

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, APRIL 24, 2014 AT THE MARY SHOEMAKER SCHOOL LIBRARY AT 7:00 P.M.

CALL TO ORDER

Mr. Vail, President, called the meeting to order at 7:00 p.m.

FLAG SALUTE

Mr. Vail then led the group in the pledge of allegiance to the flag.

READING OF STATEMENT OF NOTICE

Mr. Vail read aloud the following: The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Woodstown-Pilesgrove Regional Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, Elmer Times, Borough of Woodstown Municipal Hall, Township of Pilesgrove Municipal Hall, general offices and faculty rooms of the district's three schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Pilesgrove Clerk.

ROLL CALL:

Members Present: Mr. Grant, Mr. Iocona, Mrs. Miller, Dr. Morgan, Mr. Morris, Mr. Painter, Mr. Rey, Mrs. Spence-Lacy and Mr. Vail

Members absent: Mrs. Garecht and Mrs. Merriel.

Also Present: Mr. Thomas A. Coleman, Jr., Superintendent of Schools and Mr. Frank A. Rizzo, School Business Administrator/Board Secretary.

Administrators Present: Ms. Cioffi, Mr. Snyder, and Mrs. Braxton.

STAFF/STUDENT RECOGNITION

Mary Shoemaker School Young Wolverines of the Month – Ms. Cioffi, Mary Shoemaker School Principal, introduced the Young Wolverines of the Month for Arpil: Mia Ottaviano and Jeffrey Proud.

Woodstown Middle School Junior Wolverines of the Month – Will be presented at the May Board meeting.

Woodstown High School Wolverines of the Month - Mr. Snyder, Middle School Principal, introduced the Wolverines of the Month for April: Logan Gagliardi and Mario Catalano.

PRESENTATION

Middle School Independent Reading Program – Mr. Mazzagatti, Ms. Collins and Ms. Kelly gave a Powerpoint Presentation on the program.

PUBLIC HEARING ON 2014-2015 SCHOOL YEAR BUDGET

Motion to approve the 2014-2015 school district budget as follows (voting not applicable to sending district representatives): (see page \_\_\_)

BE IT RESOLVED That the Board of Education approve by roll call vote the 2014-2015 school district budget as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$22,705,466	\$ 9,947,738
Special Revenue Fund	\$ 480,845	\$ 0
Debt Service Fund	<u>\$ 650,242</u>	<u>\$ 631,439</u>
Total Base Budget	\$23,836,553	\$10,579,177

AND WHEREAS, N.J.A.C. 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2014-2015 school year.

NOW THEREFORE BE IT RESOLVED that the Woodstown-Pilesgrove Regional School District Board of Education hereby establishes the school district travel maximum for the 2014-2015 school year at the sum of \$85,000.

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Motion made by: Doug Painter

Motion seconded by: George H. Rey

Voting

Hue Grant – Yes

Robert Iocona – Yes

Eileen C. Miller – Yes

Judy Morgan – Yes

Doug Painter – Yes

George H. Rey – Yes

Valerie Spence-Lacy – Yes

Chapman Vail – Yes

APPROVAL OF MINUTES

Motion to approve the following minutes:

March 18, 2014 – Special Meeting

March 27, 2104 – Regular Meeting

Motion made by: Eileen C. Miller

Motion seconded by: George H. Rey

Voting

Hue Grant – Yes

Robert locona – Yes

Eileen C. Miller – Yes

Judy Morgan – Yes

Richard C. Morris – Abstained to the March 18<sup>th</sup> minutes only.

Doug Painter – Yes

George H. Rey – Yes

Valerie Spence-Lacy – Yes

Chapman Vail – Yes

FINANCIAL REPORTS - Board Secretary's and Treasurer's Reports and Certification. (see Board Minutes Financial Back-up Binder for details).

Motion to approve the following:

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of February 28, 2014, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodstown-Pilesgrove Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10 (a)1.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

The February 28, 2014, preliminary Report of the Treasurer of School Funds for the 2013-2014 school year is in agreement with the February 28, 2014, preliminary Report of the Board Secretary, pending audit.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, that the Woodstown-Pilesgrove Regional Board of Education certifies that as of April 24, 2014, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion made by: Doug Painter

Motion seconded by: Eileen C. Miller

Voting

Hue Grant – Yes

Robert locona – Yes

Eileen C. Miller – Yes

Judy Morgan – Yes

Richard C. Morris – Yes

Doug Painter – Yes

George H. Rey – Yes

Valerie Spence-Lacy – Yes

Chapman Vail – Yes

Bill List.

