

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, JANUARY 24, 2013 AT THE MARY SHOEMAKER SCHOOL LIBRARY AT 7:00 P.M.

SWEARING IN OF NEWLY ELECTED BOARD MEMBERS

Mr. Rizzo administered the oath of office to reappointed Alloway Township Board Member Mr. Morris. (Note: The oath of office was given to Mr. Morris prior to the start of the meeting so that the Board could proceed with the meeting as a quorum would not have been possible otherwise.)

CALL TO ORDER

Mr. Vail, President, called the meeting to order at 7:00 p.m.

FLAG SALUTE

Mr. Vail then led the group in the pledge of allegiance to the flag.

Mr. Vail, read the New Jersey Open Public Meetings Law. Notice of this meeting was published by having the date, time, and place thereof posted in the South Jersey Times, Elmer Times, Borough of Woodstown Municipal Hall, Township of Pilesgrove Municipal Hall, general offices and faculty rooms of the district's three schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Pilesgrove Clerk.

ROLL CALL

The following members answered roll call: Mrs. Duffield, Mr. Jacobucci, Mr. Kelty, Mrs. Miller, Mr. Morris, Mr. Painter (arrived at 7:16p.m.), Mr. Rey (arrived at 7:16 p.m.), and Mr. Vail.

Members absent: Mr. Langley and Mrs. Merriel.

Also in attendance: Mr. Thomas A. Coleman, Jr., Superintendent of Schools and Mr. Frank A. Rizzo, School Business Administrator/Board Secretary.

Administrators in attendance: Ms. Cioffi, Mr. Fagnoli, Dr. Hoopes, Mrs. Braxton, Mr. Connolly, and Mrs. Pessolano.

STAFF/STUDENT RECOGNITIONS

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Ms. Cioffi, Mary Shoemaker School Principal, introduced Young Wolverines of the Month for January: Reece Kugler and Seamus Riley.

Mr. Fagnoli, Middle School Principal, introduced Junior Wolverines of the Month for January: Averi Long and Alex deJong.

Dr. Hoopes, High School Principal, introduced the Wolverines of the Month for January: Allison Cabo and Daniel Love.

PRESENTATIONS

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Mr. Chris Snyder, High School Assistant Principal, gave a presentation on the 2012-2013 School Year Violence & Vandalism and Harassment, Intimidation and Bullying reports consisting of the first half of the year data.

Mrs. Patricia Braxton, Mr. William Connolly, and Ms. Allison Pessolano gave a presentation on Curriculum Alignment: Transitioning to the Common Core.

MINUTES

APPROVAL OF MINUTES

Motion by Mrs. Miller seconded by Mr. Rey, and carried 7-0-1 to approve the following minutes:
December 20, 2012
January 3, 2013

Roll Call: ayes: (7) Mrs. Duffield, Mr. Jacobucci, Mr. Kelty, Mrs. Miller, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (1) Mr. Morris

FINANCIAL REPORTS

FINANCIAL REPORTS

Motion by Mrs. Miller, seconded by Mr. Painter, and carried 8-0-0 by roll call to approve the following Business Administrators recommendations:

Pursuant to N.J.A.C. 6A:23-16.10(c)3, I certify that as of November 30, 2012, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodstown-Pilesgrove Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10(a)1. (see Board Minutes Financial Back-up Binder)

Board Secretary

Date

The November 30, 2012 preliminary Report of the Treasurer of School Funds for the 2012-2013 school year is in agreement with the November 30, 2012 preliminary Report of the Board Secretary, pending audit. (see Board Minutes Financial Back-up Binder)

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Woodstown-Pilesgrove Board of Education certifies that as of January 24, 2013, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Roll Call: ayes: (8) Mrs. Duffield, Mr. Jacobucci, Mr. Kelty, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mrs. Miller, seconded by Mr. Jacobucci, and carried 8-0 to approve the transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of November 2012. (see Board Minutes Financial Back-up Binder)

Motion by Mr. Kelty, seconded by Mrs. Miller, and carried 8-0-0 by roll call to approve EFT's for November 2012, additional hand check payments for November 2012, and payment list for the month of January 2013. (see Board Minutes Financial Back-up Binder)

Roll Call: ayes: (8) Mrs. Duffield, Mr. Jacobucci, Mr. Kelty, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Painter, seconded by Mr. Kelty, and carried 8-0 to accept the following reports: (see Board Minutes Financial Back-up Binder):

Student Activities Account and Athletic Account for the month of December 2012

Scholarships for the month of December 2012

Odyssey of the Mind for the month of December 2012

Cafeteria report for the month November 2012

Motion by Mrs. Miller, seconded by Mr. Kelty, and carried 7-0 (voting not applicable to sending district representatives) to accept the Woodstown Community School report for the month of December 2012. (see Board Minutes Financial Back-up Binder)

AUDIENCE
PARTICIPATION

AUDIENCE PARTICIPATION

Mr. Stan Leathers congratulated the Board in their successful referendum.

