

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON WEDNESDAY EVENING, APRIL 24, 2019 AT THE MARY S. SHOEMAKER SCHOOL LIBRARY AT 7:00 P.M.

CALL TO ORDER

Mrs. Miller, Vice President, called the meeting to order at 7:00 p.m.

READING OF STATEMENT OF NOTICE

Mrs. Miller read aloud the following: The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Woodstown-Piles Grove Regional Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, Elmer Times, Borough of Woodstown Municipal Hall, Township of Piles Grove Municipal Hall, general offices and faculty rooms of the district's four schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Piles Grove Clerk.

We value audience participation in our meetings. We expect an atmosphere of mutual respect, civility and decorum throughout the meeting. Those who do not respect this will be removed.

FLAG SALUTE

Mrs. Miller then led the group in the pledge of allegiance to the flag.

ROLL CALL:

Members Present: Mr. Carney, Mrs. Chiarelli, Mr. Kinney (arrived at 7:23 p.m.), Mrs. Miller, Mr. Morris, Dr. Nielsen, Mr. Pennal, and Mr. Zigo.

Members absent: Mrs. Madiraca, Dr. Stanton and Ms. Wojciechowski.

Also Present: Mrs. Virginia M. Grossman, Superintendent of Schools and Mrs. Rose Wang Chin, School Business Administrator/Board Secretary.

Administrators Present: Ms. Spaventa, Ms. Pessolano and Ms. Cioffi.

APPROVAL OF MINUTES

Motion to approve the following minutes as recommended by the School Business Administrator:
March 14, 2019 – Work Session Minutes.
March 28, 2019 - Regular Meeting and Executive Session Minutes.

Motion made by: Nelson Carney

Motion seconded by: Travis Zigo

Voting

Nelson Carney – Yes

Maricia Chiarelli – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Anne Nielsen – Yes

Floyd Pennal – Yes

Travis Zigo – Yes

SUPERINTENDENT'S REPORT – Mrs. Grossman reported on the following:

- Board of Education members (former or current) may choose to hand out diplomas to their children at graduation.

STUDENT RECOGNITION

Woodstown High School Wolverines of the Month – Ms. Spaventa, Vice Principal, introduced the Wolverines of the Month of April: Eric Quinones and Sophia Delia. Jacob Pratt, March Wolverine, was also recognized.

Woodstown Middle School Junior Wolverines of the Month – Ms. Pessolano, Principal, introduced the Junior Wolverines of the Month for April: Marissa Flores and Patrick McVeigh.

Mary Shoemaker School Young Wolverines of the Month – Ms. Hildebrand, Dean of Students, introduced the Young Wolverines of the Month for April: Carson Bradway and Jala Thomas.

PUBLIC HEARING ON 2019-2020 SCHOOL BUDGET (see page 370 through 371)

Mrs. Grossman opened the public hearing with a Power Point presentation of the 2019-2020 school budget. Mrs. Grossman reviewed the initiatives and actions of the budget and the negative impact the new Charter School located in Elmer has on the district's budget. The Charter school is scheduled to open in the fall of 2019.

Mrs. Chin reviewed the revenue and expenses and local tax levy portion of the presentation.

The audience portion of the meeting was then opened.

AUDIENCE PARTICIPATION (Agenda Items Only)

Several audience members spoke concerning the cutting of Freshman sports, the Charter School impact, trash disposal, and the 19-20 Nutri-Serve contract.

INSTRUCTION/CURRICULUM

Motion to approve the following as recommended by the Superintendent:

Credit recovery program at the high school for the 2018-2019 school year. The program will run from 6/10 through 6/14/2019 for 4 hours per day. A student may make up to 5 days due to unexcused absences. Cost of program - \$512 (payment on 2 of the days will only be for 2 hours as staff work a full

day and the remaining 3 days will be for 4 hours for a total of 16 hours x \$32 per hour). Funding is budgeted through the high school.

2019-2020 High School student handbook.

Revised 2019-2020 school calendar.

