

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, JUNE 27, 2013 AT THE MARY SHOEMAKER SCHOOL LIBRARY AT 7:00 P.M.

CALL TO ORDER

Mr. Vail, President, called the meeting to order at 7:00 p.m.

FLAG SALUTE

Mr. Vail then led the group in the pledge of allegiance to the flag.

READING OF STATEMENT OF NOTICE

Mr. Vail read aloud the following: The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Woodstown-Piles Grove Regional Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, Elmer Times, Borough of Woodstown Municipal Hall, Township of Piles Grove Municipal Hall, general offices and faculty rooms of the district's three schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Piles Grove Clerk.

ROLL CALL:

Members Present: Mrs. Duffield, Mrs. Garecht, Mr. Kelty, Mrs. Merriel, Mrs. Miller, Mr. Morris, Mrs. Spence-Lacy and Mr. Vail.

Members absent: Mr. Jacobucci, Mr. Painter, and Mr. Rey.

Also Present: Mr. Thomas A. Coleman, Jr., Superintendent of Schools and Mr. Frank A. Rizzo, School Business Administrator/Board Secretary.

Administrators Present: Ms. Cioffi, Dr. Hoopes, Mrs. Martinez, and Mrs. Braxton.

PRESENTATION

Mrs. Cioffi gave an update on the preparations taking place for the Early Childhood Learning Center. She then introduced several teachers who shared their excitement over the new changes taking place. The ECLC staff then presented a movie they made in anticipation of the ECLC building.

APPROVAL OF MINUTES

Motion to approve the following minutes:  
May 22, 2013 and Executive Session Minutes.  
June 13, 2013 and Executive Session Minutes.

Motion made by: Eileen C. Miller

Motion seconded by: Mark Kelty

Voting

Debbie A. Duffield - Yes

Darleen Garecht - Yes

Mark Kelty - Yes

Veronica Merriel - Yes

Eileen C. Miller - Yes

Richard C. Morris - Yes

Valerie Spence-Lacy - Yes

Chapman Vail - Yes

FINANCIAL REPORTS

Motion to approve the following:

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of April 30, 2013, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodstown-Piles Grove Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10 (a)1.

The April 30, 2013, preliminary Report of the Treasurer of School Funds for the 2012-2013 school year is in agreement with the April 30, 2013, preliminary Report of the Board Secretary, pending audit.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, that the Woodstown-Piles Grove Regional Board of Education certifies that as of June 27, 2013, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion made by: Mark Kelty

Motion seconded by: Debbie A. Duffield

Voting

Debbie A. Duffield - Yes

Darleen Garecht - Yes

Mark Kelty - Yes

Veronica Merriel - Yes

Eileen C. Miller - Yes

Richard C. Morris - Yes

Valerie Spence-Lacy -Yes  
Chapman Vail - Yes

Motion to approve the transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of April, 2013.

Motion made by: Eileen C. Miller  
Motion seconded by: Veronica Merriel

Voting

Debbie A. Duffield - Yes  
Darleen Garecht - Yes  
Mark Kelty - Yes  
Veronica Merriel - Yes  
Eileen C. Miller - Yes  
Richard C. Morris - Yes  
Valerie Spence-Lacy -Yes  
Chapman Vail - Yes

Motion to approve EFT's for April 2013, additional hand check payments for April 2013, and payment list for the month of June 2013.

Motion made by: Debbie A. Duffield  
Motion seconded by: Eileen C. Miller

Voting

Debbie A. Duffield - Yes  
Darleen Garecht - Yes  
Mark Kelty - Yes  
Veronica Merriel - Yes  
Eileen C. Miller - Yes  
Richard C. Morris - Yes  
Valerie Spence-Lacy - Yes  
Chapman Vail - Abstain

Motion to accept the following reports:

- Student Activities Account and Athletic Account for the month of May 2013.
- Scholarships for the month of May 2013.
- Odyssey of the Mind for the month of May 2013.
- Cafeteria report for the month of April 2013.

Motion made by: Eileen C. Miller  
Motion seconded by: Veronica Merriel

Voting

Debbie A. Duffield - Yes  
Darleen Garecht - Yes  
Mark Kelty - Yes  
Veronica Merriel - Yes  
Eileen C. Miller - Yes  
Richard C. Morris - Yes  
Valerie Spence-Lacy -Yes  
Chapman Vail - Yes

Motion to accept Woodstown Community School report for the month of May 2013 (voting not applicable to sending district representatives).

