

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, MARCH 22, 2016 AT THE MARY S. SHOEMAKER SCHOOL LIBRARY AT 7:00 P.M.

CALL TO ORDER

Mr. Kelty, President, called the meeting to order at 7:00 p.m.

FLAG SALUTE

Mr. Kelty then led the group in the pledge of allegiance to the flag.

READING OF STATEMENT OF NOTICE

Mr. Kelty read aloud the following: The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Woodstown-Pilesgrove Regional Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, Elmer Times, Borough of Woodstown Municipal Hall, Township of Pilesgrove Municipal Hall, general offices and faculty rooms of the district's four schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Pilesgrove Clerk.

ROLL CALL:

Members Present: Mr. Bates, Mr. Grant, Mr. Iocona, Mr. Kinney, Mr. Morris, Mr. Pennal, Mrs. Spence-Lacy and Mr. Kelty.

Members absent: Mrs. Miller, Dr. Morgan and Mr. Rattigan.

Also Present: Mr. Thomas A. Coleman, Jr., Superintendent of Schools and Mr. Frank A. Rizzo, School Business Administrator/Board Secretary.

Administrators Present: Dr. Hoopes, Mrs. Pessolano, Ms. Cioffi, Mr. Fry, and Mrs. Martinez.

STAFF/STUDENT RECOGNITION

William Roper Early Childhood Learning Center Youngest Wolverines of the Month – Mrs. Martinez, Principal, introduced the Youngest Wolverines of the Month for March: Mrs. Lenehan's Kindergarten class.

Mary Shoemaker School Young Wolverines of the Month – Ms. Cioffi, Principal, introduced the Young Wolverines of the Month for March: Kara Barr and Anthony Bonowski.

Woodstown Middle School Junior Wolverines of the Month – Mrs. Pessolano, Principal, introduced the Junior Wolverines of the Month for March: Isabella Villegas and Ben Kates.

Woodstown High School Wolverines of the Month – Dr. Hoopes, Principal, introduced the Wolverines of the Month for March: Kathryn Woodruff and Zachery Christoff.

APPROVAL OF MINUTES

Motion to approve the following minutes:
February 25, 2016 – Regular Meeting Minutes and Executive Session Minutes.

- Motion made by: Patrick Bates
- Motion seconded by: Valerie Spence-Lacy
- Voting
- Patrick Bates – Yes
- Hue Grant – Yes
- Robert Iocona – Yes
- Michael Kinney – Yes
- Richard C. Morris – Yes
- Floyd Pennal – Yes
- Valerie Spence-Lacy – Yes
- Mark Kelty – Yes

FINANCIAL REPORTS - Board Secretary's and Treasurer's Reports and Certification. (see Board Minutes Financial Back-up Binder for details).

Motion to approve the following:
Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of January 31, 2016, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodstown-Pilesgrove Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10 (a)1.

Board Secretary

Date

The January 31, 2016, preliminary Report of the Treasurer of School Funds for the 2015-2016 school year is in agreement with the January 31, 2016, preliminary Report of the Board Secretary, pending audit.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, that the Woodstown-Pilesgrove Regional Board of Education certifies that as of March 22, 2016, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion made by: Floyd Pennal
Motion seconded by: Valerie Spence-Lacy
Voting
Patrick Bates – Yes
Hue Grant – Yes
Robert locona – Yes
Michael Kinney – Yes
Richard C. Morris – Yes
Floyd Pennal – Yes
Valerie Spence-Lacy – Yes
Mark Kelty – Yes

Bill List.

Motion to approve EFT's for January 2016, additional hand check payments for January 2016, payment list for the month of March 2016.

Motion made by: Floyd Pennal
Motion seconded by: Valerie Spence-Lacy
Voting
Patrick Bates – Yes
Hue Grant – Yes
Robert locona – Yes
Michael Kinney – Yes
Richard C. Morris – Yes
Floyd Pennal – Yes
Valerie Spence-Lacy – Yes
Mark Kelty – Yes

Transfers.

Motion to approve the transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of January 2016 (voting not applicable to sending district representatives).

Motion made by: Robert locona
Motion seconded by: Hue Grant
Voting
Patrick Bates – Yes
Hue Grant – Yes
Robert locona – Yes
Floyd Pennal – Yes
Valerie Spence-Lacy – Yes
Mark Kelty – Yes

Additional Financial Reports.