Field Experience

Student	College	Location	Staff	Date(s)	Type
Heyburn, Jessica	Rowan	High School	Dan Evans	8/12-12/12/19	Clinical

April High School field trip list. (see page 372)

April fundraiser list. (see page 373)

Student(s) for homebound instruction:

Student ID	Approximate Date
687839906	3/22 - 5/22/19
81868269	3/25 - 4/25/19
9219272851	4/17-4/30/19
7639337062	4/17-4/26/19

Salem County School District homeless agreement for the 2019-2020 school year.

Harassment, Intimidation and Bullying report dated 3/25/2019 - 4/12/2019 and to provide notification letters as required to the parents/guardians advising that this information has been provided to the Board of Education.

Motion made by: Travis Zigo

Motion seconded by: Maricia Chiarelli

Voting

- Nelson Carney – Yes
- Maricia Chiarelli – Yes
- Michael Kinney – Yes
- Eileen C. Miller – Yes
- Richard C. Morris – Yes
- Anne Nielsen – Yes
- Floyd Pennal – Yes
- Travis Zigo – Yes

Motion to approve the following as recommended by the Superintendent (voting not applicable to sending district representatives):

2019-2020 Middle School handbook. (attachment)

Professional Development

Staff	Building	Dates	Workshop/Conference	Location	Cost not to exceed
Pessolano, Allison	Middle School	5/29/19	Differentiated Data Analysis	The Conference Center - West Windsor NJ	\$180
Gloway, Joann	Middle School	5/29/19	Differentiated Data Analysis	The Conference Center - West Windsor NJ	\$180
Bialecki, Chris	Middle School	5/29/19	Differentiated Data Analysis	The Conference Center - West Windsor NJ	\$180
Vinciguerra, Heather	Middle School	5/29/19	Differentiated Data Analysis	The Conference Center - West Windsor NJ	\$180
Dunner, Don	Middle School	5/29/19	Differentiated Data Analysis	The Conference Center - West Windsor NJ	\$180
Lowden, Gary	Middle School	5/29/19	Differentiated Data Analysis	The Conference Center - West Windsor NJ	\$180
Stark, Karma	Middle School	5/29/19	Differentiated Data Analysis	The Conference Center - West Windsor NJ	\$180

Field Experience

Student	College	Location	Staff	Date(s)	Type
Boone, La'Lisa	Phoenix Univ.	WRS	Mirjam Biegen	Spring/Fall 2019 (12 weeks)	Clinical (100 hours)
Balin Alexandria	Rowan	WRS - Grade K	Maria Lucas	Fall 2019	Clinical - RESCIND THIS PLACEMENT
Balin Alexandria	Rowan	MSS - Grade 1	Beverly Haney	Fall 2019	Clinical Practice
Price, Carrie	Rowan	MSS-Grade 3/4	Pamela Chew	Fall 2019 & Spring 2020	Clinical Practice

Field Trips for April 2019 as follows: (see page 374 through 376)

- Middle School field trip list.
- Mary Shoemaker field trip list.
- William Roper field trip list.

New Middle School Club, Fellowship of Christian Athletes, for grades 6-8. The club will meet one day per week before school and during activity period. Cost - no cost to the district as the advisor is volunteering.

Motion made by: Travis Zigo

Motion seconded by: Nelson Carney

Voting

Nelson Carney – Yes

Maricia Chiarelli – Yes

Eileen C. Miller – Yes

Anne Nielsen – Yes

Floyd Pennal – Yes

Travis Zigo – Yes

ADMINISTRATION/PERSONNEL

Motion to approve the following as recommended by the Superintendent:

Accept resignations/retirements as follows:

Resignation of Lottetta Lee as a part time custodian effective 4/4/2019.

Resignation of Mei Corbin as a part time custodian effective 4/10/2019.

Retirement of Rita Defeo as a full time custodian effective 7/1/2019.

Job Description(s) as follows:

Revised Buildings and Grounds Custodian job description.

Revised Maintenance job description.

Revised Custodian job description.

Kyala Orr as a part time custodian at the High School effective approximately 5/6/2019. Salary - Step 1 (\$27,444 pro-rated to start date and up to 25 hours per week).

