

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, FEBRUARY 23, 2017 AT THE MARY S. SHOEMAKER SCHOOL LIBRARY AT 6:00 P.M.

CALL TO ORDER

Mr. Bates, President, called the meeting to order at 6:00 p.m.

READING OF STATEMENT OF NOTICE

Mr. Bates read aloud the following: The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Woodstown-Piles Grove Regional Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, Elmer Times, Borough of Woodstown Municipal Hall, Township of Piles Grove Municipal Hall, general offices and faculty rooms of the district's four schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Piles Grove Clerk.

ROLL CALL:

Members Present: Mr. Iocona, Mr. Kinney, Mrs. Miller, Mr. Morris, Mr. Pennal (arrived at 7:00 p.m.), Mr. Rattigan, Mrs. Spence-Lacy, Dr. Stanton, Mr. Zigo and Mr. Bates (arrived at 6:30 p.m.)

Members absent: Mr. Kelty.

Also Present: Mr. Thomas A. Coleman, Jr., Superintendent of Schools (arrived at 7:00 p.m.) and Mr. Andrew R. Eubanks, Interim School Business Administrator/Board Secretary.

Administrators Present: Ms. Cioffi, Ms. Pessolano, Dr. Hoopes, Mr. Fry and Mrs. Martinez. (administrators arrived at 7:00 p.m.)

RECESS INTO EXECUTIVE SESSION I

The Open Public Meetings Act allows the Board to enter into executive session for confidential matters (N.J.S.A. 10:4-12b). Matters discussed in executive session will remain confidential until such time as the need for confidentiality no longer exists.

Motion that the Board of Education enter into executive session, by resolution, to discuss personnel. It is expected that the executive session will last approximately 60 minutes. The Board will reconvene in open public session immediately following. Formal action may or may not be taken as a result of the executive session. (6:03 p.m.)

Motion made by: Eileen C. Miller

Motion seconded by: Michael Kinney

Voting

Robert Iocona – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Ron Rattigan – Yes

Valerie Spence-Lacy – Yes

Julie Stanton – Yes

Travis Zigo – Yes

Mr. Bates joined the meeting at 6:30 p.m.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion to resume the public portion of the meeting at 6:55 p.m.

Motion made by: Eileen C. Miller

Motion seconded by: Richard C. Morris

Voting

Robert Iocona – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Ron Rattigan – Yes

Valerie Spence-Lacy – Yes

Julie Stanton – Yes

Travis Zigo – Yes

Patrick Bates – Yes

Mr. Pennal and Mr. Coleman joined the meeting at 7:00 p.m.

FLAG SALUTE

Mr. Bates then led the group in the pledge of allegiance to the flag.

STAFF/STUDENT RECOGNITION

Mary Shoemaker School Young Wolverines of the Month – Ms. Cioffi, Principal, introduced the Young Wolverines of the Month for February: Abigail Melle and Colin Arcari.

Woodstown Middle School Junior Wolverines of the Month – Ms. Pessolano, Principal, introduced the Junior Wolverines of the Month for February: Laney Jones and Tyree Brice.

Woodstown High School Wolverines of the Month – Dr. Hoopes, Principal, introduced and Wolverines of the Month for February: Victoria Elwell and Frederick Danner.

APPROVAL OF MINUTES

Motion to approve the following minutes:
January 26, 2017 - Regular Meeting and Executive Session Minutes.

Motion made by: Floyd Pennal

Motion seconded by: Eileen C. Miller

Voting

Robert Iacona – Abstained

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Floyd Pennal – Yes

Ron Rattigan – Yes

Valerie Spence-Lacy – Yes

Julie Stanton – Yes

Travis Zigo – Yes

Patrick Bates – Yes

AUDIENCE PARTICIPATION I - None

EDUCATIONAL PROGRAMS COMMITTEE REPORT AND RECOMMENDATIONS -- Mrs. Valerie Spence-Lacy, Chairperson.

