

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, OCTOBER 25, 2012 AT THE MARY SHOEMAKER SCHOOL LIBRARY AT 7:00 P.M.

CALL TO ORDER

Mr. Vail, President, called the meeting to order at 7:00 p.m.

FLAG SALUTE

Mr. Vail then led the group in the pledge of allegiance to the flag.

Mr. Vail, read the New Jersey Open Public Meetings Law. Notice of this meeting was published by having the date, time, and place thereof posted in the Today's Sunbeam, Elmer Times, Borough of Woodstown Municipal Hall, Township of Pilesgrove Municipal Hall, general offices and faculty rooms of the district's three schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Pilesgrove Clerk.

ROLL CALL

The following members answered roll call: Mrs. Duffield, Mr. Jacobucci, Mrs. Merriel, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail.

Members absent: Mr. Crouch, Mr. Kelty (arrived at 7:05 p.m.)

Also in attendance: Mr. Thomas A. Coleman, Jr., Superintendent of Schools and Mr. Frank A. Rizzo, School Business Administrator/Board Secretary.

Administrators in attendance: Ms. Cioffi, Mr. Fagnoli, Dr. Hoopes, Mrs. Martinez, and Mrs. Braxton.

STAFF/STUDENT RECOGNITIONS

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Ms. Cioffi, Mary Shoemaker School Principal, introduced Young Wolverines of the month for September: Sophia Briseno and Jacob Donnini; and for the month of October: Isabella Kurpis and Allan Warfield.

Mr. Fagnoli, Middle School Principal, introduced Junior Wolverines of the month for September: Allison Young and Anthony DeFino; and for the month of October: Brooklyn Carney and Shane Lister.

Dr. Hoopes, High School Principal, introduced Wolverines of month for September: Molly Makos and Cody Jacobucci; and for the month of October: Elizabeth Hathaway and Stephen Pistoia.

PRESENTATIONS

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Mrs. Patricia Braxton, Curriculum Director, and Mr. William Connolly, Instructional Facilitator, gave a PowerPoint presentation on Test Data.

MINUTES

APPROVAL OF MINUTES

Motion by Mr. Jacobucci seconded by Mr. Jacobucci, and carried 8-0-1 to approve the following minutes: September 27, 2012

Roll Call: ayes: (8) Mrs. Duffield, Mr. Jacobucci, Mr. Kelty, Mrs. Merriel, Mrs. Miller, Mr. Morris, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (1) Mr. Painter

FINANCIAL REPORTS

FINANCIAL REPORTS

Motion by Mrs. Duffield, seconded by Mr. Jacobucci, and carried 9-0-0 by roll call to approve the following Business Administrators recommendations:

Pursuant to N.J.A.C. 6A:23-16.10(c)3, I certify that as of August 31, 2012, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodstown-Pilesgrove Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10(a)1. (see Board Minutes Financial Back-up Binder)

Board Secretary

Date

The August 31, 2012 preliminary Report of the Treasurer of School Funds for the 2012-2013 school year is in agreement with the August 31, 2012 preliminary Report of the Board Secretary, pending audit. (see Board Minutes Financial Back-up Binder)

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Woodstown-Pilesgrove Board of Education certifies that as of October 25, 2012, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Roll Call: ayes: (9) Mrs. Duffield, Mr. Jacobucci, Mr. Kelty, Mrs. Merriel, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Jacobucci, seconded by Mrs. Duffield, and carried 9-0 to approve the transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of August 2012. (see Board Minutes Financial Back-up Binder)

Motion by Mr. Painter, seconded by Mrs. Merriel, and carried 9-0-0 by roll call to approve additional hand check payments for August 2012 and the payment list for the month of October 2012. (see Board Minutes Financial Back-up Binder)

Roll Call: ayes: (9) Mrs. Duffield, Mr. Jacobucci, Mr. Kelty, Mrs. Merriel, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mrs. Miller, seconded by Mr. Kelty, and carried 9-0 to approve voiding check #52499 dated 9/27/12, payable to Albertsons in the amount of \$783.11, issued under P.O. #563-13, #570-13, #583-13, #605-13, and #606-13 due to P.O. #583-13 prepared with an incorrect amount. Check will be reissued under check # 52689 in the amount of \$1,220.85.

