

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, OCTOBER 24, 2013 AT THE MARY SHOEMAKER SCHOOL LIBRARY AT 7:00 P.M.

CALL TO ORDER

Mr. Vail, President, called the meeting to order at 7:00 p.m.

FLAG SALUTE

Mr. Vail then led the group in the pledge of allegiance to the flag.

READING OF STATEMENT OF NOTICE

Mr. Vail read aloud the following: The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Woodstown-Piles Grove Regional Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, Elmer Times, Borough of Woodstown Municipal Hall, Township of Piles Grove Municipal Hall, general offices and faculty rooms of the district's three schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Piles Grove Clerk.

ROLL CALL:

Members Present: Mrs. Duffield, Mrs. Garecht, Mr. Kelty (arrived at 7:01 p.m.), Mrs. Miller, Mr. Morris, Mr. Painter (arrived at 7:02 p.m.), Mr. Rey, and Mr. Vail.

Members absent: Mr. Jacobucci, Mrs. Merriel and Mrs. Spence-Lacy.

Also Present: Mr. Thomas A. Coleman, Jr., Superintendent of Schools and Mr. Frank A. Rizzo, School Business Administrator/Board Secretary.

Administrators Present: Ms. Cioffi, Mr. Fagnoli, Dr. Hoopes, Mrs. Braxton and Mrs. Martinez.

STAFF/STUDENT RECOGNITION

Mary Shoemaker School Young Wolverines of the Month - Ms. Cioffi, Mary Shoemaker School Principal, introduced the Young Wolverines of the Month for September: Nivea Rivera and Hunter Moore; and for the month of October: Lizzie Suwala and Mason Hunt.

Woodstown Middle School Junior Wolverines of the Month - Mr. Fagnoli, Middle School Principal, introduced the Junior Wolverines of the Month for September: Kayla Rabenold and Andrew Vail; and for the month of October: Daisy Loper and Joshua Lindland.

Woodstown High School Wolverines of the Month - Dr. Hoopes, High School Principal, introduced the Wolverines of the Month for September: Kaitlin Demarest and Samuel Nowicki; and for the month of October: Madison Danner and William Horner.

PRESENTATION

Mrs. Braxton, Mrs. Pessolano and Mr. Mazzagatti gave a presentation of the 2102-2013 Test Data.

APPROVAL OF MINUTES

Motion to approve the following minutes:  
September 26, 2013 - Regular Meeting and Executive Session.

Motion made by: Eileen C. Miller

Motion seconded by: George H. Rey

Voting

Debbie A. Duffield - Yes

Darleen Garecht - Yes

Mark Kelty - Yes

Eileen C. Miller - Yes

Richard C. Morris - Abstain

Doug Painter - Yes

George H. Rey - Yes

Chapman Vail - Yes

FINANCIAL REPORTS

Board Secretary's and Treasurer's Reports and Certification (see Board Minutes Financial Back-up Binder for details).

Motion to approve the following:

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of August 31, 2013, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodstown-Piles Grove Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10 (a)1.

The August 31, 2013, preliminary Report of the Treasurer of School Funds for the 2013-2014 school year is in agreement with the August 31, 2013, preliminary Report of the Board Secretary, pending audit.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, that the Woodstown-Piles Grove Regional Board of Education certifies that as of October 24, 2013, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion made by: Mark Kelty  
Motion seconded by: Debbie A. Duffield

Voting

Debbie A. Duffield - Yes  
Darleen Garecht - Yes  
Mark Kelty - Yes  
Eileen C. Miller - Yes  
Richard C. Morris - Yes  
Doug Painter - Yes  
George H. Rey - Yes  
Chapman Vail - Yes

Transfers.

Motion to approve the transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of August 2013.

Motion made by: Mark Kelty  
Motion seconded by: Eileen C. Miller

Voting

Debbie A. Duffield - Yes  
Darleen Garecht - Yes  
Mark Kelty - Yes  
Eileen C. Miller - Yes  
Richard C. Morris - Yes  
Doug Painter - Yes  
George H. Rey - Yes  
Chapman Vail - Yes

Bill List.

Motion to approve EFT's for August 2013, additional hand check payments for August 2013, and payment list for the month of October 2013.

