

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, OCTOBER 26, 2017 AT THE MARY S. SHOEMAKER SCHOOL LIBRARY AT 7:00 P.M.

CALL TO ORDER

Mr. Bates, President, called the meeting to order at 7:00 p.m.

READING OF STATEMENT OF NOTICE

Mr. Bates read aloud the following: The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Woodstown-Piles Grove Regional Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, Elmer Times, Borough of Woodstown Municipal Hall, Township of Piles Grove Municipal Hall, general offices and faculty rooms of the district's four schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Piles Grove Clerk.

ROLL CALL:

Members Present: Mr. Locona (arrived at 7:37 p.m.), Mr. Kinney (arrived at 7:09 p.m.), Mrs. Miller, Mr. Morris, Mr. Pennal, Mr. Rattigan, Mrs. Spence-Lacy, Dr. Stanton, Ms. Wojciechowski, Mr. Zigo, and Mr. Bates.

Members absent: None

Also Present: Mrs. Virginia M. Grossman, Superintendent of Schools and Mrs. Rose Wang Chin, School Business Administrator/Board Secretary.

Administrators Present: Dr. Hoopes, Ms. Pessolano, and Ms. Cioffi.

FLAG SALUTE

Mr. Bates then led the group in the pledge of allegiance to the flag.

APPROVAL OF MINUTES

Motion to approve the following minutes:
September 28, 2017 – Regular Meeting and Executive Session Minutes.

Motion made by: Julie Stanton

Motion seconded by: Eileen C. Miller

Voting

Robert Locona – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Floyd Pennal – Yes

Ron Rattigan – Yes

Valerie Spence-Lacy – Yes

Julie Stanton – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

Patrick Bates – Yes

SUPERINTENDENT'S REPORT

Mrs. Grossman reviewed the state of the cafeteria and the concern for parent lunch debt. Mrs. Grossman introduced a lunch debt donation initiative to help alleviate lunch debt for students who qualify for free, reduced, and all other requests for assistance. The reduction of debt will be prioritized in said order.

Motion to approve a lunch donation line item in the Student Activities Account to reduce student lunch debt.

Motion made by: Eileen C. Miller

Motion seconded by: Travis Zigo

Voting

Robert Locona – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Floyd Pennal – Yes

Ron Rattigan – Yes

Valerie Spence-Lacy – Yes

Julie Stanton – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

Patrick Bates – Yes

AUDIENCE PARTICIPATION – Mrs. Leonard of Monroeville thanked the Board for their lunch debt initiative to help struggling families and also spoke concerning the cheese sandwich protocol.

PRESENTATION

Mary Shoemaker School Young Wolverines of the Month – Ms. Cioffi, Principal, introduced the Young Wolverines of the Month for September: Sid Leevy and Ella Prinsen and for the Month of October Natalie Jones and Joseph Kurpis.

Woodstown Middle School Junior Wolverines of the Month – Ms. Pessolano, Principal, introduced the Junior Wolverines of the Month for September: Chloe Cuzzupe and Owen Champigny and for the Month of October: Kristina Krishna and Miguel Baldwin.

Woodstown High School Wolverines of the Month – Dr. Hoopes, Principal, introduced and Wolverines of the Month for September: Jessica Landolfi and Jake Rattigan and for the Month of October: Mackenna Brody and Antonio Franceschini.

Superintendent's State of the District - Mrs. Grossman gave a PowerPoint presentation on the state of the district, aided by Dr. Hoopes, Ms. Pessolano, Ms. Cioffi, Ms. Wang Chin, and Mr. Senor.

Motion to approve the 2017-2018 State of the Schools report.

Motion made by: Robert Iacona

Motion seconded by: Valerie Spence-Lacy

Voting

Robert Iacona – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Floyd Pennal – Yes

Ron Rattigan – Yes

Valerie Spence-Lacy – Yes

Julie Stanton – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

Patrick Bates – Yes

EVVR Report for January 2017 through June 2017. – Mr. Senor, Ms. Pessolano, and Ms. Cioffi gave a PowerPoint presentation on the report.

EDUCATIONAL PROGRAMS COMMITTEE REPORT AND RECOMMENDATIONS -- Mrs. Valerie Spence-Lacy, Chairperson.

Motion to approve the following District and High School items:

Harassment, Intimidation and Bullying report dated September 2017.

2016-2017 HIB Self-Assessment Scores as recommended by the Superintendent.

