

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, JUNE 28, 2012 AT THE MARY SHOEMAKER SCHOOL LIBRARY AT 7:00 P.M.

CALL TO ORDER Mr. Vail, President, called the meeting to order at 7:00 p.m.

FLAG SALUTE Mr. Vail then led the group in the pledge of allegiance to the flag.

Mr. Vail, read the New Jersey Open Public Meetings Law. Notice of this meeting was published by having the date, time, and place thereof posted in the Today's Sunbeam, Elmer Times, Borough of Woodstown Municipal Hall, Township of Pilesgrove Municipal Hall, general offices and faculty rooms of the district's three schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Pilesgrove Clerk.

ROLL CALL The following members answered roll call: Mr. Crouch, Mrs. Duffield, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail.

Members absent: Mr. Jacobucci..

Also in attendance: Mr. Thomas A. Coleman, Jr., Superintendent of Schools and Mr. Frank A. Rizzo, School Business Administrator/Board Secretary.

Administrators in attendance: Ms. Cioffi, Mr. Fagnoli, Dr. Hoopes, Mrs. Martinez and Mrs. Braxton.

PRESENTATIONS PRESENTATIONS Mrs. Braxton, Mr. Connolly, Mr. Frey and Mr. Gonzalez gave a presentation on Curriculum/Educational Technologies.

MINUTES APPROVAL OF MINUTES Motion by Mrs. Miller seconded by Mr. Painter, and carried 8-0 to approve the following minutes and executive minutes: May 31, 2012 Roll Call: ayes: (8) Mr. Crouch, Mrs. Duffield, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

FINANCIAL REPORTS FINANCIAL REPORTS Motion by Mrs. Miller, seconded by Mr. Rey, and carried 8-0-0 by roll call to approve the following Business Administrators recommendations: Pursuant to N.J.A.C. 6A:23-16.10(c)3, I certify that as of April 30, 2012, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodstown-Pilesgrove Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10(a)1. (see Board Minutes Financial Back-up Binder)

Board Secretary _____ Date _____

The April 30, 2012 preliminary Report of the Treasurer of School Funds for the 2011-2012 school year is in agreement with the April 30, 2012 preliminary Report of the Board Secretary, pending audit. (see Board Minutes Financial Back-up Binder)

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Woodstown-Pilesgrove Board of Education certifies that as of June 28, 2012, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Roll Call: ayes: (8) Mr. Crouch, Mrs. Duffield, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mrs. Duffield, seconded by Mrs. Miller, and carried 8-0 to approve the transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of April 2012. (see Board Minutes Financial Back-up Binder)

Motion by Mrs. Miller, seconded by Mr. Leathers, and carried 8-0-0 by roll call to approve the EFT's for April 2012, additional hand check payments for April 2012 and payment list for the month of June 2012. (see Board Minutes Financial Back-up Binder) Roll Call: ayes: (8) Mr. Crouch, Mrs. Duffield, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mrs. Miller, seconded by Mr. Rey, and carried 8-0 to accept the following reports: (see Board Minutes Financial Back-up Binder): Student Activities Account and Athletic Account for the month of May 2012 Scholarships for the month of May 2012 Odyssey of the Mind for the month of May 2012 Cafeteria report for the month of April 2012

Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 7-0 (voting not applicable to sending district representatives) to accept the Woodstown Community School report for the month of May 2012. (see Board Minutes Financial Back-up Binder)

AUDIENCE PARTICIPATION

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Mr. Mike Brooks, Upper Pittsgrove resident and the Woodstown-Piles Grove Ag Advisory Council Chairman, thanked the Board for participating in the Ag tour. He then outlined the ag alumni fund raising and thanked the district for its support.

EDUCATIONAL PROGRAMS COMMITTEE

EDUCATIONAL PROGRAMS COMMITTEE

The Board reviewed the June 21, 2012 Educational Programs Committee Report submitted by Mrs. Miller. The following recommendations were acted upon:

Motion by Mrs. Miller, seconded by Mr. Rey, and carried 8-0 to approve the following:
Local Professional Development Committee Plan for 2012-2013.