Motion by Mr. Kelty, seconded by Mr. Painter, and carried 9-0 to accept the following reports: (see Board Minutes Financial Back-up Binder):

Student Activities Account and Athletic Account for the month of September 2012
Scholarships for the month of September 2012
Odyssey of the Mind for the month of August 2012

Motion by Mr. Painter, seconded by Mr. Rey, and carried 7-0 (voting not applicable to sending district representatives) to accept the Woodstown Community School report for the month of September 2012. (see Board Minutes Financial Back-up Binder)

AUDIENCE PARTICIPATION

AUDIENCE PARTICIPATION – Mr. Mike Brooks of the Ag Advisory Council gave an update on the recent tour of the agricultural community that took place and thanked Dr. Hoopes for allowing teachers to attend the tour. In addition, a recent fund raiser helped to purchase supplies and materials for the ag science program.

EDUCATIONAL PROGRAMS COMMITTEE

EDUCATIONAL PROGRAMS COMMITTEE

The Board reviewed the October 18, 2012 Educational Programs Committee Report submitted by Committee Chairperson, Mrs. Miller. The following recommendations that were acted upon:

Motion by Mrs. Miller, seconded by Mr. Rey, and carried 9-0-0 by roll call to approve the following:
High School field trips. (see page ____)

Dual Credit Program agreement between Cumberland County College and Woodstown High School for the 2012-2013 school year.

District Harassment, Intimidation and Bullying report dated October 2012, and to provide notification letters as required to the parents/guardians advising that this information has been provided to the Board of Education.

Establish a Twilight Program (Alternative School) at Woodstown High School, effective December 1, 2012, through June 30, 2013.

Creation of new high school club entitled "A/V Club" for the 2012-2013 school year. (see page ____).

Roll Call: ayes: (9) Mrs. Duffield, Mr. Jacobucci, Mr. Kelty, Mrs. Merriel, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mrs. Miller, seconded by Mr. Jacobucci, and carried 7-0 (voting not applicable to sending district representatives) to approve the following:

Middle School and Shoemaker School field trips. (see page ____)

Home instruction approval as follows:
NJSmart # 9895400354 – medical

Roll Call: ayes: (7) Mrs. Duffield, Mr. Jacobucci, Mr. Kelty, Mrs. Miller, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

POLICY COMMITTEE

POLICY COMMITTEE – The Board reviewed the October 16, 2012 Policy Committee Report submitted by Mr. Morris. No recommendations were presented.

PERSONNEL COMMITTEE

PERSONNEL COMMITTEE – The Board reviewed the October 18, 2012 Personnel Committee Report submitted by Committee Chairperson, Mr. Rey. The following recommendations were acted upon:

Motion by Mr. Rey, seconded by Mrs. Miller, and carried 9-0-0 by roll call to approve the following:
Return to work date for Cheryl Lowe, high school science teacher, as November 1, 2012. (NOTE: At the July 26, 2012, meeting, the Board approved Mrs. Lowe's leave effective September 1, 2012, with a return to work date to be determined but not later than November 26, 2012.)

Appointment of the following part-time student support personnel effective October 29, 2012, (or immediately upon receipt of their Criminal History Review clearance letters) through June 30, 2013, at the rate of \$8.25 per hour for each hour worked with no other benefits:

Evan Krautwald
Adam Jasper

Resignation of Meghan Taylor as Assistant Swim Coach for the 2012-2013 school year. (see page ____)

Professional development requests as follows: (see page ____)
Christopher Snyder to attend "iPad Workshop for Learning Leaders" on December 11, 2012, in Monroe Township.

Kim Micale to attend "Best Strategies for Using iPads, Phones and Mobile Learning Devices to Enhance Student Learning (Grades 6-12)" on November 30, 2012, in Cherry Hill.

Roberta Sassi and Meghan Taylor to attend "Best Practices in Co-Teaching: Practical Solutions for Difficult and Challenging Issues (Grades 1-12)" on December 7, 2012, in Cherry Hill.

High School volunteers. (see page ____)

Addition of the following to the 2012-2013 district substitute list effective October 26, 2012:

Laure Budney – substitute teacher

Angela Caruso – substitute teacher and substitute instructional assistant

George Duffield – substitute teacher and substitute instructional assistant

Marissa Hunt – substitute teacher and substitute instructional assistant

Jeffrey Maddocks – substitute teacher. (Mr. Maddocks is approved as the Band Color Guard Instructor and is being added to the district substitute list to avoid a possible break in service.)