Resolution to approve the annual QSAC Statement of Assurance.

Dual Credit Agreement between Salem Community College and the Woodstown-Pilesgrove Regional High School for the 2017-2018 school year.

Approval of the following staff for professional development during the 2017-2018 school year:

Karen Gillespie for training on rSchool Today (athletic scheduling program) on 10/6/2017 (1/2 day) and 10/10/2017 (1/2 day). This training is at no cost to the Board of Education.

Gary Lowden, Wendy Davis and Rebecca Haines to Math Quest! on 11/6-11/7/2017; 01/29-01/30/2018; 03/19-03/20/2018; 05/08/2018. Total cost not to exceed \$1,800 per person.

Proposed 2018-2019 Tri-County Conference budget in the amount of \$1,450.

Ticket prices for all athletic events for the 2018-2019 school year:

\$3.00 - Adults

\$2.00 - Students and Senior Citizens (the admission price for senior citizens and military personnel is at the discretion of the home team; By Laws B2.3.6 pg. 18)

\$4.00 - All West Jersey football league varsity football games.

Home instruction for student ID# 569083724 for 5 days of home instruction.

Approval of \$250 as financial support to High School student NJ SMART ID#3602359752 for attendance at the Future Business Leaders of America (FBLA) Fall National Conference in New Orleans on November 15-19, 2017.

High School field trip list for October 2017. (see page ____)

Fundraiser for the 2017-2018 school year:

FBLA on 10/6, 10/13 and 10/20/2017 selling popcorn at home football games.

Motion made by: Valerie Spence-Lacy

Motion seconded by: Eileen C. Miller

Voting

Robert Iacona – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Floyd Pennal – Yes

Ron Rattigan – Yes

Valerie Spence-Lacy – Yes
Julie Stanton – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes
Patrick Bates – Yes

Motion to approve the following Middle School, Shoemaker School, and Early Childhood Learning Center items (voting not applicable to sending district representatives):

Professional Development - 2017-2018 school year:

Nan Hathaway to the Salem County Traumatic Loss Coalition meetings on 10/14, 12/12/2017, 02/13, 04/9/2018 at the Robins Nest in Salem NJ. Meetings are at no cost to the Board of Education.

Kim Micale to a workshop on Developing Social and Emotional Skills at Princeton University on 11/17/2017. Workshop is at no cost to the Board of Education.

Allison Pessolano to attend the Association for Middle Level Educators Conference in Philadelphia on 11/6 - 11/8/2017. Registration is \$499 per person for a member.

Shirley Serwan to attend the Association for Middle Level Educators Conference in Philadelphia on 11/6 - 11/8/2017. Registration is \$499 per person and \$49.99 for membership. Total cost - \$548.99.

Jenn Kelly to attend the Association of Middle Level Educators Conference in Philadelphia on 11/7/2017. Registration is \$299 for one day and \$49.99 for membership. Total cost - \$348.99.

Home instruction for student ID# 6670522415 from 10/11/2017 with an end date to be determined.

Field Trips for the 2017-2018 school year as follows:

Middle School field trips for the month of October 2017. (see page ____)

Mary Shoemaker field trips for the month of October 2017. (see page ____)

William Roper ECLC field trips for the month of October 2017. (see page ____)

Motion made by: Valerie Spence-Lacy

Motion seconded by: Eileen C. Miller

Voting

Robert locona – Yes

Eileen C. Miller – Yes

Floyd Pennal – Yes

Ron Rattigan – Yes

Valerie Spence-Lacy – Yes

Julie Stanton – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

Patrick Bates – Yes

POLICY COMMITTEE REPORT AND RECOMMENDATIONS -- Mr. Robert locona, Chairperson.

Motion to approve the following policies for first reading:

Policy 3541.33 - Transportation Safety

Policy 6114 - Emergencies and Disaster Preparedness

Policy 6145/6145.2 - Intramural Competition; Interscholastic Competition

Policy 6163.1 - Media Center/Library

Motion made by: Robert locona

Motion seconded by: Amy Wojciechowski

Voting

Robert locona – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Floyd Pennal – Yes

Ron Rattigan – Yes

Valerie Spence-Lacy – Yes

Julie Stanton – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

Patrick Bates – Yes

Motion to adopt the following policies on second reading:

Policy 5136 - Fundraising Activities

Policy 6145 - Extracurricular Activities

Motion made by: Robert locona

Motion seconded by: Amy Wojciechowski

Voting

Robert locona – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes
Floyd Pennal – Yes
Ron Rattigan – Yes
Valerie Spence-Lacy – Yes
Julie Stanton – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes
Patrick Bates – Yes

PERSONNEL COMMITTEE REPORT AND RECOMMENDATIONS -- Mrs. Eileen Miller, Chairperson.