Motion made by: Mark Kelty  
Motion seconded by: Debbie A. Duffield

Voting

Debbie A. Duffield - Yes  
Darleen Garecht - Yes  
Mark Kelty - Yes  
Eileen C. Miller - Yes  
Valerie Spence-Lacy - Yes  
Chapman Vail - Yes

AUDIENCE PARTICIPATION

- Colleen Prater, a resident of Woodstown, is concerned about the middle school schedule.
- Jesse Stemberger, President of the WPREA, stated that any teacher concerns pertaining to the middle school schedule would be conveyed through the WPREA. He also stated that the WPREA has great faith in the school administration and that the administration has demonstrated a strong leadership and transparency during the planning of the Woodstown Middle School schedule.

EDUCATIONAL PROGRAMS COMMITTEE REPORT AND RECOMMENDATIONS -- Mrs. Eileen Miller, Chairperson.

Motion to approve the following District and High School items:

High School Harassment, Intimidation and Bullying Report dated May 2013. (NOTE: This report was acknowledged at the May meeting, and must now be approved.)

Acknowledge receipt of the High School Harassment, Intimidation and Bullying Report dated June 2013.

Summer 2013 recess practices as per the attached memorandum.

High School field trips as follows:

- 07/04/13: Band to Marlton Park; parade; J. Ludlam.
- 09/07/13: Band to Pennsville; parade; J. Ludlam.
- 09/12 to 09/15/13: FFA to West Springfield, MA; Eastern States Expo; S. Cobb.
- 09/12/13: Ecology/Biology to Delaware Bay Beach, Fortescue; M. Williams.
- 09/13/13: Ecology/Biology to Delaware Bay Beach, Fortescue; M. Williams.
- 09/14/13: Band to Atlantic City; Miss America parade; J. Ludlam.
- 09/20/13: Band to Pitman High School; football game; J. Ludlam.
- 09/27/13: Ecology/Biology to Delaware Bay Beach, Fortescue; M. Williams.
- 09/27/13: Band to Glassboro High School; football game; J. Ludlam.

Class of 2014 senior class trip to Orlando, Florida, on April 29 through May 3, 2014.

Special Education Extended School Year field trip as follows:

- 07/10/13: MD Class; "Raise Your Dreams" horse farm in Woodstown; M. Martinez.

Motion made by: Eileen C. Miller

Motion seconded by: Veronica Merriel

Voting

Debbie A. Duffield - Yes

Darleen Garecht - Yes

Mark Kelty - Yes

Veronica Merriel - Yes

Eileen C. Miller - Yes

Richard C. Morris - Yes

Valerie Spence-Lacy -Yes

Chapman Vail - Yes

Motion to approve the following Middle School, Shoemaker School, and Early Childhood Learning Center items: (voting not applicable to sending district representatives)

Middle School/Shoemaker School Harassment, Intimidation and Bullying Report dated May 2013. (NOTE: This report was acknowledged at the May meeting, and must now be approved.)

Acknowledge receipt of the Middle School/Shoemaker School Harassment, Intimidation and Bullying Report dated June 2013, and to provide notification letters as required to the parents/guardians advising that this information has been provided to the Board of Education.

Home instruction recommendations as follows:

- Local ID #191114/NJSMART #9507103894 -- administrative.
- Local ID #210184/NJSMART #7690388063 -- medical.

2013-2014 Middle School Student Handbook.

Requests from the following staff members for their children to attend district schools for the 2013-2014 school year in accordance with Board Policy #5118, at an administrative fee of \$6,147.00; the Application for Non-Resident Children of Full-Time Staff Members for each have been filed with the Superintendent's Office as required:

- Christine Carpenter, Shoemaker School teacher: son to attend 6th Grade at Woodstown Middle School.
- Pamela Stocum, Shoemaker School teacher: son to attend Kindergarten at the Early Childhood Learning Center.

Middle School field trips as follows:

- 09/07/13: Band to Pennsville; parade; J. Ludlam.
- 09/14/13: Band to Atlantic City; Miss America parade; J. Ludlam.
- 09/20/13: Band to Pitman High School; football game; J. Ludlam.
- 09/27/13: Band to Glassboro High School; football game; J. Ludlam.
- 07/24/13: STAND Extended School Year students to Camp Edge, Alloway; summer finale; J. Fornes.

Special Education Extended School Year field trip as follows:

- 07/08/13: PSD/MD Class; "Raise Your Dreams" horse farm in Woodstown; M. Martinez.

Motion made by: Eileen C. Miller

Motion seconded by: Debbie A. Duffield

Voting

Debbie A. Duffield - Yes

Darleen Garecht - Yes

Mark Kelty - Yes

Eileen C. Miller - Yes

Valerie Spence-Lacy - Yes

Chapman Vail - Yes

POLICY COMMITTEE REPORT AND RECOMMENDATIONS

Motion to approve the following policy for first reading:  
Bylaw #9325 -- Meeting Procedures (Revised).

