

MINUTES OF THE PUBLIC HEARING/REGULAR MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, APRIL 26, 2018 AT THE MARY S. SHOEMAKER SCHOOL MULTI-PURPOSE AT 7:00 P.M.

CALL TO ORDER

Mr. Bates, President, called the meeting to order at 7:00 p.m.

READING OF STATEMENT OF NOTICE

Mr. Bates read aloud the following: The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Woodstown-Piles Grove Regional Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, Elmer Times, Borough of Woodstown Municipal Hall, Township of Piles Grove Municipal Hall, general offices and faculty rooms of the district's four schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Piles Grove Clerk.

FLAG SALUTE

Mr. Bates then led the group in the pledge of allegiance to the flag.

ROLL CALL:

Members Present: Mrs. Chiarelli, Mr. Iocona, Mr. Kinney, Mrs. Miller, Mr. Morris, Dr. Nielsen, Dr. Stanton, Mrs. Wojciechowski, Mr. Zigo, and Mr. Bates.

Members absent: Mr. Rattigan.

Also Present: Mrs. Virginia M. Grossman, Superintendent of Schools and Mrs. Rose Wang Chin, School Business Administrator/Board Secretary.

Administrators Present: Mr. Senior, Ms. Pessolano, Ms. Cioffi, and Mrs. Martinez.

APPROVAL OF MINUTES

Motion to approve the following minutes:
March 27, 2018 - Regular Meeting and Executive Session Minutes.

Motion made by: Julie Stanton

Motion seconded by: Eileen C. Miller

Voting

Maricia Chiarelli – Yes

Robert Iocona – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris – Abstained

Anne Nielsen – Yes

Julie Stanton – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

Patrick Bates – Yes

SUPERINTENDENT'S REPORT – Mrs. Grossman reported on the following:

Shelter in place/security threat procedures.

Diversity Summit was a success.

Quad District meeting with sending districts.

STAFF/STUDENT RECOGNITION

Mary Shoemaker School Young Wolverines of the Month – Ms. Cioffi, Principal, introduced the Young Wolverines of the Month for March: Isabella Maurer and George Ben Stengel and for the Month of April: Avery Heathwaite and Cyle Zaluske.

Woodstown Middle School Junior Wolverines of the Month – Ms. Pessolano, Principal, introduced the Junior Wolverines of the Month for April: Grace Clark and Jordan Carey.

Woodstown High School Wolverines of the Month – Dr. Hoopes, Principal, introduced and Wolverines of the Month for April: Lacey Thomas and Timothy Stathokostas.

PUBLIC HEARING ON 2018-2019 SCHOOL BUDGET

Mrs. Grossman and Mrs. Chin gave a PowerPoint Presentation on the 2018-2019 school district budget. Audience members were given the opportunity to ask questions during the presentation. The Board then moved to the audience participation portion of the agenda followed by the vote on the budget.

AUDIENCE PARTICIPATION – Agenda Items only. - Audience members spoke concerning the following topics and concerns:

Mr. Reed of Woodstown had the following concerns: District's operation of the air conditioning system, utility costs and the elimination of winter track.

Mrs. Painter of Piles Grove had the following concerns: Student safety involving the shelter in place, students who were previously deemed a threat are allowed back into the building, and allowing public entrance into the building when security officers are not at their post.

Ms. Higgins of Piles Grove shared concerns of a substitute teacher unable to lock the classroom door during the shelter in place and felt the proper training is not in place.

Mr. Monahon of Woodstown is dissatisfied with the elimination of the winter track program. Inquiries were made concerning fund raising initiatives to support and reinstate the program.

Mr. Pratt of Elmer inquired about the details of the shelter in place.

Mrs. Pennel inquired about the following items: Community garden, fire doors, special education layoffs, and Mr. Senor’s salary. She also indicated that fund raising efforts would be possible through CARE to reinstate winter track and suggested a meeting with parents.