Motion to approve EFT's for February 2014, additional hand check payments for February 2014, and payment list for the month of April 2014.

Motion made by: Eileen C. Miller

Motion seconded by: Doug Painter

Voting

Hue Grant – Yes

Robert locona – Yes

Eileen C. Miller – Yes

Judy Morgan – Yes

Richard C. Morris – Yes

Doug Painter – Yes

George H. Rey – Yes

Valerie Spence-Lacy – Yes

Chapman Vail – Yes

Voided Checks.

Motion to approve voiding the following checks:

Check #56619 dated 2/27/14, payable to Super Warehouse in the amount of \$628.89 issued under P.O. 173-14, due to lost in the mail. Check will be reissued under check #56859.

Motion made by: Eileen C. Miller

Motion seconded by: Doug Painter

Voting

Hue Grant – Yes

Robert locona – Yes

Eileen C. Miller – Yes  
Judy Morgan – Yes  
Richard C. Morris – Yes  
Doug Painter – Yes  
George H. Rey – Yes  
Valerie Spence-Lacy – Yes  
Chapman Vail – Yes

Transfers.

Motion to approve the transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of February 2014 (voting not applicable to sending district representatives).

Motion made by: Eileen C. Miller  
Motion seconded by: Robert locona  
Voting

Hue Grant – Yes  
Robert locona – Yes  
Eileen C. Miller – Yes  
Judy Morgan – Yes  
Doug Painter – Yes  
George H. Rey – Yes  
Valerie Spence-Lacy – Yes  
Chapman Vail – Yes

Additional Financial Reports.

Motion to accept the following reports (voting not applicable to sending district representatives):  
Student Activities Account and Athletic Account for the month of March 2014.  
Scholarships for the month of March 2014.  
Odyssey of the Mind for the month of February 2014.  
Cafeteria report for the month of February 2014.  
Woodstown Community School report for the month of March 2014.

Motion made by: Eileen C. Miller  
Motion seconded by: Doug Painter  
Voting

Hue Grant – Yes  
Robert locona – Yes  
Eileen C. Miller – Yes  
Judy Morgan – Yes  
Doug Painter – Yes  
George H. Rey – Yes  
Valerie Spence-Lacy – Yes  
Chapman Vail – Yes

AUDIENCE PARTICIPATION

Mrs. Dyer and Ms. Riley, ECLC teachers, spoke concerning the lack of a playground at the ECLC at this time.

Mr. Hellick spoke concerning reoccurring change orders.

EDUCATIONAL PROGRAMS COMMITTEE REPORT AND RECOMMENDATIONS -- Mrs. Eileen Miller, Chairperson

Motion to approve the following High School items:  
Removal of three Career and Technical Education (CTE) programs from the district's approved list of CTE Programs of Study for the 2014-2015 school year. (see page \_\_\_)

Ratification of the 2013-2014 School Year Dual Credit Program agreement with Cumberland County College.

Motion made by: Eileen C. Miller  
Motion seconded by: Doug Painter  
Voting

Hue Grant – Yes  
Robert locona – Yes  
Eileen C. Miller – Yes  
Judy Morgan – Yes  
Richard C. Morris – Yes  
Doug Painter – Yes  
George H. Rey – Yes  
Valerie Spence-Lacy – Yes  
Chapman Vail – Yes

Motion to approve the following High School item: (voting not applicable to Alloway Township representative):  
Home instruction approval as follows:  
Local ID #151283/NJSMART #5613955931 -- medical.

Motion made by: Eileen C. Miller  
Motion seconded by: Valerie Spence-Lacy  
Voting

Hue Grant – Yes  
Robert locona – Yes

Eileen C. Miller – Yes  
Judy Morgan – Yes  
Doug Painter – Yes  
George H. Rey – Yes  
Valerie Spence-Lacy – Yes  
Chapman Vail – Yes

Motion to approve the following High School item: (voting not applicable to Upper Pittsgrove Township representative):

Home instruction approval as follows:  
Local ID #162686/NJSMART #1447854598 -- medical.