Motion made by: Veronica Merriel  
Motion seconded by: Eileen C. Miller

Voting

Debbie A. Duffield - Yes  
Darleen Garecht - Yes  
Mark Kelty - Yes  
Veronica Merriel - Yes  
Eileen C. Miller - Yes  
Richard C. Morris - Yes  
Valerie Spence-Lacy -Yes  
Chapman Vail - Yes

Motion to approve the following policies for first reading, with the second reading being waived as follows: (voting not applicable to sending district representatives)

Policy #5020.1 -- Title I School Wide Parental/Family Involvement Policy: Woodstown Middle School (New).

Policy #5020.2 -- Title I Parental/Family Involvement Policy: Mary S. Shoemaker School (New).

Motion made by: Veronica Merriel  
Motion seconded by: Eileen C. Miller

Voting

Debbie A. Duffield - Yes  
Darleen Garecht - Yes  
Mark Kelty - Yes  
Eileen C. Miller - Yes  
Valerie Spence-Lacy - Yes  
Chapman Vail - Yes

Motion to adopt the following policy on second reading:

Policy #9322 -- Public and Executive Sessions (Revised).

Motion made by: Veronica Merriel  
Motion seconded by: Mark Kelty

Voting

Debbie A. Duffield - Yes  
Darleen Garecht - Yes  
Mark Kelty - Yes  
Veronica Merriel - Yes  
Eileen C. Miller - Yes  
Richard C. Morris - Yes  
Valerie Spence-Lacy -Yes  
Chapman Vail - Yes

Motion to adopt the following regulations:

#2131 -- Evaluation of Superintendent.  
#3510 -- School Integrated Pest Management Plan.  
#3516 -- School Safety.  
#4112.4/#4212.4 -- Physical Examination.  
#4116 -- Evaluation of Non-tenured Teaching Staff Members.  
#4116 -- Evaluation of Tenured Teaching Staff Members.  
#4119.23 -- Substance Abuse.  
#4131/#4131.1 -- In-Service Training.  
#4131/#4131.1 -- Professional Development.  
#4231/#4231.1 -- Employee Training.

NOTE: These regulations were reviewed at the May Committee meeting.

Motion made by: Veronica Merriel  
Motion seconded by: Eileen C. Miller

Voting

Debbie A. Duffield - Yes  
Darleen Garecht - Yes  
Mark Kelty - Yes  
Veronica Merriel - Yes  
Eileen C. Miller - Yes  
Richard C. Morris - Yes  
Valerie Spence-Lacy -Yes  
Chapman Vail -- Yes

PERSONNEL COMMITTEE REPORT AND RECOMMENDATIONS -- Mr. George Rey, Chairperson.

Motion to approve the following District and High School appointments:

Ashleigh Whitmore as High School French Teacher for the 2013-2014 school year at Bachelor's, Step 1 (\$49,575.00), pending receipt of New Jersey Department of Education teaching certification (replacement for Margaret Goodall who is retiring).

Joseph Ursino as High School Guidance Counselor for the 2013-2014 school year at Master's, Step 7 (\$55,106.00 plus \$500.00 longevity, for a total annual salary of \$55,606.00) (replacement for Rosemma Ward who is retiring).

Marybeth Foyle as High School English Long-Term Substitute Teacher effective September 23, 2013, through December 13, 2013, at the established rate of \$125.00 per day, no other benefits, during Mrs. Lynch's leave of absence.

Jennifer Ferrese as Part-Time School Psychologist for the 2013-2014 school year at Master's, Step 1 (\$52,823.00), prorated to 22-1/2 hours per week (\$33,965.00), no other benefits.

Motion made by: Eileen C. Miller

Motion seconded by: Valerie Spence-Lacy

Voting

Debbie A. Duffield - Yes

Darleen Garecht - Yes

Mark Kelty - Yes

Veronica Merriel - Yes

Eileen C. Miller - Yes

Richard C. Morris - Yes

Valerie Spence-Lacy -Yes

Chapman Vail - Yes

Motion to approve the following District and High School items:

Acceptance of retirement notice of Chay Le, Custodian, effective July 1, 2013, with congratulations and regrets.

Acceptance of the following resignations from High School extra-duty positions for the 2013-2014 school year:

Band Director Assistant -- Anne Nowicki.  
Color Guard Instruction -- Jeff Maddocks.  
Junior Class Co-Advisor -- Joseph Frassenei.  
Student Council Co-Advisor -- Kristine Knorr.