Motion to approve the following District and High School items as recommended by the Superintendent:
Chris Snyder as the School Safety Specialist for the 2017-2018 school year.

Approval of the updated WPAA salaries for the 2017-2018 school year. (NOTE: Staff were previously approved for the 2017-2018 school year at the April meeting. The attached document reflects the new WPAA agreement salaries.) (see page ____)

Approval of the updated WPREA salaries for the 2017-2018 school year. (NOTE: Staff were previously approved for the 2017-2018 school year at the April meeting. The attached document reflects the new WPREA agreement salaries.):

High School Certificated Staff. (see page ____)

Paraprofessionals. (see page ____)

Secretaries. (see page ____)

Approval of the 2017-2018 Non-Represented Staff salaries:

District Office and Technology. (see page ____)

Revised contract for the Shared Facilities Manager with Salem Community College.

Substitute rates for the 2017-2018 school year. (see page ____)

Approval of \$15.00 as the extra duty and additional activities pay rate for Paraprofessionals for the 2017-2018 school year.

Approval of a change of duties for Nancy Hennig retroactive to 10/4/2017 through 11/30/2017. New hours - 5.75 per day; 5 days per week; temporary hourly rate 10/4/2017 through 11/30/2017 - \$14.69 per hour.

High School Extra Duty for the 2017-2018 school year:

Jane Coleman - Philosophy Club; this is at no cost to the Board of Education

Dina Wolf - Gay/Straight Alliance Club; this is at no cost to the Board of Education

Jordan Edwards - Head Boys & Girls Swim; Stipend - Step 1, \$4,468.

Brad English - Assistant Boys & Girls Swim; Stipend - Step 1, \$3,285.

Scott Fisher - Assistant Boys Basketball (F); Stipend - Step 1, \$3,389.

Toni Dorrell - Fall & Winter - Ticket Taker, Seller, Scorer, Timer, Security; Stipend - \$78/event.

Angel Sheridan - Fall & Winter - Ticket Taker, Seller, Scorer, Timer, Security; Stipend - \$78/event.

Kahlil Gunther - Odyssey of the Mind Team I; Stipend - 28 hours x \$32 per hour.

ELA Network Meeting - 10/4/2017; stipend per person = \$32 per hour x 1 hour.

Kenvin, Carol

Maxwell, Michael

Serwan, Shirley

Substitutes for the 2017-2018 school year:

Gary Hankins - substitute teacher.

Alexandra Lombardo - substitute teacher.

Shelby Lore- substitute paraprofessional and clerical.

Katrina Robles - substitute lunchroom aide and clerical.

Madelene Scuden - substitute teacher.

High School Volunteers - 2017-2018 school year:

October volunteer list. (see page ____)

Motion made by: Eileen C. Miller

Motion seconded by: Julie Stanton

Voting

Robert Iocona – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Floyd Pennal – Yes

Ron Rattigan – Yes

Valerie Spence-Lacy – Yes
Julie Stanton – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes
Patrick Bates – Yes

Motion to approve the following Middle School, Shoemaker School, and Early Childhood Learning Center items as recommended by the Superintendent (voting not applicable to sending district representatives):

Acceptance of the resignation of Joseph Hogan, 7th Grade ELA Teacher at the Middle School, effective 01/01/2018.

Acceptance of the resignation of Joseph Hogan as 7th Grade Academic Team Leader and National Junior Honor Society Advisor effective 01/01/2018.

Approval of the updated WPREA salaries for the 2017-2018 school year. (NOTE: Staff were previously approved for the 2017-2018 school year at the April meeting. The attached document reflects the new WPREA agreement salaries.) (see page ____)

Approval of the 2017-2018 Non-Represented Staff salaries:
Lunchroom Aides (see page ____)

Extra Duty/Athletics - 2017-2018 school year :

William Roper ECLC

Parents as Partners - 40 hours shared by all staff; Stipend \$32 per hour:

Behnke, Sara Lucas, Maria Schulze, Alison
DiDio, Katie Kitchen, Holly Zoppina, Heather
Filiponni, Julie Quinn, Jennifer

Mary Shoemaker

Parents as Partners - 40 hours shared by all staff; Stipend \$32 per hour:

Champigny, Martha Miles, Laurie Silver, Stephanie
English, Brad Morgan, Jamie Trebelhorn, Kate
Haney, Beverly New, Steve Williams, Stephanie
Kidder, Kate

Substitutes for the 2017-2018 school year:
Thomas, Tony - substitute teacher.

