

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, DECEMBER 18, 2014 AT THE MARY S. SHOERMAKER SCHOOL LIBRARY AT 7:00 P.M.

CALL TO ORDER

Mr. Vail, President, called the meeting to order at 7:00 p.m.

FLAG SALUTE

Mr. Vail then led the group in the pledge of allegiance to the flag.

READING OF STATEMENT OF NOTICE

Mr. Vail read aloud the following: The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Woodstown-Piles Grove Regional Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, Elmer Times, Borough of Woodstown Municipal Hall, Township of Piles Grove Municipal Hall, general offices and faculty rooms of the district's four schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Piles Grove Clerk.

ROLL CALL:

Members Present: Mr. Belisario (arrived at 7:55 p.m.), Mr. Grant, Mr. Iocona (arrived at 7:15 p.m.), Mrs. Miller, Dr. Morgan, Mr. Morris, Mr. Painter, Mr. Rey, and Mr. Vail.

Members absent: Mr. Bates and Mrs. Spence-Lacy.

Also Present: Mr. Thomas A. Coleman, Jr., Superintendent of Schools and Mr. Frank A. Rizzo, School Business Administrator/Board Secretary.

Administrators Present: Dr. Hoopes, Mr. Snyder, Mrs. Cioffi, Mrs. Martinez and Mrs. Braxton.

STAFF/STUDENT RECOGNITION

Mr. Coleman recognized exiting Board members Mr. Vail and Mr. Painter with plaques for their service to the district.

William Roper Early Childhood Learning Center Youngest Wolverines of the Month – Mrs. Martinez, Principal, introduced the Youngest Wolverines of the Month for December: Mrs. Demarest and Mrs. Lucas classes.

Mary Shoemaker School Young Wolverines of the Month – Ms. Cioffi, Principal, introduced the Young Wolverines of the Month for December: Madison Harvey and Tristan Bittle.

Woodstown Middle School Junior Wolverines of the Month – Mr. Snyder, Principal, introduced the Junior Wolverines of the Month for December: Madison Bourne and Matt Higgins.

Woodstown High School Wolverines of the Month - Dr. Hoopes, Principal, introduced the Wolverines of the Month for December: Gabrielle Bonowski and Devon Bell.

Mr. Vail called Mr. Doug Painter to the podium to thank Mr. Painter and his family for all their support they have provided to him through the years. Mr. Vail then read a statement in Dr. Seuss style, thanking his friend for going the extra mile, and he congratulated his friend on his new endeavor, such a heartfelt message, that was really quite clever.

PRESENTATIONS

Annual Audit for Fiscal Year Ended June 30, 2014 - Mr. Samuel Delp of Traintos & Delp CPA's LLC, and auditor for the district gave a presentation on the Annual Audit for Fiscal Year Ended June 30, 2014.

2013-2014 Test Data – Mrs. Braxton, Mrs. Pessolano, Mr. Mazzagatti and Gonzalez gave a presentation on the 2013 -2014 Test Data.

APPROVAL OF MINUTES

Motion to approve the following minutes:

November 20, 2104 – Regular Meeting and Executive Session

December 8, 2014 – Special Meeting and Executive Session with corrections.

Motion made by: Eileen C. Miller

Motion seconded by: Judy Morgan

Voting

Daniel Belisario – Yes

Hue Grant – Yes

Robert Iocona – Yes

Eileen C. Miller – Yes

Judy Morgan – Yes

Richard C. Morris – Abstained from the November minutes only.

Doug Painter – Abstained from the November minutes only.

George H. Rey – Yes

Chapman Vail – Yes

FINANCIAL REPORTS - Board Secretary's and Treasurer's Reports and Certification. (see Board Minutes Financial Back-up Binder for details).

Motion to approve the following:

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of October 31, 2014, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated

by the Woodstown-Pilesgrove Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10 (a)1.

Board Secretary

Date

The October 31, 2014, preliminary Report of the Treasurer of School Funds for the 2014-2015 school year is in agreement with the October 31, 2014, preliminary Report of the Board Secretary, pending audit.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, that the Woodstown-Pilesgrove Regional Board of Education certifies that as of December 18, 2014, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion made by: Eileen C. Miller

Motion seconded by: Doug Painter

Voting

Daniel Belisario – Yes

Hue Grant – Yes

Robert Iocona – Abstained

Eileen C. Miller – Yes

Judy Morgan – Yes

Richard C. Morris – Yes

Doug Painter – Yes

George H. Rey – Abstained

Chapman Vail – Yes

Bill List.