Motion made by: George H. Rey  
Motion seconded by: Mark Kelty

Voting

Debbie A. Duffield - Yes  
Darleen Garecht - Yes  
Mark Kelty - Yes  
Eileen C. Miller - Yes  
Richard C. Morris - Yes  
Doug Painter - Abstain  
George H. Rey - Yes  
Chapman Vail - Abstain

Voided Checks.

Motion to approve voiding the following check:

Check #55783 dated 9/26/13, payable to GM White Electrical Contractors, in the amount of \$134,901.14 issued under P.O. #45-13, due to incorrect amount. Check will be reissued under check #53538 in the amount of \$217,917.74.

Motion made by: Mark Kelty  
Motion seconded by: Doug Painter

Voting

Debbie A. Duffield - Yes  
Darleen Garecht - Yes  
Mark Kelty - Yes  
Eileen C. Miller - Yes  
Richard C. Morris - Yes  
Doug Painter - Yes  
George H. Rey - Yes  
Chapman Vail - Yes

Additional Financial Reports.

Motion to accept the following reports:

Student Activities Account and Athletic Account for the month of September 2013.  
Scholarships for the month of September 2013.  
Odyssey of the Mind for the month of September 2013.

Motion made by: Doug Painter  
Motion seconded by: Mark Kelty

Voting

Debbie A. Duffield - Yes  
Darleen Garecht - Yes  
Mark Kelty - Yes  
Eileen C. Miller - Yes  
Richard C. Morris - Yes  
Doug Painter - Yes  
George H. Rey - Yes  
Chapman Vail - Yes

Community School Report.

Motion to accept Woodstown Community School report for the month of September 2013 (voting not applicable to sending district representatives).

Motion made by: Mark Kelty

Motion seconded by: Eileen C. Miller

Voting

Debbie A. Duffield - Yes

Darleen Garecht - Yes

Mark Kelty - Yes

Eileen C. Miller - Yes

Doug Painter - Yes

George H. Rey - Yes

Chapman Vail - Yes

AUDIENCE PARTICIPATION

Mr. Brent Rowand, Woodstown resident, questioned the Board as to why there were no Salem County residents hired to work on the referendum projects.

EDUCATIONAL PROGRAMS COMMITTEE REPORT AND RECOMMENDATIONS -- Mrs. Eileen Miller, Chairperson

Motion to approve the following District and High School items:

Bloodborne Pathogens Exposure Control Plan.

High School field trips.

- 11/06 to 11/08/13 to Atlantic City Convention Center; Vocal Music; K. Gunther.
- 11/14/13 to Atlantic City Convention Center; Guidance for National College Fair; A. Bramante.
- 11/20 and 11/22/13 to New Jersey Pine Barrens; Ecology/Field Biology; M. Williams.
- 12/06/13 to Friends Home; Band; J. Ludlam.
- 12/07/13 to Rutgers University; FFA; S. Cobb.
- 12/11/13 to JA of Delaware; Financial Literacy; M. Collins.
- 12/17/13 to Walnut Street Theater; English/Special Education; J. Harvey/M. Taylor.
- 12/18/13 to Salem Community College; Communications Academy; P. Kranz/M. Hartman.

Tri-County Conference Budget and Ticket Prices for 2014-2015.

Acceptance of students into the Twilight Program for the 2013-2014 school year retroactive to September 1, 2013. (see page \_\_\_)

District Report of Violence and Vandalism and District HIB Summary Report for Reporting Period 2 of the 2013-2014 school year. (NOTE: At the August 22, 2013, Board of Education meeting, this information was presented as required but was not formally approved.)

Acknowledge receipt of the High School Harassment, Intimidation and Bullying report dated October 2013, and to provide notification letters as required to the parents/guardians advising that this information has been provided to the Board of Education.

Motion made by: Eileen C. Miller

Motion seconded by: George H. Rey

Voting

Debbie A. Duffield - Yes

Darleen Garecht - Yes

Mark Kelty - Yes

Eileen C. Miller - Yes

Richard C. Morris - Yes

Doug Painter - Yes

George H. Rey - Yes

Chapman Vail - Yes

Motion to approve the following Middle School, Shoemaker School, and Early Childhood Learning Center items (voting not applicable to sending district representatives):

Middle School field trips as follows:

- 10/30/13 to Washington, D.C.; Social Studies/ELA; J. Kelly.
- 12/18/13 to Salem Community College; 8th Grade Students; K. Nelson.

