

MINUTES OF THE REORGANIZATION MEETING OF THE WOODSTOWN-PILESGROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, MAY 5, 2011 AT THE MARY SHOEMAKER SCHOOL LIBRARY AT 7:00 P.M.

CALL TO ORDER	Mr. Rizzo, Business Administrator/Board Secretary, called the meeting to order at 7:00 p.m.
FLAG SALUTE	<p>Mr. Rizzo then led the group in the pledge of allegiance to the flag.</p> <p>Mr. Rizzo read the New Jersey Open Public Meetings Law. Notice of this meeting was published by having the date, time, and place thereof posted in the Today's Sunbeam, Elmer Times, Borough of Woodstown Municipal Hall, Township of Pilesgrove Municipal Hall, general offices and faculty rooms of the district's three schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Pilesgrove Clerk.</p>
ELECTION RESULTS	Mr. Rizzo reviewed the election results of the 2011 school election which was held on April 27, 2011. (see page ____)
SWEARING IN OF NEWLY ELECTED BOARD MEMBERS	Mr. Rizzo administered the oath of office to the newly elected Board of Education members: Mr. Frank Jacobucci, Mr. Stan Leathers, Mrs. Eileen Miller, Mr. George Rey, and Mr. Chapman Vail.
ROLL CALL	<p>The following members answered roll call: Mrs. Duffield, Mr. Jacobucci, Mr. Leathers, Mr. Frazier, Mrs. Miller, Mr. Painter, Mr. Rey, and Mr. Vail.</p> <p>(Note: The reorganizational meetings for the sending district schools have not taken place; therefore no representatives from the sending districts were in attendance.)</p> <p>Members absent: Mr. Crouch</p> <p>Also in attendance: Mr. Thomas A. Coleman, Jr., Superintendent of Schools and Mr. Frank A. Rizzo, School Business Administrator/Board Secretary.</p> <p>Administrators in attendance: Dr. Hoopes, Mr. Fargnoli, Mrs. Cioffi, Mr. Paolizzi and Mrs. Braxton.</p>
REORGANIZATION OF THE BOARD OF EDUCATION	<p>REORGANIZATION OF THE BOARD OF EDUCATION</p> <p>Mr. Rizzo, opened the floor for nominations for the Office of President of the Board of Education.</p> <p>Moved by Mrs. Miller, seconded by Mr. Vail, and carried 8-0 that the Board of Education open the floor for nominations for the Office of President.</p> <p>Moved by Mr. Painter, and seconded by Mr. Frazier, to nominate Chapman Vail for the Office of President.</p> <p>There being no further nominations, moved by Mrs. Miller, seconded by Mrs. Duffield, and carried 8-0 that the Board of Education close the floor for nominations for the Office of President.</p> <p>Mr. Rizzo then called for a roll call vote on the election of Chapman Vail as President of the Board of Education for a term of one year, commencing May 5, 2011 and until their successor is elected and shall qualify.</p> <p>Roll Call: ayes: (8) Mrs. Duffield, Mr. Jacobucci, Mr. Leathers, Mr. Frazier, Mrs. Miller, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)</p> <p>Mr. Rizzo then declared Chapman Vail elected to the Office of President and yielded the chair to the President.</p> <p>Mr. Chapman Vail, President, opened the floor to nominations for the Office of Vice President of the Board of Education.</p> <p>Moved by Mrs. Miller, seconded by Mrs. Duffield, and carried 8-0 that the Board of Education open the floor for nominations for the Office of Vice President.</p> <p>Moved by Mr. Frazier, and seconded by Mr. Jacobucci, to nominate Doug Painter for the Office of Vice President.</p> <p>There being no further nominations, moved by Mrs. Miller, seconded by Mrs. Duffield, and carried 8-0 that the Board of Education close the nominations for the Office of Vice President.</p> <p>Mr. Vail then called for a roll call vote on the election of Doug Painter as Vice President of the Board of Education for a term of one year, commencing May 5, 2011 and until their successor is elected and shall qualify.</p> <p>Roll Call: ayes: (8) Mrs. Duffield, Mr. Jacobucci, Mr. Leathers, Mr. Frazier, Mrs. Miller, Mr. Rey, Mr. Vail and Mr. Painter; nays: (0); abstentions: (0)</p> <p>Mr. Vail then declared Doug Painter elected to the Office of Vice President.</p>
APPOINTMENTS AND DESIGNATIONS	<p>APPOINTMENTS AND DESIGNATIONS</p> <p>RESOLUTION – AWARDING CONTRACTS</p> <p>Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 8-0-0 by roll call to approve the resolution pursuant to N.J.A.C. 40A:11-1 authorizing the award of contracts for professional services for a one year term commencing May 5, 2011 without competitive bidding as follows:</p> <p><b>Board Solicitor</b> – Alan R. Schmoll of Capehart &amp; Scatchard at \$165/hour</p>