Upon completion of audience participation, Mr. Bates thanked the audience participants and directed the Board to the budget motion.

Motion to approve the 2018-2019 school district budget as follows:
 BE IT RESOLVED that the Board of Education adopt by roll call vote the 2018-2019 school district budget as follows: (see page ____)

	Budget	Local Tax Levy
General Fund	\$22,865,703	\$11,030,702
Special Revenue Fund	\$536,798	\$0
Debt Service Fund	\$1,531,802	\$1,424,480
Total Base Budget	\$24,934,303	\$12,455,182

AND WHEREAS, N.J.A.C. 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2018-2019 school year.

NOW THEREFORE BE IT RESOLVED that the Woodstown-Pilesgrove Regional School District Board of Education hereby establishes the school district travel maximum for the 2018-2019 school year at the sum of \$85,000.

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Motion made by: Travis Zigo
Motion seconded by: Amy Wojciechowski

- Voting
 Maricia Chiarelli – Yes
 Robert Iocona – Yes
 Michael Kinney – Yes
 Eileen C. Miller – Yes
 Richard C. Morris – Yes
 Anne Nielsen – Yes
 Julie Stanton – Yes
 Amy Wojciechowski – Yes
 Travis Zigo – Yes
 Patrick Bates – Yes

INSTRUCTIONAL COMMITTEE REPORT AND RECOMMENDATIONS – Ms. Amy Wojciechowski, Chairperson.

Motion to approve the following District and High School items:
 Approval to move the "Giving Gardens" from the WR ECLC to behind the baseball fields.

2018-2019 Salem County School District Homeless Student Agreement. (NOTE: This is an agreement between the districts so tuition will not be charged/requested for a student who is homeless, except special education students)

Field Experience
 Madison Schille from Rowan University for Clinical Practice in Music with Kahlil Gunther from 9/5/18 through 10/25/18 and 3/18/19 through 5/10/19.

High School April 2018 field trip list. (see page ____)

Updated District Fundraising list for the 2017-2018 school year. (see page ____)

2018-2019 School Calendar. (see page ____)

Motion made by: Amy Wojciechowski
Motion seconded by: Eileen C. Miller

- Voting
 Maricia Chiarelli – Yes
 Robert Iocona – Yes
 Michael Kinney – Abstained on the High School April 2018 field trip “Odyssey of the Mind, Iowa trip only.
 Eileen C. Miller – Yes
 Richard C. Morris – Yes
 Anne Nielsen – Yes
 Julie Stanton – Yes
 Amy Wojciechowski – Abstained on the High School April 2018 field trip “Odyssey of the Mind, Iowa trip only.
 Travis Zigo – Yes
 Patrick Bates – Abstained on the High School April 2018 field trip “Odyssey of the Mind, Iowa trip only.

Motion to approve the following Middle School, Shoemaker School, and Early Childhood Learning Center items (voting not applicable to sending district representatives):

Approval of the Harassment, Intimidation and Bullying report dated 3/12/2018 - 4/11/2018 and to provide notification letters as required to the parents/guardians advising that this information has been provided to the Board of Education.

Professional Development - Stephanie Silver to attend the Annual Anti-Bullying and School Safety Conference from 5/23/2018 - 5/24/2018. Total cost not to exceed \$260 (funding provided from Guidance).

Field Experience

Aidan Quinn from Rowan University for Clinical Practice in Art at the Mary Shoemaker Elementary School with Susan Chapman-Kankowski from 9/4/2018 through 10/25/2018 and 3/18/2019 through 5/10/2019.

Michelle Watson from Wilmington University for Clinical Practice in Special Education and Mathematics at the Middle School with Gary Lowden from 9/4/2018 through 12/2018.

Home Instruction

Student ID# 1475201921 for home instruction from 4/4/2018 to approximately 4/25/2018.

Student ID# 4713646152 for home instruction for the remainder of the 2017-2018 school year.

