

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, MAY 25, 2017 AT THE MARY S. SHOEMAKER SCHOOL LIBRARY AT 7:00 P.M.

CALL TO ORDER

Mr. Bates, President, called the meeting to order at 7:00 p.m.

READING OF STATEMENT OF NOTICE

Mr. Bates read aloud the following: The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Woodstown-Piles Grove Regional Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, Elmer Times, Borough of Woodstown Municipal Hall, Township of Piles Grove Municipal Hall, general offices and faculty rooms of the district's four schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Piles Grove Clerk.

ROLL CALL:

Members Present: Mr. Kinney (arrived at 7:05 p.m.), Mrs. Miller, Mr. Morris, Mr. Pennal, Mrs. Spence-Lacy, Dr. Stanton, Ms. Wojciechowski (sworn in at 7:03 p.m.) and Mr. Bates.

Members absent: Mr. Iocona, Mr. Rattigan, and Mr. Zigo.

Also Present: Mr. Thomas A. Coleman, Jr., Superintendent of Schools and Mrs. Deborah Lake, Acting Board Secretary.

Administrators Present: Ms. Cioffi, Ms. Pessolano, Dr. Hoopes, Mr. Fry and Mrs. Martinez.

FLAG SALUTE

Mr. Bates then led the group in the pledge of allegiance to the flag.

APPOINTMENT AND SWEARING IN OF NEW BOARD MEMBER

Motion to approve the appointment of Amy Wojciechowski as a Woodstown-Piles Grove Regional Board of Education Member representing the Borough of Woodstown, effective May 25, 2017, until the January 2017 annual reorganization meeting, voting not applicable to sending district representatives.

Motion made by: Patrick Bates

Motion seconded by: Floyd Pennal

Voting

Eileen C. Miller – Yes

Floyd Pennal – Yes

Valerie Spence-Lacy – Yes

Julie Stanton – Yes

Patrick Bates – Yes

Mr. Bates then administered the oath of office to the newly appointed Board Member Amy Wojciechowski.

STAFF/STUDENT RECOGNITION

Mary Shoemaker School Young Wolverines of the Month – Ms. Cioffi, Principal, introduced the Young Wolverines of the Month for May: Emma Gruber and Jason Lafond, and for the month of June: Kaylani Poteat and Mathew Cassaday.

Woodstown Middle School Junior Wolverines of the Month – Ms. Pessolano, Principal, introduced the Junior Wolverines of the Month for May: Sydney Adams and John Stanton, and for the month of June: Sierra Schneider and Will Read.

Woodstown High School Wolverines of the Month for April – Dr. Hoopes, Principal, introduced the Wolverines of the Month for April: Sara Read and Thomas Monefeldt, and for the Month of May: Charlotte Petitdemange and Zachary Wang, and for the Month of June: Kathryn Hatchell and Zachary Telsey.

PRESENTATION

The following recognitions were presented by Mr. Coleman, Mr. Bates, Dr. Hoopes, Ms. Pessolano, and Ms. Cioffi: 2016-2017 Teacher of the Year Recognition – High School, Kristine Knorr; Middle School, Shirley Serwan; Mary Shoemaker, Jennifer Battaglia; and Early Childhood Learning Center, Alison Schulze.

2016-2017 Education Specialist – High/Middle School – Marianne Wurmbach; Mary Shoemaker/ECLC, Bette Rogers.

Salem County Teacher of the Year – Alison Schulze.

APPROVAL OF MINUTES

Motion to approve the following minutes:

April 27, 2017 – Pubic Hearing/Regular Meeting and Executive Session Minutes.

May 8, 2017 - Special Meeting Minutes.

Motion made by: Eileen C. Miller

Motion seconded by: Floyd Pennal

Voting

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Floyd Pennal – Yes

Valerie Spence-Lacy – Yes  
Julie Stanton – Yes  
Amy Wojciechowski - Abstained  
Patrick Bates – Yes

AUDIENCE PARTICIPATION - None

EDUCATIONAL PROGRAMS COMMITTEE REPORT AND RECOMMENDATIONS -- Mrs. Valerie Spence-Lacy, Chairperson.

Motion to approve the following District, High School, Middle School, Shoemaker School, and Early Childhood Learning Center items, voting not applicable to sending district representatives:

Approval of Mary McCracken to complete 40 hours of clinical practice (Rowan University) in the Spring of 2017 with ECLC teacher Tracy Demarest.