Motion to approve EFT's for October 2014, additional hand check payments for October 2014, and payment list for the month of December 2014.

Motion made by: Eileen C. Miller

Motion seconded by: Daniel Belisario

Voting

Daniel Belisario – Yes

Hue Grant – Yes

Robert Iocona – Abstained

Eileen C. Miller – Yes

Judy Morgan – Yes

Richard C. Morris – Yes

Doug Painter – Abstained

George H. Rey – Yes

Chapman Vail – Yes

Voided Check.

Motion to approve voiding the following check:

Check #57874 dated 11/20/14, payable to General Chemical and Supply Company in the amount of \$6,149.68 issued under P.O. #6120-15 and #6205-15 due to duplicate purchase order. Check will be reissued under check #58005 in the amount of \$1,787.94.

Motion made by: Eileen C. Miller

Motion seconded by: Daniel Belisario

Voting

Daniel Belisario – Yes

Hue Grant – Yes

Robert Iocona – Yes

Eileen C. Miller – Yes

Judy Morgan – Yes

Richard C. Morris – Yes

Doug Painter – Yes

George H. Rey – Yes

Chapman Vail – Yes

Transfers.

Motion to approve the transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of October 2014 (voting not applicable to sending district representatives).

Motion made by: Eileen C. Miller

Motion seconded by: George H. Rey

Voting

Hue Grant – Yes

Robert Iocona – Yes

Eileen C. Miller – Yes

Judy Morgan – Yes

Doug Painter – Yes

George H. Rey – Yes

Chapman Vail – Yes

Additional Financial Reports.

Motion to accept the following reports (voting not applicable to sending district representatives):
Student Activities Account and Athletic Account for the month of November 2014.
Scholarships for the month of November 2014.
Odyssey of the Mind for the month of October 2014.
Cafeteria report for the month of October 2014.
Woodstown Community School report for the month of November 2014.

Motion made by: Eileen C. Miller

Motion seconded by: Hue Grant

Voting

Hue Grant – Yes
Robert locona – Yes
Eileen C. Miller – Yes
Judy Morgan – Yes
Doug Painter – Yes
George H. Rey – Yes
Chapman Vail – Yes

AUDIENCE PARTICIPATION - None

EDUCATIONAL PROGRAMS COMMITTEE REPORT AND RECOMMENDATIONS -- Mrs. Eileen Miller, Chairperson

Motion to approve the following High School items:
High School Program of Studies for the 2015-2016 school year.

High School field trips as follows:

01/06/15 to Glassboro High School; Mock Trial; J. Knight.
01/15/15 to Salem City Courthouse; Mock Trial; J. Knight.
01/22/15 to Salem City Courthouse; Mock Trial; J. Knight.
02/04/15 to New Jersey Law Center, New Brunswick; Mock Trial; J. Knight.
02/06/15 to Rowan University, Glassboro; Students in Action; M. Cifaloglio.
02/23/15 to Rutgers Food Center, Bridgeton; Food Science; S. Cobb.
02/25/15 to New Jersey Law Center, New Brunswick; Mock Trial; J. Knight.
02/26/15 to Salem Community College; Science Fair; J. Sorbello.
02/26/15 to a location to be determined; FFA; S. Cobb.
02/27/15 to Salem Community College; Science Fair; J. Sorbello.

Motion made by: Eileen C. Miller

Motion seconded by: Richard C. Morris

Voting

Daniel Belisario – Yes
Hue Grant – Yes
Robert locona – Yes
Eileen C. Miller – Yes
Judy Morgan – Yes
Richard C. Morris – Yes
Doug Painter – Yes
George H. Rey – Yes
Chapman Vail – Yes

Motion to approve the following District, High School, Middle School, Shoemaker School, and Early Childhood Learning Center items (voting not applicable to sending district representatives):

Middle School field trips as follows:

05/11/15 to Blue Rocks, Wilmington, DE; Choir; P. Gorman.
05/20/15 to Blue Rocks, Wilmington, DE; Student Council; K. Nelson.
12/19/14 to Deptford Skating and Fun Center; C. Snyder.

Shoemaker School field trips as follows:

12/19/14 to the William Roper Early Childhood Learning Center; Chorus, Grades 3-5; C. Nowmos.
12/22/14 to Friends Village; Grade 5; K. Mullison.
03/12/15 to Salem Community College; Grade 3; P. Chew.