Appointment of the following personnel to High School extra-duty positions for the 2013-2014 school year:

Band Director Assistant -- Jeff Maddocks.  
Junior Class Advisor (Class of 2015) -- Amelia Adams. Mrs. Adams was appointed as a co-advisor on May 22, 2013, but will now be the sole advisor.  
Freshmen Class Advisor (Class of 2017) -- Becky McMurray.  
Student Council Co-Advisors -- Melissa Cifaloglio and Julie Parks.  
Mock Trial Advisor -- Julie Parks.

Appointment of High School Academic Team Leaders for the 2013-2014 school year as follows:

English -- Paul Kranz.  
Math -- Sondra Hiles.  
Science -- Jennifer Sorbello.  
Foreign Language -- Jeri Gorman.  
History -- Dan Keller.  
Applied Technology -- Cheryl Levitsky. (NOTE: Mrs. Levitsky's compensation for this assignment shall be prorated for January through June only due to her leave of absence for September through December.)

Appointment of the following High School Technology Mentors for the 2013-2014 school year:

Cheryl Levitsky. (NOTE: Mrs. Levitsky's compensation for this assignment shall be prorated for January through June only due to her leave of absence for September through December.)

Chris Rickard.

Appointment of 2013-2014 High School advisors to extra-duty positions for which there are no stipends; see attached.

Appointment of 2013-2014 fall and winter athletic coaches. (see page \_\_\_\_)

Appointment of 2013-2014 fall and winter ticket takers/sellers/scorekeepers/ timekeepers (see page \_\_\_\_)  
High School volunteers for the 2013-2014 school year. (see page \_\_\_\_)

Appointment of Trevor Rapa and Brandon Williams as student lan crew effective July 1, 2013, for the 2013-2014 school year. (see page \_\_\_\_)

Appointment of staff members for High School 2013 summer Grad Prep and One Step Ahead programs. (see page \_\_\_\_)

Professional development request of Andrea Bramante to attend the 2013 American School Counselor Association (ASCA) Annual Conference on June 30-July 3, 2013, in Philadelphia. (see page \_\_\_\_)

Request for a Rowan University student Jennifer Mariani, to complete her clinical practice with High School English teacher Paul Kranz effective September 3, 2013, through December 19, 2013, and with

High School special education teacher Kristine Knorr effective January 2, 2014, through February 14, 2014.

Establish the following substitute rates of pay for the 2013-2014 school year, which reflect no increase from last year except as otherwise stated:

- Teacher -- \$80.00 per day.
- Long-Term Substitute Teacher -- \$125.00 per day.
- Nurse -- \$133 per day.
- Nurse (extended field trips after regular school hours) -- \$30.00 per hour up to a maximum of four extra hours per day.
- Instructional Assistant -- \$80.00 per day. (NOTE: This was previously set at \$60.00 per day, but an increase is being recommended due to the difficulty in securing substitute instructional assistants when needed.)
- Clerical -- \$60.00 per day.
- Cafeteria -- \$8.00 per hour.
- Maintenance -- \$12.50 per hour.
- Lunchroom Aide -- \$8.50 per hour.
- Educational Interpreter -- \$60.00 per day.
- Principal -- \$175.00 per day.
- Assistant Principal -- \$150.00 per day.

Additions to the district substitute list as follows effective June 28, 2013:

- Jessica Dyer -- substitute teacher and substitute instructional assistant.
- Samantha Madden -- substitute teacher, substitute instructional assistant, and clerical substitute.
- Samantha Wagner -- substitute teacher.
- Andrea Wentzell -- substitute teacher.
- Judith DeLaurentis -- clerical substitute.
- Shelia Robeson -- clerical substitute effective July 1, 2013. (NOTE: Mrs. Robeson is retiring effective July 1, 2013, and this will allow her to serve as a substitute for the district without a break in employment service.)
- Susan Lawrence -- substitute instructional assistant effective September 1, 2013. (NOTE: Mrs. Lawrence is retiring effective July 1, 2013, and this will allow her to serve as a substitute for the district without a break in employment service.)
- Marjorie Hetzer -- cafeteria substitute effective July 1, 2013. (NOTE: Mrs. Hetzer is retiring effective July 1, 2013, and this will allow her to serve as a substitute for the district without a break in employment service.)

Reappointment of district certificated staff members to the following positions for the 2013-2014 school year at the negotiated rates of pay:

- Homebound instruction providers.
- Dance chaperones.