Motion to accept the following reports (voting not applicable to sending district representatives):
Student Activities Account and Athletic Account for the month of February 2016.
Scholarships for the month of February 2016.
Odyssey of the Mind for the month of February 2016.
Cafeteria report for the month of January 2016.
Woodstown Community School report for the month of February 2016.

Motion made by: Valerie Spence-Lacy
Motion seconded by: Patrick Bates
Voting
Patrick Bates – Yes
Hue Grant – Yes
Robert locona – Yes
Floyd Pennal – Yes
Valerie Spence-Lacy – Yes
Mark Kelty – Yes

AUDIENCE PARTICIPATION – Several Woodstown and Pilesgrove residents spoke on behalf of the transitional Kindergarten program and urged the Board to maintain the program for the 2016-2017 school year.

EDUCATIONAL PROGRAMS COMMITTEE REPORT AND RECOMMENDATIONS -- Mrs. Valerie Spence-Lacy, Chairperson.

Motion to approve the following High School item:

High School field trips as follows:

- 04/09/16 to Ewing High School, Ewing; Odyssey of the Mind; C. Rickard/J. Mace.
- 05/11/16 to JA Finance Park, Wilmington, DE; Financial Literacy; C. Levitsky.
- 05/13/16 to Menantico Preserve, Millville; Ecology/Field Biology; M. Williams.
- 05/14/16 to Hershey Park, Hershey, PA; Vocal Music; K. Gunther.
- 05/15 to 05/16/16 to Doubleday Field, Cooperstown, NY; Baseball; S. Ordog.
- 05/16/16 to Menantico Preserve, Millville; Ecology/Field Biology; M. Williams.
- 05/17/16 to Menantico Preserve, Millville; Ecology/Field Biology; M. Williams.
- 05/17/16 to Rutgers University, New Brunswick; Vocal Music; K. Gunther.
- 05/18/16 to Menantico Preserve, Millville; Ecology/Field Biology; M. Williams.
- 05/24/16 to National Gallery of Art, Washington, DC; Art; L. Raggio.
- 05/24/16 to First Baptist Church, Woodstown; Vocal Music; K. Gunther.
- 05/25 to 05/27/16 to Monmouth University, Long Branch; FFA; D. Miller.
- 05/31/16 to Wenonah Pool, Wenonah; Physics; M. Wichart.

Motion made by: Valerie Spence-Lacy

Motion seconded by: Richard C. Morris

Voting

Patrick Bates – Yes

Hue Grant – Yes

Robert locona – Yes

Michael Kinney – Yes

Richard C. Morris – Yes

Floyd Pennal – Yes

Valerie Spence-Lacy – Yes

Mark Kelty – Yes

Motion to approve the following District, High School, Middle School, Shoemaker School, and Early Childhood Learning Center items: (voting not applicable to sending district representatives)

Approval of the Harassment, Intimidation and Bullying report dated January 19 through February 15, 2016. (NOTE: This report was acknowledged at the February meeting and must now be approved.)

Acknowledgement of receipt of the Harassment, Intimidation and Bullying Report dated February 16 through March 14, 2016, and to provide notification letters as required to the parents/guardians advising that this information has been provided to the Board of Education.

Approval of the Comprehensive Equity Plan for 2016-2019.

Home instruction approval as follows:

Local ID #12256/NJSMART ID #8910364835 -- medical.

Middle School field trips as follows:

03/30/16 to Greater Philadelphia Expo Center, Oaks, PA; Science Fair; D. Dunner.

04/09/16 to Ewing High School, Ewing; Odyssey of the Mind State Tournament; L. Miles.

04/21/16 to Friends Home, Woodstown; ELA; J. Kelly.

05/31/16 to Philadelphia Mint & Federal Reserve, Philadelphia, PA; 6th Grade; R. Fiolkowski.

06/02/16 to Salem Community College; Math Showcase; H. Vinciguerra.

Shoemaker School field trips as follows:

04/09/16 to Ewing High School, Ewing; Odyssey of the Mind; L. Miles.

04/20/16 to Woodstown High School Auditorium; Grade 5; K. Mullison.

06/07/16 to Cape May Convention Hall, Cape May; Chorus; C. Nowmos.

Early Childhood Learning Center field trips as follows:

05/19/16 to Cape May Zoo, Cape May; TK/Kindergarten Classes; A. Schulze.