EDUCATIONAL
PROGRAMS
COMMITTEE

EDUCATIONAL PROGRAMS COMMITTEE

The Board reviewed the January 17, 2013 Educational Programs Committee Report submitted by Committee Chairperson, Mrs. Miller. The following recommendations that were acted upon:

Motion by Mrs. Miller, seconded by Mr. Rey, and carried 8-0-0 by roll call to approve the following:

Revisions to the 2012-2013 school district calendar as a result of the two days that school was closed due to Hurricane Sandy. (see page ___)

Acceptance of students into the Twilight Program effective February 4 through June 30, 2013. (see page ___)

Home instruction approvals as follows:

Local ID #152836/NJSMART #6753267505 –administrative.

Local ID #141771/NJSMART #1803382260 –medical.

Local ID #141163/NJSMART #7082807202 –medical.

Local ID #132148/NJSMART #4379455897 –medical.

High School field trips. (see page ___)

Approval of the High School Harassment, Intimidation Attachment and Bullying addendum dated November 2012. (NOTE: This report was acknowledged at the December meeting, and must now be approved.)

Acknowledge receipt of the High School Harassment, Attachment Intimidation and Bullying report dated January 2013, and to provide notification letters as required to the parents/guardians advising that this information has been provided to the Board of Education.

Approval of the district's Nursing Services Plan.

Roll Call: ayes: (8) Mrs. Duffield, Mr. Jacobucci, Mr. Kelty, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mrs. Miller, seconded by Mr. Jacobucci, and carried 7-0 (voting not applicable to sending district representatives) to approve the following:

Home instruction approval as follows:

Local ID #171124/NJSMART #8640124408 –medical.

Middle School and Shoemaker School field trips. (see page ___)

Approval of the Middle School Harassment, Intimidation and Bullying report dated December 2012. (NOTE: This report was acknowledged at the December meeting, and must now be approved.)

Acknowledge receipt of the Middle School Harassment, Intimidation and Bullying report dated January 2013, and to provide notification letters as required to the parents/guardians advising that this information has been provided to the Board of Education.

Roll Call: ayes: (7) Mrs. Duffield, Mr. Jacobucci, Mr. Kelty, Mrs. Miller, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

POLICY COMMITTEE

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The Board reviewed the January 15, 2013 Policy Committee Report submitted by Committee Chairperson Mr. Langley. The following recommendation was acted upon:

Motion by Mr. Jacobucci, seconded by Mr. Kelty, and carried 8-0-0- by roll call to adopt the following policy on second reading:

Policy # 3281 – Corporate Sponsorship in School.

Roll Call: ayes: (8) Mrs. Duffield, Mr. Jacobucci, Mr. Kelty, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

PERSONNEL COMMITTEE

PERSONNEL COMMITTEE – The Board reviewed the January 17, 2013 Personnel Committee Report submitted by Committee Chairperson, Mr. Rey. The following recommendations were acted upon:

Motion by Mr. Rey, seconded by Mrs. Miller, and carried 8-0-0 by roll call to approve the following:
Appointment of Twilight Program staff members effective February 4 through June 30, 2013, and compensation at the rates listed. (see page ___)

High School volunteers as listed on the attached. (see page ___)

Professional development requests as follows:

Tamarie Bitgood to attend “Motivating the Unmotivated: Practical Strategies for Teaching the Hard-to-Reach Student” on February 7, 2013, in Cherry Hill.

Tamarie Bitgood to attend “Reducing Recurring Behavior Problems with Difficult, Disruptive and Non-Compliant Students: Strategies that Work” on February 25, 2013, in Cherry Hill.

School Improvement Panel designees for the High School (see page ___)

Addition of the following to the 2012-2013 district substitute list effective January 25, 2013:

Mary McCracken – substitute teacher.

Jennifer Roberts – substitute teacher and substitute instructional assistant.

Lori Yanush – clerical substitute.