**Auditors** – Triantos & Delp at \$25,350. (Note: This firm has been peer reviewed)  
**School Physician** – Drs. Bauman and Roberts of Woodstown Family Practice at \$19,817/annual  
**Brokers of Record** – Conner Strong (The Porch Agency)  
**Treasurer of School Funds** – James Hackett  
**Board Secretary** – Frank A. Rizzo  
**Architect** – Spiezle Group

**Right-To-Know/AHERA** – PARS Environmental Inc. and/or Horizon Environmental Group, Inc.  
Roll Call: ayes: (8) Mrs. Duffield, Mr. Jacobucci, Mr. Leathers, Mr. Frazier, Mrs. Miller, Mr. Rey, Mr. Vail and Mr. Painter; nays: (0); abstentions: (0)

OFFICIAL  
NEWSPAPERS

**OFFICIAL NEWSPAPERS**  
Motion by Mr. Jacobucci, seconded by Mrs. Miller, and carried 8-0 to approve the Today's Sunbeam and the Elmer Times as the official newspapers for the 2011-2012 school year and designate locations for posting the Public Notices for Board meetings as the Borough of Woodstown Municipal Hall, Township of Pilesgrove Municipal Hall, the general offices and faculty rooms of the district's three schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Pilesgrove Clerk.

REGULAR MEETING  
DATES

**REGULAR MEETING DATES**  
Motion by Mr. Painter, seconded by Mr. Jacobucci, and carried 8-0 to approve the following dates for the regular meetings for the 2011-2012 school year:

May 26, 2011 .....	Regular Meeting	November 17, 2011 .....	Regular Meeting
June 23, 2011 .....	Regular Meeting	December 22, 2011 .....	Regular Meeting
July 28, 2011 .....	Regular Meeting	January 26, 2012 .....	Regular Meeting
August 25, 2011 .....	Regular Meeting	February 23, 2012.....	Regular Meeting
September 22, 2011 .....	Regular Meeting	Pubic Hearing/Regular Meeting.....	To be announced
October 27, 2011 .....	Regular Meeting	Reorganization/Regular Meeting ...	To be announced

POLICY STATEMENTS

**POLICY STATEMENTS**  
Motion by Mr. Rey, seconded by Mrs. Miller, and carried 8-0-0 by roll call to accept and reaffirm the previous curriculum as it is aligned with the New Jersey Core Curriculum Content Standards, textbooks, policies, (including Student Records Policy #8330), practices and procedures of the Woodstown-Pilesgrove Regional Board of Education recognizing that these items may be amended when necessary with Board approval. (Note: Except as otherwise provided by law, regulations of the State Department of Education or by this Board of Education, meetings of the Woodstown-Pilesgrove Board of Education shall be conducted in accordance with Robert's Rule of Order, Revised. Legal Reference: N.J.S.A. 18A:11-1 General Mandatory Powers and Duties.)  
Roll Call: ayes: (8) Mrs. Duffield, Mr. Jacobucci, Mr. Leathers, Mr. Frazier, Mrs. Miller, Mr. Rey, Mr. Vail and Mr. Painter; nays: (0); abstentions: (0)

DEPOSITORY OF  
SCHOOL FUNDS

**DEPOSITORY OF SCHOOL FUNDS**  
Motion by Mr. Painter, seconded by Mrs. Miller, and carried 8-0 to designate the currently established official depositories and signatures:

<u>Financial Institution</u>	<u>Signatories</u>	<u># Sig. Required</u>
Fulton Financial Advisors (The Bank)		
General Fund .....	Treasurer .....	3
	Board Secretary	
	Board President	
	or Board Vice President	
Payroll Fund and Agency Fund .....	Treasurer.....	1
Interest Bearing Savings Accounts.....	Board Secretary.....	2
Athletic Fund, Student Activity Funds,	Superintendent	
Woodstown Community School and Petty Cash	or Treasurer	
Investments.....	Board Secretary.....	1
Cafeteria Fund .....	Cafeteria Director .....	2
	or Board Secretary	
	or Treasurer	
Franklin Savings Bank, SLA, Woodstown		
Interest Bearing Dedicated Funds .....	Board Secretary.....	1
Savings Account and Unemployment		
Savings Account		
State of New Jersey Cash Management Fund		
Investments.....	Board Secretary.....	1
The Vanguard Group, Philadelphia		
R.C. McHarness Chemistry Student Activity Fund		

Roll Call: ayes: (8) Mrs. Duffield, Mr. Jacobucci, Mr. Leathers, Mr. Frazier, Mrs. Miller, Mr. Rey, Mr. Vail and Mr. Painter; nays: (0); abstentions: (0)

