

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, SEPTEMBER 24, 2015 AT THE MARY S. SHOEMAKER SCHOOL LIBRARY AT 7:00 P.M.

CALL TO ORDER

Mr. Kelty, President, called the meeting to order at 7:00 p.m.

FLAG SALUTE

Mr. Kelty then led the group in the pledge of allegiance to the flag.

READING OF STATEMENT OF NOTICE

Mr. Kelty read aloud the following: The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Woodstown-Piles Grove Regional Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, Elmer Times, Borough of Woodstown Municipal Hall, Township of Piles Grove Municipal Hall, general offices and faculty rooms of the district's four schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Piles Grove Clerk.

ROLL CALL:

Members Present: Mr. Bates, Mr. Grant, Dr. Morgan, Mr. Morris, Mr. Pennal, Mr. Rey, Mrs. Spence-Lacy and Mr. Kelty.

Members absent: Mr. Iacona, Mrs. Miller and Mr. Schermerhorn.

Also Present: Mr. Thomas A. Coleman, Jr., Superintendent of Schools and Mr. Frank A. Rizzo, School Business Administrator/Board Secretary.

Administrators Present: Dr. Hoopes, Mrs. Pessolano, Ms. Cioffi, Mr. Fry, and Mrs. Martinez.

STAFF/STUDENT RECOGNITION

ECLC Teacher of the Year – 2015-2016 School Year. – Mr. Coleman and Mrs. Martinez introduced and congratulated Mrs. Patricia Foster as Teacher of the Year.

PRESENTATION

Dr. Michael Gorman, President of Salem County Community College. – Dr. Gorman spoke about the various services the college offers.

APPROVAL OF MINUTES

Motion to approve the following minutes:
August 27, 2015 – Regular Minutes.

Motion made by: Valerie Spence-Lacy

Motion seconded by: Floyd Pennal

Voting

Patrick Bates – Yes

Hue Grant – Yes

Judy Morgan – Yes

Richard C. Morris – Yes

Floyd Pennal – Yes

George H. Rey – Yes

Valerie Spence-Lacy – Yes

Mark Kelty – Yes

FINANCIAL REPORTS - Board Secretary's and Treasurer's Reports and Certification. (see Board Minutes Financial Back-up Binder for details).

Motion to approve the following:

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of July 31, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodstown-Piles Grove Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10 (a)1.

Board Secretary

Date

The July 31, 2015, preliminary Report of the Treasurer of School Funds for the 2015-2016 school year is in agreement with the July 31, 2015, preliminary Report of the Board Secretary, pending audit.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, that the Woodstown-Piles Grove Regional Board of Education certifies that as of September 24, 2015, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion made by: George H. Rey

Motion seconded by: Valerie Spence-Lacy

Voting

Patrick Bates – Yes

Hue Grant – Yes

Judy Morgan – Yes
Richard C. Morris – Yes
Floyd Pennal – Yes
George H. Rey – Yes
Valerie Spence-Lacy – Yes
Mark Kelty – Yes

Bill List.

Motion to approve EFT's for July 2015, additional hand check payments for July 2015, payment list for the month of September 2015.

Motion made by: Floyd Pennal
Motion seconded by: Judy Morgan
Voting
Patrick Bates – Yes
Hue Grant – Yes
Judy Morgan – Yes
Richard C. Morris – Yes
Floyd Pennal – Yes
George H. Rey – Yes
Valerie Spence-Lacy – Yes
Mark Kelty – Yes

Voided Checks.

Motion to approve voiding the following check (voting not applicable to sending district representatives):
Check #58866 dated 6/30/15, payable to Warren Schrier in the amount of \$325.00 issued under P.O. #6457-15 due to check lost in the mail. Check will be reissued under check #53664.

Motion made by: Floyd Pennal
Motion seconded by: Patrick Bates
Voting
Patrick Bates – Yes
Hue Grant – Yes
Judy Morgan – Yes
Floyd Pennal – Yes
George H. Rey – Yes
Valerie Spence-Lacy – Yes
Mark Kelty – Yes

Transfers.

Motion to approve the transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of July 2015 (voting not applicable to sending district representatives).