Volunteers for the 2017-2018 school year:
Middle School October volunteer list. (see page ____)
Mary Shoemaker October volunteer list. (see page ____)
William Roper ECLC October volunteer list. (see page ____)

Motion made by: Eileen C. Miller
Motion seconded by: Julie Stanton

Voting

Robert Iocona – Yes
Eileen C. Miller – Yes
Floyd Pennal – Yes
Ron Rattigan – Yes
Valerie Spence-Lacy – Yes
Julie Stanton – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes
Patrick Bates – Yes

FINANCE/FACILITIES/TRANSPORTATION COMMITTEE REPORT AND RECOMMENDATIONS -- Mr. Floyd Pennal, Chairperson.

Motion to approve the following financial reports (Note: Goal #3): (see Board Minutes Financial Back-up Binder for details).

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of September 30, 2017, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodstown-Piles Grove Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10 (a)1.

Board Secretary

Date

The September 30, 2017, final Report of the Treasurer of School Funds for the 2017-2018 school year is in agreement with the September 30, 2017, final Report of the Board Secretary, pending audit.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, that the Woodstown-Piles Grove Regional Board of Education certifies that as of September 30, 2017, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

EFT's for September 2017, additional hand check payments for September 2017, and payment list for the month of October 2017.

Transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of September 2017.

Additional financial reports as follows:

Student Activities and Athletics for the month of September 2017.

Scholarships for the month of September 2017.

Odyssey of the Mind for the month of September 2017.

Woodstown Community School for the month of September 2017.

Motion made by: Floyd Pennal

Motion seconded by: Travis Zigo

Voting

Robert Iacona – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Floyd Pennal – Yes

Ron Rattigan – Yes

Valerie Spence-Lacy – Yes

Julie Stanton – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

Patrick Bates – Yes

Motion to approve the following District and High School items:

Contract with Gloucester County Special Services School District for the attendance of the following students for the extended school year program beginning July 10, 2017 in the amount of \$4,140.00 per student plus a 1:1 aide in the amount of \$3,400.00 if applicable as indicated:

NJSmart#1709115870

NJSmart #8692232997, plus a 1:1 aide

Contract with Salem County Special Services School District for the attendance of high school student (NJSmart #9109473166) for 22 total days in the amount of \$4,761.90 plus a 1:1 aide in the amount of \$4,697.88 for the 2017-2018 school year.

Obsolete textbooks to be discarded. (Note: Textbooks are too old to be placed on the State's sharing website)

Change order decrease for SJTP for the Woodstown MS/HS Partial Roof & HVAC Replacement and Mary S. Shoemaker School Partial Roof Replacement project in the amount of \$10,212.81.

Transportation affiliation agreement with Oldmans Township School District for route WHS1 to transport Woodstown High/Middle school students to and from school at a cost to the district of \$5,550.00 for the 2017-2018 school year.

Contract with ARK Educational Services to provide home instruction services to the district for the 2017-2018 school year.

Motion made by: Floyd Pennal

Motion seconded by: Valerie Spence-Lacy

Voting

Robert Iacona – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Floyd Pennal – Yes

Ron Rattigan – Yes

Valerie Spence-Lacy – Yes

Julie Stanton – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

Patrick Bates – Yes

Motion to approve the following Middle School and Elementary School items (voting not applicable to sending district representatives):

Contract with Vineland Public Schools for the attendance of elementary school student (NJSmart #9372797179) in the amount of \$36,028.86 for the 2016-2017 school year. (Note: We were disputing this contract until further information had been obtained.)

Contract with Pineland Learning Center for the attendance of middle school student (NJSmart #6216115392) in the amount of \$1,460.00 for the extended school year program beginning July 6, 2017. (Note: Student attended 5 days only.)