Motion made by: Eileen C. Miller  
Motion seconded by: Valerie Spence-Lacy  
Voting

Hue Grant – Yes  
Robert locona – Yes  
Eileen C. Miller – Yes  
Judy Morgan – Yes  
Doug Painter – Yes  
George H. Rey – Yes  
Valerie Spence-Lacy – Yes  
Chapman Vail – Yes

Motion to approve the following District, High School, Middle School, Shoemaker School, and Early Childhood Learning Center items: (voting not applicable to sending district representatives):

2014-2015 School District Calendar. (see page \_\_\_)

Middle School field trips as follows:

- 05/05/14 to Smithville, NJ; Special Education Class; A. Sheridan.
- 06/10/14 to Jellystone Park, Elmer; 8th Grade Class; C. Snyder.

Shoemaker School field trips as follows:

- 05/05/14 to Acme, Woodstown; Grade 4; A. Pessolano.
- 06/02/14 to PSEG Energy & Environmental Resource Center; Grade 4; J. Gallo/M. Shabo.
- 06/03/14 to Cape May Convention Hall; Select Chorus; C. Nowmos.
- 06/06/14 to PSEG Energy & Environmental Resource Center; Grade 4; K. Danner/G. Donahue.
- 06/10/14 to Philadelphia Historic District; Grade 5; K. Mullison.

Early Childhood Learning Center field trip as follows:

- 05/01/14 to Cape May Zoo; Kindergarten; A. Barnes.

Approval of the Harassment, Intimidation and Bullying reports dated March 2014 for the High School and the Middle School, Shoemaker School, and Early Childhood Learning Center. (NOTE: These reports were acknowledged at the March meeting, and must now be approved.)

Acknowledgement of receipt of the Harassment, Intimidation and Bullying report dated April 2014, on which there were no incidents reported.

Motion made by: Eileen C. Miller  
Motion seconded by: Valerie Spence-Lacy  
Voting

Hue Grant – Yes  
Robert locona – Yes  
Eileen C. Miller – Yes  
Judy Morgan – Yes  
Doug Painter – Yes  
George H. Rey – Yes  
Valerie Spence-Lacy – Yes  
Chapman Vail – Yes

POLICY COMMITTEE REPORT AND RECOMMENDATIONS -- Ms. Darleen Garecht, Chairperson was not in attendance. Additionally, there was nothing to report.

PERSONNEL COMMITTEE REPORT AND RECOMMENDATIONS -- Mrs. Valerie Spence-Lacy, Chairperson

Motion to approve the following High School appointment as recommended by the Superintendent: Michael Wichart as High School Physics Teacher effective September 1, 2014, through June 30, 2015, at Master's, Step 13; step is same as that for 2013-2014 school year and shall be adjusted accordingly at the conclusion of negotiations. This is a one-year appointment only during Mr. Chestnut's extended sabbatical leave of absence, which was approved on March 27, 2014.

Motion made by: Valerie Spence-Lacy  
Motion seconded by: Doug Painter  
Voting

Hue Grant – Yes  
Robert locona – Yes  
Eileen C. Miller – Yes  
Judy Morgan – Yes  
Richard C. Morris – Yes

Doug Painter – Yes  
George H. Rey – Yes  
Valerie Spence-Lacy – Yes  
Chapman Vail – Yes

Motion to approve the following District and High School items as recommended by the Superintendent:  
Reappointment of District and High School teachers for the 2014-2015 school year. (see page \_\_\_)

Appointment of the following to the District substitute list effective April 25, 2014, through June 30, 2014:  
Susan Gregory - substitute teacher and substitute instructional assistant.  
Taylor Strang - substitute teacher and substitute instructional assistant.

Motion made by: Valerie Spence-Lacy

Motion seconded by: Eileen C. Miller

Voting

Hue Grant – Yes  
Robert Iocona – Yes  
Eileen C. Miller – Yes  
Judy Morgan – Yes  
Richard C. Morris – Yes  
Doug Painter – Yes  
George H. Rey – Yes  
Valerie Spence-Lacy – Yes  
Chapman Vail – Yes

Motion to approve the following District, High School, Middle School, Shoemaker School, and Early Childhood Learning Center items as recommended by the Superintendent: (voting not applicable to sending district representatives)

Reappointment of District and schools' staff members for the 2014-2015 school year as follows: (see page \_\_\_)

- District Administrators.
- Board/District Office Staff.
- High School Staff.
- Middle School Staff.
- Shoemaker School Staff.
- Early Childhood Learning Center Staff.
- Cafeteria Department Staff.
- Buildings & Grounds Department Staff.