Field Trips

Shoemaker April field trip list. (see page ____)

Middle School April field trip list. (see page ____)

Motion made by: Amy Wojciechowski

Motion seconded by: Eileen C. Miller

Voting

Maricia Chiarelli – Yes

Robert Iocona – Yes

Eileen C. Miller – Yes

Anne Nielsen – Yes

Julie Stanton – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

Patrick Bates – Yes

Motion to approve the following:

Approval and adoption of the following policies for second reading:

Policy 6171.5 - Independent Educational Evaluations.

Procedure 6171.5 - Independent Educational Evaluations Fee Schedule.

Contract with Strauss Esmay and Associates to provide Policy and Regulations for the 2018-2019 school year. Cost for set-up and the ELAN^{Online} access is \$10,000.

Motion made by: Amy Wojciechowski

Motion seconded by: Eileen C. Miller

Voting

Maricia Chiarelli – Yes

Robert Iocona – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Anne Nielsen – Yes

Julie Stanton – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

Patrick Bates – Yes

ADMINISTRATION COMMITTEE REPORT AND RECOMMENDATIONS – Mr. Robert Iocona, Chairperson.

Motion to approve the following District and High School items as recommended by the Superintendent:

New Staff (*All staff are approved pending criminal history and/or certification*)

Stephanie Smart to work three (3) days per week as an Occupational Therapist, effective May 1, 2018 at MA Step 1 (\$53,885) prorated. NOTE: Ms. Smart was approved at the March BOE meeting but will not be a full time employee - she is only available three (3) days per week. Her salary will be pro-rated accordingly.

Richard Senior as the Woodstown High School Principal effective 7/1/2018. Salary - \$115,000.

Maternity leave of absence for Jennifer McBride, School Psychologist, from 9/4/2018 to approximately 12/10/2018.

Payment to the following staff for participating in a one hour Math Network Meeting at \$32.00 per hour:

Donald Dunner

Joanne Gloway

Chris Bialecki

Karma Stark

Payment to the following staff for participating in a one hour ELA Network Meeting at \$32.00 per hour:
Mike Maxwell
Brandy Ragan
Carol Kenvin

Payment to the following staff for participating in a one hour ELA Network Meeting at \$15.00 per hour:
Marianne Wurmbach

Katie Nicotra for softball support for student NJSmart #6207902789 from 3/6/2018 to 6/1/2018 at \$32 per hour.

Approval of substitute teachers as follows:
Carol Fantana
Emily Walls
Erica Lucchesi

High school volunteer list for April. (see page ____)

Reappointments for the following high school staff for the 2018-2018 school year: (see page ____)
Certificated staff
Clerical
Board Office, Technology
Maintenance, Custodians and Buildings and Grounds
Administrators

Motion made by: Robert locona
Motion seconded by: Anne Nielsen

Voting

- Maricia Chiarelli – No to the salary presented for Richard Senior, High School Principal.
- Robert locona – No to the salary presented for Richard Senior, High School Principal.
- Michael Kinney – Yes
- Eileen C. Miller – Yes
- Richard C. Morris – Yes
- Anne Nielsen – Yes
- Julie Stanton – Yes
- Amy Wojciechowski – Yes
- Travis Zigo – Yes
- Patrick Bates – Yes

Motion to approve the following Middle School, Shoemaker School, and Early Childhood Learning Center items as recommended by the Superintendent (voting not applicable to sending district representatives):
Accept the retirement, with regrets, of Kenneth Coles, elementary teacher effective 7/1/2018.

Maternity leave of absence for Elizabeth DiRusso from 9/4/2018 through approximately 1/22/2019.

