

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, JANUARY 26, 2012 AT THE MARY SHOEMAKER SCHOOL LIBRARY AT 7:00 P.M.

CALL TO ORDER Mr. Vail, President, called the meeting to order at 7:00 p.m.

FLAG SALUTE Mr. Vail then led the group in the pledge of allegiance to the flag.

Mr. Vail, read the New Jersey Open Public Meetings Law. Notice of this meeting was published by having the date, time, and place thereof posted in the Today's Sunbeam, Elmer Times, Borough of Woodstown Municipal Hall, Township of Pilesgrove Municipal Hall, general offices and faculty rooms of the district's three schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Pilesgrove Clerk.

ROLL CALL The following members answered roll call: Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter (arrived at 7:12 p.m.), Mr. Rey and Mr. Vail.

Members absent: None

Also in attendance: Mr. Thomas A. Coleman, Jr., Superintendent of Schools and Mr. Frank A. Rizzo, School Business Administrator/Board Secretary.

Administrators in attendance: Mr. Fagnoli, Ms. Cioffi, Ms. Martinez, Mrs. Braxton and Mr. Snyder.

STAFF/STUDENT RECOGNITIONS STAFF/STUDENT RECOGNITIONS Ms. Cioffi, Mary Shoemaker School Principal, introduced Young Wolverines of the Month for January: Sarah Gunther and Jared Lindland.

Mr. Fagnoli, Middle School Principal, introduced Junior Wolverines of the Month for January: Hillary Hathaway and Thomas Paranzino.

Mr. Snyder, Assistant High School Principal, introduced Wolverines of the Month for January: Abigail Morrissey and Nicholas Sottile.

Mr. Coleman and Ms. Cioffi introduced and recognized Mrs. Betty Nichols as the Salem County Education Support Professional of the Year.

PRESENTATION PRESENTATION Renaissance Program – Middle School – Mr. Fagnoli introduced middle school teachers, Ms. Kremetz, Ms. Schalick, Ms. Sherburne, and Ms. Abernathy, who gave a PowerPoint presentation on the Middle School Renaissance Program.

MINUTES APPROVAL OF MINUTES Motion by Mrs. Miller seconded by Mr. Rey, and carried 11-0 to approve the following minutes and executive minutes: December 22, 2011

FINANCIAL REPORTS FINANCIAL REPORTS Motion by Mrs. Miller, seconded by Mr. Painter, and carried 11-0-0 by roll call to approve the following Business Administrators recommendations: Pursuant to N.J.A.C. 6A:23-16.10(c)3, I certify that as of November 30, 2011, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodstown-Pilesgrove Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10(a)1. (see Board Minutes Financial Back-up Binder)

Board Secretary

Date

The November 30, 2011 preliminary Report of the Treasurer of School Funds for the 2011-2012 school year is in agreement with the November 30, 2011 preliminary Report of the Board Secretary, pending audit. (see Board Minutes Financial Back-up Binder)

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Woodstown-Pilesgrove Board of Education certifies that as of January 26, 2012, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Roll Call: ayes: (11) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Jacobucci, seconded by Mrs. Miller, and carried 11-0 to approve the transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of November 2011. (see Board Minutes Financial Back-up Binder)

Motion by Mrs. Miller, seconded by Mr. Leathers, and carried 11-0-0 by roll call to approve the EFT's for November 2011, additional hand check payments for November 2011 and payment list for the month of January 2012. (see Board Minutes Financial Back-up Binder)

Roll Call: ayes: (11) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Painter, seconded by Mrs. Miller, and carried 11-0 to approve voiding the following checks:
Check #50892 dated 10/27/11, payable to Anderson's It's Elementary, in the amount of \$53.45, issued under P.O. #575-12 due to bill already being paid through student activities.

Check #51196 dated 12/22/11, payable to Be The Best You Are Inc., in the amount of \$345.00, issued under P.O. #908-12. Original check canceled due to change in registration of participants. Check will be reissued under check #51350.

Motion by Mrs. Miller, seconded by Mr. Leathers, and carried 11-0 to accept the following reports: (see Board Minutes Financial Back-up Binder):

Student Activities Account and Athletic Account for the month of December 2011

Scholarships for the month of December 2011

Cafeteria report for the month of November 2011.