Deborah Sillery – substitute teacher

David Stephens – substitute instructional assistant. (Mr. Stephens is already on the approved list as a substitute teacher, but would now like to be added to this category.)

Rachel Watson – substitute teacher, substitute instructional assistant, and clerical substitute.

Melanie Whispell – substitute teacher

Julie Koontz – substitute teacher and substitute instructional assistant

Compensation for the following:

Workshop Participants. (see page ____)

Extended Day Lab Coaches. (see page ____)

Appointment of Alison McKenzie as A/V Club Advisor, a position for which there is no stipend.

Gifted & Talented Enrichment Coaches for the 2012-2013 school year. (see page ____)

Roll Call: ayes: (9) Mrs. Duffield, Mr. Jacobucci, Mr. Kelty, Mrs. Merriel, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Rey, seconded by Mrs. Miller, carried 7-0 (voting not applicable to sending district representatives) to approve the following:

Medical leave of absence request of Patricia Allbritton, paraprofessional at the Mary S. Shoemaker School, effective October 23, 2012, through January 1, 2013.

Retirement of Susan Baum, middle school guidance counselor, effective July 1, 2013, with congratulations and regrets. (see page ____)

Payment of 7th period stipend to Middle School staff member. (see page ____)

Middle School and Shoemaker School volunteers. (see page ____)

Compensation for workshop participants. (see page ____)

Gifted & Talented Enrichment Coaches for the 2012-2013 school year. (see page ____)

No Child Left Behind (NCLB) advisors the 2011-2012 school year. (see page ____)

Motion by Mr. Rey, seconded by Mrs. Miller, carried 7-0-0 by roll call (voting not applicable to sending district representatives) to approve the following:

Julie Koontz as special education long-term substitute teacher at the Mary S. Shoemaker School effective November 12, 2012, through March 1, 2013, during Ms. Schlichter's leave of absence. Compensation shall be at the established long-term substitute rate of \$125.00 per day for each day worked with no other benefits.

Kiersten Nichols as a full-time paraprofessional effective October 26, 2012, through June 30, 2013, at Step 1 (\$18,300.00), prorated.

Cheryl Manganelli as a full-time paraprofessional effective October 26, 2012, through June 30, 2013, at Step 1 (\$18,300.00), prorated.

Rebekah Pratta as a long-term substitute paraprofessional effective October 26, 2012 through December 21, 2012, during Ms. Allbritton's leave of absence. Compensation shall be at the established rate of \$60.00 per day for each day worked with no other benefits.

Roll Call: ayes: (7) Mrs. Duffield, Mr. Jacobucci, Mr. Kelty, Mrs. Miller, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Rey, seconded by Mrs. Miller, and carried 7-0-0 by roll call (voting not applicable to sending district representatives) to approve emergent hire resolutions for the following new staff:

Kiersten Nichols – paraprofessional

Rebekah Pratta – long-term substitute paraprofessional

Roll Call: ayes: (7) Mrs. Duffield, Mr. Jacobucci, Mr. Kelty, Mrs. Miller, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

FINANCE/FACILITIES /
TRANSPORTATION
COMMITTEE

FINANCE/FACILITIES TRANSPORTATION COMMITTEE

The Board reviewed the October 16, 2012 Finance /Facilities/ Transportation Committee Report submitted by Committee Chairperson, Mrs. Duffield. The following recommendations that were acted upon:

Motion by Mrs. Duffield, seconded by Mr. Jacobucci, and carried 9-0-0 by roll call to approve the following:

Salem County Special Services School District Non-Public Services agreement for the 2012-2013 school year.

Salem County Special Services School District Non-Public Nursing Services agreement for the 2012-2013 school year.

Gloucester County Special Services School District tuition contract for placement high school student (NJSMART #5361330208) in the multiply disabled program at a cost of \$33,930.00, plus a \$3,000.00 administrative fee for the 2012-2013 school year.

State of New Jersey tuition reimbursement contract for 2012-2013 school year. (Note: This contract provides reimbursement to the district for state responsible students.)

Three Year Comprehensive Maintenance Plan for 2011-2012 through 2013-2014, Form M-1, and Resolution.