06/06/16 to Mary S. Shoemaker School; Kindergarten; P. Foster.

Establish a new Middle School club entitled "Volleyball Club".

Revised 2015-2016 school year calendar.

Proposed 2016-2017 school year calendar.

Motion made by: Valerie Spence-Lacy

Motion seconded by: Patrick Bates

Voting

Patrick Bates – Yes

Hue Grant – Yes

Robert locona – Yes

Floyd Pennal – Yes

Valerie Spence-Lacy – Yes

Mark Kelty – Yes

POLICY COMMITTEE REPORT AND RECOMMENDATIONS -- Mr. Robert locona, Chairperson

Motion to approve the following policy for first reading (voting not applicable to sending district representatives):

Policy #1200.1 -- School Volunteers.

Motion made by: Robert locona

Motion seconded by: Hue Grant

Voting

Patrick Bates – Yes

Hue Grant – Yes

Robert locona – Yes

Floyd Pennal – Yes

Valerie Spence-Lacy – Yes

Mark Kelty – Yes

Motion to adopt the following policies on second reading (voting not applicable to sending district representatives):

Policy #4112.8/#4212.8 -- Nepotism. (revised)

Policy #5141.22 -- Medical Marijuana. (new)

Motion made by: Robert locona

Motion seconded by: Hue Grant

Voting

Patrick Bates – Yes

Hue Grant – Yes
Robert Iocona – Yes
Floyd Pennal – Yes
Valerie Spence-Lacy – Yes
Mark Kelty – Yes

Motion to waive first reading of the following policy and approve for second reading and final adoption:
Policy #6147 -- Standards of Proficiency. (revised)

Motion made by: Robert Iocona
Motion seconded by: Valerie Spence-Lacy

Voting

Patrick Bates – Yes
Hue Grant – Yes
Robert Iocona – Yes
Floyd Pennal – Yes
Valerie Spence-Lacy – Yes
Mark Kelty – Yes

Motion to adopt the following regulations (voting not applicable to sending district representatives):
Regulation #6147 -- Refusal to Participate in Statewide Proficiency Assessments. (new)
Regulation #6147.1 -- Standardized Testing. (revised)

Motion made by: Robert Iocona
Motion seconded by: Valerie Spence-Lacy

Voting

Patrick Bates – Yes
Hue Grant – Yes
Robert Iocona – Yes
Floyd Pennal – Yes
Valerie Spence-Lacy – Yes
Mark Kelty – Yes

PERSONNEL COMMITTEE REPORT AND RECOMMENDATIONS -- Mrs. Eileen Miller, Chairperson

Motion to approve the following District and High School items as recommended by the Superintendent:
Appointment of Zachary Garren and Ryan McNally as Spring Weight Room Co-Supervisors for the 2015-2016 school year.

Addition of the following to the district substitute list effective March 23 through June 30, 2016:
Candice Fraley -- substitute teacher and substitute paraprofessional.

Motion made by: Valerie Spence-Lacy
Motion seconded by: Richard C. Morris

Voting

Patrick Bates – Yes
Hue Grant – Yes
Robert Iocona – Yes
Michael Kinney – Yes
Richard C. Morris – Yes
Floyd Pennal – Yes
Valerie Spence-Lacy – Yes
Mark Kelty – Yes

Motion to approve the following District, High School, Middle School, Shoemaker School, and Early Childhood Learning Center items as recommended by the Superintendent (voting not applicable to sending district representatives):

Retirement notice of Gayle Remster, Woodstown Middle School Health and Physical Education Teacher, effective July 1, 2016, with congratulations and regrets. (see page ____)

Resignation notice of Michele Martinez as William Roper Early Childhood Learning Center Principal effective June 30, 2016. (see page ____)

Ratification of professional development request for the attendance of Holly Wygand at the 5th Annual PSUG-NJ (Power School Users Group) Conference on March 14-16, 2016, in Atlantic City. (see page ____)

Appointment of Joseph Frassenei as Advisor for the newly created Middle School "Volleyball Club", a position for which there is no stipend.

Addition of the following to the district substitute list effective March 23 through June 30, 2016:
Monica Doss -- clerical substitute. (NOTE: Ms. Doss is on the district approved list as a substitute teacher and substitute paraprofessional and requested to be added to this category as well.)