Motion by Mrs. Miller, seconded by Mr. Leathers, and carried 9-0 (voting not applicable to sending district representatives) to accept the Woodstown Community School report for the month of December 2011. (see Board Minutes Financial Back-up Binder)

AUDIENCE PARTICIPATION

AUDIENCE PARTICIPATION - None

EDUCATIONAL PROGRAMS COMMITTEE

EDUCATIONAL PROGRAMS COMMITTEE

The Board reviewed the January 19, 2012 Educational Programs Committee Report submitted by Mrs. Miller. The following recommendations were acted upon:

Motion by Mrs. Miller, seconded by Mr. Rey, and carried 10-0-1 by roll call to approve the following:
Attestation to the accuracy of the responses provided on the NJQSAC Statement of Assurance for School Year 2011-2012.

High School field trips. (see page ____)

Home Instruction approval for the following students:
Local ID #120431 – medical

Acceptance of district Harassment, Intimidation and Bullying report dated January 2012, and to provide notification letters as required to the parents/guardians advising that this information has been provided to the Board of Education.

Request for Use of Facilities at Marlton Recreation Park for boys' and girls' lacrosse games, effective March 19, 2012 through May 31, 2012.

Baseball team trip to Cooperstown, New York. (Note: Date of game to be determined.)

Roll Call: ayes: (10) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Rey and Mr. Vail; nays: (0); abstentions: (1) Mr. Painter abstained to the Marlton Park Use of Facilities request only.

Motion by Mrs. Miller, seconded by Mr. Jacobucci, and carried 9-0 (voting not applicable to sending district representatives) to approve the following:

Middle School and Shoemaker School Field Trips (see page ____)

Agenda Item Withdrawn - Memorandum of Understanding between Woodstown-Piles Grove Regional School District and Bailey Corner Housing Associates.

POLICY COMMITTEE

POLICY COMMITTEE – The Board reviewed the January 17, 2012 Policy Committee Report submitted by Mr. Leathers. The following recommendations were acted upon:

Motion by Mr. Leathers, seconded by Mrs. Duffield, and carried 11-0 to approve the following policy for first reading:

Policy #5131.8 – Passive Breath Alcohol Sensor Device.

PERSONNEL COMMITTEE

PERSONNEL COMMITTEE – The Board reviewed the January 19, 2012 Personnel Committee Report submitted by Committee Chairperson, Mr. Rey. The following recommendations were acted upon:

Motion by Mr. Rey, seconded by Mrs. Miller, and carried 11-0-0 by roll call to approve the following high school staff member for the 2011-2012 school year:

Jennifer Jenkins as 12-Month Secretary for the high school Guidance office, effective January 27, 2012 through June 30, 2012, at Step 1, 12 Months, at a salary of \$31,585, prorated.

Roll Call: ayes: (11) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Rey, seconded by Mrs. Miller, and carried 11-0 to approve the following:
Compensation to staff members for workshop attendance. (see page ____)

High School volunteers for the 2011-2012 school year. (see page ____)

Professional Development requests as follows:

Thomas Coleman to attend the "Leading at the Speed of Trust" workshop in Utah on April 2-4, 2012. This request is submitted in accordance with the Superintendent's employment contract. (see page ____)

June Cioffi to attend the 52nd Annual Directors of Athletics Association of New Jersey workshop in Atlantic City on March 12-15, 2012. (see page ____)

Establish the position of substitute lunchroom aide at the rate of \$8.50 per hour effective February 1, 2012 through June 30, 2012.

Appointment of spring 2012 athletic coaches. (see page ____)

Additions to the 2011-2012 district substitute list effective January 27, 2012 as follows:

Kevin Collins – substitute teacher and substitute instructional assistant.

Maria Juliano – substitute teacher and substitute instructional assistant.

Joshua Mayhew - substitute teacher and substitute instructional assistant.

Ondrea Sicker - substitute teacher and substitute instructional assistant.

Kristina Weiss - substitute teacher and substitute instructional assistant.

Michelle Williamson - substitute teacher and substitute instructional assistant.

Barbara Dolbow - substitute instructional assistant. (Note: Ms. Dolbow was approved at the December meeting as a clerical substitute, but would also like to serve in this capacity.)

Karissa Pagan – clerical substitute. (Note: Ms. Pagan has been on the approved substitute teacher list since 2009, but would also like to serve in this capacity.)

Cathy Koziel – substitute lunchroom aide.