Establishment of high school "Girls Action Team" for the 2012-2013 school year. Ms. Mealey will serve as the volunteer advisor for this new student club and there will be no cost to the Board of Education.

High school field trips. (see page ___)

Class of 2013 senior class trip to Orlando, Florida, on April 30 through May 4, 2013.

Early start date of August 13, 2012, for football practice rather than August 15, 2012, to allow for fitness and concussion testing requirements.

Fall 2012 sports schedules for the high school and middle school.

Acceptance of district Harassment, Intimidation and Bullying report dated June 2012, and to provide notification letters as required to the parents/guardians advising that this information has been provided to the Board of Education.

Memorandum of Understanding between the Woodstown-Piles Grove Regional School District and Mid-continent Research for Education and Learning (McREL) for data sharing.

Summer 2012 recess athletic practices.

Motion by Mrs. Miller, seconded by Mr. Rey, and carried 7-0 (voting not applicable to sending district representatives) to approve the following:

Middle school field trips (see page ___)

POLICY COMMITTEE

POLICY COMMITTEE – The Board reviewed the June 19, 2012 Policy Committee Report submitted by Mr. Leathers. There were no recommendations.

PERSONNEL COMMITTEE

PERSONNEL COMMITTEE – The Board reviewed the June 21, 2012 Personnel Committee Report submitted by Committee Chairperson, Mr. Rey. The following recommendations were acted upon:

Motion by Mr. Rey, seconded by Mrs. Miller, and carried 7-0-1 by roll call to appoint the following high school/district staff members for the 2012-2013 school year:

Alison McKenzie as high/middle school Media Specialist effective September 1, 2012 through June 30, 2013, at Master's, Step 1 (\$52,303).

Sara Cobb as high school Agriculture Science Teacher effective September 1, 2012 through June 30, 2013, at Bachelor's, Step 5 (\$49,562).

Reappointment of James Hackett as Treasurer of School Moneys effective July 1, 2012 through June 30, 2013, at an annual salary of \$5,000.

Roll Call: ayes: (7) Mrs. Duffield, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (1) Mr. Crouch abstained on the reappointment of James Hackett only.

Motion by Mr. Rey, seconded by Mrs. Duffield, and carried 8-0-0 by roll call to approve the following:

Acceptance of resignation of Nathan Frey, Instructional Facilitator for Math/Science/Technology, effective 60 days from the date of notice, or upon the appointment of a suitable replacement. (see page ___)

Acceptance of resignation of Nesandra Oswald as part-time Library Aide, effective 30 days from the date of notice, and addition to the district substitute list as a substitute teacher for the 2012-2013 school year. (see page ___)

Acceptance of resignation of Mitchell Dorrell as part-time Student Support Personnel, effective immediately, and approve his appointment as substitute student support personnel at the rate of \$8.25 per hour. (see page ___)

Retirement of Marilyn Sharp, Paraprofessional, effective October 1, 2012, with congratulations and regrets. (see page ___)

Appointment of high school Academic Team Leaders for the 2012-2013 school year as follows:

English – Paul Kranz
Math – Sondra Hiles
Science – Jennifer Sorbello
Foreign Language – Jeri Gorman
History – Peter Mazzagatti
Applied Technology – Cheryl Levitsky

Appointment of high school Technology Mentors for the 2012-2013 school year as follows:

Dough Hathaway
Cheryl Levitsky
Pete Mazzagatti

Appointment of Amanda Abernethy and Jane Harvey as Project Graduation Co-Coordinators for the 2012-2013 school year, with the stipend to be divided equally in accordance with the negotiated agreement. (Note: Ms. Abernethy was originally approved on April 26, 2012 as the sole coordinator).

