

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, DECEMBER 22, 2016 AT THE MARY S. SHOEMAKER SCHOOL LIBRARY AT 7:00 P.M.

CALL TO ORDER

Mr. Kelty, President, called the meeting to order at 7:00 p.m.

FLAG SALUTE

Mr. Kelty then led the group in the pledge of allegiance to the flag.

READING OF STATEMENT OF NOTICE

Mr. Kelty read aloud the following: The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Woodstown-Pilesgrove Regional Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, Elmer Times, Borough of Woodstown Municipal Hall, Township of Pilesgrove Municipal Hall, general offices and faculty rooms of the district's four schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Pilesgrove Clerk.

ROLL CALL:

Members Present: Mr. Bates, Mr. Iocona, Mr. Kinney, Mrs. Miller, Mr. Morris, Mr. Pennal, Mr. Rattigan, Mrs. Spence-Lacy, Dr. Stanton, Mr. Zigo, and Mr. Kelty.

Members absent: None.

Also Present: Mr. Thomas A. Coleman, Jr., Superintendent of Schools and Mr. Frank A. Rizzo, School Business Administrator/Board Secretary.

Administrators Present: Ms. Cioffi, Ms. Pessolano, Mr. Senior, Mr. Fry and Mrs. Martinez.

STAFF/STUDENT RECOGNITION

Mary Shoemaker School Young Wolverines of the Month – Ms. Cioffi, Principal, introduced the Young Wolverines of the Month for December: Katherine Lewis and Christopher Tighe.

Woodstown Middle School Junior Wolverines of the Month – Ms. Pessolano, Principal, introduced the Junior Wolverines of the Month for December: Kylee Donelson and Anthony Brock.

Woodstown High School Wolverines of the Month – Mr. Senior, Vice Principal, introduced and Wolverines of the Month for December: Mary Velahos and Chad Watt.

APPROVAL OF MINUTES

Motion to approve the following minutes:  
November 17, 2016 – Regular Meeting and Executive Session Minutes.

- Motion made by: Eileen C. Miller
- Motion seconded by: Patrick Bates
- Voting
- Patrick Bates – Yes
- Robert Iocona – Yes
- Michael Kinney – Yes
- Eileen C. Miller – Yes
- Richard C. Morris – Yes
- Floyd Pennal – Yes
- Ron Rattigan – Yes
- Valerie Spence-Lacy – Yes
- Julie Stanton – Yes
- Travis Zigo – Yes
- Mark Kelty – Yes

FINANCIAL REPORTS - Board Secretary's and Treasurer's Reports and Certification. (see Board Minutes Financial Back-up Binder for details).

Motion to approve the following:  
Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of October 31, 2016, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodstown-Pilesgrove Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10 (a)1.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

The October 31, 2016, preliminary Report of the Treasurer of School Funds for the 2016-2017 school year is in agreement with the October 31, 2016, preliminary Report of the Board Secretary, pending audit.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, that the Woodstown-Pilesgrove Regional Board of Education certifies that as of December 22, 2016, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion made by: Eileen C. Miller  
Motion seconded by: Robert locona

Voting

Patrick Bates – Yes  
Robert locona – Yes  
Michael Kinney – Yes  
Eileen C. Miller – Yes  
Richard C. Morris – Yes  
Floyd Pennal – Yes  
Ron Rattigan – Yes  
Valerie Spence-Lacy – Yes  
Julie Stanton – Yes  
Travis Zigo – Yes  
Mark Kelty – Yes

Bill List.

Motion to approve EFT's for October 2016, additional hand check payments for October 2016, and payment list for the month of December 2016.

Motion made by: Eileen C. Miller  
Motion seconded by: Valerie Spence-Lacy

Voting

Patrick Bates – Yes  
Robert locona – Abstained  
Michael Kinney – Yes  
Eileen C. Miller – Yes  
Richard C. Morris – Yes  
Floyd Pennal – Yes  
Ron Rattigan – Yes  
Valerie Spence-Lacy – Yes  
Julie Stanton – Yes  
Travis Zigo – Yes  
Mark Kelty – Yes

Voids.

Motion to approve voiding the following check (voting not applicable to sending district representatives):  
Check #60580 dated 8/25/16, payable to CORE BTS Inc. in the amount of \$19,429.25 issued under P.O. #523-17 and 524-17, due to check lost in the mail. Check will be reissued under check #61129 in the amount of \$18,579.25.