PETTY CASH

**PETTY CASH**  
Motion by Mrs. Miller, seconded by Mr. Jacobucci, and carried 8-0-0 by roll call to approve establishing the petty cash funds for the 2011-2012 school year, effective July 1, 2011.  
Thomas A. Coleman, Superintendent..... \$100  
Frank A. Rizzo..... \$100  
Dr. Scott Hoopes, WHS Principal ..... \$150

John Fagnoli, Middle School Principal..... \$150  
Diane Cioffi, Mary Shoemaker School Principal ..... \$500  
Patricia Braxton, Director of Curriculum..... \$100  
Director of Special Education..... \$100  
June Cioffi, Athletic Director..... \$100  
Dwayne Hickman, Superintendent of Buildings/Grounds ..... \$100  
Roll Call: ayes: (8) Mrs. Duffield, Mr. Jacobucci, Mr. Leathers, Mr. Frazier, Mrs. Miller, Mr. Rey, Mr. Vail and Mr. Painter; nays: (0); abstentions: (0)

AFFIRMATIVE ACTION OFFICER

AFFIRMATIVE ACTION OFFICER  
Motion by Mr. Painter, seconded by Mrs. Miller, and carried 8-0 to approve the appointment of Andrea Bramante as Affirmative Action Officer for the 2011-2012 school year.

SECTION 504 COMPLIANCE OFFICERS

SECTION 504 COMPLIANCE OFFICERS  
Motion by Mrs. Miller, seconded by Mr. Jacobucci, and carried 8-0 to approve the appointment of Dr. Scott Hoopes, High School Principal, John Fagnoli, Middle School Principal, and Diane Cioffi, Mary Shoemaker School Principal, as Section 504 Compliance Officers for the 2011-2012 school year.

ADA AND SAFETY OFFICER

ADA AND SAFETY OFFICER  
Motion by Mrs. Miller, seconded by Mr. Jacobucci and carried 8-0 to approve Frank A. Rizzo as ADA and Safety Officer for the 2011-2012 school year.

QUALIFIED PURCHASING AGENT

QUALIFIED PURCHASING AGENT  
Motion by Mr. Jacobucci, seconded by Mrs. Miller, and carried 8-0 to approve by resolution, Frank A. Rizzo as the Qualified Purchasing Agent with a bid threshold currently at \$36,000 for the 2011-2012 school year.

CUSTODIAN OF RECORDS

CUSTODIAN OF RECORDS  
Motion by Mr. Rey, seconded by Mrs. Duffield, and carried 8-0 to approve Frank A. Rizzo as the Custodian of Records for the 2011-2012 school year.

COLLECTION OF PUPIL RECORDS

COLLECTION OF PUPIL RECORDS  
Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 8-0-0 by roll call to approve a resolution authorizing collection of certain pupil records as per N.J.A.C.6:3-6.3 which shall include mandated records as well as the following district authorized records:

1. A record of all appointments that each student and his/her parent had with his/her counselor.
2. Copy of the class rank for each graduating class.
3. A file of each student concerning career plans and future plans.

Roll Call: ayes: (8) Mrs. Duffield, Mr. Jacobucci, Mr. Leathers, Mr. Frazier, Mrs. Miller, Mr. Rey, Mr. Vail and Mr. Painter; nays: (0); abstentions: (0)

PERSONNEL

PERSONNEL RECOMMENDATIONS  
Motion by Mrs. Miller, seconded by Mr. Jacobucci, and carried 8-0-0 by roll call to appoint Ashley Gregor as a long-term substitute teacher effective May 9, 2011 through June 3, 2011 at the previously established rate of \$125 per day, with no benefits. Ms. Gregor will be filling in for Ms. Grubb, Kindergarten teacher.  
Roll Call: ayes: (8) Mrs. Duffield, Mr. Jacobucci, Mr. Leathers, Mr. Frazier, Mrs. Miller, Mr. Rey, Mr. Vail and Mr. Painter; nays: (0); abstentions: (0)

Motion by Mrs. Miller, seconded by Mr. Jacobucci and carried 8-0-0 by roll call to appoint Ashely Gregor as a substitute teacher effective June 6, 2011 through June 30, 2011. (Note: Ms. Gregor would like to be added to our regular substitute list following her long-term substitute appointment.)  
Roll Call: ayes: (8) Mrs. Duffield, Mr. Jacobucci, Mr. Leathers, Mr. Frazier, Mrs. Miller, Mr. Rey, Mr. Vail and Mr. Painter; nays: (0); abstentions: (0)

Motion by Mr. Painter, seconded by Mrs. Miller, and carried 8-0 to approve a sixty-day medical leave of absence request for Joanne Sammons, 12 month guidance secretary, effective May 2, 2011.

ADJOURNMENT

Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 8-0, there being no further business to conduct, the meeting was adjourned at 7:25 p.m.

Respectfully submitted,

Mr. Frank A. Rizzo  
SBA/BS

Approved by Motion of the Board

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Date

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Signature/BA