Acceptance of resignation of William Connolly, Instructional Facilitator for Language Arts/Social Studies/Humanities effective March 22, 2013, with regrets. (see page ___)

Roll Call: ayes: (8) Mrs. Duffield, Mr. Jacobucci, Mr. Kelty, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Rey, seconded by Mrs. Miller, carried 7-0-0 by roll call (voting not applicable to sending district representatives) to approve the following:

Maternity/child-rearing leave of absence request of Destiny Leoni, Middle School science teacher, effective April 22, 2013, through the end of the 2012-2013 school year as per the attached.

Appointment of mentor. (see page ___)

Shoemaker School volunteers. (see page ___)

Student practicum placement request from Heather Zoppina, a Wilmington University student to be placed with Christine Carpenter for 35 hours.

Approval of the following job description:

Lunchroom/Playground Aide, #4118.44.

Compensation to Middle School staff members for attendance at meetings. (see page ___)

Professional development requests as follows:

Colleen Black to attend “Reducing Recurring Behavior Problems with Difficult, Disruptive and Non-Compliant Students: Strategies that Work” on February 25, 2013, in Cherry Hill.

Christine Nowmos to attend the New Jersey Music Educators Association Music Conference on February 22-23, 2013, in East Brunswick.

Amanda Abernethy to attend “Highly Effective Strategies to Help Your Struggling Students Meet the Common Core State Literacy Standards (Grades 6-12)” on February 12, 2013, in Cherry Hill.

Amanda Abernethy to attend “Practical Strategies for Implementing the Rigorous Common Core State Standards for English/Language Arts (Grades 6-12)” on May 21, 2013, in New Brunswick.

School Improvement Panel designees for the Shoemaker and Middle Schools. (see page ___)

Roll Call: ayes: (7) Mrs. Duffield, Mr. Jacobucci, Mr. Kelty, Mrs. Miller, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

FINANCE/FACILITIES TRANSPORTATION COMMITTEE

The Board reviewed the January 15, 2013 Finance /Facilities/ Transportation Committee Report submitted by Committee Chairperson, Mr. Kelty. The following recommendations that were acted upon:

Motion by Mr. Kelty, seconded by Mr. Jacobucci, and carried 8-0-0 by roll call to approve the following: Resolution for "Opposition to the Approval Process for Non-SHBP Health Insurance Plans as Proposed By N.J.A.C. 5:30-18.1 through 18.4 and N.J.A.C.6A:23A." (see page ___)

Resolution for tuition rates as follows:

Whereas, the Woodstown-Pilesgrove Regional Board of Education must, by law, set the tuition rates for the 2013-2014 school year, and

Whereas, the Woodstown-Pilesgrove Regional Board of Education must, by law, use the forms devised by the Commissioner of Education for the calculation of same.

Therefore, the Woodstown-Pilesgrove Regional Board of Education adopts the tuition rates for the 2013-2014 school year as follows:

Regular High School	\$11,762.00
Shared-Time High School	\$5,881.00
Grades 6 – 8	\$7,810.00
IPS & World Language	\$1,200.00
Grades 1 – 5	\$7,100.00
PreK - Kindergarten	\$8,100.00
Multiply Disabled	\$17,000.00
Preschool Disabled	\$15,000.00
Resource Room	\$11.20/hour and

Therefore, authorizes the Board Secretary/Business Administrator to enter into contracts with all districts for the purpose of tuition payment for the 2013-2014 school year.

Set the 2013 Extended School Year summer program tuition rate at \$2,500.00.

Donations from the Woodstown-Pilesgrove School Foundation as follows: (Note: Mr. John Hathaway presented the checks to the Board at the December, 2012 Board meeting.):

- \$10,200.00 to cover grant obligations.
- \$5,500.00, which completes commitment for the Sound System

Donation of a new digital piano housed in the cafeteria faculty dining room from the Choir Parents Association and the Band Boosters.

Remington & Vernick Engineers contract for the "Early Childhood Learning Center & the Addition to the High School Complex" in the amount of \$78,600.00.

Fire/Security Drills performed at the High/Middle School for the month of December 2012.

Bids to be accepted on February 20, 2013, at 3:30 p.m. for the High/Middle School re-roofing project.

Roll Call: ayes: (8) Mrs. Duffield, Mr. Jacobucci, Mr. Kelty, Mrs. Miller, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Kelty, seconded by Mr. Jacobucci, and carried 5-0-2 by roll call (voting not applicable to sending district representatives) to approve the following:

Gloucester County Special Services School District 2012-2013 One-on-One Teacher Assistant Agreement for elementary school student (NJSMART#1416288941), effective December 3, 2012, through the remainder of the 2012-2013 school year in the amount of \$34,650.00, prorated to 126 days for a total cost of \$24,255.00.

