

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, NOVEMBER 17, 2011 AT THE MARY SHOEMAKER SCHOOL LIBRARY AT 6:30 P.M.

CALL TO ORDER Mr. Vail, President, called the meeting to order at 6:30 p.m.

FLAG SALUTE Mr. Vail then led the group in the pledge of allegiance to the flag.

Mr. Vail, read the New Jersey Open Public Meetings Law. Notice of this meeting was published by having the date, time, and place thereof posted in the Today's Sunbeam, Elmer Times, Borough of Woodstown Municipal Hall, Township of Pilesgrove Municipal Hall, general offices and faculty rooms of the district's three schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Pilesgrove Clerk.

ROLL CALL The following members answered roll call: Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier (arrived at 7:45 p.m.), Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey and Mr. Vail.

Members absent: None

Also in attendance: Mr. Thomas A. Coleman, Jr., Superintendent of Schools and Mr. Frank A. Rizzo, School Business Administrator/Board Secretary.

Administrators in attendance: Dr. Hoopes, Mr. Fagnoli, Ms. Cioffi, and Ms. Martinez.

STAFF/STUDENT RECOGNITIONS STAFF/STUDENT RECOGNITIONS

Ms. Cioffi, Mary Shoemaker School Principal, introduced Young Wolverines of the Month for November: Jennifer Gualpa and Daniel Bonowski.

Mr. Fagnoli, Middle School Principal, introduced Junior Wolverines of the Month for October: Holly Huepfel and Nicholas D'Alessandro and for the month of November: Erin Jenkins and Harry Duffield.

Dr. Hoopes, High School Principal, introduced Wolverines of the Month for November: Heather Cook and Jared Feindt.

Mr. Fagnoli introduced Ms. Joan Barbagiovanni, 7th grade teacher, who was recognized by the State of New Jersey, Department of Education, as a 2011-2012 Exemplary Secondary Educator.

MINUTES APPROVAL OF MINUTES

Motion by Mr. Painter seconded by Mrs. Miller, and carried 10-0 to approve the following minutes and executive minutes:
October 27, 2011

FINANCIAL REPORTS FINANCIAL REPORTS

Motion by Mrs. Miller, seconded by Mr. Jacobucci, and carried 10-0-0 by roll call to approve the following Business Administrators recommendations:

Pursuant to N.J.A.C. 6A:23-16.10(c)3, I certify that as of September 30, 2011, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodstown-Pilesgrove Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10(a)1. (see Board Minutes Financial Back-up Binder)

Board Secretary

Date

The September 30, 2011 preliminary Report of the Treasurer of School Funds for the 2011-2012 school year is in agreement with the September 30, 2011 preliminary Report of the Board Secretary, pending audit. (see Board Minutes Financial Back-up Binder)

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Woodstown-Pilesgrove Board of Education certifies that as of November 17, 2011, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Roll Call: ayes: (10) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 10-0 to approve the transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of September 2011. (see Board Minutes Financial Back-up Binder)

Motion by Mr. Jacobucci, seconded by Mrs. Miller, and carried 10-0-0 by roll call to approve the EFT's for September 2011, additional hand check payments for September 2011 and payment list for the month of November 2011. (see Board Minutes Financial Back-up Binder)

Roll Call: ayes: (10) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 9-0-1 to approve voiding the following checks:

Check #50757 dated 9/22/11, payable to Dell Financial Services in the amount of \$11,356.97, issued under P.O. #582-12 due to lost in the mail. Check will be reissued under check #51090.

Check #50917 dated 10/27/11, payable to Kevin Crouch in the amount of \$81.25, issued under P.O. #727-12 due to Mr. Crouch declining reimbursement.

Check #50951 dated 10/27/11, payable to IS Smick Lumber in the amount of \$1,019.29, issued under P.O. #6120-12, #6135-12, and #6145-12 due to 6145-12 should have been payable to Phil DeSiere Electric Motors. Checks will be reissued to IS Smick Lumber under check #51103 in the amount of \$712.93 and Phil DeSiere Electric Motors under check #51122 in the amount of \$306.36.