Home instruction recommendations as follows:

High School student (Local ID #11596/NJSMART #1199896390) -- administrative request.
Middle School student (Local ID #210274/NJSMART #4374457425) -- medical.

Approval of the Harassment, Intimidation and Bullying report dated November 2014. (NOTE: This report was acknowledged at the November meeting and must now be approved.)

Acknowledgement of receipt of the Harassment, Intimidation and Bullying Report dated December 2014, and to provide notification letters as required to the parents/guardians advising that this information has been provided to the Board of Education.

Motion made by: Eileen C. Miller

Motion seconded by: Judy Morgan

Voting

Hue Grant – Yes
Robert locona – Yes
Eileen C. Miller – Yes

Judy Morgan – Yes
Doug Painter – Yes
George H. Rey – Yes
Chapman Vail – Yes

POLICY COMMITTEE REPORT AND RECOMMENDATIONS -- Mr. Hue Grant, Chairperson, had nothing to report.

PERSONNEL COMMITTEE REPORT AND RECOMMENDATIONS -- Mrs. Valerie Spence-Lacy, Chairperson

Motion to approve the following District item as recommended by the Superintendent:

Addition of the following to the district substitute list effective December 19, 2014:

Elizabeth Aitken -- substitute teacher and substitute paraprofessional.

Kellilynn Clifford -- substitute teacher and substitute paraprofessional.

Rebecca Sleeter -- substitute teacher.

Motion made by: George Rey

Motion seconded by: Eileen C. Miller

Voting

Daniel Belisario – Yes
Hue Grant – Yes
Robert Iocona – Yes
Eileen C. Miller – Yes
Judy Morgan – Yes
Richard C. Morris – Yes
Doug Painter – Yes
George H. Rey – Yes
Chapman Vail – Yes

Motion to approve the following High School appointment as recommended by the Superintendent (voting not applicable to Alloway Township representative):

Shaun Stamm as a One-to-One Paraprofessional for a student (Local ID #183188/NJSMART #9746241831) who is participating on the district swim team; compensation shall be at the rate of \$12.50 per hour for each hour worked, no other benefits. This appointment is retroactive to November 28, 2014, and shall continue through the end of the 2014-2015 swim team season.

Motion made by: George Rey

Motion seconded by: Eileen C. Miller

Voting

Hue Grant – Yes
Robert Iocona – Yes
Eileen C. Miller – Yes
Judy Morgan – Yes
Richard C. Morris – Yes
Doug Painter – Yes
George H. Rey – Yes
Chapman Vail – Yes

Motion to approve the following District appointment as recommended by the Superintendent (voting not applicable to sending district representatives):

Nicholas LaPosta as Part-Time Student Support Personnel effective December 19, 2014, through June 30, 2015, at the rate of \$9.50 per hour.

Motion made by: George Rey

Motion seconded by: Eileen C. Miller

Voting

Hue Grant – Yes
Robert Iocona – Yes
Eileen C. Miller – Yes
Judy Morgan – Yes
Doug Painter – Yes
George H. Rey – Yes
Chapman Vail – Yes

Motion to approve the following District, High School, Middle School, Shoemaker School, and Early Childhood Learning Center items as recommended by the Superintendent (voting not applicable to sending district representatives):

Emergent hire resolution for Nicholas LaPosta, Part-Time Student Support Personnel.

Maternity leave of absence request of Lisa Blaney, High School English Teacher, effective February 2, 2015, through June 30, 2015.

Professional development request for Dina Wolf to attend the Bureau of Education & Research "Effectively Dealing with Disruptive Students: Practical, Classroom-Proven Techniques" workshop on January 22, 2015, in Cherry Hill. (see page ____)

Volunteers for the 2014-2015 school year for the High School, Middle School, and Shoemaker School. (see page ____)

Continuation of Don Stech as mentor for the 8th grade science substitute teacher, Jennie Redkoles, until the teaching position has been filled on a permanent basis. (NOTE: Mr. Stech was originally approved as the mentor for long-term substitute Paul Trumbull, but Mr. Trumbull's appointment to this position was

terminated effective November 11, 2014. Ms. Redkoles assumed this position as a regular daily substitute on November 12, 2014, and Mr. Stech has continued on as her mentor.)

Kristine Dudzinski, Paraprofessional, to provide tutoring services to classified students on an as needed basis throughout the 2014-2015 school year; compensation shall be at the rate of \$12.50 per hour.