Ranch Hope Strang School contract for Middle School student (NJSMART #5967119974), effective December 5, 2012, through the remainder of the 2012-2013 school year at a cost of \$38,701.80, prorated to 121 days for a total cost of \$26,016.21. (Note: The State of New Jersey will reimburse the district for this expense as this student is a ward of the State.)

Fire/Security Drills performed at the Mary S. Shoemaker School for the month of December 2012.

Quoted contract with Gloucester County Special Services School District for route Y1007 to transport one Middle School student (NJSMART #5175884585) to the Yale Program at Memorial Middle School in Medford, NJ, beginning January 14, 2013, at \$249.00 per diem, plus a 7% administrative fee, with mileage increase/decrease of \$1.50. Route will be rebid within 90 days.

Joint transportation agreement with Upper Pittsgrove School for route UPS-2 to transport one Middle School Choice student (NJSMART #5328644689) to Upper Pittsgrove School at a cost of \$883.00 for the 2012-2013 school year.

Bids to be accepted on February 20, 2013, at 3:00 p.m. for the construction of the Early Childhood Learning Center.

Roll Call: ayes: (5) Mrs. Duffield, Mr. Jacobucci, Mr. Kelty, Mrs. Miller, and Mr. Rey; nays: (0); abstentions: (2) Mr. Painter and Mr. Vail abstained on the Ranch Hope item only.

OLD BUSINESS OLD BUSINESS - None

NEW BUSINESS NEW BUSINESS
Motion by Mr. Painter, seconded by Mrs. Miller, and carried 8-0 to approve the Board of Education Committee Assignments dated 1/7/13. (see page ___)

Motion by Mrs. Miller, seconded by Mr. Jacobucci, and carried 8-0 to approve the appointment of Mr. Frank A. Rizzo as the Public Agency Compliance Officer (P.A.C.O.) for the 2012-2013 school year.

OTHER REPORTS OTHER REPORTS

The following verbal reports were given:

President – Mr. Chapman Vail reported on the following:

- Architects are moving along as expected.
- Attended all committee meetings this month and all were very informative.

Superintendent - Mr. Coleman reported the following:

- The RAC Team was here today 1/24/13 to review the focus school.
- Anticipating the move of the Board meeting agenda's to ipads at the next meeting.
- Mr. Coleman was asked to be a member of ERIC Board of Directors.

Business Administrator - Mr. Rizzo reported on the following:

- A check for \$45,499.27 to South Jersey gas is not on the bill list tonight. The bill was originally pulled because there is a problem with the gas meter. Mr. Rizzo did not want to get to far behind in the billing process so he would like to process the original payment.
- Mr. Rizzo may need to do a RFP for the construction manager if required. We are waiting on a response from the solicitor.

ADMINISTRATIVE REPORTS ADMINISTRATIVE REPORTS

The Administrative Reports were attached to Superintendent's Monthly Report and delivered under separate cover.

SENDING DISTRICT REPORTS SENDING DISTRICT REPORTS

Mr. Morris – Alloway Rep., reported on his board reorganization.
Mrs. Merriel – Upper Pittsgrove Rep., was not present.

SACC REPORT SCHOOL AGE CHILD CARE (SACC) REPORT – Mrs. Miller had nothing to report.

DELEGATE REPORT DELEGATE REPORT

Mrs. Miller reported on the Board of Directors meeting.

FUTURE MEETINGS FUTURE MEETINGS

February 19, 2013 – Policy Committee, 5:30 p.m., district office
February 19, 2013 – Finance/Facilities Committee, 6:30 p.m., district office
February 21, 2013 – Personnel Committee, 5:30 p.m., district office
February 21, 2013 – Ed Programs Committee, 6:30 p.m., district office
February 28, 2013 – Regular Board Meeting, 7:00 p.m., MSS Library

FOR YOUR INFORMATION FOR YOUR INFORMATION

Enrollment Reports
Suspension Reports

ADJOURNMENT Motion by Mrs. Miller, seconded by Mr. Painter, and carried 8-0, with there being no further business to conduct the meeting was adjourned at 9:47 p.m.

Respectfully submitted,

Mr. Frank A. Rizzo
SBA/BS

Approved by Motion of the Board

Date

Signature/BA