Jennifer Walsh – substitute teacher and substitute instructional assistant.

Don Dunner - substitute teacher (to prevent break in service between coaching positions.)

Compensation to Linda Ayers at the established long-term substitute rate of \$125.00 per day effective January 17, 2012 through February 6, 2012, for substituting in Rosemma Ward's position of guidance counselor.

Motion by Mr. Crouch, seconded by Mr. Frazier, and carried 11-0 to table the agenda motion to establish the extra-duty position of Project Graduation Coordinator for the 2012-2013 school year for further discussion.

Motion by Mr. Rey, seconded by Mrs. Miller, and carried 9-0-0 by roll call (voting not applicable to sending district representatives) to approve the following:

Ratification of Veronica Shute as long-term substitute teacher in the middle school effective December 20, 2011 through January 13, 2012, at the established long-term substitute rate of \$125 per day. (Note: The days in December were for educational services to a specific student, and the January days were to cover the new MD class until Ms. Harvey joined the district on January 17, 2012.)

Leave of absence as follows:

Maternity leave of absence for Lisa O'Brien, 1st Grade Teacher, effective on or about March 8, 2012. (see page ____)

Maternity leave of absence for Megan Kubat, Shoemaker School Special Education Teacher, effective March 12, 2012 through May 25, 2012. (see page ____)

Maternity leave of absence for Christina Daly, 2nd Grade Teacher, effective April 18, 2012 through December 21, 2012. (see page ____)

Maternity leave of absence for Michelle Delaney, 8th Grade Math Teacher, effective May 18, 2012 through December 21, 2012. (see page ____)

Compensation to staff members for workshop attendance. (see page ____)

Appointment of Shoemaker School Gifted & Talented staff. (see page ____)

Middle School volunteer for the 2011-2012 school year as follows:

Amy M. Evans

Change in pay classification for Jennifer Hildebrand, Shoemaker School teacher, from BA to BA+30, effective February 1, 2012, as in accordance with the negotiated agreement.

Professional Development requests as follows:

Laurie Miles to attend the Foreign Language Educators of New Jersey Annual Spring Conference in Somerset on March 30, 2012. (see page ____)

Christine Nowmos to attend the New Jersey Music Educators Association State Conference in East Brunswick on February 24-25, 2012, (see page ____)

Appointment of Karma Stark as mentor to Middle School special education teacher Jane Harvey, with a stipend of \$550, prorated to January 27, 2012 through June 13, 2012. Cost to be covered by grand and local funds.

Roll Call: ayes: (11) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey and Mr. Vail; nays: (0); abstentions: (0)

FINANCE/FACILITIES /
TRANSPORTATION
COMMITTEE

FINANCE/FACILITIES TRANSPORTATION COMMITTEE

The Board reviewed the January 17, 2012 Finance /Facilities/ Transportation Committee Report submitted by Committee Chairperson, Mrs. Duffield. The following recommendations were acted upon:

Motion by Mrs. Duffield, seconded by Mr. Painter, and carried 10-1-0 by roll call to approve the following: Salem County Vocational Technical Schools In-County tuition contract for the 2011-2012 school year in the amount of \$17,400.00.

Acquisition of network and wireless infrastructure components from TransTec Services through a 5 year lease purchase in the amount of \$33,379.06 per year at an interest rate of 2.89%.

Acceptance of donation from Woodstown Soccer in the amount of \$500.00.

Regional Enrichment & Learning Center (REAL) agreement for supplemental educational services commencing on December 8, 2011 through August 31, 2012.

Set tuition rates for the 2012-2013 school year as follows:

WHEREAS, the Woodstown-Pilesgrove Regional Board of Education must, by law, set the tuition rates for 2012-2013, and

WHEREAS, the Woodstown-Pilesgrove Regional Board of Education must, by law, use the forms devised by the Commissioner of Education for the calculation of same.

THEREFORE, the Woodstown-Pilesgrove Regional Board of Education adopts the tuition rates for the 2012-2013 school year as follows:

Regular High School	\$11,401.00
Share-Time High School.....	\$5,701.00
Grades 6 – 8	\$9,717.00
Grades 1 – 5	\$10,168.00
Kindergarten.....	\$7,898.00
Multiply Disabled.....	\$15,071.00
Preschool Disabled	\$10,599.00
Resource Room	\$11.20/hr. and

THEREFORE, authorizes the Board Secretary/Business Administrator to enter into contracts with all districts for the purpose of tuition payment for the 2012-2013 school year.