Approval of Scott Fisher for School Counseling Practicum (Wilmington University) from 9/7/2016 to 12/13/2017 with Counselor Grant Hildebrand.

Motion made by: Valerie Spence-Lacy

Motion seconded by: Eileen C. Miller

Voting

Eileen C. Miller – Yes  
Floyd Pennal – Yes  
Valerie Spence-Lacy – Yes  
Julie Stanton – Yes  
Amy Wojciechowski - Abstained  
Patrick Bates – Yes

Motion to approve the following District, High School, Middle School, Shoemaker School, and Early Childhood Learning Center items, voting not applicable to sending district representatives:

Approval of the Harassment, Intimidation and Bullying report dated March 13, 2017 through April 10, 2017. (NOTE: This report was acknowledged at the April meeting and must now be approved.)

Acknowledgement of receipt of the Harassment, Intimidation and Bullying Report dated April 11, 2017 through May 15, 2017, and to provide notification letters as required to the parents/guardians advising that this information has been provided to the Board of Education.

Approval of the revised 2017-2018 School Calendar.

Motion made by: Valerie Spence-Lacy

Motion seconded by: Eileen C. Miller

Voting

Eileen C. Miller – Yes  
Floyd Pennal – Yes  
Valerie Spence-Lacy – Yes  
Julie Stanton – Yes  
Amy Wojciechowski - Abstained  
Patrick Bates – Yes

Motion to approve the following District, High School, Middle School, Shoemaker School, and Early Childhood Learning Center items, voting not applicable to sending district representatives:

Approval of the following Middle School field trips:

5/26/2017 to Telemundo Studio, Philadelphia, PA; Spanish I/8th grade - Castro

6/5/2017 to Mary Shoemaker School; 5th Grade Team-Mullison

6/6/2017 to Cape May Convention Center, Cape May, NJ; Chorus/Music - Gorman

Approval of the following Early Childhood field trips:

6/5/2017 to Mary S. Shoemaker School-Kindergarten Transition Day; Kindergarten classes - Carpenter

Motion made by: Valerie Spence-Lacy

Motion seconded by: Eileen C. Miller

Voting

Eileen C. Miller – Yes  
Floyd Pennal – Yes  
Valerie Spence-Lacy – Yes  
Julie Stanton – Yes  
Amy Wojciechowski - Abstained  
Patrick Bates – Yes

Motion to approve the following District and High School items:

Approval of Bethann Forti to begin clinical practice (Rowan University) for her Teachers of Students with Disabilities certificate at Woodstown High School with Kristine Knorr from 9/5/2017 through 10/30/2017.

Approval of Ashley Evans to complete junior field experience (Rowan University) from 10/30/2017 through 12/6/2017 with High School teacher Shelley Mealey.

Motion made by: Valerie Spence-Lacy

Motion seconded by: Eileen C. Miller

Voting

Michael Kinney – Yes

Eileen C. Miller – Yes  
Richard C. Morris – Yes  
Floyd Pennal – Yes  
Valerie Spence-Lacy – Yes  
Julie Stanton – Yes  
Amy Wojciechowski - Abstained  
Patrick Bates – Yes

Motion to approve the following District and High School items:

Approval to adopt by resolution membership in the NJSIAA for the 2017-2018 school year.

Motion made by: Valerie Spence-Lacy

Motion seconded by: Eileen C. Miller

Voting

Michael Kinney – Yes  
Eileen C. Miller – Yes  
Richard C. Morris – Yes  
Floyd Pennal – Yes  
Valerie Spence-Lacy – Yes  
Julie Stanton – Yes  
Amy Wojciechowski - Abstained  
Patrick Bates – Yes

Motion to approve the following District and High School items:

Approval of student NJSmart# 434638185 for Home Instruction for 5 days due to administrative reasons.

Approval of student NJSmart# 4175443051 to complete the 2016-2017 school year in Woodstown High School per policy.

Approval of a Financial Assistance Grant to Nicholas Sorantino to attend the FBLA National Leadership Conference in Anaheim California from 6/29/2017 through 7/2/2017. Scholarship amount - \$250.

Approval of the 2017-2018 Summer Band Schedule.

Approval of the 9 senior students to attend the NJ 10-Day Film Challenge film screening competitions on May 25, 2017 from 8:00 am to 2:30 pm. The students original short film "Time and Time Again" was selected as one of the 30 finalist from across the state.