Motion to approve the following District and High School items:

High School Field Trips as follows:

03/06/2017 to Cherokee High School, Marlton, NJ; Music (Gunther)

03/15/2017 to NJ Law Center, New Brunswick, NJ; Mock Trial (Knight)

03/21/2017 to Masso's, Glassboro, NJ; Athletis (Bramante)

03/22/2017 to UA Theater, Washington Twp. NJ; Fiction & Film Creative Writing (Lynch/Blaney)

03/25/2017 to Kingsway High School, Woolwich, NJ; Jazz Band (Ludlam)

03/31/2017 to Pitman High School, Pitman, NJ; Jazz Band (Ludlam)

04/01/2017 to Millville High School, Millville, NJ; Jazz Band (Ludlam)

04/05 - 04/08/2017 to Claridge Hotel & Boardwalk Hall, Atlantic City, NJ; Music (Gunther)

04/05/2017 to Philly Expo Center, Oaks, PA; Science (Rickard)

04/08/2017 to Ewing High School, Ewing Twp. NJ; OM (Miles)

04/19/2017 to Camp Crockett Memorial Lake, Cowtown Range; Ecology/Field Biology (Williams)

04/20/2017 to Camp Crockett Memorial Lake, Cowtown Range; Ecology/Field Biology (Williams)

04/21/2017 to Camp Crockett Memorial Lake, Cowtown Range; Ecology/Field Biology (Williams)

04/25-04/29/2017 to Disney/Universal Studios, Orlando, Fla; Class of 2017 (McMurray)

04/27/2017 to Rutgers Univeristiy, New Brunswick, NJ; FFA (Miller)

03/24/2017 to Buzby Farm, Pilesgrove, NJ; Agriculture/FFA (Miller)

Motion made by: Valerie Spence-Lacy

Motion seconded by: Eileen C. Miller

Voting

Robert Iacona – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Floyd Pennal – Yes

Ron Rattigan – Yes

Valerie Spence-Lacy – Yes

Julie Stanton – Yes

Travis Zigo – Yes

Patrick Bates – Yes

Motion to approve the following District, High School, Middle School, Shoemaker School, and Early Childhood Learning Center items (voting not applicable to sending district representatives):

Approval of the Harassment, Intimidation and Bullying report dated December 13, 2016 through January 17, 2017.

Acknowledgement of receipt of the Harassment, Intimidation and Bullying Report dated January 20, 2017 through February 13, 2017, and to provide notification letters as required to the parents/guardians advising that this information has been provided to the Board of Education.

Approval of the following students enrollment in the Twilight Program through June 30, 2017:

Student ID#181364 - NJSMART ID #3358807436

Student ID#170114 - NJSMART ID #8913619039

Approval of the following Mary Shoemaker field trips:

04/19/2017 to Woodstown High/Middle School Auditorium; Grade 5 Team (Mullison)

Approval of the following Middle School field trips:

Friends Village, Woodstown, NJ; Mind Stretchers (Mrs. Vinciguerra); 02/16/2017

Buzby Farms, Mannington, NJ; 8th grade agriculture (Mrs. Lowe/Mrs. Nelson); 03/24/2017

Franklin Institute, Philadelphia, PA; 6th grade (Mrs. Serwan); 04/19/2017

Performing Arts Center, Washington Twp. NJ; SJ Choral (Gorman); 03/04/2016

Motion made by: Valerie Spence-Lacy

Motion seconded by: Floyd Pennal

Voting

Robert Iocona – Yes
Eileen C. Miller – Yes
Floyd Pennal – Yes
Ron Rattigan – Yes
Valerie Spence-Lacy – Yes
Julie Stanton – Yes
Travis Zigo – Yes
Patrick Bates – Yes

POLICY COMMITTEE REPORT AND RECOMMENDATIONS -- Mr. Robert Iocona, Chairperson.