Volunteers for the High School, Middle School, Shoemaker School, and Early Childhood Learning Center for the 2015-2016 school year. (see page ____)

Resignation notice of Evan Krautwald as Part-Time Student Support Personnel effective March 25, 2016. (see page ____)

Medical leave of absence request of Colleen Jennings, Woodstown Middle School teacher, effective April 20, 2016, through May 20, 2016, or until doctor's release.

Motion made by: Valerie Spence-Lacy

Motion seconded by: Floyd Pennal

Voting

Patrick Bates – Yes

Hue Grant – Yes

Robert locona – Yes

Floyd Pennal – Yes

Valerie Spence-Lacy – Yes

Mark Kelty – Yes

Motion to approve the following Early Childhood Learning Center appointment as recommended by the Superintendent (voting not applicable to sending district representatives):

Appointment of Diane Cioffi as Principal of the William Roper Early Childhood Learning Center effective July 1, 2016, through June 30, 2017, at an annual stipend of \$12,000.00.

Motion made by: Valerie Spence-Lacy

Motion seconded by: Floyd Pennal

Voting

Patrick Bates – Yes

Hue Grant – Yes

Robert locona – Yes

Floyd Pennal – Yes

Valerie Spence-Lacy – Yes

Mark Kelty – Yes

FINANCE/FACILITIES/TRANSPORTATION COMMITTEE REPORT AND RECOMMENDATIONS -- Mr. Hue Grant, Chairperson

Motion to approve the following District and School-Level items:

To award the Woodstown High School/Middle School HVAC and Miscellaneous Renovations contract to Falasca Mechanical, Inc., in the amount of base bid \$8,365,000.00, alternate #1 \$12,000.00, alternate #2 \$60,000.00 for a total of \$8,437,000.00, and issue notice to proceed. Bid opening was held on Friday, March 18, 2016, at 3:00 p.m. in the district office. (see page ___)

To award the Woodstown High School/Middle School Toilet Room and Miscellaneous Renovations and the Mary S. Shoemaker Toilet Room Renovations contract to Straga Brothers, Inc., in the amount of base bid \$771,900.00 (no alternates), and issue notice to proceed. Bid opening was held on Friday, March 18, 2016, at 3:00 p.m. in the district office. (see page ___)

Motion made by: Hue Grant

Motion seconded by: Patrick Bates

Voting

Patrick Bates – Yes

Hue Grant – Yes

Robert locona – Yes

Michael Kinney – Yes

Richard C. Morris – Yes

Floyd Pennal – Yes

Valerie Spence-Lacy – Yes

Mark Kelty – Yes

Motion to approve the following District and School-Level items (voting not applicable to sending district representatives):

Accept a donation from Chambers CoGeneration, L.P. in the amount of \$1,000.00 to the high school Physics Club.

Accept a donation from Logan Generating Company, L.P. in the amount of \$1,000.00 to the high school Physics Club.

Accept a donation from the Borough of Woodstown in the amount of \$500.00 to the Woodstown High School Science Department research trip to be deposited into the Student Activities account.

Approve the 2016-2017 School Budget resolution. (attachment)

Contract revision from Bancroft Private School for the attendance of elementary school student (NJSmart#1350368915), effective February 24, 2016 through the end of the 2015-2016 school year, in the amount of \$20,200.56. (Note: This student was initially approved as a half day student, but is now a full day student.)

Establishment of the Woodstown Lacrosse Senior Award.

Establishment of the Lt. Colonel Gwyn Parris-Atwell Freedom Award.

Use of Facilities request from the SACC program to hold the 2016 Summer SACC program at the Mary Shoemaker School, effective June 20, 2016 through August 19, 2016 at a cost of \$2,000.00. (Note: The 2014 summer rate was \$1,650. The program was held at St. Joe's for summer 2015.)

Contract with Education Inc. to provide home instruction services to middle school student (NJSmart #1987963494) beginning February 25, 2016, at \$44.00 per hour.

Reports of the District Fire/Security Drills for the month of January and February 2016.

Motion made by: Hue Grant
Motion seconded by: Robert locona

Voting

Patrick Bates – Yes
Hue Grant – Yes
Robert locona – Yes
Floyd Pennal – Yes
Valerie Spence-Lacy – Yes
Mark Kelty – Yes

OLD BUSINESS ITEMS – None

NEW BUSINESS ITEMS – None

OTHER REPORTS

President -- Mr. Kelty had no additional items to report. He wished all staff and students well over the Spring break.