Acknowledge receipt of and approve the Harassment, Intimidation and Bullying report dated October 2013 for the Middle School, Shoemaker School, and Early Childhood Learning Center. (NOTE: No incidents were reported.)

Motion made by: Eileen C. Miller

Motion seconded by: Doug Painter

Voting

Debbie A. Duffield - Yes

Darleen Garecht - Yes

Mark Kelty - Yes

Eileen C. Miller - Yes

Doug Painter - Yes

George H. Rey - Yes  
Chapman Vail - Yes

POLICY COMMITTEE REPORT AND RECOMMENDATIONS -- Mr. Doug Painter, Chairperson, had nothing to report.

PERSONNEL COMMITTEE REPORT AND RECOMMENDATIONS -- Mr. George Rey, Chairperson  
Motion to approve the following District and High School items:

Appointment of Joseph O'Brien as Assistant Winter Track Coach at Step 1, with a stipend of \$2,826.00 for the 2013-2014 school year.

Appointment of Jane Harvey as FOR (Friends of Rachel) Advisor for the 2013-2014 school year, a position for which there is no stipend.

Professional development request of June Cioffi to attend the 54th Annual Directors of Athletics Association of New Jersey workshop on March 26-29, 2014, in Atlantic City. (see page \_\_\_\_)

High School volunteers for the 2013-2014 school year. (see page \_\_\_\_)

Addition of the following to the district substitute list effective October 25, 2013, through June 30, 2014:

Keith Cheeseman -- teacher and instructional assistant.

Caitlyn Gindhart - cafeteria.

Karen Kochis -- cafeteria.

Ann Strang -- cafeteria.

Inclusion of the following substitutes in additional categories to those for which they are already approved as district substitutes:

Justy Brobst-Turner -- clerical.

Barbara Howell -- instructional assistant.

Janine Madison -- instructional assistant.

Lori Nocon -- instructional assistant.

Elisabeth Spinner -- instructional assistant.

Marilyn Willis -- teacher.

Motion made by: George H. Rey

Motion seconded by: Eileen C. Miller

Voting

Debbie A. Duffield - Yes

Darleen Garecht - Yes

Mark Kelty - Yes

Eileen C. Miller - Yes

Richard C. Morris - Yes

Doug Painter - Yes

George H. Rey - Yes

Chapman Vail - Yes

Motion to approve the following Middle School, Shoemaker School, and Early Childhood Learning Center items (voting not applicable to sending district representatives):

Acceptance of resignation of Kristina Hagerty, Shoemaker School Cafeteria General Worker, effective September 2, 2013, and further to add her to the district list as a substitute cafeteria worker effective October 25, 2013, through June 30, 2014. (see page \_\_\_\_)

Acceptance of resignation of Kiersten Nichols, Early Childhood Learning Center Instructional Assistant, effective October 28, 2013. (see page \_\_\_\_)

Extension of medical leave of absence of Joseph Frassenei, Middle School/Early Childhood Learning Center Physical Education Teacher, through November 22, 2013. (NOTE: The original request was through October 31, 2013.)

Extension of appointment of Bradford English as Physical Education Long-Term Substitute Teacher through November 22, 2013, during Mr. Frassenei's leave.

Medical leave of absence request of Marilyn Hill, Middle School Instructional Assistant, retroactive to September 1, 2013, through November 12, 2013.

Extra-duty appointments as follows:

Shoemaker School -- Morning Duty Substitutes: Patricia Albritton, Suellen Moore, Ryan McNally, Kim Kienzle, Kathleen Anthony, and Karen Perry.

Early Childhood Learning Center -- Substitute for the following: Afternoon Duty Office Coverage, Morning Duty Carpool, and Breakfast Duty: Mary McCracken.

Professional development requests as follows: (see page \_\_\_\_)

Alysia Thomson to attend the "Best iPad Apps to Enhance Content Instruction (Grades 6-12)" seminar on December 4, 2013, in Cherry Hill.

Amanda Abernethy to attend the "Strengthen Students' Writing of Multiple-Paragraph Essays While You Significantly Reduce Take-Home Papers to Read (Grades 6-12)" seminar on December 12, 2013, in Cherry Hill.