Fire/Security Drills performed at the high/middle school for the month of December 2011.

Contract with Gloucester County Special Services School District for route Y951 (Quote) to transport one high school student (NJ SMART #7531879682) from Glassboro area to and from Woodstown High School beginning December 15, 2011 through the remainder of the 2011-2012 school year at a per diem of \$147.20, plus 7% administration fee, and mileage increase/decrease of \$1.50.

Roll Call: ayes: (10) Mr. Belisario, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey and Mr. Vail; nays: (1) Mr. Crouch voted no on the acquisition of network and wireless infrastructure components from TransTec Services only; abstentions: (0)

Motion by Mrs. Duffield, seconded by Mr. Painter, and carried 9-0-0 by roll call (voting not applicable to sending district representatives) to approve the following: Placement of elementary school student #4374457425 at the Gloucester County Special Services School District in the amount of \$20,944 (prorated) effective December 12, 2011 through the remainder of the 2011-2012 school year.

Instructional Services provided by Professional Education Services for middle school student # 1563357133 in the amount \$30.00 per hour for approximately four to six weeks, effective December 16, 2011.

Fire/Security Drills performed at the Mary S. Shoemaker School for the month of December 2011.

Roll Call: ayes: (9) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Painter, Mr. Rey and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mrs. Duffield, seconded by Mr. Painter, and carried 7-2-0 by roll call to approve the following:
Resolution to approve the Mary S. Shoemaker roof project #5910-060-12-1000. Project will be funded with local funds as no state funding is available.

Roll Call: ayes: (7) Mrs. Duffield, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Painter, Mr. Rey and Mr. Vail; nays: (2) Mr. Crouch and Mr. Frazier; abstentions: (0)

Motion by Mrs. Duffield, seconded by Mr. Painter, and carried 8-1-0 by roll call to approve the following:
Resolution to authorize Spiezle Architectural Group to submit the Mary S. Shoemaker School Roof Replacement project #5910-060-12-1000 to the New Jersey Department of Education on behalf of the Woodstown-Pilesgrove Regional School District Board of Education as previously approved at the November 2012 Board meeting. (Note: Project number has been added to the motion.)

Roll Call: ayes: (8) Mr. Crouch, Mrs. Duffield, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Painter, Mr. Rey and Mr. Vail; nays: (1) Mr. Frazier; abstentions: (0)

OLD BUSINESS

OLD BUSINESS – None

NEW BUSINESS

NEW BUSINESS

Mr. Crouch made a motion which was then seconded by Mr. Rey to approve establishing the Election of Members of the Woodstown-Pilesgrove Regional Board of Education as the First Tuesday after the First Monday in November. After a short discussion, the following motion was made:

Motion by Mr. Crouch, seconded by Mr. Rey, and carried 11-0 to table the above motion concerning the Election until further discussion.

OTHER REPORTS

OTHER REPORTS

The following verbal reports were given:

Mr. Vail, President, had nothing to report.

Mr. Coleman, Superintendent, reported on the following:

- EE4NJ training seminar that administration was involved in.

Mr. Rizzo, Business Administrator, reported on the following:

- Open Public Meetings Act letter from Mr. Schmidt and correspondence.

ADMINISTRATIVE REPORTS

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The Administrative Reports were attached to Superintendent's Monthly Report and delivered under separate cover.

SENDING DISTRICT REPORTS

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Mr. Morris – Alloway Rep., had nothing to report.

Mr. Belisario - Upper Pittsgrove Rep., had nothing to report.

SACC REPORT

SCHOOL AGE CHILD CARE (SACC) REPORT – Mrs. Miller had nothing to report.

DELEGATE REPORT

DELEGATE REPORT

Mrs. Miller reported that the NJSBA convention will be held in Atlantic City in October 2012.