Motion to approve the following policies for first reading (voting not applicable to sending district representatives):

Policy #5111 - Admission
Policy #5118.2 - Foster Care and Educational Stability
Policy #5131 - Conduct and Discipline
Policy #5131.5 - Violence and Vandalism
Policy #5134 - Married and Pregnant Students
Policy #5141 - Health
Policy #5141.4 - Missing, Abused and Neglected Children

Motion made by: Robert Iocona

Motion seconded by: Floyd Pennal

Voting

Robert Iocona – Yes
Eileen C. Miller – Yes
Floyd Pennal – Yes
Ron Rattigan – Yes
Valerie Spence-Lacy – Yes
Julie Stanton – Yes
Travis Zigo – Yes
Patrick Bates – Yes

PERSONNEL COMMITTEE REPORT AND RECOMMENDATIONS -- Mrs. Eileen Miller, Chairperson.

Motion to approve the following District and high School items as recommended by the Superintendent:

Approval for the following substitutes: (attachment)

Elizabeth Aitken - substitute teacher
Tori Hiles - substitute teacher
Christine Serwan - substitute teacher
AnthonyDiAntonio - substitute teacher
Benjamin Young - substitute teacher
Joseph Frassenei - substitute teacher
Dillon Landry - substitute teacher
Janet Griscom - substitute teacher

Motion made by: Eileen C. Miller

Motion seconded by: Michael Kinney

Voting

Robert Iocona – Yes
Michael Kinney – Yes
Eileen C. Miller – Yes
Richard C. Morris – Yes
Floyd Pennal – Yes
Ron Rattigan – Yes
Valerie Spence-Lacy – Yes
Julie Stanton – Yes
Travis Zigo – Yes
Patrick Bates – Yes

Motion to approve the following District, High School, Middle School, Shoemaker School, and Early Childhood Learning Center items as recommended by the Superintendent (voting not applicable to sending district representatives):

Approve Christine Lenentine as a Home Instructor/substitute teacher for an out of district student retro-active to 1/27/2017 with an hourly rate of \$32.00.

Approve Betty Land as a bus aide retro-active to February 1, 2017 through February 28, 2017 for 1 hour per day.

Approve Christina Jones an additional 4 hours per week at the William Roper Early Childhood Learning Center effective January 17, 2017 at Paraprofessional Step 1 pro-rate.

Addition of the following to the District Substitute List effective February23, 2017 through June 30, 2017.

Mary McCracken--clerical substitute
Hilary Salyards - clerical substitute
Donna Carr - substitute custodian (pending background check)

Approval of payment for Math Network Meeting Participants for one hour each at \$32.00 per hour.

Gary Lowden on 1/18/2017 and 2/1/2017
Chris Bialecki on 1/18/2017 and 2/1/2017
Karma Stark on 1/18/2017 and 2/1/2017

Approval of payment for ELE Network Meeting Participants for one hour each at \$32.00 per hour.

- Joe Hogan on 1/18/2017 and 2/1/2017
- Carol Kenvin on 1/18/2017 and 2/1/2017
- Mike Maxwell on 1/18/2017 and 2/1/2017
- Shirley Serwan on 1/18/2017 and 2/1/2017

Approval for Joseph Ursino to move on the salary scale from Masters to Masters + 30 retro active to February 1, 2017.

Volunteers for High School, Middle School, Shoemaker School and ECLC for the 2016-2017 school year. (see page ____)

Approval of the Chief Technology Officer Evaluation Rubric.

Approval of the updated Superintendent job description.

Motion made by: Eileen C. Miller

Motion seconded by: Valerie Spence-Lacy

Voting

- Robert Iocona – Yes
- Eileen C. Miller – Yes
- Floyd Pennal – Yes
- Ron Rattigan – Yes
- Valerie Spence-Lacy – Yes
- Julie Stanton – Abstained on the volunteers item only.
- Travis Zigo – Yes
- Patrick Bates – Yes

FINANCE/FACILITIES/TRANSPORTATION COMMITTEE REPORT AND RECOMMENDATIONS -- Mr. Floyd Pennal, Chairperson.

FINANCIAL REPORTS - (see Board Minutes Financial Back-up Binder for details).

Motion to approve the following:

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of December 31, 2016 and January 31, 2017, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodstown-Pilesgrove Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10 (a)1.

