

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PIESGROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, JUNE 23, 2011 AT THE MARY SHOEMAKER SCHOOL LIBRARY AT 7:00 P.M.

CALL TO ORDER	Mr. Vail, President, called the meeting to order at 7:00 p.m.				
FLAG SALUTE	<p>Mr. Vail then led the group in the pledge of allegiance to the flag.</p> <p>Mr. Vail, read the New Jersey Open Public Meetings Law. Notice of this meeting was published by having the date, time, and place thereof posted in the Today's Sunbeam, Elmer Times, Borough of Woodstown Municipal Hall, Township of Pilesgrove Municipal Hall, general offices and faculty rooms of the district's three schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Pilesgrove Clerk.</p>				
ROLL CALL	<p>The following members answered roll call: Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers (arrived at 7:02 p.m.), Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey (arrived at 7:05.m.), and Mr. Vail.</p> <p>Members absent: None</p> <p>Also in attendance: Mr. Thomas A. Coleman, Jr., Superintendent of Schools and Mr. Frank A. Rizzo, School Business Administrator/Board Secretary.</p> <p>Administrators in attendance: Dr. Hoopes (arrived at 7:38 p.m.), and Mrs. Braxton.</p>				
PRESENTATIONS	<p>PRESENTATION</p> <p>Mrs. Patricia Braxton, Mr. Nathan Frey and Mr. Bill Connolly gave a PowerPoint presentation on Curriculum/Educational Technologies.</p>				
MINUTES	<p>APPROVAL OF MINUTES</p> <p>Motion by Mr. Rey seconded by Mrs. Miller, and carried 10-0-1 to approve the following minutes and executive minutes:</p> <p>May 26, 2011</p> <p>June 9, 2011</p> <p>Roll Call: ayes: (10) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Rey, Mr. Painter, and Mr. Vail; nays: (0); abstentions: (1) Mr. Morris abstained to the June 9, 2011 minutes only.</p> <p>Mr. Painter stepped out of the meeting at 7:30 p.m.</p>				
FINANCIAL REPORTS	<p>FINANCIAL REPORTS</p> <p>Motion by Mrs. Miller, seconded by Mr. Jacobucci, and carried 10-0-0 by roll call to approve the following Business Administrators recommendations:</p> <p>Pursuant to <u>N.J.A.C. 6A:23-16.10(c)3</u>, I certify that as of <u>April 30, 2011</u>, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodstown-Pilesgrove Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of <u>N.J.A.C. 6:23-16.10(a)1</u>. (see Board Minutes Financial Back-up Binder)</p> <table><tr><td>_____</td><td>_____</td></tr><tr><td>Board Secretary</td><td>Date</td></tr></table> <p>The <u>April 30, 2011</u> preliminary Report of the Treasurer of School Funds for the 2010-2011 school year is in agreement with the <u>April 30, 2011</u> preliminary Report of the Board Secretary, pending audit. (see Board Minutes Financial Back-up Binder)</p> <p>Pursuant to <u>N.J.A.C. 6A:23A-16.10(c)4</u>, the Woodstown-Pilesgrove Board of Education certifies that as of <u>June 23, 2011</u>, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of <u>N.J.A.C. 6A:23A-16.10(a)1</u> and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.</p> <p>Roll Call: ayes: (10) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)</p> <p>Motion by Mrs. Miller, seconded by Mr. Jacobucci, and carried 10-0 to approve the transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of <u>April 2011</u>. (see Board Minutes Financial Back-up Binder)</p> <p>Motion by Mr. Rey, seconded by Mrs. Miller, and carried 9-0-1 by roll call to approve the EFT's for <u>April 2011</u>, additional hand check payments for <u>April 2011</u>, and payment list for the month of <u>June 2011</u>. (see Board Minutes Financial Back-up Binder)</p> <p>Roll Call: ayes: (9) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, and Mr. Rey; nays: (0); abstentions: (1) Mr. Vail</p>	_____	_____	Board Secretary	Date
_____	_____				
Board Secretary	Date				

Motion by Mrs. Miller, seconded by Mr. Frazier, and carried 10-0 to accept the following reports: (see Board Minutes Financial Back-up Binder):

Student Activities Account and Athletic Account for the month of May 2011

Scholarships for the month of May 2011

Odyssey of the Mind for the months of January, February, March, April, and May 2011

Cafeteria report for the months of May 2011

Motion by Mrs. Miller, seconded by Mr. Jacobucci, and carried 8-0 (voting not applicable to sending district representatives) to accept the Woodstown Community School report for the month of May 2011. (see Board Minutes Financial Back-up Binder)

Mr. Painter rejoined the meeting at 7:35 p.m.

