

MINUTES OF THE REORGANIZATION MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON WEDNESDAY EVENING, JANUARY 10, 2018 AT THE MARY S. SHOEMAKER SCHOOL LIBRARY AT 7:00 P.M.

CALL TO ORDER

Mrs. Chin, School Business Administrator/Board Secretary, called the meeting to order at 7:00 p.m.

READING OF STATEMENT OF NOTICE

Mrs. Chin read aloud the following: The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Woodstown-Piles Grove Regional Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, Elmer Times, Borough of Woodstown Municipal Hall, Township of Piles Grove Municipal Hall, general offices and faculty rooms of the district's four schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Piles Grove Clerk.

ROLL CALL OF SEATED BOARD MEMBERS:

Members Present: Mr. Bates (via video conference call) Mr. locona, Dr. Stanton, Mr. Zigo.

Members absent: Mr. Rattigan.

Also Present: Mrs. Virginia M. Grossman, Superintendent of Schools and Mrs. Rose Wang Chin, School Business Administrator/Board Secretary.

Administrators Present: None.

FLAG SALUTE

Mrs. Chin then led the group in the pledge of allegiance to the flag.

SWEARING IN OF NEWLY ELECTED BOARD OF EDUCATION MEMBERS AND APPOINTED SENDING DISTRICT REPRESENTATIVES

Mrs. Chin administered the oath of office to the newly elected Board Members and appointed sending district representatives as follows:

Eileen C. Miller
Amy Wojciechowski
Richard C. Morris, Jr., Alloway sending district representative
Michael Kinney, Upper Pittsgrove sending district representative

Mrs. Chin then roll called the newly sworn in and seated board members.

ROLL CALL:

Members Present: Mr. Bates (via video conference call) Mr. locona, Mr. Kinney, Mrs. Miller, Mr. Morris, Dr. Stanton, Ms. Wojciechowski Mr. Zigo.

Members absent: Mr. Rattigan.

REORGANIZATION OF THE BOARD OF EDUCATION

Mrs. Chin, asked for a motion to open the floor for nominations for the Office of President of the Board of Education.

Moved by Mrs. Miller, seconded by Ms. Wojciechowski, and carried 8-0 that the Board of Education open the floor for nominations for the Office of President.

Mr. Kinney nominated Pat Bates as President.

There being no further nominations, Mrs. Chin asked for a motion to close the floor for nominations for the Office of President.

Moved by Mrs. Miller, seconded by Mr. Morris, and carried 8-0 that the Board of Education close the floor for nominations for the Office of President.

Motion that the Board of Education approve Pat Bates as President of the Board of Education for a term of one year, commencing January 10, 2018 and until their successor is elected and shall qualify.

Motion made by: Eileen C. Miller

Motion seconded by: Robert locona

Patrick Bates – Yes

Robert locona – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Julie Stanton – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

Due to Mr. Bates not being physically present to take over the meeting, Mrs. Chin continued with the next agenda item and asked for a motion to open the floor to nominations for the Office of Vice-President of the Board of Education.

Moved by Mrs. Miller, seconded by Dr. Stanton, and carried 8-0 that the Board of Education open the floor for nominations for the Office of Vice-President.
Mr. locona nominated Eileen Miller as Vice-President.

There being no further nominations, Mrs. Chin asked for a motion to close the floor for nominations for the Office of Vice-President.

Moved by Mr. Morris, seconded by Mr. Kinney, and carried 8-0 that the Board of Education close the nominations for the Office of Vice-President.

Motion that the Board of Education approve Eileen C. Miller as Vice-President of the Board of Education for a term of one year, commencing January 10, 2018 and until their successor is elected and shall qualify.

Motion made by: Robert locona
Motion seconded by: Julie Stanton
Patrick Bates – Yes
Robert locona – Yes
Michael Kinney – Yes
Eileen C. Miller – Yes
Richard C. Morris – Yes
Julie Stanton – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes

Mrs. Chin the turned the meeting over to Mrs. Eileen C. Miller, Vice Present.

APPOINTMENT OF BOARD SECRETARY

Motion that the Board of Education, approve, by resolution, and pursuant to N.J.S.A. 18A: 17-5, the appointment of Mrs. Rose Wang Chin, as Board Secretary effective immediately for a one year term that expires January 15, 2019.

Motion made by: Michael Kinney
Motion seconded by: Julie Stanton
Patrick Bates – Yes
Robert locona – Yes
Michael Kinney – Yes
Eileen C. Miller – Yes
Richard C. Morris – Yes
Julie Stanton – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes

CODE OF ETHICS TRAINING - Mrs. Miller reviewed the Code of Ethics attachments with the Board.