Approval of the following High School Field Trips:

6/2/2017 - Ocean County College, Toms River, NJ; Music and Art; Gunther

6/6/2017 - Wenonah Pools, Wenonah, NJ; AP Physics & Technology; Wichart

Motion made by: Valerie Spence-Lacy

Motion seconded by: Eileen C. Miller

Voting

Michael Kinney – Yes  
Eileen C. Miller – Yes  
Richard C. Morris – Yes  
Floyd Pennal – Yes  
Valerie Spence-Lacy – Yes  
Julie Stanton – Yes  
Amy Wojciechowski - Abstained  
Patrick Bates – Yes

POLICY COMMITTEE REPORT AND RECOMMENDATIONS -- Mr. Robert locona, Chairperson. – Nothing to report.

PERSONNEL COMMITTEE REPORT AND RECOMMENDATIONS -- Mrs. Eileen Miller, Chairperson.

Motion to approve the following District, High School, Middle School, Shoemaker School, and Early Childhood Learning Center items as recommended by the Superintendent, voting not applicable to sending district representatives:

Approval of a Maternity Leave of Absence for Justine Asay, Teacher at the Mary Shoemaker School, from 9/7/2017 to approximately 11/15/2017.

Approval of a Maternity Leave of Absence for Rachel Medsker, Speech-Language Specialist at the Mary Shoemaker School, from 9/7/2017 to approximately 11/3/2017.

Approval of a Medical Leave of Absence for Bette Rogers, Nurse at the Mary Shoemaker School, effective 4/26/2017 for an indeterminate amount of time.

Acceptance of a resignation letter from Marcia Carter, Nurse ECLC, effective 9/1/2017.

Acceptance of a resignation letter from Aleng Phommathep, Chief Technology Officer, effective 7/17/2017.

Motion made by: Eileen C. Miller

Motion seconded by: Julie Stanton

Voting

Eileen C. Miller – Yes  
Floyd Pennal – Yes  
Valerie Spence-Lacy – Yes  
Julie Stanton – Yes

Amy Wojciechowski - Yes  
 Patrick Bates – Yes

Motion to approve the following District, High School, Middle School, Shoemaker School, and Early Childhood Learning Center items as recommended by the Superintendent, voting not applicable to sending district representatives:

Approval of Tiffany Roback as the Technology Technician effective 7/1/2017 for the 2017-2018 school year. Salary - \$45,000.

Approval of payment for the following staff for the Math Network Meeting on 5/3/2017. Stipend - \$32 x 1 hour per person. Total cost - \$160.

- Gary Lowden
- Chris Bialecki
- Karma Stark
- Don Dunner
- Joanne Gloway

Approval of the following substitutes for the 2016-2017 school year.

- Donna Sliwinski - paraprofessional (current part time employee)
- Janet Griscom - paraprofessional (current part time employee)
- Frances Schmidt - teacher
- Beverly Parks - teacher

Approval of Kimberly Barr as a Long Term Nurse at the Mary Shoemaker School retro-active to April 26, 2017 through June 16, 2017. (NOTE: This is for Bette Rogers.)

Approval of the revised professional development request for Deanna Miller to attend the CASE Plant Science at the University of Missouri from 6/11/2017 to 6/21/2017. Revised cost - \$3,149. (NOTE: This was previously Board approved but the class was not available so this is the one that was suggested. This is not an additional (new) request). Cost is approximately \$500 less.

Approval of the additional volunteers for the Middle School, Mary Shoemaker and the Early Childhood Learning Center for the 2016-2017 school year. (see page \_\_\_)

Motion made by: Eileen C. Miller  
Motion seconded by: Floyd Pennal

Voting

- Eileen C. Miller – Yes
- Floyd Pennal – Abstained on the additional volunteers list only.
- Valerie Spence-Lacy – Yes
- Julie Stanton – Yes
- Amy Wojciechowski - Abstained
- Patrick Bates – Yes

Motion to approve the following District, High School, Middle School, Shoemaker School, and Early Childhood Learning Center items as recommended by the Superintendent, voting not applicable to sending district representatives:

Approval of the following Summer 2016 Staff. Cost will be covered by the anticipated ESSA Grant funds and local funds:

Jennifer Kelly	Lead Teacher/Coordinator	80 hrs x \$32/hr
Kim Mullison	Math Curriculum Support	15 hrs x \$32/hr
Kim Mullison	ELA Curriculum Support	15 hrs x \$32/hr
Ken Coles	Elementary Teacher	39 hrs x \$32/hr
Jean Gallo	Elementary Teacher	39 hrs x \$32/hr
Lisa O'Brien	Elementary Teacher	39 hrs x \$32/hr
Mirjam Biegen	Elementary Teacher	39 hrs x \$32/hr
Charlene Grubb	Elementary Teacher	39 hrs x \$32/hr
Kim Mullison	Instr. Support Intervention	39 hrs x \$32/hr
Jamie Morgan	Library	18 hrs x \$32/hr
Martha Champigny	Library Substitute	as needed
Gary Lowden	STAND Math Teacher	53 hrs x \$32/hr
Don Dunner	STAND Math Teacher	53 hrs x \$32/hr
Marybeth Foyle	STAND ELA Teacher	53 hrs x \$32/hr
Michael Maxwell	STAND ELA Teacher	53 hrs x \$32/hr
Jim Kelly	STAND ELA Teacher substitute	53 hrs x \$32/hr
Karma Stark	STAND Instr. Supp. Intervention	53 hrs x \$32/hr
Grant Hildebrand	STAND Guidance Counselor	32 hrs x \$32/hr
Brad English	Team Building Coordinator	32 hrs x \$32/hr
Katie Bush	Paraprofessional	53 hrs x \$12.50/hr
Judy Heineman	WHS Math Teacher	16 hrs x \$32/hr
Meghan Taylor	WHS ELA Teacher	16 hrs x \$32/hr
Karen Gillespie	Substitute Nurse	as needed 15 days x \$32/hr
Kathy Paulding	Substitute Nurse	as needed 15 days x \$32/hr
Sandra Krishna	Substitute Nurse	as needed 15 days x \$32/hr

Approval of the following staff for the Extended School Year Program from 7/5/2017 through 7/27/2017.  
 ESY Coordinator - Angel Sheridan - 62 hours x \$32/hour

Special Education Teachers - 44 hours/position x \$32/hour  
 Ashley Gregal

Sue Dyer  
John Petsch  
Kate Kidder  
Nicole Vogel  
Katie Nicotra

Paraprofessionals - 35 hours/position x \$12.50/hour  
Barbara Brown  
Deb Hite  
Holly Booth  
Donna Tillis  
Donna Sliwinski

Extended Summer Camp Paraprofessional - 32 hours/week x \$12.50/hour  
Betty Land

Related Services Providers - \$75/hour  
Jennifer Jones  
Brittany Hogate

CST Members - \$350/evaluation  
Robyn Veale  
Joanie Hackl  
Jen Ferresse  
Jen Icafone

Approval summer hours for Carol Bowling, Transportation Coordinator, on an as needed basis. Cost not to exceed \$2,500.

Approval for the following guidance counselors for additional days during the summer of 2017. Counselors will receive their per diem rate.

Gabrielle Heyel, High School - 7 days  
Dina Strachan, High School - 7 days  
Joseph Ursino, High School - 7 days  
Kimberly Nelson, Middle School- 1 day  
Grant Hildebrand, Shoemaker/ECLE - 1 day

Motion made by: Eileen C. Miller  
Motion seconded by: Julie Stanton  
Voting  
Eileen C. Miller – Yes  
Floyd Pennal – Yes  
Valerie Spence-Lacy – Yes  
Julie Stanton – Yes  
Amy Wojciechowski - Yes  
Patrick Bates – Yes

Motion to approve the following District and High School appointments as recommended by the Superintendent:  
Accept the resignation of Mrs. Lisa Blaney from the High School American Sign Language Club advisor position effective 4/29/2017.

Motion made by: Eileen C. Miller  
Motion seconded by: Floyd Pennal  
Voting  
Michael Kinney – Yes  
Eileen C. Miller – Yes  
Richard C. Morris – Yes  
Floyd Pennal – Yes  
Valerie Spence-Lacy – Yes  
Julie Stanton – Yes  
Amy Wojciechowski - Abstained  
Patrick Bates – Yes

Motion to approve the following District and High School appointments as recommended by the Superintendent:  
Approval for Linda Ayers as Graduation Coach for the 2017-2018 school year.  
Approval of the additional High School Volunteers for the 2016-2017 school year. (see page \_\_\_\_)

Motion made by: Eileen C. Miller  
Motion seconded by: Julie Stanton  
Voting  
Michael Kinney – Yes  
Eileen C. Miller – Yes  
Richard C. Morris – Yes  
Floyd Pennal – Yes  
Valerie Spence-Lacy – Yes  
Julie Stanton – Yes  
Amy Wojciechowski - Abstained  
Patrick Bates – Yes

Motion to approve the following District and High School appointments as recommended by the Superintendent:

Approval for up to 97 hours to be shared between Deanna Miller and Cheryl Lowe, the Summer Ag Advisor/Project Coordinator, during the summer of 2017 at a rate of \$32 per hour. Total cost not to exceed \$3,104. (NOTE: Hourly rate is pending negotiations.)