Appointment of instructional assistants for the Special Education Extended School Year program effective July 1-25, 2013, Mondays through Thursdays. (see page \_\_\_\_)

Motion made by: Eileen C. Miller

Motion seconded by: Veronica Merriel

Voting

- Debbie A. Duffield - Yes
- Darleen Garecht - Yes
- Mark Kelty - Yes
- Veronica Merriel - Yes
- Eileen C. Miller - Yes
- Richard C. Morris - Yes
- Valerie Spence-Lacy -Yes
- Chapman Vail - Yes

Motion to approve the following Middle School, Shoemaker School, and Early Childhood Learning Center appointments: (voting not applicable to sending district representatives)

Melissa Messina as a Middle School Part-Time Literacy Coach for the 2013-2014 school year at Bachelor's, Step 2 (\$49,702.00), prorated to 22-1/2 hours per week (\$31,958.00); salary to be paid from the School Improvement Plan budget.

Jennifer Hildebrand as Shoemaker School Guidance Counselor for the 2013-2014 school year at Master's, Step 5 (\$53,330.00) (replacement for Kim Nelson who moved to the Middle School).

Patricia Foster as Early Childhood Learning Center Part-Time Master Teacher/Part-Time Early Literacy Coach for the 2013-2014 school year at Bachelor's, Step 15 (\$71,296.00).

John Petsch as a Shoemaker School Special Education Teacher (Behavioral Development Program) for the 2013-2014 school year at Bachelor's, Step 1 (\$49,575.00).

Donna Simmermon as Shoemaker School 12-Month Secretary effective July 1, 2013, for the 2013-2014 school year at Step 1, 12-months (\$33,777.00) (replacement for Shelia Robeson who is retiring).

Christopher Bialecki as a Middle School Part-Time STEM Teacher for the 2013-2014 school year at Bachelor's, Step 1 (\$49,575.00), prorated to 2 hours per day (\$14,173.00); salary to be paid from the Title IA funds.

Motion made by: Eileen C. Miller

Motion seconded by: Valerie Spence-Lacy

Voting

Debbie A. Duffield - Yes

Darleen Garecht - Yes

Mark Kelty – Abstained from Donna Simmermon’s appointment only.

Veronica Merriel - Yes

Eileen C. Miller - Yes

Richard C. Morris - Yes

Valerie Spence-Lacy - Yes

Chapman Vail - Yes

Motion to approve the following Middle School, Shoemaker School, and Early Childhood Learning Center items: (voting not applicable to sending district representatives)

Appointments of the following staff for the 2013-2014 school year to positions required by the School Improvement Plan; stipends to be paid from that budget:

Data Mentors: Michelle Delaney and Alysia Thomson at an annual stipend of \$750.00 each.

Family/School Liaison: Karen Lindenmuth at an annual stipend of \$1,000.00.

Transition Coach: Amanda Abernethy at an annual stipend of \$750.00.

Acceptance of resignation of Jane Harvey as a Middle School Student Council Co-Advisor for the 2013-2014 school year, and designation of Amanda Abernethy as the sole Student Council Advisor. (NOTE: Mrs. Abernethy was approved at the May 22, 2013, meeting as a co-advisor.)

Appointment of Amanda Abernethy as the Middle School Newspaper Advisor for the 2013-2014 school year.

Appointment of the following Middle School Academic Team Leaders:

6th Grade -- Chelsea Collins

7th Grade -- Joan Fornes

8th Grade -- Jennifer Kelly

Appointment of the following Middle School Technology Mentors for the 2013-2014 school year:

Don Stech

Karma Stark

Gayle Remster

Compensation to Middle School staff members for attendance at the following meetings/workshops: (see page \_\_\_\_)

Literacy Network

Math Network

Appointment of Allison Wentzell as Shoemaker School summer office worker effective July 8, 2013, through August 16, 2013, for six hours per day at the rate of \$8.00 per hour.

Appointment of Betty Land as a bus aide and Carol Bowling as a substitute bus aide for a Shoemaker School bus run for the 2013-2014 school year.

Change in pay classification for Joan Hackl, Shoemaker School Teacher, from Bachelor's to Bachelor's + 30 effective September 1, 2013, as in accordance with the negotiated agreement.

Compensation to the Shoemaker School guidance counselor to work hours during the 2013 summer as needed.

Appointment of additional paraprofessionals for the Extended Year Summer Learning Camp effective July 1-25, 2013, Mondays through Thursdays.

Motion made by: Eileen C. Miller

Motion seconded by: Mark Kelty

Voting

Debbie A. Duffield - Yes

Darleen Garecht - Yes

Mark Kelty - Yes

Eileen C. Miller - Yes

Valerie Spence-Lacy - Yes

Chapman Vail - Yes

FINANCE/FACILITIES/TRANSPORTATION COMMITTEE REPORT AND RECOMMENDATIONS -- Mr. Mark Kelty, Chairperson.