Appointment of high school advisors to extra-duty positions for which there are no stipends for the 2012-2013 school year. (see page ____)

Resignation of Lauren Morgan as Assistant Girls Soccer Coach for the 2012-2013 school year.

High School volunteers for the 2012-2013 school year. (see page ____)

Appointment of Data Manager and Data Manager Substitute for the 2012-2013 school year. (see page ____)

Appointments of Dan Keller as Educational Technology Advisor/Coach and Martin Schmidt and Brandon Williams as Student Lan Crew effective July 1, 2012, for the 2012-2013 school year. (see page ____)

Reappointment of district certificated staff members as homebound instruction providers for the 2012-2013 school year at the negotiated rate of pay.

Reappointment of district certificated staff members as dance chaperones for the 2012-2013 school year at the negotiated rate of pay.

Addition of the following retirees to the district substitute list effective immediately upon their retirements in order to prevent a break in employment service:

Pamela Sheridan – substitute teacher
Elizabeth Takacs – substitute teacher
Linda Cullen – clerical substitute
Marilyn Sharp – substitute teacher

Additions to the 2011-2012 district substitute list effective June 29, 2012, as follows:

Barbara Dolbow - substitute teacher (Ms. Dolbow is already on the approved list as a clerical substitute and substitute instructional assistant.)
Bethann Forti - substitute teacher and substitute instructional assistant. (Ms. Forti is already on the approved list as a clerical substitute.)
Chiara Hurff – substitute teacher
Matthew Kienzle – substitute instructional assistant
Ingrid Wolfe – substitute teacher and substitute instructional assistant, pending receipt of substitute teaching certificate.

Compensation to the Child Study Team members to conduct student file maintenance and evaluations during July and August 2012. (see page ____)

Appointment of Skylar Dorrell as part-time Student Support Personnel, effective July 2, 2012, through June 30, 2013, at the rate of \$8.25 per hour.

Roll Call: ayes: (8) Mr. Crouch, Mrs. Duffield, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Rey, seconded by Mrs. Miller, and carried 7-0-0 by roll call (voting not applicable to sending district representatives) to approve the following:

Appointment of staff members to conduct the 2012 Extended Year Summer Learning Camp program at the Mary S. Shoemaker School. (see page ____)

Appointment of the following staff members to process science kit refurbishments for the 2012-2013 school year at a stipend of \$550.00 each:

Middle School:
Jennifer Battaglia
Shoemaker School:
Kindergarten – Cynthia Lenahan
Grade 1 – Lisa O'Brien
Grade 2 – Kate Danner
Grade 3 – Joan Hackl
Grade 4 – Danielle Dickson

Appointment of Susan Lawrence as a bus aide and Carol Bowling as a substitute bus aide for a Shoemaker School bus run for the 2012-2013 school year.

Middle School and Shoemaker School guidance department summer 2012 hours. (see page ___)

Change in pay classification for Jennifer Hildebrand, Shoemaker School teacher, from BA+30 to MA, effective September 1, 2012, as in accordance with the negotiated agreement.

Roll Call: ayes: (7) Mr. Crouch, Mrs. Duffield, Mr. Leathers, Mrs. Miller, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

FINANCE/FACILITIES /
TRANSPORTATION
COMMITTEE

FINANCE/FACILITIES TRANSPORTATION COMMITTEE

The Board reviewed the June 19, 2012 Finance /Facilities/ Transportation Committee Report submitted by Committee Chairperson, Mrs. Duffield. The following recommendations were acted upon:

Motion by Mrs. Duffield, seconded by Mr. Leathers, and carried 7-0-1 by roll call to approve the following:
Approval to submit application to the NJ Department of Education for Dual Use of Education Space for the 2012-2013 school year for high school room 215.

Acceptance of high school tuition student from Quinton Township School to be placed in our MD program at a cost to Quinton in the amount of \$15,071.00 for the 2012-2013 school year.

Approval to extend the contract with Therapy Services of Delaware to include summer of 2012 Extended School Year.