Approval for the following staff to set-up/complete high school and middle school physicals and paperwork:

Karen Gillespie - school nurse; 15 days x per diem rate

Daniel Evans - Athletic Trainer; 8 days x per diem rate

TBD - secretary; 3 days x per diem rate

Motion made by: Eileen C. Miller

Motion seconded by: Valerie Spence-Lacy

Voting

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Floyd Pennal – Yes

Valerie Spence-Lacy – Yes

Julie Stanton – Yes

Amy Wojciechowski - Abstained

Patrick Bates – Yes

FINANCE/FACILITIES/TRANSPORTATION COMMITTEE REPORT AND RECOMMENDATIONS -- Mr. Floyd Pennal, Chairperson.

FINANCIAL REPORTS - (see Board Minutes Financial Back-up Binder for details).

Motion to approve the following:

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of April 30, 2017, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodstown-Piles Grove Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10 (a)1.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

The April 30, 2017, preliminary Report of the Treasurer of School Funds for the 2016-2017 school year is in agreement with the April 30, 2017, preliminary Report of the Board Secretary, pending audit.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, that the Woodstown-Piles Grove Regional Board of Education certifies that as of April 30, 2017, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion made by: Floyd Pennal

Motion seconded by: Valerie Spence-Lacy

Voting

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Floyd Pennal – Yes

Valerie Spence-Lacy – Yes

Julie Stanton – Yes

Amy Wojciechowski - Abstained

Patrick Bates – Yes

Motion to approve EFT's for April 2017, additional hand check payments for April 2017, and payment list for the month of May 2017.

Motion made by: Floyd Pennal

Motion seconded by: Michael Kinney

Voting

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Floyd Pennal – Yes

Valerie Spence-Lacy – Yes

Julie Stanton – Yes

Amy Wojciechowski - Abstained

Patrick Bates – Yes

Motion to approve the transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of April 2017, voting not applicable to sending district representatives.

Motion made by: Floyd Pennal

Motion seconded by: Eileen C. Miller

Voting

Eileen C. Miller – Yes  
Floyd Pennal – Yes  
Valerie Spence-Lacy – Yes  
Julie Stanton – Yes  
Amy Wojciechowski - Abstained  
Patrick Bates – Yes

Motion to accept the following reports (voting not applicable to sending district representatives):

Student Activities and Athletics for the month of April 2017.  
Scholarships for the month of April 2017.  
Odyssey of the Mind for the month of April 2017.  
Cafeteria for the month of February and April 2017.  
Woodstown Community School for the month of April 2017.

Motion made by: Floyd Pennal

Motion seconded by: Eileen C. Miller

Voting

Eileen C. Miller – Yes  
Floyd Pennal – Yes  
Valerie Spence-Lacy – Yes  
Julie Stanton – Yes  
Amy Wojciechowski - Abstained  
Patrick Bates – Yes

Motion to approve the following District and School-Level items, voting not applicable to sending district representatives:

Revision to the Title I instructor salary charge-off's for the 2016-2017 school year.

Contract with Pineland Learning Center for the attendance of middle school student (NJSmart #6216115392) in the prorated amount of \$11,779.32, beginning April 10, 2017 through the remainder of the 2016-2017 school year.

Requisition for Taxes for the 2017-2018 school year. (see page \_\_\_\_)

Set the fee for non-resident children of full-time staff members at \$8,359.00 as per Policy #5118 for the 2017-2018 school year.

Change order increase for Straga Brothers, Inc., in the amount of \$21,000.00.

Establishment of the Janine Ackerman Field Hockey Scholarship.

District Bus Emergency Evacuation Drills performed in May 2017.

Set subscription bussing cost at \$575.12 for round trip and \$287.56 for one way trip for the 2017-2018 school year. (Note: This is an increase of \$2.00 for the round trip and \$1.00 for one way trip.)

Contract with Gloucester County Special Services School District to participate in the Choice School Program for transportation including Aid-in-Lieu for the 2017-2018 school year.

Contract with Gloucester County Special Services School District to participate in Non-Public Aid-in-Lieu Program for the 2017-2018 school year.