Board Secretary

Date

The December 31, 2016 and January 31, 2017, preliminary Report of the Treasurer of School Funds for the 2016-2017 school year is in agreement with the December 31, 2016 and January 31, 2017, preliminary Report of the Board Secretary, pending audit.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, that the Woodstown-Pilesgrove Regional Board of Education certifies that as of December 31, 2016 and January 31, 2017, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion made by: Floyd Pennal

Motion seconded by: Robert Iocona

Voting

- Robert Iocona – Yes
- Michael Kinney – Yes
- Eileen C. Miller – Yes
- Richard C. Morris – Yes
- Floyd Pennal – Yes
- Ron Rattigan – Yes
- Valerie Spence-Lacy – Yes
- Julie Stanton – Yes
- Travis Zigo – Yes
- Patrick Bates – Yes

Motion to approve EFT's for December 2016 and January 2017, additional hand check payments for December 2016 and January 2017, and payment list for the month of February 2017.

Motion made by: Floyd Pennal

Motion seconded by: Michael Kinney

Voting

- Robert Iocona – Yes
- Michael Kinney – Yes
- Eileen C. Miller – Yes
- Richard C. Morris – Yes
- Floyd Pennal – Yes
- Ron Rattigan – Yes

Valerie Spence-Lacy – Yes
Julie Stanton – Yes
Travis Zigo – Yes
Patrick Bates – Yes

Motion to approve the transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of December 2016 and January 2017 (voting not applicable to sending district representatives).

Motion made by: Floyd Pennal
Motion seconded by: Robert Iocona

Voting

Robert Iocona – Yes
Eileen C. Miller – Yes
Floyd Pennal – Yes
Ron Rattigan – Yes
Valerie Spence-Lacy – Yes
Julie Stanton – Yes
Travis Zigo – Yes
Patrick Bates – Yes

Motion to accept the following reports (voting not applicable to sending district representatives):

Student Activities and Athletics for the month of January 2017.
Scholarships for the month of January 2017.
Odyssey of the Mind for the month of January 2017.
Cafeteria for the month of December 2017 and January 2017.
Woodstown Community School for the month of January 2017.

Motion made by: Floyd Pennal
Motion seconded by: Travis Zigo

Voting

Robert Iocona – Yes
Eileen C. Miller – Yes
Floyd Pennal – Yes
Ron Rattigan – Yes
Valerie Spence-Lacy – Yes
Julie Stanton – Yes
Travis Zigo – Yes
Patrick Bates – Yes

Motion to authorize the Chief School Administrator to approve budget transfers prior to Board of Education meetings pursuant to N.J.S.A. 18A:22-8.1. These transfers will be ratified by the Board of Education at the subsequent board meeting (voting not applicable to sending district representatives).

Motion made by: Floyd Pennal
Motion seconded by: Robert Iocona

Voting

Robert Iocona – Yes
Eileen C. Miller – Yes
Floyd Pennal – Yes
Ron Rattigan – Yes
Valerie Spence-Lacy – Yes
Julie Stanton – Yes
Travis Zigo – Yes
Patrick Bates – Yes

Motion to approve the following District and School-Level items (voting not applicable to sending district representatives):

Use of Facilities request from the SACC program to hold the 2017-2018 Before and After School Aged Child Care Program at the Mary Shoemaker School at no charge to the program.

Use of Facilities request from the SACC program to hold the 2016 Summer SACC program at the Mary Shoemaker School, effective June 19, 2017 through August 25, 2017 at a cost of \$2,000.00.

Accept a \$5,000.00 donation from Ms. Kimberly Evans to be utilized by the High School Drama Club to help offset costs associated with a new stage extension.

Declare the following items as surplus and to direct the business administrator to offer same for public sale or disposal of property, whichever is appropriate. (see page ____)

Motion made by: Floyd Pennal
Motion seconded by: Julie Stanton

Voting

Robert Iocona – Yes
Eileen C. Miller – Yes
Floyd Pennal – Yes
Ron Rattigan – Yes
Valerie Spence-Lacy – Yes
Julie Stanton – Yes
Travis Zigo – Yes
Patrick Bates – Yes

Motion to approve the following District and School-Level item:

Contract with KD National Force Security to provide general site security at the high and middle school for the duration of the construction project.