Volunteer lists as follows:
WR ECLC Volunteer list for April 2018. (see page ____)
Shoemaker Volunteer list for April 2018. (see page ____)
Middle School Volunteer list for April 2018. (see page ____)

Staff Reappointments of non-high school staff for the 2018-2019 school year as follows:(see page ____)
Certificated Staff
Cafeteria, Lunchroom Aides

Motion made by: Robert locona
Motion seconded by: Eileen C. Miller

Voting

- Maricia Chiarelli – Yes
- Robert locona – Yes
- Eileen C. Miller – Yes
- Anne Nielsen – Yes
- Julie Stanton – Yes
- Amy Wojciechowski – Yes
- Travis Zigo – Yes
- Patrick Bates – Yes

OPERATIONS COMMITTEE REPORT AND RECOMMENDATIONS -- Mr. Travis Zigo, Chairperson.

Motion to approve the following financial reports: (see Board Minutes Financial Back-up Binder for details).
Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of March 31, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodstown-Pilesgrove Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10 (a)1.

Board Secretary

Date

The March 31, 2018, final Report of the Treasurer of School Funds for the 2017-2018 school year is in agreement with the March 31, 2018, final Report of the Board Secretary, pending audit.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, that the Woodstown-Pilesgrove Regional Board of Education certifies that as of March 31, 2018, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

EFT's for March 2018, additional hand check payments for March 2018, and payment list for the month of April 2018.

Transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of March 2018.

Additional financial reports as follows:

Student Activities and Athletics for the month of March 2018.

Scholarships for the month of March 2018.

Odyssey of the Mind for the month of March 2018.

Cafeteria for the month of March 2018.

Woodstown Community School for the month of March 2018.

Motion made by: Travis Zigo

Motion seconded by: Maricia Chiarelli

Voting

Maricia Chiarelli – Yes

Robert Iocona – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Anne Nielsen – Yes

Julie Stanton – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

Patrick Bates – Yes

Motion to approve the following District and High School items:

Change order increase in the amount of \$4,164.06 for Jersey Architectural Door and Supply, Inc. for the Woodstown High/Middle School Stair Tower Door Replacement project.

Salem County Special Services School District Itinerant/Shared Services Agreement for the 2018-2019 school year.

Salem County Vocational Technical School Tuition Contract for the 2018-2019 school year in the amount of \$196,350.00.

Contract with Xtel Communications, Inc. to migrate all existing phones and transfer POTS lines to their platform. Monthly cost is \$4,028.40; one-time cost is \$972.00. (Note: Xtel will replace services currently provided by Comcast. Full transition to Xtel services will occur 7/1/18. Initiative is district-wide. Xtel pricing is per Bid# RFP MRESC "Middlesex Regional Educational Services Commission" 15/16-36 ACT Hosted Phone Service. Costs are subject to e-rate benefits.)

Contract with Salem County Special Services School District to participate in the Salem County Cooperative Transportation program for the 2018-2019 school year.

Motion made by: Travis Zigo

Motion seconded by: Amy Wojciechowski

Voting

Maricia Chiarelli – Yes

Robert Iocona – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Anne Nielsen – Yes

Julie Stanton – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

Patrick Bates – Yes

Motion to approve the following Middle School and Elementary School items (voting not applicable to sending district representatives):

Contract with Alloway Township Schools for Route AV1 to transport one elementary student (NJ SMART #3834386610) from Quinton to The William Roper Early Childhood Learning Center in the AM beginning March 15, 2018 through the remainder of the 2017-2018 school year. The approximate shared route cost is \$3.00-\$25.00 per diem.

Contract with Gloucester County Special Services School District for Route Y788 to transport one elementary student (NJ SMART #3834386610) home only from William Roper Early Childhood Learning Center to Quinton beginning March 15, 2018 through the remainder of the 2017-2018 school year. The approximate shared route cost is \$10.00-\$25.00 per diem, plus a 7% administrative fee.

Accept grant funds to the Woodstown Middle School in the amount of \$1,000.00 for Bowling to Schools Grant Program - "The Kids Bowl Free Summer Bowling Program". (Note: Wood Lanes Bowling Center applied for the grant on our behalf.) (attachment)

Joint transportation agreement with Alloway Township Board of Education for route HS2 to transport one middle school student (NJ SMART# 6062645622) to and from Alloway to Woodstown Middle School beginning April 7, 2018 for the remainder of the 2017-2018 school year at \$25.00 per diem for 42 days at a total cost of \$1,050.00.