AUDIENCE
PARTICIPATION

AUDIENCE PARTICIPATION I – None

EDUCATIONAL
PROGRAMS
COMMITTEE

EDUCATIONAL PROGRAMS COMMITTEE

The Board reviewed the June 15, 2011 Educational Programs Committee Report submitted by Mrs. Miller. The following recommendations were acted upon:

Motion by Mrs. Miller, seconded by Mr. Rey, and carried 11-0-0 by roll call to approve the following:
High School field trips (see page ____)

2011-2012 NJSIAA membership resolution and payment of dues. (see page ____)

Discontinuation of high school courses for the 2011-2012 school year due to low enrollment. (see page ____)

Local Professional Development Plan for the 2011-2012 school year as attached and as submitted to and approved by the Salem County Office of Education. (on file in the Curriculum office)

Class of 2012 senior class trip to Orlando, Florida, April 24-28, 2012. (see page ____)

Payment of \$250 as financial support for high school student #4712525306 who was accepted to participate in the National Young Leaders Conference in Washington, DC on July 24 through August 1, 2011 as permitted by Policy #6661. (see page ____)

Roll Call: ayes: (11) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mrs. Miller, seconded by Mr. Painter, and carried 9-0 (voting not applicable to sending district representatives) to approve middle school field trips. (see page ____)

POLICY COMMITTEE

POLICY COMMITTEE – The Board reviewed the June 14, 2011 Policy Committee Report submitted by Mr. Leathers. The following recommendations were acted upon:

Motion by Mr. Leathers, seconded by Mr. Jacobucci, and carried 11-0-0 by roll call to adopt the following policies on second reading:

Policy #5131.1 – Harassment, Intimidation and Bullying (revision) (Note: This replaces policy #5512.01)

Policy #5141.8 – Sports Related Concussion and Head Injury (new)

Roll Call: ayes: (11) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

PERSONNEL
COMMITTEE

PERSONNEL COMMITTEE – The Board reviewed the June 15, 2011 Personnel Committee Report submitted by Committee Chairperson, Mr. Rey. The following recommendations were acted upon:

Motion by Mr. Rey, seconded by Mrs. Miller, and carried 11-0-0 by roll call to appoint Crystal Zilinski as part-time Occupational Therapist effective September 1, 2011, through June 30, 2012, for 2½ days per week at Masters, Step 4, with an annual salary of \$25,429, prorated, with no other benefits.

Roll Call: ayes: (11) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Rey, Mr. Painter, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Rey, seconded by Mrs. Miller, and carried 11-0-0 by roll call to approve the following:
Retirement of Linda Priest, high school teacher, effective July 1, 2011, with congratulations and regrets, and addition to the district's substitute teacher list for the 2011-2012 school year.

Extension of maternity leave of absence for Patricia Hatton-Jamison, high/middle school Media Specialist for the 2011-2012 school year in accordance with the attached request. (see page ____)

Ratification of compensation to Kathy Both for hours worked through June 30, 2011, on the AHSA extended year program for Woodstown High School at the negotiated hourly rate of pay, to be paid by the NCLB grant.

Appointment of 2011 summer workers as follows:

Kathy Parks as an office worker in the high school effective July 5 through August 12, 2011 (6 weeks), 6 hours per day at the rate of \$8.00/hour.

Buildings & Grounds Department workers beginning July 11, 2011 through August 9, 2011 (6 weeks), 6 hours per day as follows:

Peter Mazzagatti, Paint Crew Foreman, at \$12/hour
John LeMarie, Grounds Crew Worker, at \$7.25/hour

Compensation to the Child Study Team members to conduct a collective total of 20 evaluations at the rate of \$250 per case during July and August 2011. (see page ____)

Compensation to the Child Study Team members to assist with the administrative work in the absence of a Director of Special Education during July and August 2011; compensation to be at the negotiated hourly rate of \$30/per hour.

Compensation to Laura Monahan, EdS, to conduct psychological evaluations at the rate of \$250/per evaluation during July and August 2011; to be provided on an "as needed" basis. (see page ____)

Change the work hours for Diane Griscom, Cafeteria Director, from 7 to 8 hours per day to run the breakfast program during the 2011-2012 school year.

Rescind the appointment of Cheryl Lowe as FFA Co-Advisor for the 2011-2012 school year.

Appointment of extra-duty athletic coaches and ticket takers for the 2011-2012 school year. (see page ____)

Professional Development request from Thomas Coleman to go to San Diego on July 5-8, 2011, to participate in an on-site school visit as part of his selection to serve on the New Jersey Continuity of Education During a Pandemic Delegation/Assessment Team as selected by the New Jersey Department of Education, at no cost to the district.

Reappointment of district substitutes for the 2011-2012 school year. (see page ____)

Substitute List additions as follows:

Thomas O'Brien, substitute teacher and substitute paraprofessional, effective June 24, 2011 through June 30, 2011, and for the 2011-2012 school year.