Motion made by: Floyd Pennal

Motion seconded by: Michael Kinney

Voting

Robert locona – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Floyd Pennal – Yes

Ron Rattigan – Yes

Valerie Spence-Lacy – Yes

Julie Stanton – Yes

Travis Zigo – Yes

Patrick Bates – Yes

Motion to approve the following District and School-Level item:

Contract with Insight as the districts substitute teacher and paraprofessional staffing service for the 2016-2017 school year.

Motion made by: Floyd Pennal

Motion seconded by: Travis Zigo

Voting

Robert locona – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Floyd Pennal – Yes

Ron Rattigan – Yes

Valerie Spence-Lacy – Abstained

Julie Stanton – Yes

Travis Zigo – Yes

Patrick Bates – Yes

OLD BUSINESS ITEMS – None

NEW BUSINESS ITEMS – Mr. Bates discussed with the Board, the Board's desire to discuss matters as a Board of the Whole. It was agreed that those types of discussions would take place under this section of the meeting. The following topics were discussed:

- Earth Day
- Board Retreat Planning

OTHER REPORTS

President -- Mr. Pat Bates reported on the following:

- Superintendent search 1st round of interviews has been completed.

Superintendent -- Mr. Thomas A. Coleman reported on the following:

- Budget meeting with administrators will be held Friday 2/24.

Business Administrator -- Mr. Andrew R. Eubanks reported on the following:

- Tentative budget submission due to the county office 3/20.
- A Special Board meeting will be set for 3/16 at 7:00 p.m. at the district office to approve the preliminary budget for submission to county office.
- A server is being purchased for the business office to be free of SJTP.

ADMINISTRATIVE REPORTS - Attached to Superintendent's Monthly Report and delivered under separate cover.

SENDING DISTRICT REPORTS

Alloway Township -- Mr. Richard Morris had nothing to report.

Upper Pittsgrove Township -- Mr. Michael Kinney reported on science labs.

SCHOOL AGE CHILD CARE (SACC) REPORT -- Mr. Robert locona reported that he met with the director of SACC and questioned about a camera being installed at the East Lake Road door and a access reader being installed on the door.

AD HOC BUDGET COMMITTEE REPORT -- Mr. Patrick Bates stated that the group CARE has reached out to him for a meeting.

DELEGATE REPORT – Mrs. Eileen Miller reported on the distance learning, social media do's and don'ts, and March 9 is the 8th Grade Dialogue meeting at SCTVS.

AG ADVISORY BOARD – Dr. Stanton reported on the Ag tour scheduled for June 2017.

FUTURE MEETINGS

- Thursday, March 16, 2017 -- Ed Programs Committee, 5:30 p.m., district office.
- Thursday, March 16, 2017 -- Personnel Committee, 6:30 p.m., district office.

- Tuesday, March 14, 2017 – Policy Committee, 6:30 p.m., district office.
- Tuesday, March 14, 2017 – Finance/Facilities Committee, 5:30 p.m., district office.
- Thursday, March 23, 2017 -- Regular Board Meeting, 7:00 p.m., Mary S. Shoemaker School Library.

FOR YOUR INFORMATION

Enrollment Reports for the month of January 2017.
Suspension Reports for the month of January 2017.

ADJOURNMENT

Motion to adjourn this meeting at 8:56 p.m.

Motion made by: Julie Stanton

Motion seconded by: Eileen C. Miller

Voting

Robert locona – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Floyd Pennal – Yes

Ron Rattigan – Yes

Valerie Spence-Lacy – Yes

Julie Stanton – Yes

Travis Zigo – Yes

Patrick Bates – Yes

Respectfully submitted,

Mr. Andrew R. Eubanks
Interim SBA/BS

Approved by Motion of the Board

Date

Signature /SBA