Request for Western Governors University student, Gina Buggy, to complete her practicum classroom experience with Shoemaker School teacher Jennifer Battaglia.

Shoemaker School volunteers for the 2013-2014 school year. (see page \_\_\_)

Early Childhood Learning Center volunteers for the 2013-2014 school year. (see page \_\_\_)

Middle School volunteers for the 2013-2014 school year. (see page \_\_\_)

Middle School Gifted/Talented Coaches for the 2013-2014 school year. (see page \_\_\_)

Appointment of Ryan McNally as a Shoemaker School early morning recess duty person for the 2013-2014 school year.

Motion made by: George H. Rey

Motion seconded by: Eileen C. Miller

Voting

Debbie A. Duffield - Yes

Darleen Garecht - Yes

Mark Kelty - Yes

Eileen C. Miller - Yes

Doug Painter - Yes

George H. Rey - Yes

Chapman Vail - Yes

#### FINANCE/FACILITIES/TRANSPORTATION COMMITTEE REPORT AND RECOMMENDATIONS -- Mr. Mark Kelty, Chairperson

Motion to approve the following District and High School items:

Three Year Comprehensive Maintenance Plan for 2012-2013 through 2014-2015, Form M-1 as contained in the NJQSAC, and Resolution.

Memorandum of Understanding By and Between The State of New Jersey and the Woodstown-Pilesgrove Regional School District. (Note: This MOU is required for any schools that have received emergency grant funds since 2009 and to obtain access online to expedite any future emergencies.) (see page \_\_\_)

Establishment of the "Reliance Fire Company Scholarship".

Contract with Pineland Learning Center for the attendance of High School student NJSmart #5418121914 beginning September 16, 2013, for the remainder of the 2013-2014 school year at a prorated tuition cost of \$42,447.28.

Wave Maker 4 pool contract in the amount of \$6,790.00 for the 2013-2014 school year.

Joint transportation agreement with Alloway Township School District and Upper Pittsgrove School District for routes Y915A & 915B to transport High School students to and from Woodstown High School and Salem County Vo-Tech at no charge. (Note: The Department of Education requires that we document the transportation of these students with a jointure in order for them to qualify as students for the DRTRS report.)

Fire/Security Drills performed at the High/Middle School for the month of September 2013.

Authorize submission of the IDEA application for Fiscal Year 2014, and accept the grant award of the funds upon subsequent approval of the FY 2014 IDEA application.

Motion made by: Mark Kelty

Motion seconded by: Doug Painter

Voting

Debbie A. Duffield - Yes

Darleen Garecht - Yes

Mark Kelty - Yes

Eileen C. Miller - Yes

Richard C. Morris – Abstained on the joint transportation agreement with Alloway only.

Doug Painter - Yes

George H. Rey - Yes

Chapman Vail - Yes

Motion to approve the following Middle School, Mary Shoemaker School, and Early Childhood Learning Center items (voting not applicable to sending district representatives):

Contract with Education Inc. to provide home instruction services for Mary Shoemaker School student NJSmart #4512380010 beginning October 1, 2013, at \$44.00 per hour.

Contract with Township of Franklin Public Schools for the attendance of elementary school student NJSmart #6074496843 beginning September 5, 2013, through January 2, 2014, at a tuition cost of \$10,014.00, prorated to \$3,838.47.

Fire/Security Drills performed at the Mary Shoemaker School for the month of September 2013.

Fire/Security Drills performed at the Early Childhood Learning Center for the month of September 2013.

Motion made by: Mark Kelty  
Motion seconded by: Doug Painter

Voting

Debbie A. Duffield - Yes  
Darleen Garecht - Yes  
Mark Kelty - Yes  
Eileen C. Miller - Yes  
Doug Painter - Yes  
George H. Rey - Yes  
Chapman Vail - Yes

OLD BUSINESS ITEMS - None

NEW BUSINESS ITEMS

Proposed Special Board of Education Meeting Dates:

November 14, 2013 -- 6:00 p.m. -- District Office -- Approval of QSAC.  
November 19, 2013 -- 7:00 p.m. -- District Office -- Personnel.