Contract with Gloucester County Special Services School District for the attendance of the following students for the extended school year program beginning July 10, 2017 in the amount of \$4,140.00 per student plus a 1:1 aide in the amount of \$3,400.00 if applicable as indicated:

NJSmart#2106346771
NJSmart #1416288941, plus a 1:1 aide
NJSmart#5508166782
NJSmart#2597878993

Contract with Salem County Special Services School District Regional Day School for the attendance of middle school student (NJSmart #7182903077) in the amount of \$41,669.00 plus a 1:1 aide in the amount of \$38,438.00 for the 2017-2018 school year.

Contract with Partners in Learning to provide behavioral and ABA therapy services to the following students for the 2017-2018 school year:(attachment)

NJSmart #3234327410
NJSmart #4454197106

Motion made by: Floyd Pennal
Motion seconded by: Valerie Spence-Lacy
Voting

Robert locona – Yes
Eileen C. Miller – Yes
Floyd Pennal – Yes
Ron Rattigan – Yes
Valerie Spence-Lacy – Yes
Julie Stanton – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes
Patrick Bates – Yes

OLD BUSINESS ITEMS – None.

NEW BUSINESS ITEMS – None.

OTHER REPORTS

President -- Mr. Pat Bates reported on the following:

- Centennial walkway dedication took place.
- Homecoming went well.
- WPRSSA negotiations upcoming.

Business Administrator -- Mrs. Rose Wang Chin reported on the following:

- Lunch debt – The district strives to support each family's lunch debt concerns.
- Budget Calendar – Will be submitted to the county office.

ADMINISTRATIVE REPORTS

Administrator's Reports
Suspension Reports
Enrollment Reports

SENDING DISTRICT REPORTS

Alloway Township -- Mr. Richard Morris reported that the district had a shelter in place incident.

Upper Pittsgrove Township -- Mr. Michael Kinney reported on a bus system initiative called ZPass. This system alerts parents of when their child has exited the bus.

SCHOOL AGE CHILD CARE (SACC) REPORT -- Mr. Robert locona had nothing to report.

DELEGATE REPORT – Mrs. Eileen Miller reported that Deptford High School will host mandatory Board training on December 4th.

AG SCIENCE ADVISORY BOARD REPORT – Dr. Julie Stanton reported on case courses for students and awards/internships.

FUTURE MEETINGS

- November 16, 2017 – Regular Board Meeting, 7:00 p.m., Mary S. Shoemaker School Library.
- December 13, 2017 – The Board discussed and agreed to change the Regular Board Meeting date from December 21 to December 13.

RECESS INTO EXECUTIVE SESSION I

The Open Public Meetings Act allows the Board to enter into executive session for confidential matters (N.J.S.A. 10:4-12b). Matters discussed in executive session will remain confidential until such time as the need for confidentiality no longer exists.

Motion that the Board of Education enter into executive session, by resolution, to discuss negotiations and legal issues. It is expected that the executive session will last approximately 45 minutes. The Board will reconvene in open public session immediately following. Formal action may or may not be taken as a result of the executive session. (10:05 p.m.)

Motion made by: Patrick Bates
Motion seconded by: Eileen C. Miller

Voting

Robert Iocona – Yes
Michael Kinney – Yes
Eileen C. Miller – Yes
Richard C. Morris – Yes
Floyd Pennal – Yes
Ron Rattigan – Yes
Valerie Spence-Lacy – Yes
Julie Stanton – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes
Patrick Bates – Yes

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion to resume the public portion of the meeting at 10:31 p.m.

Motion made by: Patrick Bates

Motion seconded by: Floyd Pennal

Voting

Robert Iocona – Yes
Michael Kinney – Yes
Eileen C. Miller – Yes
Richard C. Morris – Yes
Floyd Pennal – Yes
Ron Rattigan – Yes
Valerie Spence-Lacy – Yes
Julie Stanton – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes
Patrick Bates – Yes

ADJOURNMENT

Motion to adjourn this meeting at 10:36 p.m.

Motion made by: Julie Stanton

Motion seconded by: Floyd Pennal

Voting

Robert Iocona – Yes
Michael Kinney – Yes
Eileen C. Miller – Yes
Richard C. Morris – Yes
Floyd Pennal – Yes
Ron Rattigan – Yes
Valerie Spence-Lacy – Yes
Julie Stanton – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes
Patrick Bates – Yes

Respectfully submitted,

Mrs. Rose Wang Chin
SBA/BS

Approved by Motion of the Board

Date

Signature /SBA