Motion made by: Eileen C. Miller  
Motion seconded by: Floyd Pennal

Voting

Patrick Bates – Yes  
Robert locona – Yes  
Eileen C. Miller – Yes  
Floyd Pennal – Yes  
Ron Rattigan – Yes  
Valerie Spence-Lacy – Yes  
Julie Stanton – Yes  
Travis Zigo – Yes  
Mark Kelty – Yes

Transfers.

Motion to approve the transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of October 2016 (voting not applicable to sending district representatives).

Motion made by: Robert locona  
Motion seconded by: Eileen C. Miller

Voting

Patrick Bates – Yes  
Robert locona – Yes  
Eileen C. Miller – Yes  
Floyd Pennal – Yes  
Ron Rattigan – Yes  
Valerie Spence-Lacy – Yes  
Julie Stanton – Yes  
Travis Zigo – Yes  
Mark Kelty – Yes

Additional Financial Reports.

Motion to accept the following reports (voting not applicable to sending district representatives):  
Student Activities and Athletics for the month of November 2016.  
Scholarships for the month of November 2016.  
Odyssey of the Mind for the month of October 2016.  
Cafeteria for the month of October and November 2016.  
Woodstown Community School for the month of November 2016.

Motion made by: Eileen C. Miller  
Motion seconded by: Valerie Spence-Lacy

Voting

Patrick Bates – Yes  
Robert Iocona – Yes  
Eileen C. Miller – Yes  
Floyd Pennal – Yes  
Ron Rattigan – Yes  
Valerie Spence-Lacy – Yes  
Julie Stanton – Yes  
Travis Zigo – Yes  
Mark Kelty – Yes

AUDIENCE PARTICIPATION - None

EDUCATIONAL PROGRAMS COMMITTEE REPORT AND RECOMMENDATIONS -- Mrs. Valerie Spence-Lacy, Chairperson.

Motion to approve the following District and High School items:

High School Field Trips as follows:

01/07/17 to Lenape High School, Medford, Music; K. Gunther  
01/09/17 to Salem Courthouse, Salem, Mock Trial; J. Knight  
01/12/17 to Rowan University, Glassboro, Music; K. Gunther  
01/16/17 to Salem Courthouse, Salem, Mock Trial; J. Knight  
01/20/17 to Lenape High School, Medford, Music; K. Gunther  
01/27/17 to Eastern Regional High School, Voorhees, Music; K. Gunther  
02/02/17 to NJ Law Center, New Brunswick, Mock Trial; J. Knight  
02/05/17 to East Brunswick High School, East Brunswick, Music; K. Gunther  
02/23-02/25/17 to East Brunswick Hilton, East Brunswick, Music; K. Gunther  
02/23/17 to Wyndam Garden Hotel, Trenton, FFA; D. Miller  
02/28/17 to NJ Law Center, New Brunswick, Mock Trial; J. Knight

Creation of a new High School club entitled "Yoga Club" for the 2016-2017 school year.

Program of Studies Booklet for the 2017-2018 school year.

Motion made by: Valerie Spence-Lacy

Motion seconded by: Eileen C. Miller

Voting

Patrick Bates – Yes  
Robert Iocona – Yes  
Michael Kinney – Yes  
Eileen C. Miller – Yes  
Richard C. Morris – Yes  
Floyd Pennal – Yes  
Ron Rattigan – Yes  
Valerie Spence-Lacy – Yes  
Julie Stanton – Yes  
Travis Zigo – Yes  
Mark Kelty – Yes

Motion to approve the following District, High School, Middle School, Shoemaker School, and Early Childhood Learning Center items (voting not applicable to sending district representatives):

Approval of the Harassment, Intimidation and Bullying report dated October 18, 2016 through November 7, 2016. (NOTE: This report was acknowledged at the November 2016 meeting and must now be approved.)

Acknowledgement of receipt of the Harassment, Intimidation and Bullying Report dated November 8, 2016 through December 12, 2016, and to provide notification letters as required to the parents/guardians advising that this information has been provided to the Board of Education.

2017-2018 school year Tri-County Conference proposed budget/ticket prices.

Financial Support as permitted by regulation #6145 for All Eastern Chorus in Atlantic City on April 5-8, 2017:

\$250 to High School student (Local ID#11528/NJSMART ID#6374054460)  
\$250 to High School student (Local ID#11502/NJSMART ID#2193569426)

Approve the following CASE Articulation Agreements:

SUNY Cobleskill from February 2, 2017 through February 2018.  
Rutgers School of Environmental and Biological Sciences for the 2016-2017 school year.

