

MINUTES OF THE WORK SESSION MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, AUGUST 16, 2018 AT THE DISTRICT OFFICE AT 6:05 P.M.

**CALL TO ORDER**

Mrs. Miller, Vice President, called the meeting to order at 6:05 p.m.

**READING OF STATEMENT OF NOTICE**

Mrs. Miller read aloud the following: The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Woodstown-Piles Grove Regional Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, Elmer Times, Borough of Woodstown Municipal Hall, Township of Piles Grove Municipal Hall, general offices and faculty rooms of the district's four schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Piles Grove Clerk.

**FLAG SALUTE**

Mrs. Miller then led the group in the pledge of allegiance to the flag.

**ROLL CALL:**

Members Present: Mrs. Chiarelli, Mr. Iocona, Mrs. Miller, Mr. Morris (arrived at 6:49 p.m.), Dr. Stanton, Mrs. Wojciechowski and Mr. Zigo.

Members absent: Mr. Kinney, Dr. Nielsen, Mr. Rattigan, and Mr. Bates.

Also Present: Mrs. Virginia M. Grossman, Superintendent of Schools and Mrs. Rose Chin, School Business Administrator/Board Secretary.

Administrators Present: None.

**Superintendent's Report**

- Policy update and initial review has been completed by Mrs. Grossman
- Will identify key policies for more thorough review
- First reading at Aug Board meeting
- Examples of key policies: social media, acceptable use, dress code, drugs, HIB, fundraising, etc.
- Mrs. Grossman to send out "Policy Alert" and a few policies that the Board needs to review closely

**Presentations – Mr. Joe Biluck of Gramin Consulting presented the following presentations:**

**LGEA Update**

- Joe Biluck, District's Facility Consultant, gave an update on our LGEA (energy audit), which is a report that identifies at a high level the energy efficiency opportunities
- Since Referendum was in progress when the energy audit was conducted, savings may be overstated and payback period of opportunities may be understated
- Recommendation is to first get Referendum project done before engaging in energy savings initiatives
- Other topics discussed: IGEA (Investment Grade Energy Audit); concept of refund bond (obligation guaranteed by savings; cash flow positive)

**Safety Committee**

- Safety Committee helps identify problems
- Concerns identified are typical; e.g., indoor air quality; carpet; etc.
- While 18/19 budget cannot immediately support all concerns, problem identification can help prioritize projects
- Updated Board on clean-up progress in District

**Instruction/Curriculum**

The following agenda items were discussed:

- Mrs. Grossman gave an overview of agenda items in this section, and clarified items as needed.

**Administration/Personnel**

The following agenda items were discussed:

- Staffing discussion -- retirements; decision-making based on financials, optimal solution, and student needs
- Treasurer need discussed; County requirement

**Operations/Finance**

The following agenda items were discussed:

- Mrs. Chin gave a preview of 17/18 financials, and stressed that these figures are not audited, not final, and subject to adjustments
- Mrs. Chin will give a financial tutorial at October Work Session

**RECESS INTO EXECUTIVE SESSION I**

The Open Public Meetings Act allows the Board to enter into executive session for confidential matters (N.J.S.A. 10:4-12b). Matters discussed in executive session will remain confidential until such time as the need for confidentiality no longer exists.

Motion that the Board of Education enter into executive session, by resolution, to discuss litigation and personnel matters. It is expected that the executive session will last approximately 50 minutes. The Board will reconvene in open public session immediately following. Formal action may or may not be taken as a result of the executive session. (7:43 p.m.)

Motion made by: Eileen C. Miller  
Motion seconded by: Amy Wojciechowski

Voting

Maricia Chiarelli – Yes  
Robert Iocona - Yes  
Eileen C. Miller – Yes  
Richard C. Morris – Yes  
Julie Stanton – Yes  
Amy Wojciechowski – Yes  
Travis Zigo – Yes

Mrs. Chiarelli left the meeting at 8:14 p.m.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion to resume the public portion of the meeting at 8:21 p.m.

Motion made by: Eileen C. Miller

Motion seconded by: Amy Wojciechowski

Voting

Robert Iocona - Yes  
Eileen C. Miller – Yes  
Richard C. Morris – Yes  
Julie Stanton – Yes  
Amy Wojciechowski – Yes  
Travis Zigo – Yes

The following additional topics were discussed:

- Education trends discussed; e.g., trend towards consolidation discussed again; in general, keep an eye on political landscape
- Pass the Trash waiver discussed
- Invite Board members to Opening Day at Woodstown

ADJOURNMENT

Motion to adjourn this meeting at 8:31 p.m.

Motion made by: Eileen C. Miller

Motion seconded by: Amy Wojciechowski

Voting

Robert Iocona - Yes  
Eileen C. Miller – Yes  
Richard C. Morris – Yes  
Julie Stanton – Yes  
Amy Wojciechowski – Yes  
Travis Zigo – Yes

Respectfully submitted,

Mrs. Rose Wang Chin  
SBA/BS

Approved by Motion of the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature /SBA