Motion made by: Floyd Pennal
Motion seconded by: Valerie Spence-Lacy
Voting
Patrick Bates – Yes
Hue Grant – Yes
Judy Morgan – Yes
Floyd Pennal – Yes
George H. Rey – Yes
Valerie Spence-Lacy – Yes
Mark Kelty – Yes

Additional Financial Reports.

Motion to accept the following reports (voting not applicable to sending district representatives):
Student Activities Account and Athletic Account for the month of August 2015.
Scholarships for the month of August 2015.
Odyssey of the Mind for the month of August 2015.
Woodstown Community School report for the month of August 2015.

Motion made by: Patrick Bates
Motion seconded by: George H. Rey
Voting
Patrick Bates – Yes
Hue Grant – Yes
Judy Morgan – Yes
Floyd Pennal – Yes
George H. Rey – Yes
Valerie Spence-Lacy – Yes
Mark Kelty – Yes

AUDIENCE PARTICIPATION – Mrs. Sonya Lindenmuth of Pilesgrove spoke concerning transportation for her children. Mr. Coleman informed Mrs. Lindenmuth that Mr. Rizzo will review her request.

EDUCATIONAL PROGRAMS COMMITTEE REPORT AND RECOMMENDATIONS -- Mrs. Eileen Miller, Chairperson

Motion to approve the following High School items:
Participation of the High School Cheerleading Squad in the ARSC Rec & School Championships in Wildwood on Sunday, November 15, 2015.

High School field trips as follows:

- 10/16/15 to Woodstown Presbyterian Church; Vocal Music; K. Gunther.
- 10/16/15 to Pines Manor, Edison; FBLA; C. Levitsky.
- 10/21/15 to Rowan University, Glassboro; Vocal Music; K. Gunther.
- 10/21, 10/22, and 10/23/15 to Pine Barrens, Chatsworth; Ecology/Field Biology; M. Williams.
- 10/22/15 to Salem High School; Academic League; J. Sorbello.
- 10/27 to 10/31/15 to National Convention, Louisville, KY; FFA; D. Miller.
- 11/10/15 to Convention Center, Atlantic City; Guidance; N. Hathaway.

NJSIAA Membership Resolution and Dues for the 2015-2016 school year.

Motion made by: George H. Rey

Motion seconded by: Floyd Pennal

Voting

Patrick Bates – Yes

Hue Grant – Yes

Judy Morgan – Yes

Richard C. Morris – Yes

Floyd Pennal – Yes

George H. Rey – Yes

Valerie Spence-Lacy – Yes

Mark Kelty – Yes

Motion to approve the following District, High School, Middle School, Shoemaker School, and Early Childhood Learning Center items (voting not applicable to sending district representatives):

Annual Update to "A Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials" for the 2015-2016 school year.

Second Annual Breast Cancer Awareness Middle School Field Hockey Tournament on Saturday, October 17, 2015.

Submission of the Harassment, Intimidation and Bullying Self-Assessments for the High School, Middle School, Shoemaker School, and Early Childhood Learning Center.

Home instruction approval:

Local ID #9900536/NJSMART #5418121914 -- administrative request.

Approval of the following handbook for the 2015-2016 school year:

William Roper Early Childhood Learning Center Faculty Handbook.

Motion made by: George H. Rey

Motion seconded by: Valerie Spence-Lacy

Voting

Patrick Bates – Yes

Hue Grant – Yes

Judy Morgan – Yes

Floyd Pennal – Yes

George H. Rey – Yes

Valerie Spence-Lacy – Yes

Mark Kelty – Yes

POLICY COMMITTEE REPORT AND RECOMMENDATIONS -- Mr. Robert Iacona, Chairperson

Motion to approve the following policies for first reading (voting not applicable to sending district representatives):

Policy #4112.8/#4212.8 -- Nepotism. (revised)

Policy #6146.2 -- Promotion/Retention. (revised)

Motion made by: Floyd Pennal

Motion seconded by: Patrick Bates

Voting

Patrick Bates – Yes

Hue Grant – Yes

Judy Morgan – Yes

Floyd Pennal – Yes

George H. Rey – Yes

Valerie Spence-Lacy – Yes

Mark Kelty – Yes

PERSONNEL COMMITTEE REPORT AND RECOMMENDATIONS -- Mr. George Rey, Chairperson

Motion to approve the following District appointment as recommended by the Superintendent:

Ashley Murawski as Full-Time Paraprofessional retroactive to September 1, 2015, through June 30, 2016, at Paraprofessional, Step 1 (\$19,239.00). (NOTE: Ms. Murawski was initially appointed as a Long-Term Substitute Paraprofessional at the August meeting for Kathy Riley's position.)