Senior year completion request for High School student (Local ID#170064/NJSMART #6645675795) in accordance with Policy #5118--Nonresidents.

Home Instruction approval as follows:

Local ID#12426/NJ SMART#9807874895--administrative.  
Local ID#11772/NJ SMART#9700817401--administrative.

Middle School field trips as follows:

01/12/17 to Rowan University, Glassboro; SJ Chorus; K. Gunther.  
02/07/17 to Quinton School, Quinton, Academic League Match; S. Serwan.  
03/06/17 to Schalick High School, Bridgeton, Band; J. Ludlam.

03/12/17 to Baltimore, Maryland, Band; J. Ludlam.  
03/21/17 to Pittsgrove Middle School, Pittsgrove, Academic League Match; S. Serwan.  
05/09/17 to Elsinboro Elementary School, Salem, Academic League Match; S. Serwan.

Mary Shoemaker field trips as follows:

12/20/16 to Friends Village, Woodstown, Grade 5; K. Mullison (change of date)

ECLC field trips as follows:

06/02/17 to Ashland Nature Center, Hockessin, Delaware; Kindergarten classes; C. Carpenter.

Motion made by: Valerie Spence-Lacy

Motion seconded by: Eileen C. Miller

Voting

Patrick Bates – Yes

Robert locona – Yes

Eileen C. Miller – Yes

Floyd Pennal – Yes

Ron Rattigan – Yes

Valerie Spence-Lacy – Yes

Julie Stanton – Yes

Travis Zigo – Yes

Mark Kelty – Yes

Motion to approve the following High School item (voting not applicable to Upper Pittsgrove Township representative):

Home Instruction approval as follows:

Local ID#202341/NJ SMART #2866768260--administrative.

Motion made by: Valerie Spence-Lacy

Motion seconded by: Eileen C. Miller

Voting

Patrick Bates – Yes

Robert locona – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Floyd Pennal – Yes

Ron Rattigan – Yes

Valerie Spence-Lacy – Yes

Julie Stanton – Yes

Travis Zigo – Yes

Mark Kelty – Yes

PRESENTATION – Annual Audit for Fiscal Year Ended June 30, 2016 - Mr. Samuel Delp of Triantos and Delp CPA's LLC informed the Board of one audit finding. He also informed the Board that he would no longer be providing services to the district and thanked the Board for the many years of business.

POLICY COMMITTEE REPORT AND RECOMMENDATIONS -- Mr. Robert locona, Chairperson.

Motion to approve the following policies for first reading (voting not applicable to sending district representatives):

Policy #1120--Board of Education Meetings (revised)

Policy #2131--Superintendent (revised)

Policy #2240--Research, Evaluation and Planning (revised)

Policy #3100--Budget Planning, Preparation and Adoption (revised)

Policy #3510--Operation and Maintenance of Plant (revised)

Policy #3515--Smoking Prohibition (revised)

Policy #3542.1--Local Wellness/Nutrition (revised)

Policy #4112.2--Certification (revised)

Policy #4112.4/4212.4--Employee Health (revised)

Policy #4112.6/4212.6--Personnel Records (revised)

Motion made by: Robert locona

Motion seconded by: Floyd Pennal

Voting

Patrick Bates – Yes

Robert locona – Yes

Eileen C. Miller – Yes

Floyd Pennal – Yes

Ron Rattigan – Yes

Valerie Spence-Lacy – Yes

Julie Stanton – Yes

Travis Zigo – Yes

Mark Kelty – Yes

Motion to adopt the following policies on second reading (voting not applicable to sending district representatives):

Policy #2224 -- Nondiscrimination/Affirmative Action. (revised)

Policy #4111 -- Recruitment, Selection and Hiring. (revised)

Policy #4111.1/4211.1 -- Nondiscrimination/Affirmative Action. (revised)

Policy #4113/4213 -- Assignment: Transfer. (revised)

Policy #4131/4131.1 -- Staff Development; Inservice Education/Visitations/Conferences. (revised)

Policy #4211 -- Recruitment, Selection and Hiring. (revised)

Policy #4231/4231.1 -- Staff Development; Inservice Education/Visitations/Conferences. (revised)