Revision to contract with Gloucester County Special Services School District for route Y1178 to add one elementary school student (NJ SMART #6216115392) to the Pineland Learning Center route at no additional cost to the district at this time beginning April 10, 2017.

Contract renewal with Gloucester County Special Services School District for special education in-district transportation routes for summer 2017 as follows (Note: Per diem cost is total route cost. Routes contain students from other districts and therefore the per diem will be pro-rated accordingly by Gloucester County Special Services School district):

Route SS426 to Early Childhood Learning Center, beginning July 5, 2017 to July 27, 2017, Monday through Thursday, at a total route cost of \$206.77 per diem with an Aide, plus a 7% administrative fee.

Route SS427 to Early Childhood Learning Center, starting July 5, 2017 to July 27, 2017 Monday through Thursday, at a total route cost of \$206.77 per diem with an Aide, plus a 7% administrative fee.

Contract renewal with Gloucester County Special Services School District for in-district transportation route SS429 for summer 2017 for Woodstown Middle School STAND students beginning July 5, 2017 to July 27, 2017, Monday through Thursday, at a total route cost of \$176.51 per diem, plus a 7% administrative fee. (Note: Per diem cost is the total route cost. Route contains students from other districts and therefore the per diem will be pro-rated accordingly by Gloucester County Special Services School district.)

Contract renewal with Gloucester County Special Services School District for special education out-of-district transportation for summer 2017 as follows (Note: Per diem cost is the total route cost. Routes contain students from other districts and therefore the per diem will be pro-rated accordingly by Gloucester County Special Services School district):

Route SS386 to Salem County Special Services School District – Cumberland to transport one high school student (NJ SMART #9109473166) beginning July 10, 2017, Monday through Thursday, at a total route cost of \$358.33 per diem, plus a 7% administrative fee.

Route SS412 to Bankbridge Development Center/Elementary/Reg. South to transport one elementary student (NJ SMART #2106346771), three middle school students (NJ SMART #8692232997, #1709115870 and #1416288941) and one high school student (NJ SMART #8910364835) beginning July 10, 2017, Monday through Thursday at a total route cost of \$416.59 per diem, plus a 7% administrative fee.

Route SS421 to Pinelands Learning Center to transport two middle school students (NJ SMART #3025993161 and #6216115392) beginning July 6, 2017 through August 16, 2017, Monday through Friday, at a total route cost of \$194.68 per diem, plus a 7% administrative fee.

Authorize Mr. Andrew R. Eubanks, Interim School Business Administrator and Mr. Pat Bates, Board President, to submit an application to the State of New Jersey and to Fulton Financial of New Jersey (or another local lending institution) and to execute any documents pertaining to the borrowing of funds to cover the delayed state aid payments for June 8, 2017 in the amount of \$335,898.00 at an interest rate of 3.25%. The interest will be paid as follows:

- July 7, 2017 - \$909.75
- July 10, 2017 - \$1,000.72

Authorize Mr. Andrew R. Eubanks, Interim School Business Administrator and Mr. Pat Bates, Board President, to submit an application to the State of New Jersey and to Fulton Financial of New Jersey (or another local lending institution) and to execute any documents pertaining to the borrowing of funds to cover the delayed state aid payments for June 22, 2017 in the amount of \$335,897.00 at an interest rate of 3.25%. The interest will be paid as follows:

- July 7, 2017 - \$485.20
- July 10, 2017 - \$576.17

(Note: The payment amounts and due dates were amended and ratified at the June 22, 2017 Board meeting and are reflected above.)

Motion made by: Floyd Pennal

Motion seconded by: Eileen C. Miller

Voting

- Eileen C. Miller – Yes
- Floyd Pennal – Yes
- Valerie Spence-Lacy – Yes
- Julie Stanton – Yes
- Amy Wojciechowski - Abstained
- Patrick Bates – Yes

Motion to approve the following annual appointments and affirmations for the 2017-2018 school year as follows, voting not applicable to sending district representatives:

Professional Appointments - Resolution pursuant to N.J.A.C.40A:11-1 authorizing the award of contracts for professional services for a one-year term commencing July 1, 2017 through June 30, 2018, without competitive bidding except as otherwise noted as follows:

- Board Solicitor – Capehart & Scatchard
- Auditor - Bowman & Company (Bid Award)
- Architect of Record – Garrison Architects
- School Physician – Drs. Bauman and Roberts of Woodstown Family Practice
- Right-To-Know/AHERA – PARS Environmental Inc. and/or Horizon Environmental Group, Inc.
- Financial Consultant/Continuing Disclosure Agent - Phoenix Advisors, LLC

