech, Instructional Assistants
- Middle/Mary Shoemaker School Certificated Faculty

Roll Call: ayes: (9) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Rey, Mr. Painter, and Mr. Vail; nays: (0); abstentions: (0)

FINANCE/FACILITIES /  
TRANSPORTATION  
COMMITTEE

**FINANCE/FACILITIES TRANSPORTATION COMMITTEE**

The Board reviewed the April 12, 2011 Finance /Facilities/ Transportation Committee Reports submitted by Committee Chairperson, Mr. Painter. The following recommendations were acted upon:

Motion by Mr. Painter, seconded by Mr. Jacobucci, and carried 11-0-0 by roll call to approve the following: Resolution in support of Pineland Learning Center's nutrition program as follows:

- WHEREAS** Pineland Learning Center, Inc., is an approved private school for students with disabilities and;
- WHEREAS** the students from Woodstown-Pilesgrove Regional School District attending Pineland Learning Center, Inc., are all classified handicapped students and are IEP'd for a free breakfast and lunch;
- NOW THEREFORE BE IT RESOLVED** that in accordance with N.J.A.C. 6A:23-4.5iii, the Woodstown-Pilesgrove Regional School District Board of Education does not require Pineland Learning Center, Inc., to charge Woodstown-Pilesgrove Regional School District students for a reduced and/or paid meal.

Oldmans Township School District custodial supplies joint purchasing agreement for the 2011-2012 school year.

Tuition placement recommendation for regular education high school student #7721051707 to attend Salem County Special Services School District's Alternative High School effective April 6, 2011 for the remainder of the 2010-2011 school year at a tuition cost of \$17,340, prorated.

Contract to participate in the Gloucester County Special Services School District Salem County Cooperative Transportation Program contract for the 2011-2012 school year.

Contract to participate in Gloucester County Special Services School District Aid-in-Lieu Program for the 2011-2012 school year.

Revise jointure Route CPC1 to remove Elmer Borough School District and add Lower Alloways Creek (LAC) Board of Education to share special education route to Hollydell School effective March 29, 2011 through the end of the 2010-2011 school year. The new total route cost is \$51,237.91. (Note: For the remainder of the contract LAC's share is \$11,351.45.)

Addendum to special education route CPC1 to Hollydell School for an additional 34 miles a day at \$1.00 per mile. (This is to accommodate the contract change with LAC.)

Report of the fire/security drills performed at the High/Middle school for the month of March 2011.

Joint purchasing agreement with Alloway School District for baked goods, milk, juice, and ice cream for the 2011-2012 school year.

Roll Call: ayes: (11) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Rey, Mr. Painter, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Painter, seconded by Mr. Frazier, and carried 8-0-1 by roll call (voting not applicable to sending district representatives) to approve the following:

Use of facilities request to hold the 2011 Summer SACC Program at the Mary Shoemaker School with a use fee of \$1,600. (Note: Program will begin on the day after the 2010-2011 school year ends and run from 6:30 a.m. until 6:30 p.m.)

Tuition placement request from Quinton School District for special education student #8708819433 to be allowed to continue placement in the Woodstown Middle School MD program for the remainder of the 2010-2011 school year at a tuition cost of \$15,071, prorated, effective March 31, 2011.

Contract with B.R. Williams, Inc. (quote) for Route EDP2 to transport Mary Shoemaker extended day program students beginning March 8, 2011 through April 14, 2011, for 12 days at a per diem of \$60, mileage increase/decrease of \$1.50 and a bus aide cost of \$25 (not needed at this time) for a total cost to the district of \$720.

Report of the fire/security drills performed at the Mary Shoemaker School for the month of March 2011.

Roll Call: ayes: (8) Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leather, Mrs. Miller, Mr. Painter, Mr. Rey and Mr. Vail; nays: (0); abstentions: (1) Mr. Crouch abstained to the Summer SACC program use of facilities request only.

LONG-RANGE FACILITIES PLAN AD HOC COMMITTEE

LONG-RANGE FACILITIES PLAN AD HOC COMMITTEE  
Mr. Jacobucci updated the Board on the committee's progress.

OLD BUSINESS

OLD BUSINESS – None

NEW BUSINESS

NEW BUSINESS – None

OTHER REPORTS

OTHER REPORTS

The following verbal reports were given:

Mr. Vail, Board President, reported the following:

- Superintendent evaluations need to be completed by May 5<sup>th</sup>.
- Preparing for the 2011 Board Self-Evaluation
- Hand-out to Board "Letter to the Editor – Today's Sunbeam" The Board agreed to proceed with the publishing of the letter.