Extra Duty Appointments as follows:

Amelia Adams, Jane Coleman and Susan Massara as proctors for a credit recovery program at the high school. The program will run from 6/10 through 6/14/2019 for 4 hours per day. Cost of program - \$512 (payment on 2 of the days will only be for 2 hours as staff work a full day and the remaining 3 days will be for 4 hours for a total of 16 hours x \$32 per hour). Funding is budgeted through the high school.

Health Services - Approval for the following organizations/outside counseling to provide services to students in our facilities. This is at no cost to the Board we are just providing a place for the students to meet.

Mattie Costill

Youth Advocate Program, Inc.

FamCAre

Perform Care

Healthcare Commons

Substitutes List for April 2019 (see page 377)

McKinney-Vento staff for the 2019-2020 school year. (NOTE: The following staff are part of the McKinney-Vento grant. This is at no cost to the district as everything is funded by the grant.)

Kelly Sturdivant

Stephanie Mazzoni Engle

Ina Jetter

Roxanne Boleslawski

Volunteer list for high school for April 2019 (see page 378 through 379)

2019-2020 Staff Renewal as follows: (see page 380 through 385)

Certified staff

Administrators

Technology staff

District office staff

Secretarial staff

Buildings and grounds staff

Cafeteria staff

Motion made by: Anne Nielsen

Motion seconded by: Travis Zigo

Voting

Nelson Carney – Yes

Maricia Chiarelli – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Anne Nielsen – Abstained to volunteer list for high school only.

Floyd Pennal – Yes

Travis Zigo – Yes

Motion to approve the following as recommended by the Superintendent (voting not applicable to sending district representatives):

Accept resignation/retirement as follows:

Retirement of Susan Dyer, teacher at the William Roper School, effective 7/1/2019, with regrets.

Maternity leave of absence for Mary Cundey, teacher Mary Shoemaker School, from approximately 9/5/2019 through 12/6/2019.

Sandra Smith as a part time custodian at the William Roper School effective approximately 5/6/2019. Salary - Step 1 (\$27,444 pro-rated to start date and up to 25 hours per week).

Extra Duty Appointments as follows: (see page 386 through 387)
 Middle School April extra duty list.
 Mary Shoemaker April extra duty list.

Volunteer lists as follows: (see page 388 through 390)
 Middle School April 2019 volunteer list.
 Mary Shoemaker April 2019 volunteer list.
 William Roper April 2019 volunteer list.

Motion made by: Anne Nielsen

Motion seconded by: Travis Zigo

Voting

- Nelson Carney – Yes
- Maricia Chiarelli – Abstained to volunteer list for Mary Shoemaker only.
- Eileen C. Miller – Yes
- Anne Nielsen – Yes
- Floyd Pennal – Yes
- Travis Zigo – Yes

2019-2020 BUDGET

A discussion took place concerning the Charter School funds and how the funds would be used in the event the Charter school does not open or anticipated enrollment count is fewer. Mrs. Grossman stated that administrators will assess and prioritize needs to determine how best to redeploy the funds.

Motion to approve the 2019-2020 school budget items as follows:

BE IT RESOLVED THAT the Woodstown-Pilesgrove Regional School District Board of Education adopt by roll call the School Budget for the 2019-2020 school year as follows: (see page 370 through 371)

	Budget	Local Tax Levy
General Fund	\$23,479,830	\$11,315,921
Special Revenue Fund	\$548,540	\$0
Debt Service Fund	\$1,536,889	\$1,434,125
Total Base Budget	\$25,565,259	\$12,750,046

BE IT FURTHER RESOLVED that the 2019-2020 Budget includes adjustments for the use of banked cap, in accordance with N.J.A.C. 6A:23A-10.3(b), in the amount of \$46,114. The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$46,114 for the purpose of maintaining the academic program in compliance with the state and local academic goals. The need must be completed in the 2019-20 budget year and cannot be deferred or incrementally completed over a longer period of time.

BE IT FURTHER RESOLVED that the 2019-2020 Budget includes the current enrollment adjustment in the amount of \$18,128 to meet budgetary requirements.

BE IT FURTHER RESOLVED that the 2019-2020 Budget includes the use of maintenance reserve funds in the amount of \$180,000 to be used in the general fund for the purpose of regular maintenance, contingency for emergency and supplies. (11-000-261-420 through 11-000-261-610).