Professional Appointments - Resolution pursuant to N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C.5:34-2.3(b) authorizing the award of contracts without the receipt of formal bids as an Extraordinary Unspecifiable Service for a one-year term commencing July 1, 2017 through June 30, 2018 as follows:

- Broker of Record - Conner Strong & Buckelew
- Health Insurance Broker of Record - Conner Strong & Buckelew

Depository of School Funds for the 2017-2018 school year as follows:

<u>Financial Institutions</u>	<u>Signatories</u>	<u># of Sigs. Required</u>
a. <u>Fulton Financial Advisors</u>		
1. General Fund	Treasurer, Board Secretary, Board President/Vice President	3
2. Payroll Fund and Agency Fund	Treasurer	1
3. Interest Bearing Savings Accts, Athletic Fund, Student Activity Funds, Woodstown Community School, Petty Cash	Board Secretary, Superintendent, Treasurer	2
4. Investments	Board Secretary	1
5. Cafeteria Fund	Cafeteria Director, Board Secretary, Treasurer	2

- b. Franklin Savings Bank, SLA, Woodstown  
Interest Bearing Dedicated Funds, Savings Account and Unemployment Savings Account      Board Secretary      1
  
- c. State of New Jersey Cash Management Fund Investments      Board Secretary      1
  
- d. The Vanguard Group, Philadelphia  
R.C. McHarness Chemistry Student Activity Fund

Establishment of petty cash funds effective July 1, 2017 as follows:

Thomas A. Coleman, Superintendent	\$100.00
Andrew R. Eubanks, School Business Administrator	\$200.00
Dr. Scott Hoopes, WHS Principal	\$150.00
Allison Pessolano, Middle School Principal	\$150.00
Diane Cioffi, Mary Shoemaker Principal	\$500.00
Diane Cioffi, Early Childhood Learning Center Principal	\$200.00
Sean Fry, Director of Curriculum	\$100.00
Michele Martinez, Child Study Team Director	\$100.00
Andrea Bramante, Athletic Director	\$100.00

Public Agency Compliance Officer (P.A.C.O) for the 2017-2018 school year - Andrew R. Eubanks, School Business Administrator.

Official Newspapers for 2017-2018 - South Jersey Times and Elmer Times and to designate locations of posting public notices for Board meetings as the Borough of Woodstown Municipal Hall, Township of Pilesgrove Municipal Hall, the general offices and faculty rooms of the district's four schools, the school district's central office, and with the Borough of Woodstown and Township of Pilesgrove Clerk.

Chief School Administrator to approve budget transfers prior to Board of Education meetings pursuant to N.J.S.A. 18A:22-8.1. (Note: Transfers will be ratified by the Board of Education at the subsequent board meeting.)

Motion made by: Floyd Pennal  
Motion seconded by: Eileen C. Miller  
Voting  
 Eileen C. Miller – Yes  
 Floyd Pennal – Yes  
 Valerie Spence-Lacy – Yes  
 Julie Stanton – Yes  
 Amy Wojciechowski - Abstained  
 Patrick Bates – Yes

OLD BUSINESS ITEMS – None.

NEW BUSINESS ITEMS – None.

**OTHER REPORTS**

President -- Mr. Pat Bates reported on the following:

- Welcomed Ms. Wojciechowski as a new Board Member.
- Filing deadline to run in the upcoming election is July 31, 2017.
- Reminder to all Board members to complete the Superintendent’s evaluation.
- Negotiations are underway.

Superintendent -- Mr. Thomas A. Coleman reported on the following:

- Mr. Eubanks recovery is progressing. He continues to work from home and the Board office is running smoothly.
- The new Buildings and Grounds Supervisor starts June 1<sup>st</sup>.

Business Administrator -- Mr. Andrew R. Eubanks was not in attendance.

**ADMINISTRATIVE REPORTS**

Superintendent’s Monthly Report.

**SENDING DISTRICT REPORTS**

Alloway Township -- Mr. Richard Morris reported that the Superintendent/Principal position has been filled as well as several other positions.

Upper Pittsgrove Township -- Mr. Michael Kinney had nothing to report.

SCHOOL AGE CHILD CARE (SACC) REPORT -- Mr. Robert locona was not in attendance.