High School, Middle School, Shoemaker School, and Early Childhood Learning Center volunteers for the 2013-2014 school year. (see page \_\_\_)

Appointment of the following to the District substitute list effective April 25, 2014, through June 30, 2014:  
Mei Corbin -- substitute custodian.

Compensation to High School, Middle School, and Shoemaker School staff members for meeting attendance. (see page \_\_\_)

Professional development requests as follows: (see page \_\_\_)

- Melissa Cifaloglio to attend the 2014 NAEYC (National Association for the Education of Young Children) Institute Workshop on June 8-11, 2014, in Minneapolis, MN.
- Frank Rizzo to attend the NJASBO (New Jersey Association of School Business Officials) 52nd Annual Conference on June 4 and 5, 2014, in Atlantic City.

Extend the appointment of Jennifer Roberts as Middle School Special Education/Math Long-Term Substitute Teacher through May 9, 2014, or until Ms. Stark's return to work. (NOTE: At the March 27, 2014, meeting, the Board approved the extension of Ms. Roberts through April 4, 2014, but Ms. Stark's absence for this workers' compensation injury has been extended.)

Acceptance of resignation of Catheline Caltabiano, Shoemaker School Lunchroom Aide, effective May 2, 2014. (see page \_\_\_)

Motion made by: Valerie Spence-Lacy

Motion seconded by: Eileen C. Miller

Voting

Hue Grant – Yes  
Robert Iocona – Yes  
Eileen C. Miller – Yes  
Judy Morgan – Yes  
Doug Painter – Yes  
George H. Rey – Yes  
Valerie Spence-Lacy – Yes  
Chapman Vail – Yes

**FINANCE/FACILITIES/TRANSPORTATION COMMITTEE REPORT AND RECOMMENDATIONS -- Mr. Doug Painter**

Motion to approve the following District and School-Level items (voting not applicable to sending district representatives):

Salem County School Districts 2014-2015 Homeless Student Agreement.

Amendment to the Carl D. Perkins Career and Technical Education Improvement Act grant award for the 2013-2014 school year. (see page \_\_\_\_)

Contract to participate in the Gloucester County Special Services School District Salem County Cooperative Transportation Program for the 2014-2015 school year.

Joint purchasing agreements with Pennsgrove-Carneys Point School District for the cafeteria purchases of Milk, Juice, Dairy, Ice Cream Products, and Baked Goods for the 2013-2014 school year.

Cafeteria Breakfast and Lunch prices for the 2014-2015 school year.

Change order for FM Schiavone General Contractor in the amount of \$14,335.00 for additional sidewalk concrete and asphalt work.

Request from SACC to use the Mary Shoemaker School building to hold the 2014 Summer SACC program. The use of facility fee will be set at \$1,650.00 (no increase from last year).

Request from SACC to use the Mary Shoemaker School building to hold the before and after school-aged child care program for the 2014-20

15 school year.

NCLB Title I Instructor salary charge-off's. (see page \_\_\_\_)

New Jersey School Insurance Group (NJSIG) Safety Grant application in the amount of \$7,843.00 and attached resolution. (see page \_\_\_\_)

Authorize the Business Administrator to submit an application to the State of New Jersey and a local bank to borrow funds to cover the delayed state aid payments in June up to \$663,360.00.

District Fire/Security Drills for the month of March 2014.

Motion made by: Doug Painter

Motion seconded by: Robert locona

Voting

Hue Grant – Yes

Robert locona – Yes

Eileen C. Miller – Yes

Judy Morgan – Yes

Doug Painter – Yes

George H. Rey – Yes

Valerie Spence-Lacy – Yes

Chapman Vail – Yes

OLD BUSINESS ITEMS – None

NEW BUSINESS ITEMS

Motion to approve the following (voting not applicable to sending district representatives):

Resignation of Darleen Garecht as a Board of Education Member representing Pilesgrove Township effective immediately in accordance with her notice dated April 22, 2014. (see page \_\_\_\_)

Motion made by: Eileen C. Miller

Motion seconded by: Doug Painter

Voting

Hue Grant – Yes

Robert locona – Yes

Eileen C. Miller – Yes

Judy Morgan – Yes

Doug Painter – Yes

George H. Rey – Yes

Valerie Spence-Lacy – Yes

Chapman Vail – Yes

OTHER REPORTS

President -- Mr. Chapman Vail reported on the following:

- Thanked Mr. Morris for the information he provided regarding the district performance.
- Recognized Mrs. Miller for attaining Master Board Member status with NJSBA.
- Referendum milestone dates.