Motion made by: Travis Zigo

Motion seconded by: Maricia Chiarelli

Voting

Maricia Chiarelli – Yes

Robert Iocona – Yes

Eileen C. Miller – Yes

Anne Nielsen – Yes

Julie Stanton – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

Patrick Bates – Yes

OLD BUSINESS ITEMS – None.

NEW BUSINESS ITEMS – Mr. Bates discussed with the Board the option of moving from a committee structure to a board of the whole. The Board decided to test the board of the whole structure commencing in May 2018. The work session is scheduled for Thursday, May 17, 2018 at 7:00 p.m. at the district office.

AUDIENCE PARTICIPATION – Non-agenda Items. – None.

REPORTS

President -- Mr. Pat Bates commented on the following:

- Appreciates the comments from the public on the shelter in place and did not have any fears that the situation was not being handled properly.
- Complimented Mrs. Grossman in the planning of the diversity summit.
- Congratulated Mr. Senor on his appointment to the position of High School Principal.
- Congratulated Mrs. Grossman and Mrs. Chin on their efforts in getting the budget passed.

Assistant Superintendent of School Business -- Mrs. Rose Wang Chin reported on the following:

- Positive interest in the optional medical plan enhancement for staff.
- RFP process underway for property and casualty insurance and legal services which will be presented next month.

SENDING DISTRICT REPORTS

Alloway Township -- Mr. Richard Morris indicated that their budget passed and is also glad the quad-district meeting has been reestablished.

Upper Pittsgrove Township -- Mr. Michael Kinney had nothing to report.

SCHOOL AGE CHILD CARE (SACC) REPORT – Mr. Robert Iocona reported that the program has new leadership.

DELEGATE REPORT – Mrs. Eileen Miller reported on the upcoming NJSBA training opportunities. For more information, visit NJSBA.org.

AG SCIENCE ADVISORY BOARD REPORT – Dr. Julie Stanton reported on the following:

- The Woodstown FFA Agricultural Technology and Mechanics Team traveled to Rutgers University to compete in the New Jersey State FFA competition where they were victorious with their first place team win securing their spot at the National level competition in October held in Indianapolis, Indiana.
- Ag tour will be held June 23rd.

REPORTS FROM COMMUNITY ORGANIZATIONS COMMITTEE LIAISONS

Maricia Chiarelli – W-P School Foundation, reported on the following:

- Run for Education

Amy Wojciechowski – C.A.R.E, had nothing to report.

Robert Iocona – Woodstown Borough, reported on the following:

- Housing development slated for 57 homes
- Flashing crosswalk sign to be installed for Mary Shoemaker School.

Anne Nielsen – Pilesgrove Township, reported on the following:

- Shared services
- They would like to see an increase in the district's efforts to communicate with the community.
- Increase internet access to further student education.

Pat Bates – PTO, had nothing to report.

FUTURE MEETINGS

- May 17, 2018 – Work Session, 7:00 p.m., district office
- May 24, 2018 – Regular Board Meeting, 7:00 p.m., Mary S. Shoemaker School Library.

FOR YOUR INFORMATION

Enrollment Reports for April 2018
Suspension Reports for April 2018

ADJOURNMENT

Motion to adjourn this meeting at 9:40 p.m.

Motion made by: Eileen C. Miller

Motion seconded by: Julie Stanton

Voting

Maricia Chiarelli – Yes

Robert Iocona – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Anne Nielsen – Yes

Julie Stanton – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

Patrick Bates – Yes

Respectfully submitted,

Mrs. Rose Wang Chin
Asst. SSB/BS

Approved by Motion of the Board

Date

Signature /SBA