Kathryn Ward, substitute teacher effective June 24, 2011 through June 30, 2011, and for the 2011-2012 school year.

Danielle Burdalski, substitute teacher and substitute instructional assistant for the 2011-2012 school year.

Bradford English, substitute teacher for the 2011-2012 school year.

Dana Hitcher, substitute teacher for the 2011-2012 school year (to prevent break in service between coaching positions).

David Wildermuth, substitute teacher for the 2011-2012 school year (to prevent break in service between coaching positions).

Emergent hire resolutions for the 2011-2012 school year as follows:

Thomas O'Brien
Dana Hitchner
David Wildermuth
John LeMarie
Christine Serwan

Reappointment of certificated staff members as homebound instruction providers for the 2011-2012 school year.

Appointments of Dan Keller as educational technology advisor/coach and Skylar Dorrell and Brandon Williams as student lan crew effective for summer 2011 through the 2011-2012 school year. (see page ____)

Appointment of high school Academic Team Leaders for the 2011-2012 school year as follows:

English – Paul Kranz
Math – Sondra Hiles
Science – Jennifer Sorbello
Foreign Language – Jeri Gorman
History – Peter Mazzagatti
Applied Technology – Cheryl Levitsky

Appointment of Weight Room Supervisors for the 2011-2012 school year. (see page ____)

Roll Call: ayes: (11) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Rey, Mr. Painter, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Rey, seconded by Mrs. Miller, and carried 9-0-0 by roll call (voting not applicable to sending district representatives) to approve the follows:

Extension of appointment of Ashley Gregor as a long-term substitute teacher through June 17, 2011. (Note: Ms. Gregor is filling in for Ms. Grubb, Kindergarten teach, who is unable to return prior to the end of this school year).

Resignation of Erika Junghans, middle school teacher, effective June 30, 2011, with regrets.

Maternity leave of absence request from Danielle Dickson, Shoemaker School 4th grade teacher, effective September 15, 2011 through December 30, 2011. (see page ____)

Appointment of 2011 summer workers as follows:

Office Workers – July 5 through August 12, 2011 (6 weeks), 6 hours per day at a rate of \$8.00/hour.

Middle School Office – Christine Serwan

Shoemaker School Office – Donna Simmermon

Appointment of staff members to conduct the 2011 Extended Year Summer Learning Camp program at the Middle and Shoemaker Schools. (see page ____) (Note: Sakeena Bentley has been removed from the list.)

Appointment of bus aides for a Shoemaker School bus run for the 2011-2012 school year. (see page ____)

Change the work hours for Patricia Windstein, Cafeteria Cook/Manager, from 5.75 to 6.75 hours per day to run the breakfast program during the 2011-2012 school year.

Resignation of Donald Stech as middle school Choreographer for the 2011-2012 school year. (see page ____)

Clinical practice request for two Rowan University students to be placed with Shoemaker School teachers effective September 1 through October 21, 2011, one with Susan Chapman-Kankowski and the other with Christine Nowmos.

Intermediate fieldwork placement request for a Stockton College student to be placed with high school teacher John Adams, effective September 26 through December 13, 2011.

Compensation for middle school staff members for attendance at a workshop. (see page ____)

Compensation to Danielle Dickson to serve as safety patrol advisor for the 2010-2011 school year. (Note: Board approval for this appointment was inadvertently overlooked for the 2010-2011 school year.)

Appointment of middle school Academic Team Leaders for the 2011-2012 school year as follows:

5th Grade – Kim Mullison

6th Grade – Mia Gallagher

7th Grade – Heather Vinciguerra

8th Grade – Jennifer Kelly

Appointment of Mary Kay Finley as a substitute paraprofessional for the 2011 extended year summer learning camp at the established rate of \$12.50/hour.

Roll Call: ayes: (9) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Rey, Mr. Painter, and Mr. Vail; nays: (0); abstentions: (0)

FINANCE/FACILITIES /
TRANSPORTATION
COMMITTEE

FINANCE/FACILITIES TRANSPORTATION COMMITTEE

The Board reviewed the June 14, 2011 Finance /Facilities/ Transportation Committee Reports submitted by Committee Chairperson, Mrs. Duffield. The following recommendations were acted upon:

Motion by Mrs. Duffield, seconded by Mr. Jacobucci, and carried 11-0-0 to approve the following:

Submission of application for dual use of educational space in room 215 at the Woodstown High School for the 2011-2012 school year.

Reaffirm the high/middle school photography agreement with Herff Jones Photo, Inc. for the 2011-2012 school year.

Therapy Services of Delaware contract for the 2011-2012 school year in the amount of \$64.00 per hour.

Report of the fire/security drills performed at the High/Middle school for the month of May 2011.

Home instruction for high school student 9796299378 provided by Education Inc., at \$44.00 per hour beginning March 14, 2011 through April 1, 2011.