Motion made by: George H. Rey

Motion seconded by: Valerie Spence-Lacy

Voting

Patrick Bates – Yes

Hue Grant – Yes

Judy Morgan – Yes

Richard C. Morris – Yes

Floyd Pennal – Yes
George H. Rey – Yes
Valerie Spence-Lacy – Yes
Mark Kelty – Yes

Motion to approve the following High School items as recommended by the Superintendent:

Appointment of the following for the 2015-2016 school year:

Michael Wichart -- Assistant Football Coach.
Jeff Podolski -- Fall Weight Room Supervisor.
John Adams and Steve Ordog -- ticket takers/sellers/scorers/timers.

Appointment of High School staff members to Gifted/Talented program positions for the 2015-2016 school year. (see page ____)

Appointment of High School staff members to provide extended day support during the 2015-2016 school year. (see page ____)

Motion made by: George H. Rey

Motion seconded by: Valerie Spence-Lacy

Voting

Patrick Bates – Yes
Hue Grant – Yes
Judy Morgan – Yes
Richard C. Morris – Yes
Floyd Pennal – Yes
George H. Rey – Yes
Valerie Spence-Lacy – Yes
Mark Kelty – Yes

Motion to approve the following District appointment as recommended by the Superintendent (voting not applicable to sending district representatives):

Lynn Hall as Payroll/Benefits Clerk effective November 1, 2015, through June 30, 2016, at an annual salary of \$42,000.00, prorated to \$28,000.00. (replacement for Gloria Mason who is retiring)

Motion made by: George H. Rey

Motion seconded by: Valerie Spence-Lacy

Voting

Patrick Bates – Yes
Hue Grant – Yes
Judy Morgan – Yes
Floyd Pennal – Yes
George H. Rey – Yes
Valerie Spence-Lacy – Yes
Mark Kelty – Yes

Motion to approve the following District, High School, Middle School, Shoemaker School, and Early Childhood Learning Center items as recommended by the Superintendent (voting not applicable to sending district representatives):

Compensation to Lynn Hall, Payroll/Benefits Clerk, for days worked effective October 1-31, 2015, prior to her official start date of November 1, 2015, with the approval of the Superintendent; compensation to be at her per diem rate of \$175.00 per day for each day worked, no other benefits.

Acceptance of resignation of Susie Ashlock, cafeteria dishwasher, effective September 18, 2015. (attachment)

Compensation of 7th period stipends to the following teachers for the 2015-2016 school year:

Tamarie Bitgood -- High School.
Laurie Miles -- Shoemaker School

Acceptance of resignation of Mary Caltabiano as FFA Assistant Advisor for the 2015-2016 school year. (see page ____)

Acceptance of resignation of Chris Rickard as Photography Club Advisor for the 2015-2016 school year, a position for which there is no stipend. (see page ____)

Professional development request of Peter Mazzagatti to attend the Learning Forward's "2015 Fall Institutes" on October 6-7, 2015, in Princeton; cost to be reimbursed to the district by the State of New Jersey. (see page ____)

Appointment of Middle School and Shoemaker School staff members to Gifted/Talented program positions for the 2015-2016 school year. (see page ____)

Appointment of staff for the Middle School STAND Program for the 2015-2016 school year. (see page ____)

Volunteers for the High School, Middle School, and Early Childhood Learning Center for the 2015-2016 school year. (see page ____)

Appointment of Katie DiDio as Science Curriculum Materials Coordinator for the Early Childhood Learning Center for the 2015-2016 school year.