BE IT FURTHER RESOLVED that the 2019-2020 Budget includes the use of tuition reserve funds in the amount of \$121,174 to be used to refund sending districts for the 2017-2018 certified tuition.

BE IT FURTHER RESOLVED, that the Woodstown-Pilesgrove Regional School District, in accordance with N.J.A.C. 6A:23A-7.3(a) establishes a maximum travel expenditure for the 2019-2020 school year not to exceed \$85,000.

Motion made by: Floyd Pennal

Motion seconded by: Nelson Carney

Voting

- Nelson Carney – No
- Maricia Chiarelli – Yes
- Michael Kinney – Yes
- Eileen C. Miller – Yes
- Richard C. Morris – Yes
- Anne Nielsen – Yes
- Floyd Pennal – No
- Travis Zigo – Yes

OPERATIONS/FINANCE

Motion to approve the following financial reports as recommended by the School Business Administrator: (see Board Minutes Financial Back-up Binder for details).

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of February 28, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated

by the Woodstown-Pilesgrove Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10 (a)1.

Board Secretary

Date

The February 28, 2019, preliminary final Report of the Treasurer of School Funds for the 2018-2019 school year is in agreement with the February 28, 2019, preliminary Report of the Board Secretary, pending audit.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, that the Woodstown-Pilesgrove Regional Board of Education certifies that as of February 28, 2019, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

EFT's for March 2019, additional hand check payments for March 2019, and payment list for the month of April 2019.

Transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of February 2019.

Additional financial reports as follows:

- Student Activities and Athletics for the month of March 2019.
- Scholarships for the month of March 2019.
- Odyssey of the Mind for the month of March 2019.
- Cafeteria Report for the month of March 2019.
- Woodstown Community School for the month of March 2019.

Motion made by: Floyd Pennal

Motion seconded by: Michael Kinney

Voting

- Nelson Carney – Yes
- Maricia Chiarelli – Yes
- Michael Kinney – Yes
- Eileen C. Miller – Yes
- Richard C. Morris – Yes
- Anne Nielsen – Yes
- Floyd Pennal – Yes
- Travis Zigo – Yes

Motion to approve the following as recommended by the School Business Administrator:

Approval of the BioSecurity Plan.

Contract with Blackboard Inc. to provide district web hosting services and mass notification system in the amount of \$13,154.70 for the 2019-2020 school year.

Award of contract for district waste and recycling removal services (RFP #WPRSD - Waste/Recycling Removal Services - 2018-19-001) to Waste Management Services of New Jersey. The initial term will be twenty-four (24) months. The cost for months 1-12 is \$29,972.20. The cost for months 13-24 is \$26,751.35. See attachment for all proposals received. (see page 391)

Agreement with Salem County Special Services School District for the 2019-2020 Itinerant-Shared Services for related services.

Contract with the State of New Jersey, Department of Children and Families, Office of Education for tuition reimbursement for the 2018-2019 school year.

Authorize the School Business Administrator to go out for RFP for electrical services.

Resolution authorizing disposal of surplus property through GovDeals.com. (see page 392 through 393)

Contract with Nutri-Serve Food Management Inc., as the food service management company for the 2019-2020 school year and to approve the following resolution:

BE IT RESOLVED THAT Woodstown-Pilesgrove Regional School District approved the renewal of the food service contract with Nutri-Serve Food Management Inc., for the 2019-2020 school year. Nutri-Serve Food Management Inc., shall be paid a flat fee for its services rendered based upon \$30,434.60 per annum per annum per one school calendar year. Payments will be calculated on the basis of a 10-month calendar year (42 weekly payments). This fee is based on providing services in the currently existing school buildings.

Nutri-Serve guarantees that the bottom line on the operational financial report for the school year will be a break even or no subsidy to the bottom line of the Woodstown-Pilesgrove Regional School District. If the actual bottom line is a loss, Nutri-Serve will subsidize the bottom line of the Woodstown-Pilesgrove Regional School District up to 100% of the management fee. Guarantee conditions as listed in Addendum school year 2019-2020 apply.