Motion to approve the following District and High School items as follows:

High/Middle School Fire-Security Drills for the month of May 2013.

Place the attached textbooks on the NJ Department of Education Textbook Sharing website. (Note: Books older than 10 years cannot be placed on the website and will be discarded.) (see page \_\_\_\_)

Pittsgrove Board of Education contract for joint purchasing of paper, materials and supplies for the 2013-2014 school year.

Establishment of the John M. Wilson Memorial Scholarship. (see page \_\_\_\_)

New Jersey School Boards Association Insurance Group resolution for proposed changes to their name, bylaws, and changes to the make-up of the Board of Trustees and amendments. (see page \_\_\_\_)

Salem County Special Services School District contract for Extended School Year beginning July 8, 2013 through August 15, 2013 for high school student NJSmart #9109473166 at a cost of \$4,100.00 plus a 1:1 aide in the amount of \$3,000.00.

Centris Group Managed Services IEP software package agreement.

Oldmans School District Custodial Jointure bid award for the 2013-2014 school year.

Renewal of the following contracts with Gloucester County Special Services School District for the 2013-2014 school year for special education out-of-district routes at CPI increase of 2.63%.

- Route Y655 to Pineland Learning Center for Middle and High School students at a total route cost per diem of \$281.09 plus a 7% administrative fee.
- Route Y774 to Bankbridge for Mary Shoemaker, Middle and High School students at a total route cost per diem of \$289.28 plus a 7% administrative fee.
- Route Y825 to Salem County Special Services School District – Cumberland for Mary Shoemaker and High School students at a total route cost per diem of \$339.67 plus a 7% administrative fee.
- Route Y912 to YALE-Cherry Hill for a High School student NJSmart #7354205712 at a total route cost per diem of \$225.03 plus 7% administrative fee.
- Route Y976 to Daretown School for Mary Shoemaker, Middle and High School students at a total route cost per diem of \$122.95 plus a 7% administrative fee.

Renewal of the following contract with Gloucester County Special Services School District for the 2013-2014 school year for special education in-district routes at CPI increase of 2.63%.

Route Y916 to Job Sampling locations in Woodstown-Pilesgrove area for High School students at a per diem of \$57.50 plus a 7% administrative fee.

Renewal of the following contracts with Gloucester County Special Services School District for the 2013-2014 school year for Salem County Vo-Tech routes to and from Woodstown High School at CPI of 2.63%.

- Route Y915A for High School students at a per diem of \$80.51 plus a 7% administrative fee.
- Route Y915B for High School students at a per diem of \$80.51 plus a 7% administrative fee.

Contract with Gloucester County Special Services School District for quoted special education out-of-district transportation routes for summer of 2013 as follows:

- Route SS338 to HollyDell School for a High School student NJSmart #6796610656 at a total route cost of \$169.90 per diem plus a 7% administrative fee.
- Route SS349 to Salem County Special Services School District-Cumberland for High School and Middle School students NJSmart #9109473166 and #3458309534 at a total route cost of \$311.00 per diem plus a 7% administrative fee.
- Route SS355 to YALE school-Cherry Hill from High School student NJSmart #4971130297 at a total route cost of \$211.05 per diem plus a 7% administrative fee.

(Note for GCSSSD Transportation items with per diems: All per diem costs listed above are the total route cost. Some of the routes contain students from other districts. Therefore, Gloucester County Special Services School District will prorate the cost per diem accordingly.)

Motion made by: Mark Kelty

Motion seconded by: Veronica Merriel

Voting

Debbie A. Duffield - Yes

Darleen Garecht - Yes

Mark Kelty - Yes

Veronica Merriel - Yes

Eileen C. Miller - Yes

Richard C. Morris - Yes

Valerie Spence-Lacy -Yes

Chapman Vail - Yes

Motion to approve the following Middle School, Shoemaker School, and Early Childhood Learning Center items (voting not applicable to sending district representatives):

Acceptance of the Mary Shoemaker Fire-Security Drills for the month of May 2013.

Acceptance of donations to the Tri-M Music Honor Society from Elmer Grange No. 29 in the amount of \$727.00 and the New Jersey State Grange in the amount of \$727.00. These funds along with fundraiser funds from the Tri-M will be donated to a school that was devastated by Hurricane Sandy. (Note: School to be determined).

Approval of a Maintenance Reserve withdrawal in the amount of \$49,800.00 for the elementary school multi-purpose floor.

Salem County Special Services School District contract for Extended School Year beginning July 8, 2013 through August 15, 2013 for elementary school students NJSmart #1899672199 and #3458309534 at a cost of \$4,100.00 per student.