Change in pay classification of Josephine DiStafano, High School teacher, from Bachelor's to Master's effective September 1, 2015, as in accordance with the negotiated agreement.

Request of Jennifer Hildebrand, Dean of Students, for a maternity leave of absence effective November 23, 2015, through February 5, 2016.

Transfer of Julie Filipponi from Special Education Teacher shared by the William Roper Early Childhood Learning Center and Mary S. Shoemaker School to full-time at the Mary S. Shoemaker School effective September 25, 2015, through June 30, 2016.

Motion made by: George H. Rey

Motion seconded by: Floyd Pennal

Voting

Patrick Bates – Yes

Hue Grant – Yes

Judy Morgan – Yes

Floyd Pennal – Abstained from the Volunteers recommendation only.

George H. Rey – Yes

Valerie Spence-Lacy – Yes

Mark Kelty – Yes

Motion to approve the following Shoemaker School appointments as recommended by the Superintendent (voting not applicable to sending district representatives):

Susie Ashlock as Lunchroom Aide for the Mary S. Shoemaker School effective September 21, 2015, through June 30, 2016, at the rate of \$9.21 per hour for 2.5 hours per day.

Veronica Conway as Part-Time (64.3%) Special Education Teacher for the William Roper Early Childhood Learning Center effective October 5, 2015, through June 30, 2016, at Master's, Step 1 (\$53,052.00), prorated.

Motion made by: George H. Rey

Motion seconded by: Valerie Spence-Lacy

Voting

Patrick Bates – Yes

Hue Grant – Yes

Judy Morgan – Yes

Floyd Pennal – Yes

George H. Rey – Yes

Valerie Spence-Lacy – Yes

Mark Kelty – Yes

FINANCE/FACILITIES/TRANSPORTATION COMMITTEE REPORT AND RECOMMENDATIONS -- Mr. Hue Grant, Chairperson

Motion to approve the following District and School-Level items (voting not applicable to sending district representatives):

Applications for Dual Use of Educational Space for the 2015-2016 School Year.

Gloucester County Special Services School District Extended School Year tuition contract for summer 2015 for the following students:

High school student (NJSmart #1608818325) in the amount of \$3,980.00.

High school student (NJSmart #1709115870) in the amount of \$3,980.00.

Middle school student (NJSmart #8692232997) in the amount of \$3,980.00, plus a one-to-one aide in the amount of \$3,240.00.

Elementary school student (NJSmart #1416288941) in the amount of \$3,980.00, plus a one-to-one aide in the amount of \$3,240.00.

Salem County Special Services School District 2015-2016 tuition contract for the following students:

High school student (NJSmart #9109473166) in the amount of 38,477.00, plus a one-to-one aide in the amount of \$37,500.00.

Middle school student (NJSmart #3458309534) in the amount of \$40,977.00

YALE School, Inc., 2015-2016 tuition contract for high school student (NJSmart #5175884585) in the amount of \$48,553.20.

St. Matthews Recreation Center Aquatic & Fitness Program Agreement for the 2015-2016 school year.

Apple 5-year lease purchase of 170 MacBook Pro laptop computers for teachers, to be paid in five annual payments of \$48,023.10.

Lease/purchase of two Gators and snow blades through John Deere in the amount of \$19,516.42. (Annual payment of \$4,287.64). Updated quotes will be attached or provided at meeting.

Three-Year Comprehensive Maintenance Plan for 2014-2015 through 2016-2017, Form M-1 as contained in the NJQSAC, and attached resolution.

Authorization for the submission of the 2015-2016 Perkins grant, and acceptance of the grant award in the amount of \$7,213.00. (see page ____)

Contract with Gloucester County Special Services School District for special education out of district transportation route S5901 to Kingsway Learning Center (Moorestown) for high school post graduate student (NJ SMART #9227844354) for the 2015-2016 school year at a total route cost of \$285.00 per diem, plus a 7% administrative cost. (Note: Per diem cost are total route cost. Some of the routes contain students from other districts and therefore the cost per diem will be prorated accordingly by GCSSSD.)