Discontinue participation in the county hub internet service effective for the 2012–2013 school year. (Note: This will result in a savings in excess of \$15,000 per year while increasing the transmission capacity from a 50 meg pipe to 100 meg.)

Roll Call: ayes: (11) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Rey, Mr. Painter, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mrs. Duffield, seconded by Mr. Rey, and carried 9-0-0 by roll call (voting not applicable to sending district representatives) to approve the following:
 Submission of application for dual use of educational space in room 111 at the Mary Shoemaker School for the 2011-2012 school year.

Donation to the Mary Shoemaker School from Mr. and Mrs. Daniel Riley in the amount of \$10.00.

Report of the fire/security drills performed at the Mary Shoemaker School for the month of May 2011.

Roll Call: ayes: (9) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Rey, Mr. Painter, and Mr. Vail; nays: (0); abstentions: (0)

LONG-RANGE FACILITIES PLAN AD HOC COMMITTEE - Report took place in Executive Session.

OLD BUSINESS OLD BUSINESS – None

NEW BUSINESS
 Motion by Mrs. Miller, seconded by Mr. Jacobucci, and carried 10-1-0 to approve the Board of Education Committee Assignments as of 5/27/11. (see page ____)
 Roll Call: ayes: (10) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Rey, and Mr. Vail; nays: (1) Mr. Painter; abstentions: (0)

OTHER REPORTS
 The following verbal reports were given:
 Mr. Vail, Board President, reported the following:
 • Setting new goals at the next meeting.

 Mr. Coleman, Superintendent, reported the following:
 • County Office instructed the district to wait on Board Member fingerprinting.
 • 1st Annual Wolverine Golf Tournament is Friday, June 24th

 Mr. Rizzo, Business Administrator, reported on the following:
 • Chimney demolition conflict due to underground storage tank needs to be removed
 • Maintenance Reserve resolution will be presented at the June 30th special meeting.

ADMINISTRATIVE REPORTS
 ADMINISTRATIVE REPORTS
 The Administrative Reports were attached to Superintendent’s Monthly Report and delivered under separate cover.

SENDING DISTRICT REPORTS
 SENDING DISTRICT REPORTS
 Mr. Morris – Alloway Rep., had nothing to report.

 Mr. Belisario - Upper Pittsgrove Rep., had nothing to report.

SACC REPORT SCHOOL AGE CHILD CARE (SACC) REPORT – Mrs. Miller reported the summer program is underway.

DELEGATE REPORT
 DELEGATE REPORT
 Mrs. Miller reported on the following:
 • NJSBA October Workshop has an interactive online schedule planner.

FUTURE MEETINGS
 FUTURE MEETINGS
 June 30, 2011 – Special Board Meeting, 7:00 p.m., district office.
 July 12, 2011 – Policy Committee, 5:30 p.m., district office
 July 12, 2011 – Finance/Facilities Committee, 6:30 p.m., district office
 July 14, 2011 – Personnel Committee, 5:30 p.m., district office
 July 14, 2011 – Ed Programs Committee, 6:30 p.m., district office
 July 28, 2011 – Regular Board Meeting, 7:00 p.m., Mary Shoemaker School Library

FOR YOUR INFORMATION
 FOR YOUR INFORMATION
 Enrollment Reports
 Suspension Reports

EXECUTIVE SESSION I
 RECESS INTO EXECUTIVE SESSION I
 Motion by Mrs. Miller, seconded by Mr. Painter and carried 11-0-0 by roll call, that the Board of Education adjourn, by Resolution, into Executive Session, from which the general public is excluded, to discuss items in accordance with N.J.S.A. 10:4-12b. Matters discussed in executive session will remain confidential until such time the need for confidentiality no longer exists. (8:07 P.M.)
 a. Contract Negotiations
 b. Student Matter
 Roll Call: ayes: (11) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

RESUME PUBLIC PORTION
 Motion by Mr. Jacobucci, seconded by Mrs. Miller, and carried 11-0 to resume the public portion of the meeting at 9:45 p.m.

MOTIONS OUT OF
EXECUTIVE SESSION

MOTIONS OUT OF EXECUTIVE SESSION
Motion by Mr. Jacobucci, seconded by Mrs. Duffield, and carried 11-0-0 to abolish the ADHOC committee.

Motion by Mr. Painter, seconded by Mr. Crouch, to abolish all committees.

After a brief discussion, Mr. Crouch rescinded his second and the motion died.

ADJOURNMENT

Motion by Mr. Painter, seconded by Mrs. Duffield, and carried 11-0, there being no further business to conduct, the meeting was adjourned at 9:58 p.m.

Respectfully submitted,

Mr. Frank A. Rizzo
SBA/BS

Approved by Motion of the Board

Date

Signature/BA