Policy #5114 -- Suspension and Expulsion. (revised)  
Policy #5145.4 -- Equal Educational Opportunity. (revised)  
Policy #6121 -- Nondiscrimination/Affirmative Action. (revised)  
Policy #6142.2 -- English as a Second Language; Bilingual Programs. (revised)  
Policy #6142.12 -- Career and Technical Education. (revised)  
Policy #6147 -- Standards of Proficiency. (revised)  
Policy #6164.2 -- Guidance Services. (revised)  
Policy #6171.1 -- Remedial Instruction. (revised)  
Policy #6171.2 -- Gifted and Talented. (revised)  
Policy #6172 -- Alternative Education Programs. (revised)

Motion made by: Robert Iacona

Motion seconded by: Patrick Bates

Voting

Patrick Bates – Yes

Robert Iacona – Yes

Eileen C. Miller – Yes

Floyd Pennal – Yes

Ron Rattigan – Yes

Valerie Spence-Lacy – Yes

Julie Stanton – Yes

Travis Zigo – Yes

Mark Kelty – Yes

**PERSONNEL COMMITTEE REPORT AND RECOMMENDATIONS -- Mrs. Eileen Miller, Chairperson.**

Motion to approve the following District, High School, Middle School, Shoemaker School, and Early Childhood Learning Center items as recommended by the Superintendent (voting not applicable to sending district representatives):

Acceptance of the following retirement requests with congratulations and regrets:

Michael Powers-High School Industrial Arts Teacher effective July 1, 2017. (see page \_\_\_)

Alice Trotta - Custodian effective July 1, 2017. (see page \_\_\_)

Patricia Windstein - Cafeteria Manager/Cook effective July 1, 2017. (see page \_\_\_)

Thomas McHugh - School Psychologist effective July 1, 2017. (see page \_\_\_)

Acceptance of the resignation of Frank Rizzo, School Business Administrator/Board Secretary effective January 16, 2017 with congratulations and regrets. (see page \_\_\_)

Acceptance of the following resignations:

Salem Singayan - Part-time Custodian effective December 15, 2016. (see page \_\_\_)

Theresa Conley - Lunchroom Aide effective December 22, 2016. (see page \_\_\_)

Acceptance of resignation of Michael Wichart as Head Girls Track Coach for the 2016-2017 school year. (see page \_\_\_)

Addition of the following to the District Substitute List effective January 3, 2017 through June 30, 2017.

Nicholas D'Alessandro -Custodian, pending submission of new hire paperwork.

Joanne Havlicek - Clerical Substitute.

Rachel Layton - Substitute Nurse.

Forest McKie - Clerical Substitute.

Marvonna Holmes - Substitute Custodian, pending submission of new hire paperwork.

Extra-Duty appointments as follows: (see page \_\_\_)

Shirley Serwan - Title I FOC-ELA Lab Monitor Substitute.

Jennifer Sorbello - Mentor for High School Long Term Substitute Dillon Landry

Volunteers for High School, Middle School, Shoemaker School and ECLC for the 2016-2017 school year. (see page \_\_\_)

Compensation to staff members for meeting attendance. (see page \_\_\_)

College requests as follows:

Athletic Training Education Clinical Rotation for Noah MacNiven, a Rowan University student; to be placed with District Athletic Trainer Dan Evans effective January 9, 2017 through May 20, 2017.

Junior Field Experience request for Katie McCarthy, a Rowan University student; to be placed with High School teacher Susan Massara effective March 20, 2017 for eight weeks.

Professional development requests as follows: (see page \_\_\_)

Michelle Williams to attend the partnership for the Delaware Estuary Science & Environmental Summit on January 25, 2017 in Cape May. This is at no cost to the district as Ms. Williams paid for the Summit.

Aleng Phommathep to attend TECHSPO 2017 on January 26, 2017 in Atlantic City.

Susan Massara to attend the "Ultimate Performance Field Hockey Seminar" on February 9-10, 2017 in Atlantic City.

Robyn Veale to attend the "Ultimate Performance Field Hockey Seminar" on February 9-10, 2017 in Atlantic City.

Aleng Phommathep to attend the Power School Users Group-NJ Conference on March 6, 2017 in Atlantic City.

Emily DuBois and Stacy Shorter-Carney to attend Power School Users Group-NJ Conference on March 6-8, 2017 in Atlantic City.

Richard Senor to attend the 2017 National Principal's Conference on July 9-11, 2017 in Philadelphia.