Acceptance of "Energy for the Arts" grant in the amount of \$1,000.00. (Grant monies to be used for Mrs. Raggio's art class.)

Fire/Security Drills performed at the High/Middle School for the month of September 2012.

Declare the following items as surplus and to direct the business administrator to offer same for public sale or dispose of the property, whichever is appropriate:

- High School Woodshop Planer Machine – Asset #00540
- High/Middle School Cafeteria Mixer – Asset #00921
- 1992 Dodge Dump Truck – VIN #1B6MM3653NS616947

Roll Call: ayes: (9) Mrs. Duffield, Mr. Jacobucci, Mr. Kelty, Mrs. Merriel, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mrs. Duffield, seconded by Mr. Rey, and carried 7-0-0 by roll call (voting not applicable to sending district representatives) to approve the following:

Gloucester County Special Services School District tuition contract for placement of elementary school student (NJSMART #4374457425) in the behavioral disabilities program at a cost of \$32,310.00 and student (NJSMART #1416288941) in the multiply disabled program at a cost of \$33,930.00, plus a \$3,000.00 administrative fee per student for the 2012-2013 school year.

Fire/Security Drills performed at the Mary S. Shoemaker School for the month of September 2012.

Roll Call: ayes: (7) Mrs. Duffield, Mr. Jacobucci, Mr. Kelty, Mrs. Miller, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

OLD BUSINESS

OLD BUSINESS - None

NEW BUSINESS

NEW BUSINESS

Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 9-0 to approve the Board of Education Committee Assignments and to include Mrs. Veronica Merriel as the representative for the DEPAC Committee . (see page ____)

Motion by Mr. Painter, seconded by Mrs. Miller, and carried 9-0 to appoint the South Jersey Times (formally known as Today's Sunbeam) as the district's official newspaper beginning November 4, 2012.

OTHER REPORTS

OTHER REPORTS

The following verbal reports were given:

President – Mr. Chapman Vail reported on the following:

- Thanked the Board members who took the time to attend the NJSBA Convention. It is a valuable tool.
- May have to reschedule the Public Hearing scheduled for Monday due to approaching hurricane.
- Reminded everyone of the upcoming election.
- Commended Mr. Rizzo and Mr. Coleman for their rigorous referendum presentation schedule.
- A second referendum mailing is scheduled for delivery the week of the election.

Superintendent - Mr. Coleman reported the following:

- The middle school has seen increased police activity where walking students are reporting suspicious persons. Students are becoming more aware of their surroundings due to a recent tragic loss of a child in Clayton.

Business Administrator - Mr. Rizzo reported on the following:

- Mr. Rizzo had the opportunity to teach an accounting class in the high school. Part of the presentation focused on the positive impact the referendum would have on real estate values.

ADMINISTRATIVE REPORTS

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The Administrative Reports were attached to Superintendent's Monthly Report and delivered under separate cover.

SENDING DISTRICT REPORTS

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Mr. Morris – Alloway Rep., had nothing to report.

Mrs. Merriel – Upper Pittsgrove Rep., informed the Board of the following:

- Requested that a Quad-District meeting be scheduled.

SACC REPORT

SCHOOL AGE CHILD CARE (SACC) REPORT – None

DELEGATE REPORT

DELEGATE REPORT – Mrs. Miller reported on the following:

- Reflected on the NJSBA Convention and inquired about the travel report.
- Delegate Assembly meeting will be held November 17, 2012.

FUTURE MEETINGS

FUTURE MEETINGS

October 29, 2012 – Referendum Presentation – Public Hearing, 7:00 p.m., high school auditorium

November 19, 2012 – Policy Committee, 5:30 p.m., district office

November 19, 2012 – Finance/Facilities Committee, 6:30 p.m., district office

November 20, 2012 – Personnel Committee, 5:30 p.m., district office

November 20, 2012 – Ed Programs Committee, 6:30 p.m., district office

November 29, 2012 – Regular Board Meeting, 7:00 p.m., MSS Library

FOR YOUR INFORMATION

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Enrollment Reports

Suspension Reports

ADJOURNMENT

Motion by Mr. Painter, seconded by Mrs. Miller, and carried 9-0, with there being no further business to conduct the meeting was adjourned at 9:49 p.m.

Respectfully submitted,

Mr. Frank A. Rizzo
SBA/BS

Approved by Motion of the Board

Date

Signature/BA