Motion made by: Floyd Pennal
Motion seconded by: Travis Zigo

Voting

- Nelson Carney – Yes
- Maricia Chiarelli – Yes
- Michael Kinney – Yes
- Eileen C. Miller – Yes
- Richard C. Morris – Yes
- Anne Nielsen – Yes
- Floyd Pennal – Yes
- Travis Zigo – Yes

Motion to approve the following as recommended by the School Business Administrator (voting not applicable to sending district representatives):

Accept donations to the William Roper Memorial Fund. (see page 394)

Apply for the Kids Bowl Free grant in the amount of \$1,000.00.

Motion made by: Floyd Pennal
Motion seconded by: Maricia Chiarelli

Voting

- Nelson Carney – Yes
- Maricia Chiarelli – Yes
- Eileen C. Miller – Yes
- Anne Nielsen – Yes
- Floyd Pennal – Yes
- Travis Zigo – Yes

POLICY

Motion to approve the following policies (P) and regulations (R) for second reading and adoption:

Section 000

P 0141.1 Board Member and Term - Receiving District (Revised)

Section 2000

P 2422 Health and Physical Education (M) Revised)

P 2431.3 Practice and Pre-Season Heat-Acclimation for School Sponsored Athletics and Extra-Curricular Activities (Revised)

P 2610 Educational Program Evaluation (M) (Revised)

Section 4000

P 4219 Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised)

Section 5000

P 5111 Eligibility of Resident/Nonresident Students (M) (Revised)

R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)

P 5330.04 Administering an Opioid Antidote (M) (Revised)

R 5330.04 Administering an Opioid Antidote (M) (New)

P 5756 Transgender Students (M) (Revised) - UPDATED

Section 7000

P 7440 School District Security (M) (Revised)

R 7440 School District Security (M) (Revised)

P 7510 Use of School Facilities (Revised)

R 7510 Use of School Facilities (Revised)

Section 8000

P 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)

Policy and Regulation update replacing "Electronic Violence and Vandalism Reporting system (EVVRS)" with "Student Safety Data System (SSDS)"

P 2415.06 Unsafe School Choice Option (M) (Revised)

P 2460.8 Special Education - Free and Appropriate Public Education (M) (Revised)

P 5530 Substance Abuse (M) (Revised)

P 5600 Student Discipline/Code of Conduct (M) (Revised)

R 5600 Student Discipline/Code of Conduct (M) (Revised)

P 5611 Removal of Students for Firearms Offenses (M) (Revised)

R 5611 Removal of Students for Firearms Offenses (M) (Revised)

P 5612 Assaults on District Board of Education members or Employees (M) (Revised)

R 5612 Assaults on District Board of Education members or Employees (M) (Revised)

P 5613 Removal of Students for Assaults with Weapons Offenses (M) (Revised)

R 5613 Removal of Students for Assaults with Weapons Offenses (M) (Revised)

P 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)

R 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)

Motion made by: Michael Kinney
Motion seconded by: Nelson Carney

Voting

- Nelson Carney – Yes
- Maricia Chiarelli – Yes
- Michael Kinney – Yes
- Eileen C. Miller – Yes
- Richard C. Morris – Yes
- Anne Nielsen – Yes

Floyd Pennal – Yes
Travis Zigo – Yes

REPORTS

School Business Administrator – Mrs. Chin reported on the following:

- Nutri-Serve -- March profit was ~\$4K despite MSS and WRS being off for one week; year-to-profit is ~\$23K; uncollected debt balance is just under \$14K; District will step up our current methods, in accordance with our policy, to collect on this debt.
- Mrs. Chin thanked everyone for the opportunity to present the 19/20 budget.

Administrators monthly reports for April 2019.

Building Reports for the month of March as follows:

Suspensions
Enrollments
Fire/Security Drill

BOARD REPORTS

President -- Mrs. Miller enabled the Board to have an open discussion on the board structure (Board of the Whole vs. Committee Structure). She then instructed the Board that a vote for yes would be to remain as Board of the Whole, a vote for no would be to return to the committee structure.

Motion to conduct Board business as a Board of the Whole.