FUTURE MEETINGS

FUTURE MEETINGS

January 30, 2012 – Finance/Facilities Committee, 5:30 p.m., district office
February 13, 2012 – Policy Committee, 5:30 p.m., district office
February 13, 2012 – Finance/Facilities Committee, 6:30 p.m., district office
February 15, 2012 – Personnel Committee, 5:30 p.m., district office
February 15, 2012 – Ed Programs Committee, 6:30 p.m., district office
February 23, 2012 – Regular Board Meeting, 7:00 p.m., Mary Shoemaker School Library

FOR YOUR INFORMATION

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Enrollment Reports
Suspension Reports

EXECUTIVE SESSION I

RECESS INTO EXECUTIVE SESSION I

Motion by Mr. Crouch, seconded by Mrs. Miller and carried 11-0-0 by roll call, that the Board of Education adjourn, by resolution, into Executive Session, from which the general public is excluded, to discuss items in accordance with N.J.S.A. 10:4-12b. Matters discussed in executive session will remain confidential until such time the need for confidentiality no longer exists. (9:08 P.M.)

- a. Purchase of Real Property with Public Funds
- b. Personnel Matter

Roll Call: ayes: (11) Mr. Belisario, Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey and Mr. Vail; nays: (0); abstentions: (0)

RESUME PUBLIC PORTION

Motion by Mr. Belisario, seconded by Mr. Painter, and carried 11-0 to resume the public portion of the meeting at 9:22 p.m.

Motion by Mr. Crouch, seconded by Mr. Painter, and carried 9-0-0 by roll call (voting not applicable to sending district representatives) to approve establishing the Election of Members of the Woodstown-Piles Grove Regional Board of Education as the First Tuesday after the First Monday in November as follows:

WHEREAS, P.L. 2011, c.202 (Senate Bill 3148) authorizes a local board of education to change the election date of school board members from the third Tuesday in April to the first Tuesday after the first Monday in November (the General Election); and

WHEREAS, Such action requires the adoption of a resolution by a majority vote of a quorum of the local board of education; and

WHEREAS, P.L. 2011, c. 202 (S-3148) requires that the change in election date remain in effect for four years; and

WHEREAS, P.L. 2011, c. 202 (S-3148) eliminates the annual voter referendum on the proposed general fund tax levy (i.e., the base budget which is at or below the statutory tax levy cap) in school districts where board of education members are selected at the General Election; and

WHEREAS, P.L. 2011, c. 202 (S-3148) requires that an additional general fund tax levy proposal (i.e., for an expenditure in excess of the tax levy cap) be presented to voters as a separate question at the General Election.

NOW, THEREFORE, BE IT RESOLVED, That, pursuant to P.L. 2011, c. 202 (S-3148), the Woodstown-Piles Grove Regional Board of Education changes the annual election date for its members from the third Tuesday in April to the first Tuesday after the first Monday in November (the General Election), beginning in 2012; and be it further

RESOLVED, That, pursuant to P.L. 2011, c. 202 (S-3148), this change will remain in effect at least through November 2015; and be it further

RESOLVED, That, pursuant to P.L. 2011, c. 202 (S-3148), the annual organization meeting of the Woodstown-Piles Grove Regional Board of Education will take place in the first week of January following the November General Election and that the Board of Education's next organization meeting will take place on January 3, 2013; and be it further

RESOLVED, That, pursuant to P.L. 2011, c. 202 (S-3148), members of the Woodstown-Piles Grove Regional Board of Education whose terms would have expired by May 1, 2012, will continue to serve in office until the January 2013 organization meeting; and be it further

RESOLVED, That this resolution be transmitted to Governor Christopher Christie, Lieutenant Governor/Secretary of State Kimberly M. Guadagno; Richard E. Constable, III, Acting Commissioner, Department of Community Affairs; Robert F. Giles, Director, Division of Elections, Department of State; Gilda T. Gill, Salem County Clerk; the Salem County Board of Elections; Christopher Cerf, Acting Commissioner of Education; the Division of Finance, New Jersey Department of Education; and Robert Bumpus, Executive County Superintendent for Salem County; and be it further

RESOLVED, That a copy of this resolution be provided to the New Jersey School Boards Association.

Roll Call: ayes: (9) Mr. Crouch, Mrs. Duffield, Mr. Frazier, Mr. Jacobucci, Mr. Leathers, Mrs. Miller, Mr. Rey, Mr. Painter, and Mr. Vail; nays: (0); abstentions: (0)

ADJOURNMENT

Motion by Mrs. Miller, seconded by Mr. Belisario, and carried 11-0, there being no further business to conduct, the meeting was adjourned at 9:51 p.m.

Respectfully submitted,

Mr. Frank A. Rizzo
SBA/BS

Approved by Motion of the Board

_____ Date

_____ Signature/BA