Addendum #4 to transportation contract TR2, route SP1 for the addition of 22 miles at \$1.50 per mile beginning May 8, 2013 to May 23, 2013 for two students, one from Mary S. Shoemaker School (NJSMART #6223939302) and one from Woodstown Middle School (NJSMART #3168639854) to be transported to and from Carneys Point to Woodstown Middle School and Mary S. Shoemaker School.

Addendum #5 to transportation contract TR2, route SP1 for the addition of 14 miles at \$1.50 per mile beginning May 28, 2013 to the end of the 2012-2013 school year for two students, one from Mary S. Shoemaker School (NJSMART #6223939302) and one from Woodstown Middle School (NJSMART #3168639854) to be transported to and from Mullica Hill to Woodstown Middle School and Mary S. Shoemaker School.

Renewal of the following contracts with Gloucester County Special Services School District for the 2013-2014 school year for special education in-district routes at CPI increase of 2.63%.

- Route Y794 to Mary S. Shoemaker School at a total route cost per diem of \$152.11 plus a 7% administrative fee.
- Route Y978 to Mary S. Shoemaker School for Pre-K mid-day at a total route cost per diem of \$90.31 plus a 7% administrative fee.

Contract with Gloucester County Special Services School District for quoted special education out-of-district transportation routes for summer of 2013 as follows:

- Route SS334 to Bankbridge Reg-South for Middle School student (NJSmart #1709115870) at a total route cost of \$258.00 per diem plus a 7% administrative fee.
- Route SS348 to Pineland Learning Center for a Middle School student (NJSmart #9507103894) at a total route cost of \$228.45 per diem plus a 7% administrative fee.
- Route SS337 to Bankbridge Development Center for a Mary Shoemaker School student (NJSmart #1416288941) at a total route cost of \$244.00 per diem plus a 7% administrative fee.
- Route SS351 Salem County Special Services School District-Daretown School elementary student (NJSmart #1899672199) to be transported to Salem County Vocational Technical School for summer classes at a total route cost of \$186.00 per diem plus a 7% administrative fee.

Contract with Gloucester County Special Services School District for quoted special education in-district routes for summer 2013.

- Route SS345 to Mary S. Shoemaker School for Mary Shoemaker, Middle School and High School students to attend the Summer Learning Program held at Mary Shoemaker School at a total route cost of \$179.00 per diem plus a 7% administrative fee.
- Route SS346 to Mary S. Shoemaker School for Summer Learning Program for Mary Shoemaker, Middle School and High School students at a total route cost of \$179.00 per diem plus a 7% administrative fee.

Contract with Gloucester County Special Services School District for quoted regular education transportation in-district routes for summer 2013.

- Route SS358 to Mary S. Shoemaker School for Mary Shoemaker School students for the Summer Learning Program at a total route cost of \$175.00 per diem plus a 7% administrative fee.
- Route SS359 to Mary S. Shoemaker School for Mary Shoemaker School students for the Summer Learning Program at a total route cost of \$175.00 per diem plus a 7% administrative fee.
- Route SS360 to Woodstown Middle School for Middle School students for the Summer STAND Program at a total route cost of \$150.00 per diem plus a 7% administrative fee. The transportation cost will be paid by Title 1.
- Route SS361 to Woodstown Middle School for Middle school students for the Summer STAND Program at a total route cost of \$160.00 per diem plus a 7% administrative fee. The transportation cost will be paid by Title 1.

(Note for GCSSSD Transportation items with per diems: All per diem costs listed above are the total route cost. Some of the routes contain students from other districts. Therefore, Gloucester County Special Services School District will prorate the cost per diem accordingly.)

Early Childhood Learning Center Underground Utility Easement Agreement.

Early Childhood Learning Center Overhead Utility Easement Agreement.

Motion made by: Mark Kelty

Motion seconded by: Valerie Spence-Lacy

Voting

Debbie A. Duffield - Yes

Darleen Garecht - Yes

Mark Kelty - Yes

Veronica Merriel - No Vote

Eileen C. Miller - Yes

Richard C. Morris - No Vote

Valerie Spence-Lacy - Yes

Chapman Vail - Yes

OLD BUSINESS ITEMS – None

NEW BUSINESS ITEMS – None

OTHER REPORTS

President -- Mr. Chapman Vail reported the following:

- Mr. Vail congratulated Dr. Hoopes and Mr. Fagnoli for pulling off an excellent graduation due to the weather.
- The ROD grant will be discussed this summer.