Motion to accept a donation from Mr. Woodruff of Woodruff Energy for the district varsity baseball field renovations. (see page \_\_\_)

Motion made by: Mark Kelty  
Motion seconded by: Debbie A. Duffield

Voting

Debbie A. Duffield - Yes  
Darleen Garecht - Yes  
Mark Kelty - Yes  
Eileen C. Miller - Yes  
Richard C. Morris - Yes  
Doug Painter - Yes  
George H. Rey - Yes  
Chapman Vail - Yes

OTHER REPORTS

Mr. Vail had nothing to report.

Mr. Coleman had nothing to report.

Mr. Rizzo reported on the following:

- If any Board member would like to tour any of the buildings please call any day and don't wear heels.
- ROD grant money is being used to hire SJTP will be here 11/6,7 & 8 to complete the lights in the gym at MSS and HS/MS gym.
- We are water tight at the ECLC, finishing shingles, sheet rock is going up, 4 weeks building should be ready to go. Electric wires have been run up the poles.
- Site work will begin. If it rains the fields will be left until Spring.
- HS/MS tour today revealed the full outline of the gym, brick work on the outside had begun. Should be close to completion late December/early January.
- The air conditioners hanging out of the ECLC building will be addressed.
- Update on the soccer sign - Waiting for rebar cage. Steel is being made to hold the weight of the sign.

ADMINISTRATIVE REPORTS - Attached to Superintendent's Monthly Report and delivered under separate cover.

SENDING DISTRICT REPORTS

Alloway Township -- Mr. Richard Morris, had nothing to report.

Upper Pittsgrove Township -- Mrs. Ronny Merriel, was not in attendance.

SCHOOL AGE CHILD CARE (SACC) REPORT -- Mrs. Eileen Miller had nothing to report.

DELEGATE REPORT

Mrs. Eileen Miller commented on workshop. Got a lot of good information. The next meeting is November 17th.

FUTURE MEETINGS

- November 12, 2013 -- Policy Committee, 5:30 p.m., district office.
- November 12, 2013 -- Finance/Facilities Committee, 6:30 p.m., district office.
- November 14, 2013 -- Personnel Committee, 5:30 p.m., district office.
- November 14, 2013 -- Ed Programs Committee, 6:30 p.m., district office.
- November 21, 2013 -- Regular Board Meeting, 7:00 p.m., Mary S. Shoemaker School Library.

FOR YOUR INFORMATION

- Enrollment Reports.
- Suspension Reports.

RECESS INTO EXECUTIVE SESSION

The Open Public Meetings Act allows the Board to enter into executive session for confidential matters (N.J.S.A. 10:4-12b). Matters discussed in executive session will remain confidential until such time as the need for confidentiality no longer exists.

Motion that the Board of Education enter into executive session, by resolution, to discuss personnel. It is expected that the executive session will last approximately 60 minutes. The Board will reconvene in open public session immediately following. Formal action may or may not be taken as a result of the executive session. (8:30 p.m.)

Motion made by: Eileen C. Miller

Motion seconded by: Mark Kelty

Debbie A. Duffield - Yes

Darleen Garecht - Yes

Mark Kelty - Yes

Eileen C. Miller - Yes

Richard C. Morris - Yes

Doug Painter - Yes

George H. Rey - Yes

Chapman Vail - Yes

#### RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion to resume the public portion of the meeting at 8:50 p.m.

Motion made by: Mark Kelty

Motion seconded by: Eileen C. Miller

Voting

Debbie A. Duffield - Yes

Darleen Garecht - Yes

Mark Kelty - Yes

Eileen C. Miller - Yes

Richard C. Morris - Yes

Doug Painter - Yes

George H. Rey - Yes

Chapman Vail - Yes

#### ADJOURNMENT

Motion to adjourn this meeting at 8:56 p.m.

Motion made by: Eileen C. Miller

Motion seconded by: Debbie A. Duffield

Voting

Debbie A. Duffield - Yes

Darleen Garecht - Yes

Mark Kelty - Yes

Eileen C. Miller - Yes

Richard C. Morris - Yes

Doug Painter - Yes

George H. Rey - Yes

Chapman Vail - Yes

Respectfully submitted,

Mr. Frank A. Rizzo  
SBA/BS

Approved by Motion of the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature /SBA