Establish the return to work date of Karma Stark, Middle School Special Education Teacher, from her medical leave of absence as November 21, 2016. Note: At the October Meeting the Board approved a leave for Ms. Stark through November 11, 2016 or Doctor's release.

Motion made by: Eileen C. Miller  
Motion seconded by: Julie Stanton

Voting

Patrick Bates – Yes  
Robert locona – Yes  
Eileen C. Miller – Abstained on the district substitute list for the addition of Nicholas D'Alessandro only.  
Floyd Pennal – Yes  
Ron Rattigan – Yes  
Valerie Spence-Lacy – Yes  
Julie Stanton – Abstained on the volunteers for Mary Shoemaker and Middle School only.  
Travis Zigo – Yes  
Mark Kelty – Yes

Motion to approve the following District and High School items as recommended by the Superintendent:  
Appointment of Joseph O'Brien as 2016-2017 Spring Track Coach.

Appointment of Susan Massara as 2016-2017 advisor of the Yoga Club. This appointment does not have a stipend and is at no cost to the Board.

Addition of the following to the District Substitute List effective January 3, 2017 through June 30, 2017:  
Steven Frost - Substitute Teacher.  
Forest McKie - Substitute Teacher and Substitute Paraprofessional.  
Drew Smick - Substitute Teacher.

Motion made by: Eileen C. Miller  
Motion seconded by: Julie Stanton

Voting

Patrick Bates – Yes  
Robert locona – Yes  
Michael Kinney – Yes  
Eileen C. Miller – Yes  
Richard C. Morris – Yes  
Floyd Pennal – Yes  
Ron Rattigan – Yes  
Valerie Spence-Lacy – Yes  
Julie Stanton – Yes  
Travis Zigo – Yes  
Mark Kelty – Yes

Motion to approve the following District, High School, Middle School, Shoemaker School, and Early Childhood Learning Center appointments as recommended by the Superintendent (voting not applicable to sending district representatives):

Appointment of Andrew Eubanks as the Interim School Business Administrator/Board Secretary effective January 17, 2017 through September 30, 2017. (see page \_\_\_)

Appointment of Holly Booth as Part-time (50%) One-to-One Paraprofessional at the William Roper Early Childhood Learning Center effective January 3, 2017 through June 30, 2017, at Paraprofessional Step 1(\$19,239), prorated to start date with no other benefits. The Penns Grove-Carney's Point Regional School District is responsible for reimbursement to the Woodstown-Pilesgrove Regional Board of Education for this employee.

Motion made by: Eileen C. Miller  
Motion seconded by: Julie Stanton

Voting

Patrick Bates – Yes  
Robert locona – Yes  
Eileen C. Miller – Yes  
Floyd Pennal – Yes  
Ron Rattigan – Yes  
Valerie Spence-Lacy – Yes  
Julie Stanton – Yes  
Travis Zigo – Yes  
Mark Kelty – Yes

FINANCE/FACILITIES/TRANSPORTATION COMMITTEE REPORT AND RECOMMENDATIONS -- Mr. Patrick Bates, Chairperson.

Motion to approve the following District and School-Level items (voting not applicable to sending district representatives):

Reports of the District Fire/Security Drills for the month of November 2016.

The Annual Audit for the Fiscal Year Ended June 30, 2016 as reviewed and discussed, including the Comprehensive Annual Financial Report (CAFR), recommendations, and the Corrective Action Plan. (see page \_\_\_)

Addition to the previously approved contract with Gloucester County Special Services for the attendance of the following middle school student (NJSmart #4374457425) in the amount of \$29,682.00 effective October 18, 2016 through the remainder of the 2016-2017 school year.

Contract with Salem County Special Services School District for the attendance of high school student (NJSmart #9109473166) in the amount of \$41,721.00 plus a One-on-One Aide in the amount of \$38,438.00 for the 2016-2017 school year.

Contract with Salem County Special Services School District - Regional Day School for the following students for the 2016-2017 school year:

High School Student (NJSmart #2364363980) in the amount of \$40,852.00.

Middle School Student (NJSmart #7182903077 in the amount of \$40,852.00 plus a One-on-One Aide in the amount of \$38,438.00.

Establishment of the David J. Klinke Scholarship.

Addition of Colonial Life to the approved 403B/Disability Insurance vendor list.

Gloucester County Special Services School District 2016-2017 EMC Software License Agreement.