Approval to set the 2012 Extended School Year summer program tuition rate at \$2,500.00.

Reaffirm Herff Jones Photo, Inc., as High/Middle School yearbook photographer for the Class of 2013.

Acceptance of proposal from PARS Environmental Inc., for the 2011 New Jersey Right-To-Know and Hazardous Communication Program Surveys in the amount of \$2,500.00.

Acceptance of low quotes for cafeteria supplies from SJ Paper and Penn Jersey Paper for the 2012-2013 school year.

Acceptance of Alloway Township Board of Education bid results for Baked Goods, Ice Cream, Milk, Juice, and Dairy for the 2012-2013 school year.

Fire/Security Drills performed at the high/middle school for the month of May 2012.

Acceptance of Oldmans Township School District bid results for custodial supplies for the 2012-2013 school year.

Approval of the Salem County Health Department Memorandum of Agreement to name the Woodstown-Pilesgrove Regional School District as a POD (Point of Distribution) emergency facility.

Approval of the Salem County Homeless Student Agreement for the 2012-2013 school year.

Approve contracting with the Commission for the Blind and Visually Impaired to provide service to high school student NJSMART#6796610656 for the 2012-2013 school year.

Participate in the jointure with the Salem County Purchasing Department for janitorial supplies and coarse paper products for the 2012-2013 school year.

Renewal of the following transportation contracts with Gloucester County Special Services for the 2012-2013 school year for special education out-of-district routes at a CPI of 1.89%:

Route # Y521 to Mannington Regional Day at a per diem of \$243.32 including a 7% administrative fee.

Route #Y655 to Pineland Learning Center at a per diem of \$293.07 including a 7% administrative fee.

Route #Y774 to Bankbridge Regional at a per diem of \$248.10 including a 7% administrative fee.

Renewal of the following contracts with Gloucester County Special Services for the 2012-2013 School year for special education in-district routes at CPI of 1.89%:

Route #Y916 to job sampling locations in the Woodstown-Pilesgrove area at a per diem of \$59.97 including a 7% administrative fee.

Route #Y794 to Mary S. Shoemaker School at a per diem of \$158.61 including a 7% administrative fee.

Renewal of the following contracts with Gloucester County Special Services for the 2012-2013 School year for Salem County Vo-Technical School routes to and from Woodstown High School at a CPI of 1.89%:

Route #Y915A at a per diem of \$83.96 including a 7% administrative fee.

Route #Y915B at a per diem of \$83.96 including a 7% administrative fee.

Renewal of transportation contracts with B. R. Williams, Inc. for the 2012-2013 school year at the CPI of 1.89% for the high/middle. (see page ____)

Roll Call: ayes: (7) Mr. Crouch, Mrs. Duffield, Mr. Leathers, Mrs. Miller, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (1) Mr. Morris abstained to the Alloway bid results only.

Motion by Mrs. Duffield, seconded by Mr. Painter, and carried 8-0-0 by roll call to approve the following:
Transfer in the amount of \$50,000 to the Maintenance Reserve account from the 2011-2012 budget.

Transfer in the amount of \$200,000 to the Tuition Reserve account from the 2011-2012 budget.

Amendment to No Child Left Behind (NCLB) 2011-2012 grant. (see page ____)

Roll Call: ayes: (8) Mr. Crouch, Mrs. Duffield, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mrs. Duffield, seconded by Mrs. Miller, and carried 7-0-0 by roll call (voting not applicable to sending district representatives) to approve the following:

Approval to submit application to the NJ Department of Education for Dual Use of Education Space for the 2012-2013 school year for the Mary S. Shoemaker School room 111 and 107.

Acceptance of a donation from the Womans Club of Woodstown in the amount of \$200.00 to the Woodstown Middle School Choir program.

Fire/Security Drills performed at the Mary S. Shoemaker School for the month of May 2012.