Motion made by: Maricia Chiarelli
Motion seconded by: Floyd Pennal

Voting

Nelson Carney – Yes
Maricia Chiarelli – Yes
Michael Kinney – No
Eileen C. Miller – No
Richard C. Morris – Yes
Anne Nielsen – Yes
Floyd Pennal – Yes
Travis Zigo – No

The motion to conduct Board business as a Board of the Whole passed.

Sending Districts

Upper Pittsgrove Township -- Mr. Michael Kinney stated that it was a tough budget year. There were staff cuts and roof damage due to recent storm.

Alloway Township -- Mr. Richard Morris stated they have had a challenging budget year. They are embarking on the second phase of the Strategic Plan. He also shared an article where Alloway was named "Best Town to live in Salem County."

Liaison Reports

NJSBA Delegate Report – Mrs. Miller reported the Delegate Assembly is May 18th.

SACC Report – Mrs. Madiraca was absent.

AG Advisory Council Report – Dr. Stanton was absent.

PTO Report – Mr. Zigo shared upcoming events/fundraisers.

W-P School Foundation Report – Mrs. Chiarelli gave an update on the Turkey Run fundraising event.

CARE Report – Mr. Pennal stated that they are undergoing a restructure of the committee.

Marlton Recreation League Report – Mr. Zigo will explore potential opportunity to align athletic interests for our students.

Pilesgrove Township Report – Dr. Nielsen had nothing to report.

Woodstown Borough Report – Ms. Wojciechowski was absent.

AUDIENCE PARTICIPATION – Non-agenda Items.

Audience member spoke concerning negative opinion on a novel which is part of the middle school syllabus. Mrs. Grossman provided clarification, including, but not limited to, awards received by the novel. The novel does discuss challenging topics and parents are informed of syllabus/assigned reading. The district does not advocate banning books and would rather read books under care of teachers.

IMPORTANT DATES

- April 24, 2019 – Public Hearing on Budget/Regular Board Meeting, 7:00 p.m., Mary Shoemaker School Library
- May 16, 2019 – Work Session, 6:00 p.m., Board Office Conference Room
- May 23, 2019 – Regular Board Meeting, 7:00 p.m., Mary Shoemaker School Library
- June 11, 2019 – Work Session 6:00 p.m. Board Office Conference Room
- June 20, 2019 – Regular Board Meeting, 7:00 p.m., Mary Shoemaker School Library

RECESS INTO EXECUTIVE SESSION I

The Open Public Meetings Act allows the Board to enter into executive session for confidential matters (N.J.S.A. 10:4-12b). Matters discussed in executive session will remain confidential until such time as the need for confidentiality no longer exists.

Motion that the Board of Education enter into executive session, by resolution, to discuss legal matters. It is expected that the executive session will last approximately 30 minutes. The Board will reconvene in open public session immediately following. Formal action may or may not be taken as a result of the executive session. (9:36 p.m.)

Motion made by: Michael Kinney
Motion seconded by: Floyd Pennal

Voting

- Nelson Carney – Yes
- Maricia Chiarelli – Yes
- Michael Kinney – Yes
- Eileen C. Miller – Yes
- Richard C. Morris – Yes
- Anne Nielsen – Yes
- Floyd Pennal – Yes
- Travis Zigo – Yes

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion to resume the public portion of the meeting at 9:49 p.m.

Motion made by: Maricia Chiarelli
Motion seconded by: Anne Nielsen

Voting

- Nelson Carney – Yes
- Maricia Chiarelli – Yes
- Michael Kinney – Yes
- Eileen C. Miller – Yes
- Richard C. Morris – Yes
- Anne Nielsen – Yes
- Floyd Pennal – Yes
- Travis Zigo – Yes

ADJOURNMENT

Motion to adjourn this meeting at 9:49 p.m.

Motion made by: Floyd Pennal
Motion seconded by: Michael Kinney

Voting

- Nelson Carney – Yes
- Maricia Chiarelli – Yes
- Michael Kinney – Yes
- Eileen C. Miller – Yes
- Richard C. Morris – Yes
- Anne Nielsen – Yes
- Floyd Pennal – Yes
- Travis Zigo – Yes

Respectfully submitted,

Mrs. Rose Wang Chin
SBA/BS

Approved by Motion of the Board

_____ Date

_____ Signature /SBA