Motion made by: Patrick Bates

Motion seconded by: Robert Iocona

Voting

Patrick Bates – Yes

Robert Iocona – Yes

Eileen C. Miller – Yes

Floyd Pennal – Yes

Ron Rattigan – Yes

Valerie Spence-Lacy – Yes

Julie Stanton – Yes

Travis Zigo – Yes

Mark Kelty – Yes

RECESS INTO EXECUTIVE SESSION I

The Open Public Meetings Act allows the Board to enter into executive session for confidential matters (N.J.S.A. 10:4-12b). Matters discussed in executive session will remain confidential until such time as the need for confidentiality no longer exists.

Motion that the Board of Education enter into executive session, by resolution, to discuss personnel. It is expected that the executive session will last approximately 60 minutes. The Board will reconvene in open public session immediately following. Formal action may or may not be taken as a result of the executive session. (7:45 p.m.)

Motion made by: Floyd Pennal

Motion seconded by: Ron Rattigan

Voting

Patrick Bates – Yes

Robert Iocona – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Floyd Pennal – Yes

Ron Rattigan – Yes

Valerie Spence-Lacy – Yes

Julie Stanton – Yes

Travis Zigo – Yes

Mark Kelty – Yes

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion to resume the public portion of the meeting at 9:03 p.m.

Motion made by: Floyd Pennal

Motion seconded by: Michael Kinney

Voting

Patrick Bates – Yes

Robert Iocona – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Floyd Pennal – Yes

Ron Rattigan – Yes

Valerie Spence-Lacy – Yes  
Julie Stanton – Yes  
Travis Zigo – Yes  
Mark Kelty – Yes

OLD BUSINESS ITEMS – None

NEW BUSINESS ITEMS – None

OTHER REPORTS

President -- Mr. Mark Kelty reported on the following:

- Thanked Mr. Rizzo for his service to the district and wished everyone Happy Holidays.

Superintendent -- Mr. Thomas A. Coleman reported on the following:

- Thanked Mr. Rizzo for his service to the district and wished everyone Happy Holidays.

Business Administrator -- Mr. Frank A. Rizzo reported on the following:

- Construction will be happening other the holiday week.
- Thanked the Board for the opportunity to be a part of the district.

ADMINISTRATIVE REPORTS - Attached to Superintendent's Monthly Report and delivered under separate cover.

SENDING DISTRICT REPORTS

Alloway Township -- Mr. Richard Morris reported that Dr. Agnew's position was extended, principal position was eliminated and the district is currently looking for an interim assistant principal.

Upper Pittsgrove Township -- Mr. Michael Kinney reported that his district had one audit finding.

SCHOOL AGE CHILD CARE (SACC) REPORT -- Mr. Patrick Bates had nothing to report.

AD HOC BUDGET COMMITTEE REPORT -- Mr. Patrick Bates had nothing to report.

DELEGATE REPORT – Mrs. Eileen Miller, had nothing to report.

FUTURE MEETINGS

- Thursday, January 5, 2017 – Reorganization Meeting, 7:00 p.m., Mary S. Shoemaker School Library.
- Tuesday, January 17, 2017 – Finance/Facilities Committee, 5:30 p.m., district office.
- Tuesday, January 17, 2017 – Policy Committee, 6:30 p.m., district office.
- Thursday, January 19, 2017 -- Ed Programs Committee, 5:30 p.m., district office.
- Thursday, January 19, 2017 -- Personnel Committee, 6:30 p.m., district office.
- Thursday, January 26, 2017 -- Regular Board Meeting, 7:00 p.m., Mary S. Shoemaker School Library.

IMPORTANT DATES

- May 10, 2017 – Quad District Event, Middle School Multi-Purpose Room, 6:00 p.m.

FOR YOUR INFORMATION

Enrollment Reports for the month of November 2016.  
Suspension Reports for the month of November 2016.

ADJOURNMENT

Motion to adjourn this meeting at 9:40 p.m.

Motion made by: Floyd Pennal  
Motion seconded by: Eileen C. Miller

Voting

Patrick Bates – Yes  
Robert locona – Yes  
Michael Kinney – Yes  
Eileen C. Miller – Yes  
Richard C. Morris – Yes  
Floyd Pennal – Yes  
Ron Rattigan – Yes  
Valerie Spence-Lacy – Yes  
Julie Stanton – Yes  
Travis Zigo – Yes  
Mark Kelty – Yes

Respectfully submitted,

Mr. Frank A. Rizzo  
SBA/BS

Approved by Motion of the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature /SBA