Roll Call: ayes: (9) Mr. Belisario, Mrs. Duffield, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey and Mr. Vail; nays: (0); abstentions: (1) Mr. Crouch

Motion by Mr. Miller, seconded by Mr. Jacobucci, and carried 10-0 to accept the following reports: (see Board Minutes Financial Back-up Binder):

Student Activities Account and Athletic Account for the month of October 2011
Scholarships for the month of October 2011

Motion by Mrs. Miller, seconded by Mr. Jacobucci, and carried 8-0 (voting not applicable to sending district representatives) to accept the Woodstown Community School report for the month of October 2011. (see Board Minutes Financial Back-up Binder)

AUDIENCE PARTICIPATION

AUDIENCE PARTICIPATION - None

EDUCATIONAL PROGRAMS COMMITTEE

EDUCATIONAL PROGRAMS COMMITTEE

The Board reviewed the November 10, 2011 Educational Programs Committee Report submitted by Mrs. Miller. The following recommendations were acted upon:

Motion by Mrs. Miller, seconded by Mr. Rey, and carried 10-0 to approve the following:
High School field trips. (see page 77 through 78)

Home Instruction approval for the following students:
#9685360083 – medical
#4211862849 – medical

Acceptance of district Harassment, Intimidation and Bullying report dated November 10, 2011, and to provide notification letters as required to the parents/guardians advising that this information has been provided to the Board of Education.

Motion by Mrs. Miller, seconded by Mr. Jacobucci, and carried 8-0 (voting not applicable to sending district representatives) to approve the following:

Middle School and Shoemaker School Field Trips (see page 79 through 80)

Home Instruction approval for the following student:
#6350345047 – administrative request

POLICY COMMITTEE

POLICY COMMITTEE – The Board reviewed the November 8, 2011 Policy Committee Report submitted by Mr. Leathers. The following recommendations were acted upon:

Motion by Mr. Leathers, seconded by Mr. Jacobucci, and carried 10-0-0 by roll call to approve the following policy on second reading:

Policy #5114 – Suspension and Expulsion (revision)

Roll Call: ayes: (10) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey and Mr. Vail; nays: (0); abstentions: (0)

PERSONNEL COMMITTEE

PERSONNEL COMMITTEE – The Board reviewed the November 10, 2011 Personnel Committee Report submitted by Committee Chairperson, Mr. Rey. The following recommendations were acted upon:

Motion by Mr. Rey, seconded by Mrs. Duffield, and carried 10-0-0 by roll call to appoint the following:
Appointment of high school gifted/talented enrichment advisor for the 2011-2012 school year. (see page 81)

Appointment of staff members as extra support advisors/coaches for Data Coach K-12 for the 2011-2012 school year. (see page 82)

Appointment of Nathan Frey as Host Site Academy Supervisor/Liaison as per the host site partnership agreement with a stipend to be paid by the Salem County Vocational School in the amount of \$2,000.00 for the 2011-2012 school year.

Extension to unpaid leave of absence to Joanne Sammons, 12-month guidance secretary, through December 2, 2011.

High School volunteers for the 2011-2012 school year. (see page 83 through 84)

Appointment of district certificated staff members as dance chaperones for the 2011-2012 school year at the negotiated rate of pay of \$78 per event.

Appointment of Cory Elder as Assistant Winter Track Coach at Step 1 with a stipend of \$2,826 for the 2011-2012 school year, pending receipt of substitute certificate.

Emergent hire resolution for Cory Elder for the 2011-2012 school year.

Additions to the 2011-2012 district substitute list effective November 18, 2011 as follows:

- Alyse Johnson – substitute teacher and substitute instructional assistant
- Betty Chance – clerical substitute
- Cory Elder – substitute teacher (avoid break in employment service)

Roll Call: ayes: (10) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Rey, seconded by Mrs. Miller, and carried 8-0-0 by roll call (voting not applicable to sending district representatives) to appoint the following middle school staff member for the 2011-2012 school year:

Jane Harvey as Middle School Special Education Teacher, with an effective date to be determined, contingent upon her release date from present place of employment, through June 30, 2012, at BA, Step 4 (\$47,610), prorated.

Roll Call: ayes: (8) Mr. Crouch, Mrs. Duffield, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Painter, Mr. Rey and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Rey, seconded by Mrs. Miller, and carried 7-0-1 by roll call (voting not applicable to sending district representatives) to approve the following:

Emergent hire resolution for new staff member Jane Harvey for the 2011-2012 school year.