Motion to approve the following resolution:

RESOLVED, that the New Jersey School Boards Association "Code of Ethics" shall be considered the official Code of Ethics of the Woodstown-Pilesgrove Regional Board of Education.

Motion made by: Julie Stanton
Motion seconded by: Travis Zigo
Patrick Bates – Yes
Robert locona – Yes
Michael Kinney – Yes
Eileen C. Miller – Yes
Richard C. Morris – Yes
Julie Stanton – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes

ADOPTION OF OFFICIAL NEWSPAPERS

Motion to authorize the South Jersey Times and the Elmer Times be adopted as the official newspapers to be used for the advertisement of meetings and legal ads and all other necessary public notifications for 2018.

Motion made by: Julie Stanton
Motion seconded by: Richard C. Morris
Patrick Bates – Yes
Robert locona – Yes
Michael Kinney – Yes
Eileen C. Miller – Yes
Richard C. Morris – Yes
Julie Stanton – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes

OPEN PUBLIC MEETINGS ACT/ESTABLISH MEETING DATES, TIME AND PLACE

Motion that the Board of Education approve the Open Public Meetings Act Resolution and Board of Education meeting dates for 2018 through to the next reorganization meeting in January 2019. (see page ___)

Motion made by: Amy Wojciechowski
Motion seconded by: Julie Stanton
Patrick Bates – Yes

Robert locona – Yes
Michael Kinney – Yes
Eileen C. Miller – Yes
Richard C. Morris – Yes
Julie Stanton – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes

PARLIAMENTARY PROCEDURES

Motion to approve the following resolution:

Except as may otherwise be provided by law, the proceedings of the Woodstown-Pilesgrove Regional School District School Board shall ordinarily be conducted according to Robert's Rules of Order; provided, that a failure to observe or enforce such rules shall in no manner affect the regularity, validity or legality of any action or proceeding taken by the Board. The School Board, in its discretion, hereby reserves the right to proceed at any time otherwise than as prescribed in Robert's Rules of Order and to appoint the board secretary and board attorney to act as the parliamentarians for 2018.

Motion made by: Julie Stanton
Motion seconded by: Robert locona
Patrick Bates – Yes
Robert locona – Yes
Michael Kinney – Yes
Eileen C. Miller – Yes
Richard C. Morris – Yes
Julie Stanton – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes

BOARD POLICIES/REGULATIONS

Motion to adopt all existing Board Policies and Procedures.

Motion made by: Michael Kinney
Motion seconded by: Travis Zigo
Patrick Bates – Yes
Robert locona – Yes
Michael Kinney – Yes
Eileen C. Miller – Yes
Richard C. Morris – Yes
Julie Stanton – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes

DOCTRINE OF NECESSITY

Motion to approve the Doctrine of Necessity resolution as follows:

WHEREAS, the School Ethics Act, N.J.S.A. 18A:12-21 et seq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to provide specific ethical standards to guide their conduct; and

WHEREAS, questions have arisen regarding how a Board should invoke the Doctrine of Necessity when a quorum of a board of education has conflicts of interest on a matter required to be voted upon; and

WHEREAS, the School Ethics Commission has provided some guidance in Public Advisory Opinion A03-98 (April 1, 1998) but finds that there is a need to repeat and clarify its opinion; and

WHEREAS, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

WHEREAS, the opinion further provided that if the Board must invoke the Doctrine of Necessity not just to vote, but also to form a negotiations committee because it is without even three members to serve as a committee, then the Board must determine whether to act as a committee of the whole or to choose a smaller negotiations committee from among its members after stating publicly its reason for doing so as set forth above; and

WHEREAS, in keeping with the Legislative purpose as set forth in N.J.S.A. 18A:12-22(a) the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity;

NOW THEREFORE BE IT RESOLVED that the School Ethics Commission hereby requires Boards of Education and Charter School Boards of Trustees that must invoke the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so and the specific nature of the conflicts of interest; and

BE IT FURTHER RESOLVED that Boards of Education and Charter School Boards of Trustees that invoke the Doctrine are directed to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for 30 days and provide the Commission with a copy;

BE IT FURTHER RESOLVED that the Commission shall distribute this Resolution to the county superintendents for distribution to the school districts and charter schools, the New Jersey School Boards Association, the New Jersey Principals and Supervisors Association, the New Jersey Association of

School Administrators, the New Jersey Association of School Business Officials and the New Jersey Education Association.