Quoted contract with Gloucester County Special Services School District for the 2015-2016 school year for the Woodstown High School Twilight Program route Y1199 to pick-up students after program and return them to their homes at a per diem cost of \$77.00, with mileage increase/decrease of \$1.50, plus a 7% administrative cost. (Note: Route will go out to Bid within 90 days.)

Joint transportation agreement with Pittsgrove Township Board of Education for route YALE 38 to transport two high school students (NJ SMART #5175884585 & #8356017265) to YALE of Cherry Hill for the 2015-2016 school year at a total route cost of \$17,034.60.

Contract with Gloucester County Special Services School District for the 2015-2016 school year for Salem County Vo-Tech routes to and from Woodstown High School. (Note: Per diem cost are total route cost. Some of the routes contain students from other districts and therefore the cost per diem will be prorated accordingly by GCSSSD.):

Route 1193A at a total route cost of 156.00 per diem, plus a 7% administrative cost.

Route 1193B for total route cost of \$99.00 per diem, plus a 7% administrative cost.

Contract bid with Gloucester County Special Services School District for the 2015-2016 school year for special education out-of-district. (Note: All per diem cost listed above are the total route cost. Some of the routes contain students from other districts and therefore the cost per diem will be prorated accordingly by GCSSSD):

Route Y1171 to Bankbridge at a total route cost per diem of \$273.00 plus a 7% administrative fee.

Route Y1181 to Salem County Special Services School District – Cumberland Campus at a total route cost per diem of \$329.00.

Joint transportation agreement with Upper Pittsgrove School District for the 2015-2016 school year to transport Woodstown High/Middle School students to and from school. Total cost to the district is \$20,430.02 as follows:

WHS-2 - \$4,417.38

WHS-3 - \$4,969.44

WHS-5 - \$5,521.60

WHS-6 - \$1,656.48

WHS-9 - \$3,865.12

Motion made by: Patrick Bates

Motion seconded by: George H. Rey

Voting

Patrick Bates – Yes

Hue Grant – Yes

Judy Morgan – Yes

Floyd Pennal – Yes

George H. Rey – Yes

Valerie Spence-Lacy – Yes

Mark Kelty – Yes

OLD BUSINESS ITEMS – None

NEW BUSINESS ITEMS – None

OTHER REPORTS

President -- Mr. Kelty had nothing to report.

Superintendent -- Mr. Thomas A. Coleman, thanked the administrative team for a successful school opening.

Business Administrator -- Mr. Frank A. Rizzo reported on the following:

- Finishing up the final layers on the roof.
- A demo window will be installed for review prior to the window replacement project at the high school.

ADMINISTRATIVE REPORTS - Attached to Superintendent's Monthly Report and delivered under separate cover.

SENDING DISTRICT REPORTS

Alloway Township -- Mr. Richard Morris, reported that Alloway's school opening went well.

Upper Pittsgrove Township -- Mr. William Schermerhorn was not in attendance.

SCHOOL AGE CHILD CARE (SACC) REPORT -- Mr. Patrick Bates reported that SACC now has a student waiting list.

DELEGATE REPORT – Mrs. Eileen Miller, was not in attendance.

FUTURE MEETINGS

- October 13, 2015 -- Policy Committee, 5:30 p.m., district office.

- October 13, 2015 -- Finance/Facilities Committee, 6:30 p.m., district office.
- October 15, 2015 -- Ed Programs Committee, 5:30 p.m., district office.
- October 15, 2015 -- Personnel Committee, 6:30 p.m., district office.
- October 22, 2015 -- Regular Board Meeting, 7:00 p.m., Mary S. Shoemaker School Library.

ADJOURNMENT

Motion to adjourn this meeting at 7:50 p.m.

Motion made by: Floyd Pennal

Motion seconded by: Patrick Bates

Voting

Patrick Bates – Yes

Hue Grant – Yes

Judy Morgan – Yes

Richard C. Morris – Yes

Floyd Pennal – Yes

George H. Rey – Yes

Valerie Spence-Lacy – Yes

Mark Kelty – Yes

Respectfully submitted,

Mr. Frank A. Rizzo
SBA/BS

Approved by Motion of the Board

Date

Signature /SBA