Appointment of staff members to No Child Left Behind (NCLB) positions for the 2011-2012 school year. (see page 85 through 86)

Appointment of middle school and Mary Shoemaker School gifted/talented enrichment advisors for the 2011-2012 school year. (see page 87)

Appointment of staff members as extra support advisors/coaches for Extended Day Program for the 2011-2012 school year. (see page 88)

Middle School and Shoemaker School volunteers for the 2011-2012 school year. (see page 89 through 92)

Compensation to staff members for attendance at a math workshop/meeting. (see page 93)

Student teaching request from Wilmington University student Jessica Friel to be placed with teacher Jeff Allen for 60 days beginning January 3, 2012.

Roll Call: ayes: (7) Mr. Crouch, Mrs. Duffield, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Painter, and Mr. Vail; nays: (0); abstentions: (1) Mr. Rey abstained on the Middle School/Shoemaker School volunteers item only.

FINANCE/FACILITIES /
TRANSPORTATION
COMMITTEE

FINANCE/FACILITIES TRANSPORTATION COMMITTEE

The Board reviewed the November 8, 2011 Finance /Facilities/ Transportation Committee Reports submitted by Committee Chairperson, Mrs. Duffield. The following recommendations were acted upon:

Motion by Mrs. Duffield, seconded by Mr. Leathers, and carried 10-0-0 by roll call to approve the following:

Gloucester County Special Services School District School tuition contract for high school student 5361330208 in the amount of \$33,300.00 for the 2011-2012 school year, plus a \$3,000 non-resident fee.

Joint transportation agreement with Alloway, Upper Pittsgrove and Oldmans for routes Y915A and Y915B to transport high school students between Woodstown High School and Salem County Vocational Technical Schools at no charge. The New Jersey Department of Education requires that we document the transportation of these students with a jointure in order for them to qualify as a student for the DRTRS report.

Transportation affiliation agreements with Oldmans Township School District for the following routes for the 2011-2012 school year:

Woodstown high/middle school students (Route WHS1) to and from school at \$165.00 per student for 30 students, not to exceed 37 students for a total cost to the district of \$4,950.00.

Woodstown-Piles Grove students who are attending Salem County Vocational Technical School academy program (Route #6 to Pennsville & Penns Grove High School) to and from school at \$1,595.00 per student for 3 students, not to exceed 5 students for a total cost to the district of \$4,785.00.

Establishment of the "Woodstown Physical Therapy Award".

Roll Call: ayes: (10) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey and Mr. Vail; nays: (0); abstentions: (1) Mr. Crouch

Motion by Mrs. Duffield, seconded by Mr. Leathers, and carried 8-0-0 by roll call (voting not applicable to sending district representatives) to approve the following:

Contract with Gloucester County Special Services School District for route Y940 to transport Pre-K special needs students from Mary S. Shoemaker School to home after morning class beginning October 18, 2011 through the end of the 2011-2012 school year at a per diem of \$55.00, aide cost per diem of \$20.00 for a total of \$75.00 per diem (plus a 7% administrative fee) with mileage increase/decrease of \$1.00.

Roll Call: ayes: (8) Mr. Crouch, Mrs. Duffield, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Painter, Mr. Rey and Mr. Vail; nays: (0); abstentions: (0)

OLD BUSINESS OLD BUSINESS – None

NEW BUSINESS NEW BUSINESS

Motion by Mrs. Duffield, seconded by Mrs. Miller, and carried 10-0-0 by roll call to approve submission of the 2011-2012 employment contract between Woodstown-Piles Grove Regional School District Board of Education and Frank A. Rizzo, School Business Administrator, to the Executive County Superintendent as required.

Roll Call: ayes: (10) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey and Mr. Vail; nays: (0); abstentions: (0)

OTHER REPORTS OTHER REPORTS

The following verbal reports were given:

Mr. Vail, Board President, commented on the following:

- Background check of Board of Education members and to submit letters to Superintendent's office.

Mr. Coleman, Superintendent, had nothing to report.

Mr. Rizzo, Business Administrator, reported on the following:

- Three additional checks will be mailed out on Friday, November 18, 2011 but were not included on this month's bill list. The checks are issued to Apple, Employment Compensation Fund and the State of NJ and will be included on next month's bill list.

ADMINISTRATIVE REPORTS ADMINISTRATIVE REPORTS

The Administrative Reports were attached to Superintendent's Monthly Report and delivered under separate cover.

SENDING DISTRICT REPORTS SENDING DISTRICT REPORTS

Mr. Morris – Alloway Rep., had nothing to report.

Mr. Belisario - Upper Pittsgrove Rep., was not present.

SACC REPORT SCHOOL AGE CHILD CARE (SACC) REPORT – Mrs. Miller had nothing to report.