Renewal of transportation contracts with B. R. Williams, Inc. for the 2012-2013 school year at the CPI of 1.89% for Mary S. Shoemaker School as per attachment. (see page ____)

Roll Call: ayes: (7) Mr. Crouch, Mrs. Duffield, Mr. Leathers, Mrs. Miller, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

OLD BUSINESS OLD BUSINESS - None

NEW BUSINESS NEW BUSINESS – None

OTHER REPORTS OTHER REPORTS
The following verbal reports were given:

- Mr. Vail, President reported on the following:
- The graduation program was a success.
 - Committees were reminded to establish goals for the 2012-2013 school year.

Mr. Coleman gave an overview on the day’s events of the Wolverine Golf Tournament.

- Mr. Rizzo informed the Board of the following:
- The district has purchased a used 2004 GMC state body truck.
 - Installation date for the irrigation system was changed to the week of July 9th.

ADMINISTRATIVE REPORTS ADMINISTRATIVE REPORTS
The Administrative Reports were attached to Superintendent’s Monthly Report and delivered under separate cover.

SENDING DISTRICT REPORTS SENDING DISTRICT REPORTS
Mr. Morris – Alloway Rep., reported that they had a successful graduation.

Upper Pittsgrove Rep., A replacement for Mr. Belisario has not been sworn in.

SACC REPORT SCHOOL AGE CHILD CARE (SACC) REPORT – Mrs. Miller had nothing to report.

DELEGATE REPORT DELEGATE REPORT
Mrs. Miller advised the Board as to the date of the July meeting and topics to be discussed. She also provided information on the tenure reform bill and virtual school bill.

FUTURE MEETINGS FUTURE MEETINGS
July 10, 2012 – Policy Committee, 5:30 p.m., district office
July 10, 2012 – Finance/Facilities Committee, 6:30 p.m., district office
July 12, 2012 – Personnel Committee, 5:30 p.m., district office
July 12, 2012 – Ed Programs Committee, 6:30 p.m., district office
July 26, 2012 – Regular Board Meeting, 7:00 p.m., MSS Library

FOR YOUR INFORMATION FOR YOUR INFORMATION
Enrollment Reports
Suspension Reports

EXECUTIVE SESSION I

RECESS INTO EXECUTIVE SESSION I

Motion by Mrs. Miller, seconded by Mr. Leathers and carried 8-0-0 by roll call, that the Board of Education adjourn, by resolution, into Executive Session, from which the general public is excluded, to discuss items in accordance with N.J.S.A. 10:4-12b. Matters discussed in executive session will remain confidential until such time the need for confidentiality no longer exists. (8:36 P.M.)

a. Personnel Matters

Roll Call: ayes: (8) Mr. Crouch, Mrs. Duffield, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

RESUME PUBLIC PORTION

Motion by Mrs. Duffield, seconded by Mrs. Miller, and carried 8-0 to resume the public portion of the meeting at 8:50 p.m.

MOTIONS OUT OF EXECUTIVE

MOTIONS OUT OF EXECUTIVE

Motion by Mr. Painter, seconded by Mrs. Duffield, and carried 8-0-0 by roll call to approve the contract of employment with Thomas A. Coleman, Jr., as Superintendent of Schools effective July 1, 2012, through June 30, 2015. Note: This contract has been reviewed and approved by the Executive County Superintendent as required.

Roll Call: ayes: (8) Mr. Crouch, Mrs. Duffield, Mr. Leathers, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mrs. Duffield, seconded by Mr. Painter, and carried 8-0-0 by roll call to approve the employment contract with Frank A. Rizzo as School Business Administrator effective July 1, 2012, through June 30, 2013. Note: This contract has been reviewed and approved by the Executive County Superintendent as required.

ADJOURNMENT

Motion by Mrs. Miller, seconded by Mr. Leathers, and carried 8-0, with there being no further business to conduct the meeting was adjourned at 9:05 p.m.

Respectfully submitted,

Mr. Frank A. Rizzo
SBA/BS

Approved by Motion of the Board

Date

Signature/BA