Motion made by: Travis Zigo
Motion seconded by: Amy Wojciechowski
Patrick Bates – Yes
Robert locona – Yes
Michael Kinney – Yes
Eileen C. Miller – Yes
Richard C. Morris – Yes
Julie Stanton – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes

BOARD MEMBER TRAINING

Mrs. Miller reviewed with the Board the mandatory Board Member training requirements.

RECESS INTO EXECUTIVE SESSION I

The Open Public Meetings Act allows the Board to enter into executive session for confidential matters (N.J.S.A. 10:4-12b). Matters discussed in executive session will remain confidential until such time as the need for confidentiality no longer exists.

Motion that the Board of Education enter into executive session, by resolution, to discuss personnel and contracts. It is expected that the executive session will last approximately 30 minutes. The Board will reconvene in open public session immediately following. Formal action may or may not be taken as a result of the executive session. (7:23 p.m.)

Motion made by: Robert locona
Motion seconded by: Julie Stanton
Patrick Bates – Yes
Robert locona – Yes
Michael Kinney – Yes
Eileen C. Miller – Yes
Richard C. Morris – Yes
Julie Stanton – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion to resume the public portion of the meeting at 7:37 p.m.

Motion made by: Julie Stanton
Motion seconded by: Travis Zigo
Patrick Bates – Yes
Robert locona – Yes
Michael Kinney – Yes
Eileen C. Miller – Yes
Richard C. Morris – Yes
Julie Stanton – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes

NEW BUSINESS

Board Appreciation Month – Mrs. Grossman read the following resolution:

Motion to approve the following resolution:

WHEREAS, the mission of the public schools is to meet the diverse educational needs of all children and to empower them to become competent, productive contributors to a democratic society and an ever-changing world; and

WHEREAS, local school board members are committed to children and believe that all children can be successful learners and that the best education is tailored to the individual needs of the child; and

WHEREAS, local school board members work closely with parents, educational professionals, and other community members to create the educational vision we want for our students; and

WHEREAS, local school board members are responsible for ensuring the structure that provides a solid foundation for our school system; and

WHEREAS, local school board members are strong advocates for public education and are responsible for communicating the needs of the school district to the public and the public's expectations to the district;

NOW, THEREFORE, do hereby recognize and express appreciation to the members of the Woodstown-Pilesgrove Regional School Board and proclaim the month of January 2018, as **SCHOOL BOARD RECOGNITION MONTH**. We urge all citizens to join us in recognizing the dedication and hard work of local school board members and in working with them to mold an education system that meets the needs of both today's and tomorrow's children. Thank you.

Motion made by: Eileen C. Miller
Motion seconded by: Travis Zigo
Patrick Bates – Yes
Robert locona – Yes
Michael Kinney – Yes
Eileen C. Miller – Yes
Richard C. Morris – Yes
Julie Stanton – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes

Administration

Motion to approve the following District and High School items as recommended by the Superintendent:

Resignations/Rescind Resignation:

Approval to rescind the resignation of Joseph Hogan for the 2017-2018 school year.

Approval to accept the resignation of Mauricio (Stanley) Castro as a Spanish Teacher effective January 1, 2018.

Approval to accept the resignation of Robyn Veale as a Social Worker effective January 2, 2018.

New Hire/Re-appointment

Approval of Joseph Hogan as a Learning Disabilities Teacher Consultant (replacing Robyn Veale) effective January 2, 2018. Salary - Masters + 30 Step 9 (\$58,958) pro-rated to start date.

Professional Development

Approval of Karlyle Adams to attend the NJASA Techspo 2018 Tech Conference from 1/25/2018 through 1/26/2018. Total cost (including registration, motel room, food and parking) not to exceed \$550.

Motion made by: Robert locona
Motion seconded by: Travis Zigo
Patrick Bates – Yes
Robert locona – Yes
Michael Kinney – Yes
Eileen C. Miller – Yes
Richard C. Morris – Yes
Julie Stanton – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes

ADJOURNMENT

Motion to adjourn this meeting at 7:47 p.m.

Motion made by: Julie Stanton
Motion seconded by: Michael Kinney
Patrick Bates – Yes
Robert locona – Yes
Michael Kinney – Yes
Eileen C. Miller – Yes
Richard C. Morris – Yes
Julie Stanton – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes

Respectfully submitted,

Mrs. Rose Wang Chin
SBA/BS

Approved by Motion of the Board

Date

Signature /SBA