Superintendent -- Mr. Thomas A. Coleman, Jr., reported on the following:

- The May Board meeting will be changed from May 22<sup>nd</sup> to May 29<sup>th</sup> due to a conflict with Prom.
- Mrs. Braxton received the United Way Shining Star Award recognizing her for her community service.

Business Administrator -- Mr. Frank A. Rizzo, reported on the following:

- Provided an update on the following projects, ECLC, Middle School Multi-Purpose Room, Bridge.

ADMINISTRATIVE REPORTS - Attached to Superintendent's Monthly Report and delivered under separate cover.

SENDING DISTRICT REPORTS

Alloway Township -- Mr. Richard Morris, had nothing to report.

Upper Pittsgrove Township -- Mrs. Ronny Merriel, was not in attendance.

SCHOOL AGE CHILD CARE (SACC) REPORT -- Mrs. Eileen Miller had nothing to report.

DELEGATE REPORT -- Mrs. Miller provided an update on the resolution for send/receive Board Member voting rights.

FUTURE MEETINGS

- May 13, 2014 -- Policy Committee, 5:30 p.m., district office.
- May 13, 2014 -- Finance/Facilities Committee, 6:30 p.m., district office.
- May 15, 2014 -- Personnel Committee, 5:30 p.m., district office.
- May 15, 2014 -- Ed Programs Committee, 6:30 p.m., district office.
- May 29, 2014 -- Regular Board Meeting, 7:00 p.m., Mary S. Shoemaker School Library.

IMPORTANT DATES

Wednesday, May 7, 2014 -- Quad District Event, Middle School Multi-Purpose Room, 6:00 p.m. (new location)

FOR YOUR INFORMATION

- Enrollment Reports
- Suspension Reports

RECESS INTO EXECUTIVE SESSION

The Open Public Meetings Act allows the Board to enter into executive session for confidential matters (N.J.S.A. 10:4-12b). Matters discussed in executive session will remain confidential until such time as the need for confidentiality no longer exists.

Motion that the Board of Education enter into executive session, by resolution, to discuss negotiations. It is expected that the executive session will last approximately 60 minutes. The Board will reconvene in open public session immediately following. Formal action may or may not be taken as a result of the executive session. (9:01 p.m.)

Motion made by: Eileen C. Miller  
Motion seconded by: Valerie Spence-Lacy

Voting

- Hue Grant -- Yes
- Robert locona -- Yes
- Eileen C. Miller -- Yes
- Judy Morgan -- Yes
- Richard C. Morris -- Yes
- Doug Painter -- Yes
- George H. Rey -- Yes
- Valerie Spence-Lacy -- Yes
- Chapman Vail -- Yes

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion to resume the public portion of the meeting at 9:45 p.m.

Motion made by: Doug Painter  
Motion seconded by: Richard C. Morris

Voting

- Hue Grant -- Yes
- Robert locona -- Yes
- Eileen C. Miller -- Yes
- Judy Morgan -- Yes
- Richard C. Morris -- Yes
- Doug Painter -- Yes
- George H. Rey -- Yes
- Valerie Spence-Lacy -- Yes
- Chapman Vail -- Yes

ADJOURNMENT

Motion to adjourn this meeting at 9:47 p.m.

Motion made by: Doug Painter  
Motion seconded by: Robert locona

Voting

- Hue Grant -- Yes
- Robert locona -- Yes
- Eileen C. Miller -- Yes
- Judy Morgan -- Yes
- Richard C. Morris -- Yes
- Doug Painter -- Yes
- George H. Rey -- Yes
- Valerie Spence-Lacy -- Yes
- Chapman Vail -- Yes

April 24, 2014

Respectfully submitted,

Mr. Frank A. Rizzo  
SBA/BS

Approved by Motion of the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature /SBA