DELEGATE REPORT DELEGATE REPORT

Mrs. Miller stated that the Delegate Assembly meeting will be held November 19, 2011.

FUTURE MEETINGS FUTURE MEETINGS

December 13, 2011 – Policy Committee, 5:30 p.m., district office
 December 13, 2011 – Finance/Facilities Committee, 6:30 p.m., district office
 December 15, 2011 – Personnel Committee, 5:30 p.m., district office
 December 15, 2011 – Ed Programs Committee, 6:30 p.m., district office
 December 22, 2011 – Regular Board Meeting, 7:00 p.m., Mary Shoemaker School Multi-Purpose Room.

FOR YOUR INFORMATION FOR YOUR INFORMATION

Enrollment Reports
Suspension Reports

EXECUTIVE SESSION I RECESS INTO EXECUTIVE SESSION I

Motion by Mrs. Miller, seconded by Mr. Painter and carried 10-0-0 by roll call, that the Board of Education adjourn, by Resolution, into Executive Session, from which the general public is excluded, to discuss items in accordance with N.J.S.A. 10:4-12b. Matters discussed in executive session will remain confidential until such time the need for confidentiality no longer exists. (7:40 P.M.)

- Purchase of Real Property with Public Funds and Contract Negotiations for Purchase of Real Property

Roll Call: ayes: (10) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey and Mr. Vail; nays: (0); abstentions: (0)

Mr. Frazier joined the meeting at 7:45 p.m.

RESUME PUBLIC PORTION Motion by Mrs. Miller, seconded by Mr. Rey, and carried 11-0 to resume the public portion of the meeting at 9:10 p.m.

MOTIONS OUT OF EXECUTIVE SESSION MOTIONS OUT OF EXECUTIVE SESSION

Motion by Mr. Jacobucci, seconded by Mr. Rey, and carried 10-1-0 by roll call to authorize Spiezle Architectural Group to submit the Addition and Alteration project at the Woodstown-Piles Grove Regional High School to the New Jersey Department of Education on behalf of the Woodstown-Piles Grove Regional School District Board of Education.

Roll Call: ayes: (10) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey and Mr. Vail; nays: (1) Mr. Frazier; abstentions: (0)

Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 8-1-0 by roll call (voting not applicable to sending district representatives) to authorize Spiezele Architectural Group to submit the Addition and Alteration project at the Woodstown-Pilesgrove Middle School to the New Jersey Department of Education on behalf of the Woodstown-Pilesgrove Regional School District Board of Education.
Roll Call: ayes: (8) Mr. Crouch, Mrs. Duffield, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Painter, Mr. Rey and Mr. Vail; nays: (1) Mr. Frazier; abstentions: (0)

Motion by Mr. Jacobucci, seconded by Mrs. Duffield, and carried 10-1-0 by roll call to authorize Spiezele Architectural Group to amend the Long Range Facility Plan for the Woodstown-Pilesgrove Regional High/Middle School and submit to the New Jersey Department of Education on behalf of the Woodstown-Pilesgrove Regional School District Board of Education.
Roll Call: ayes: (10) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey and Mr. Vail; nays: (1) Mr. Frazier; abstentions: (0)

Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 8-1-0 by roll call (voting not applicable to sending district representatives) to authorize Spiezele Architectural Group to amend the Long Range Facility Plan for the Woodstown-Pilesgrove Mary S. Shoemaker School and submit to the New Jersey Department of Education on behalf of the Woodstown-Pilesgrove Regional School District Board of Education.
Roll Call: ayes: (8) Mr. Crouch, Mrs. Duffield, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Painter, Mr. Rey and Mr. Vail; nays: (1) Mr. Frazier; abstentions: (0)

Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 8-1-0 by roll call (voting not applicable to sending district representatives) to authorize Spiezele Architectural Group to submit the Roof Replacement project at the Mary S. Shoemaker School to the New Jersey Department of Education on behalf of the Woodstown-Pilesgrove Regional School District Board of Education.
Roll Call: ayes: (8) Mr. Crouch, Mrs. Duffield, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Painter, Mr. Rey and Mr. Vail; nays: (1) Mr. Frazier; abstentions: (0)

ADJOURNMENT

Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 11-0, there being no further business to conduct, the meeting was adjourned at 9:35 p.m.

Respectfully submitted,

Mr. Frank A. Rizzo
SBA/BS

Approved by Motion of the Board

Date

Signature/BA