Superintendent -- Mr. Thomas A. Coleman had no additional items to report.

Business Administrator -- Mr. Frank A. Rizzo had no additional items to report.

ADMINISTRATIVE REPORTS - Attached to Superintendent's Monthly Report and delivered under separate cover.

SENDING DISTRICT REPORTS

Alloway Township -- Mr. Richard Morris had nothing to report.

Upper Pittsgrove Township -- Mr. Michael Kinney reported on the following:

- The school budget was approved.

SCHOOL AGE CHILD CARE (SACC) REPORT -- Mr. Patrick Bates had nothing to report.

DELEGATE REPORT – Mrs. Eileen Miller, was not in attendance.

FUTURE MEETINGS

- April 19, 2016 -- Finance/Facilities Committee, 5:30 p.m., district office.
- April 19, 2016 -- Policy Committee, 6:30 p.m., district office.
- April 21, 2016 -- Ed Programs Committee, 5:30 p.m., district office.
- April 21, 2016 -- Personnel Committee, 6:30 p.m., district office.
- April 28, 2016 -- Budget Public Hearing/Regular Board Meeting, 7:00 p.m., Mary S. Shoemaker School Multi-Purpose Room.

IMPORTANT DATES

- May 4, 2016 -- Quad District Event, Middle School Multi-Purpose Room, 6:00 p.m.

FOR YOUR INFORMATION

Enrollment Reports for the month of February 2016.
Suspension Reports for the month of February 2016.

RECESS INTO EXECUTIVE SESSION

The Open Public Meetings Act allows the Board to enter into executive session for confidential matters (N.J.S.A. 10:4-12b). Matters discussed in executive session will remain confidential until such time as the need for confidentiality no longer exists.

Motion that the Board of Education enter into executive session, by resolution, to discuss personnel and a confidential student matter. It is expected that the executive session will last approximately 60 minutes. The Board will reconvene in open public session immediately following. Formal action may or may not be taken as a result of the executive session. (7:54 p.m.)

Motion made by: Floyd Pennal
Motion seconded by: Richard C. Morris

Voting

Patrick Bates – Yes
Hue Grant – Yes
Robert locona – Yes
Michael Kinney – Yes
Richard C. Morris – Yes
Floyd Pennal – Yes
Valerie Spence-Lacy – Yes
Mark Kelty – Yes

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion to resume the public portion of the meeting at 8:57 p.m.

Motion made by: Floyd Pennal

Motion seconded by: Michael Kinney

Voting

Patrick Bates – Yes

Hue Grant – Yes

Robert Iocona – Yes

Michael Kinney – Yes

Richard C. Morris – Yes

Floyd Pennal – Yes

Valerie Spence-Lacy – Yes

Mark Kelty – Yes

MOTION OUT OF EXECUTIVE

Motion to approve the attached resolution for Preliminary Notice of Ineligibility for student NJSmart #7674536392, voting not applicable to sending district representatives. (see page ____)

Motion made by: Patrick Bates

Motion seconded by: Floyd Pennal

Voting

Patrick Bates – Yes

Hue Grant – Yes

Robert Iocona – Yes

Floyd Pennal – Yes

Valerie Spence-Lacy – Yes

Mark Kelty – Yes

Motion to approve the attached resolution for Preliminary Notice of Ineligibility for student NJSmart #3410679547, voting not applicable to sending district representatives. (see page ____)

Motion made by: Floyd Pennal

Motion seconded by: Valerie Spence-Lacy

Voting

Patrick Bates – Yes

Hue Grant – Yes

Robert Iocona – Yes

Floyd Pennal – Yes

Valerie Spence-Lacy – Yes

Mark Kelty – Yes

ADJOURNMENT

Motion to adjourn this meeting at 9:02 p.m.

Motion made by: Robert Iocona

Motion seconded by: Michael Kinney

Voting

Patrick Bates – Yes

Hue Grant – Yes

Robert Iocona – Yes

Michael Kinney – Yes

Richard C. Morris – Yes

Floyd Pennal – Yes

Valerie Spence-Lacy – Yes

Mark Kelty – Yes

Respectfully submitted,

Mr. Frank A. Rizzo
SBA/BS

Approved by Motion of the Board

Date

Signature /SBA