Mr. Coleman, Superintendent, reported the following:

- Has presented the Budget presentation to several local groups and events and has received positive feedback.
- Crisis drill went well. Invaluable information was gained for district and local authorities.

Mr. Rizzo, Business Administrator, reported on the following:

- Bridge construction will start as soon as the weather breaks.
- The front porch section of the district office will be vinyl sided as well as the garage in the rear of the property.
- Dobson performed service to improve drainage on field.

ADMINISTRATIVE REPORTS

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The Administrative Reports were attached to Superintendent's Monthly Report and delivered under separate cover.

SENDING DISTRICT REPORTS

SENDING DISTRICT REPORTS

Mr. Morris – Alloway Rep., had nothing to report.

Mr. Belisario - Upper Pittsgrove Rep., reported that Mr. Tom Jones will be retiring from the Board.

SACC REPORT

SCHOOL AGE CHILD CARE (SACC) REPORT – Mrs. Miller had nothing to report.

DELEGATE REPORT

DELEGATE REPORT

Mrs. Miller reported on the following:

- Delegate Assembly will meet next month.
- NJSBA may take over NJSIAA.
- Updated the Board as to legislation regarding wage concessions.

FUTURE MEETINGS

FUTURE MEETINGS

May 5, 2011 – Annual Reorganization Meeting, 7:00 p.m., Mary Shoemaker School Library.

May 17, 2011 – Policy Committee, 5:30 p.m., district office

May 17, 2011 – Finance/Facilities Committee, 6:30 p.m., district office

May 19, 2011 – Personnel Committee, 5:30 p.m., district office

May 19, 2011 – Ed Programs Committee, 6:30 p.m., district office

May 23, 2011 – Long Range Facilities Plan Ad Hoc Committee, 7:00 p.m., district office

May 26, 2011 – Regular Board Meeting, 7:00 p.m., Mary Shoemaker School Library

IMPORTANT DATES

IMPORTANT DATES

April 27, 2011 – Annual School Election, 2:00 p.m. to 9:00 p.m.

May 11, 2011 – Quad-District Event, 6:00 p.m. High/Middle School Cafeteria.

May 31, 2011 – Awards of Excellence, 7:00 p.m., Mary Shoemaker School Multi-Purpose Room

FOR YOUR INFORMATION

FOR YOUR INFORMATION

Enrollment Reports

Suspension Reports

EXECUTIVE SESSION I

RECESS INTO EXECUTIVE SESSION I

Motion by Mrs. Miller, seconded by Mrs. Duffield and carried 11-0-0 by roll call, that the Board of Education adjourn, by Resolution, into Executive Session, from which the general public is excluded, to discuss items in accordance with N.J.S.A. 10:4-12b. Matters discussed in executive session will remain confidential until such time the need for confidentiality no longer exists. (8:35 P.M.)

a. Personnel

Roll Call: ayes: (11) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

RESUME PUBLIC PORTION

Motion by Mr. Crouch, seconded by Mrs. Miller, and carried 11-0 to resume the public portion of the meeting at 8:57 p.m.

MOTION OUT OF EXECUTIVE SESSION

MOTION OUT OF EXECUTIVE SESSION

Motion by Mrs. Duffield, seconded by Mr. Painter, and carried 8-0-3 by roll call to approve any applicable employment and adjustment increment withholding for Joanne Sammons for the 2011-2012 school year as per N.J.S.A. 18A:29-14.

Roll Call: ayes: (8) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Morris, Mr. Painter and Mr. Vail; nays: (0); abstentions: (3) Mr. Leathers, Mrs. Miller and Mr. Rey.

EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION II

Motion by Mrs. Miller, seconded by Mr. Crouch and carried 11-0-0 by roll call, that the Board of Education adjourn, by Resolution, into Executive Session, from which the general public is excluded, to discuss items in accordance with N.J.S.A. 10:4-12b. Matters discussed in executive session will remain confidential until such time the need for confidentiality no longer exists. (9:00 P.M.)

a. Contract Negotiations

Roll Call: ayes: (11) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

Mr. Belisario, Mr. Crouch, Mr. Leathers and Mrs. Miller left the meeting at 9:00 p.m.

RESUME PUBLIC PORTION

Motion by Mr. Jacobucci, seconded by Mr. Frazier, and carried 7-0 to resume the public portion of the meeting at 9:30 p.m.

ADJOURNMENT

Motion by Mr. Jacobucci, seconded by Mr. Frazier, and carried 7-0, there being no further business to conduct, the meeting was adjourned at 9:31 p.m.

Respectfully submitted,

Mr. Frank A. Rizzo  
SBA/BS

Approved by Motion of the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature/BA