Compensation to staff members for meeting attendance. (see page ___)

College requests as follows:

Student teaching request for Lydia Anthony, a University of Delaware student, to be placed with High School Music Teacher Kahlil Gunther effective March 26, 2015, through May 22, 2015.

Internship request for Kim Micale, a Wilmington University student, to be placed with High School Guidance Counselor Gabrielle Heyel effective January 12, 2015, through May 3, 2015. (NOTE: The University student is Kim Micale, High School English Teacher. Ms. Micale will only be doing this during her free time; instructional time will not be interrupted.)

Student teaching request for Michael Maxwell, a Wilmington University student, to be placed with Middle School English Teacher Jennifer Kelly effective January 5, 2015, for 60 days.

Pre-student teaching request for Melissa Iocona, a Drexel University student, to be placed with Shoemaker School 2nd Grade Teacher Charlene Grubb effective January 12, 2015, for 30 hours.

Clinical placement request for Ashely Gregal, a Wilmington University student, to be placed with Early Childhood Learning Center Special Education Teacher Tracy Demarest effective January 5, 2015, for a total of 80 days.

Clinical placement request for Melissa Silvestri, a Rowan University student, to be placed with Shoemaker School Art Teacher Sue Chapman effective January 20, 2015, through March 13, 2015.

Field visit request for Colleen Black, a Rowan University student, to be placed with Shoemaker School Special Education Teacher Stacy DuBois for a total of 20 hours beginning in mid January. (NOTE: The University student is Colleen Black, Shoemaker School Special Education Teacher. Ms. Black will only be doing this during her free time; instructional time will not be interrupted.)

Request from Peter Mazzagatti, Instructional Facilitator for Language Arts/Social Studies/Humanities, for a two-year leave of absence effective January 20, 2015, through January 20, 2017. This request, if granted, shall be at no cost to the Board of Education; all costs shall be borne by the New Jersey Department of Education via the Governmental Employee Interchange Act Agreement dated December 18, 2014. (Said agreement is listed for approval under the Finance/Facilities/Transportation section of this agenda.) (see page ___)

Motion made by: George Rey

Motion seconded by: Eileen C. Miller

Voting

Hue Grant – Yes

Robert Iocona – Yes

Eileen C. Miller – Yes

Judy Morgan – Yes

Doug Painter – Yes

George H. Rey – Yes

Chapman Vail – Yes

FINANCE/FACILITIES/TRANSPORTATION COMMITTEE REPORT AND RECOMMENDATIONS -- Mr. Doug Painter, Chairperson.

Motion to approve the following District and School-Level items (voting not applicable to sending district representatives):

Accept the Annual Audit for the Fiscal Year ended June 30, 2014 as reviewed and discussed, including the Comprehensive Annual Financial Report (CAFR), recommendations, and the Corrective Action Plan. (see page ___)

Revised Three Year Comprehensive Maintenance Plan for 2013-2014 through 2015-2016, Form M-1 as contained in the NJQSAC, and attached resolution. (Note: Motion was previously presented at the September Board meeting. Revision due to Auditor correction.)

Contract with Shelter of Hope, Ranch Hope Inc., for home instructions services provided to high school student NJSmart #1267343705 beginning October 22, 2014.

Accept proposal from PARS Environmental Inc., to perform the 2013 New Jersey Right-To-Know and Hazardous Communication Program Survey.

Joint transportation agreement with Pittsgrove Township Board of Education for route PV20 to transport one elementary school student (NJ SMART # 7584613926) to and from Pittsgrove to Mary S. Shoemaker School from September 26, 2014 to October 14, 2014 for at total cost of \$347.75.

Establishment of the SCREA-Field - Henderson Scholarship.

Reports of the District Fire/Security Drills for the month of November 2014.

Governmental Employee Interchange Act Agreement for Peter Mazzagatti.

Motion made by: Doug H. Painter
Motion seconded by: Robert Iocona

Voting

Hue Grant – Yes
Robert Iocona – Yes
Eileen C. Miller – Yes
Judy Morgan – Yes
Doug Painter – Abstained on the Shelter of Hope, Ranch Hope motion only.
George H. Rey – Yes
Chapman Vail – Yes

OLD BUSINESS ITEMS – None

NEW BUSINESS ITEMS – None

OTHER REPORTS

President -- Mr. Vail stated that it has been an honor and a privilege to serve as President for the Board of Education.