AD HOC BUDGET COMMITTEE REPORT -- Mr. Patrick Bates requested that this be removed from the agenda until further notice.

DELEGATE REPORT – Mrs. Eileen Miller reported on the following:

- End of the Year meeting was held. New officers were appointed.

- Alloway and Upper Pittsgrove have proposed an amendment to the statute to expand their voting rights as sending district representatives.

AG SCIENCE ADVISORY BOARD REPORT– Dr. Stanton reported on the following:

- June 24<sup>th</sup> is the Ag tour.
- Ag program expected to grow in participation next year to 100+ students.
- Community garden at ECLC. Excess produce will be donated to a local food pantry.

FUTURE MEETINGS

- June 13, 2017 -- Finance/Facilities Committee, 5:30 p.m., district office.
- June 13, 2017 -- Policy Committee, 6:30 p.m., district office.
- June 14, 2017 -- Ed Programs Committee, 5:30 p.m., district office.
- June 14, 2017 -- Personnel Committee, 6:30 p.m., district office.
- June 22, 2017 -- Regular Board Meeting, 7:00 p.m., Mary S. Shoemaker School Library.

IMPORTANT DATES

- 8<sup>th</sup> Grade Awards – June 15, 2017 - 9:00 a.m.
- 8<sup>th</sup> Grade Graduation – June 15, 2017 – 6:30 p.m.
- High School Graduation – June 16, 2017 – 6:30 p.m.

FOR YOUR INFORMATION

Enrollment Reports for the month of April 2017.  
Suspension Reports for the month of April 2017.

RECESS INTO EXECUTIVE SESSION I

The Open Public Meetings Act allows the Board to enter into executive session for confidential matters (N.J.S.A. 10:4-12b). Matters discussed in executive session will remain confidential until such time as the need for confidentiality no longer exists.

Motion that the Board of Education enter into executive session, by resolution, to discuss two student matters and Oldmans Township School vs. Penns Grove Township School. It is expected that the executive session will last approximately 120 minutes. The Board will reconvene in open public session immediately following. Formal action may or may not be taken as a result of the executive session. (8:45 p.m.)

Motion made by: Michael Kinney  
Motion seconded by: Eileen C. Miller

Voting

Michael Kinney – Yes  
Eileen C. Miller – Yes  
Richard C. Morris – Yes  
Floyd Pennal – Yes  
Valerie Spence-Lacy – Yes  
Julie Stanton – Yes  
Amy Wojciechowski - Yes  
Patrick Bates – Yes

Mr. Morris left the meeting at 8:46 p.m.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion to resume the public portion of the meeting at 11:00 p.m.

Motion made by: Michael Kinney  
Motion seconded by: Eileen C. Miller

Voting

Michael Kinney – Yes  
Eileen C. Miller – Yes  
Floyd Pennal – Yes  
Valerie Spence-Lacy – Yes  
Julie Stanton – Yes  
Amy Wojciechowski - Yes  
Patrick Bates – Yes

ACTION OUT OF EXECUTIVE

Motion to approve resolution pertaining to student NJSmart #7871656112, Student I.D #230874.

Motion made by: Patrick Bates  
Motion seconded by: Julie Stanton

Voting

Michael Kinney – Abstained  
Eileen C. Miller – Yes  
Floyd Pennal – Yes  
Valerie Spence-Lacy – Yes  
Julie Stanton – Yes  
Amy Wojciechowski - Yes  
Patrick Bates – Yes

Motion to approve settlement agreement pertaining to student NJSmart # 5102847086, Student I.D.#230094.

Motion made by: Patrick Bates  
Motion seconded by: Floyd Pennal

Voting

Michael Kinney – Abstained  
Eileen C. Miller – Yes  
Floyd Pennal – Yes  
Valerie Spence-Lacy – Yes  
Julie Stanton – Yes  
Amy Wojciechowski - Yes  
Patrick Bates – Yes

ADJOURNMENT

Motion to adjourn this meeting at 11:03 p.m.

Motion made by: Michael Kinney  
Motion seconded by: Eileen C. Miller

Voting

Michael Kinney – Yes  
Eileen C. Miller – Yes  
Richard C. Morris – Yes  
Floyd Pennal – Yes  
Valerie Spence-Lacy – Yes  
Julie Stanton – Yes  
Amy Wojciechowski - Abstained  
Patrick Bates – Yes

Respectfully submitted,

Mrs. Deborah S. Lake  
Acting Board Secretary

Approved by Motion of the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature /SBA