Superintendent -- Mr. Thomas A. Coleman, Jr. reported the following:

- Closing ceremonies were a challenge this school year. Mr. Coleman praised Dr. Hoopes and his team for getting it done.
- Gave congratulations to Mrs. Cioffi for her leadership in the ECLC transition process.

Business Administrator -- Mr. Frank A. Rizzo reported the following:

- Tomorrow the high school will be without water for a few hours.
- Anticipating foundation approval next week.
- Asbestos has been uncovered and is being professionally removed.
- The ECLC building plans have been approved at the state level.

ADMINISTRATIVE REPORTS

Attached to Superintendent's Monthly Report and delivered under separate cover.

SENDING DISTRICT REPORTS

Alloway Township -- Mr. Richard Morris. -- Nothing to report.

Upper Pittsgrove Township -- Mrs. Ronny Merriel. -- Nothing to report.

SCHOOL AGE CHILD CARE (SACC) REPORT -- Mrs. Eileen Miller

Mrs. Miller had nothing to report.

DELEGATE REPORT

Mrs. Miller had nothing to report.

FUTURE MEETINGS

July 16, 2013 -- Policy Committee, 5:30 p.m., district office.

July 16, 2013 -- Finance/Facilities Committee, 6:30 p.m., district office.

July 18, 2013 -- Personnel Committee, 5:30 p.m., district office.

July 18, 2013 -- Ed Programs Committee, 6:30 p.m., district office.

July 25, 2013 -- Regular Board Meeting, 7:00 p.m., Mary S. Shoemaker School Library.

FOR YOUR INFORMATION

Enrollment Reports.

Suspension Reports.

RECESS INTO EXECUTIVE SESSION

The Open Public Meetings Act allows the Board to enter into executive session for confidential matters (N.J.S.A. 10:4-12b). Matters discussed in executive session will remain confidential until such time as the need for confidentiality no longer exists.

Motion that the Board of Education enter into executive session, by resolution, to discuss personnel and contract negotiations. It is expected that the executive session will last approximately 30 minutes. The Board will reconvene in open public session immediately following. Formal action may or may not be taken as a result of the executive session. (8:17 p.m.)

Motion made by: Veronica Merriel

Motion seconded by: Eileen C. Miller

Voting

Debbie A. Duffield - Yes

Darleen Garecht - Yes

Mark Kelty - Yes

Veronica Merriel - Yes

Eileen C. Miller - Yes

Richard C. Morris - Yes

Valerie Spence-Lacy -Yes

Chapman Vail - Yes

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion to resume the public portion of the meeting at 8:44 p.m.

Motion made by: Mark Kelty

Motion seconded by: Eileen C. Miller

Voting

Debbie A. Duffield - Yes

Darleen Garecht - Yes

Mark Kelty - Yes

Veronica Merriel - Yes

Eileen C. Miller - Yes

Richard C. Morris - Yes

Valerie Spence-Lacy -Yes

Chapman Vail - Yes

MOTION OUT OF EXECUTIVE

Motion to approve the employment contract with Frank A. Rizzo as School Business Administrator effective July 1, 2013 through June 30, 2014. (Note: This document has been reviewed and approved by the Executive County Superintendent as required.)

Motion made by: Eileen C. Miller

Motion seconded by: Veronica Merriel

Voting

Debbie A. Duffield - Yes

Darleen Garecht - Yes

Mark Kelty - Yes

Veronica Merriel - Yes

Eileen C. Miller - Yes

Richard C. Morris - Yes

Valerie Spence-Lacy -Yes

Chapman Vail - Yes

Motion to approve George Rosenberger as special/conflict counsel with regard to contract/lease negotiations with the Diocese of Camden for the temporary rental of the St. Joseph's Parish Center for early childhood classes for the 2013-2014 school year (approximately 60 days.) (voting not applicable to sending district representatives.)

Motion made by: Debbie A. Duffield

Motion seconded by: Eileen C. Miller

Voting

Debbie A. Duffield - Yes

Darleen Garecht - Yes

Mark Kelty - Yes

Eileen C. Miller - Yes

Valerie Spence-Lacy - Abstain

Chapman Vail - Yes

ADJOURNMENT

Motion to adjourn the meeting at 8:51 p.m.

Motion made by: Eileen C. Miller

Motion seconded by: Veronica Merriel

Voting

Debbie A. Duffield - Yes

Darleen Garecht - Yes

Mark Kelty - Yes

Veronica Merriel - Yes

Eileen C. Miller - Yes

Richard C. Morris - Yes

Valerie Spence-Lacy -Yes

Chapman Vail - Yes

Respectfully submitted,

Mr. Frank A. Rizzo  
SBA/BS

Approved by Motion of the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature /SBA