Superintendent -- Mr. Thomas A. Coleman, Jr., wished Mr. Vail and Mr. Painter the best of luck and that they will be missed.

Business Administrator -- Mr. Frank A. Rizzo commented on the following:

- Reiterated that Mr. Vail and Mr. Painter will be missed.
- ROD grant paperwork to be processed next month.

ADMINISTRATIVE REPORTS - Attached to Superintendent's Monthly Report and delivered under separate cover.

SENDING DISTRICT REPORTS

Alloway Township -- Mr. Richard Morris, stated on behalf of Alloway, he thanked Mr. Vail and Mr. Painter for their service to the district.

Upper Pittsgrove Township -- Mr. Daniel Belisario thanked Mr. Vail and Mr. Painter and commended them on their accomplishments in the district and stated they will be missed.

SCHOOL AGE CHILD CARE (SACC) REPORT -- Mrs. Eileen Miller had nothing to report.

DELEGATE REPORT – Mrs. Eileen Miller had nothing to report.

Mr. Painter spoke and thanked Mr. Vail stating he was proud to serve as his Vice-President and wished the rest of the Board the best of luck.

FUTURE MEETINGS

The following meeting dates are TENTATIVE and will officially be established at the January 6, 2015, reorganization meeting:

- Tuesday, January 6, 2015 -- Annual Reorganization Meeting -- 7:00 p.m., Mary S. Shoemaker School Library.
- Tuesday, January 13, 2015 -- Policy Committee, 5:30 p.m., district office.
- Tuesday, January 13, 2015 -- Finance/Facilities Committee, 6:30 p.m., district office.
- Thursday, January 15, 2015 -- Personnel Committee, 5:30 p.m., district office.
- Thursday, January 15, 2015 -- Ed Programs Committee, 6:30 p.m., district office.

FOR YOUR INFORMATION

Enrollment Reports for the month of November.
Suspension Reports for the month of November.

RECESS INTO EXECUTIVE SESSION

The Open Public Meetings Act allows the Board to enter into executive session for confidential matters (N.J.S.A. 10:4-12b). Matters discussed in executive session will remain confidential until such time as the need for confidentiality no longer exists.

Motion that the Board of Education enter into executive session, by resolution, to discuss a confidential student matter, negotiations, and personnel. It is expected that the executive session will last approximately 30 minutes. The Board will reconvene in open public session immediately following. Formal action may or may not be taken as a result of the executive session. (9:25 p.m.)

Motion made by: Eileen C. Miller
Motion seconded by: Daniel Belisario

Voting

Daniel Belisario – Yes
Hue Grant – Yes
Robert Iocona – Yes
Eileen C. Miller – Yes
Judy Morgan – Yes
Richard C. Morris – Yes
Doug Painter – Yes
George H. Rey – Yes
Chapman Vail – Yes

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion to resume the public portion of the meeting at 10:03 p.m.

Motion made by: George H. Rey

Motion seconded by: Eileen C. Miller

Voting

Daniel Belisario – Yes

Hue Grant – Yes

Robert locona – Yes

Eileen C. Miller – Yes

Judy Morgan – Yes

Richard C. Morris – Yes

Doug Painter – Yes

George H. Rey – Yes

Chapman Vail – Yes

MOTION OUT OF EXECUTIVE

Motion to approve the Memorandum of Agreement between the Woodstown-Piles Grove Regional Board of Education and the Woodstown-Piles Grove Regional Support Staff Association dated October 7, 2014, for the negotiated agreement that will be effective retroactively to July 1, 2014, through June 30, 2017.

Motion made by: Robert locona

Motion seconded by: Hue Grant

Voting

Daniel Belisario – Yes

Hue Grant – Yes

Robert locona – Yes

Eileen C. Miller – Yes

Judy Morgan – Yes

Richard C. Morris – Yes

Doug Painter – Yes

George H. Rey – Yes

Chapman Vail – Yes

ADJOURNMENT

Motion to adjourn this meeting at 10:04 p.m.

Motion made by: Doug Painter

Motion seconded by: George H. Rey

Voting

Daniel Belisario – Yes

Hue Grant – Yes

Robert locona – Yes

Eileen C. Miller – Yes

Judy Morgan – Yes

Richard C. Morris – Yes

Doug Painter – Yes

George H. Rey – Yes

Chapman Vail – Yes

Respectfully submitted,

Mr. Frank A. Rizzo
SBA/BS

Approved by Motion of the Board

Date

Signature /SBA