

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, MAY 23, 2019 AT THE MARY S. SHOEMAKER SCHOOL MULTI-PURPOSE ROOM AT 7:00 P.M.

CALL TO ORDER

Mrs. Miller, Vice President, called the meeting to order at 7:00 p.m.

READING OF STATEMENT OF NOTICE

Mrs. Miller read aloud the following: The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Woodstown-Pilesgrove Regional Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, Elmer Times, Borough of Woodstown Municipal Hall, Township of Pilesgrove Municipal Hall, general offices and faculty rooms of the district's four schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Pilesgrove Clerk.

FLAG SALUTE

Mrs. Miller then led the group in the pledge of allegiance to the flag.

ROLL CALL:

Members Present: Mr. Carney, Mrs. Chiarelli, Mr. Kinney, Mrs. Madiraca, Mrs. Miller, Mr. Morris (arrived at 8:47 p.m.), Mr. Pennal, Dr. Stanton, Ms. Wojciechowski, and Mr. Zigo.

Members absent: Dr. Nielsen.

Also Present: Mrs. Virginia M. Grossman, Superintendent of Schools and Mrs. Rose Wang Chin, School Business Administrator/Board Secretary.

Administrators Present: Mr. Senior, Ms. Pessolano, Ms. Cioffi and Mrs. Martinez.

APPROVAL OF MINUTES

Motion to approve the following minutes as recommended by the School Business Administrator:

April 15, 2019 – Work Session and Executive Session Minutes.

April 24, 2019 – Public Hearing/Regular Meeting and Executive Session Minutes.

Motion made by: Nelson Carney

Motion seconded by: Jessica Madiraca

Voting

Nelson Carney – Yes

Maricia Chiarelli – Yes

Michael Kinney – Yes

Jessica Madiraca – Yes

Eileen C. Miller – Yes

Floyd Pennal – Yes

Julie Stanton – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

SUPERINTENDENT'S REPORT – Mrs. Grossman reported on the following:

Presented to the Board of Education a summary of violence, vandalism, substance abuse, and harassment, intimidation and bullying (HIB) incidents which have been submitted on the New Jersey Department of Education's incident reporting system for the 1st half of the 2018-2019 school year.

STUDENT RECOGNITION

Mary Shoemaker School Young Wolverines of the Month – Ms. Cioffi, Principal, introduced the Young Wolverines of the Month for May: Chloe Hitcher and Andrew Stengel and for the month of June: John Felizzi and Casey Zaluske.

Woodstown Middle School Junior Wolverines of the Month – Ms. Pessolano, Principal, introduced the Junior Wolverines of the Month for May: Gabriella Pasqua and Evan Gao and for the month of June: Nashaya Polo and Nathan Rabenold.

Woodstown High School Wolverines of the Month – Mr. Senior, Vice Principal, introduced the Wolverines of the Month of May: Devon Gatanis and Alexander Strobel and for the month of June: Juliana Morell and Zachary McHarness.

PRESENTATIONS

Mrs. Grossman and Mrs. Miller presented the following recognitions:

Teacher of the Year:

High School – Ashleigh Whitmore

Middle School – Don Dunner

Mary Shoemaker School – Kate Kidder

William Roper School – Tracy Demarest

Support Staff of the Year:

High/Middle School – Kim Micale

Elementary School – Holly Booth

Mr. Ursino, Mrs. Grossman and Mrs. Miller presented the following recognitions:

Recognition of student athletics/teams:

Conference Championships:

Boys Cross Country
Wrestling
Girls Swimming
Golf
Boys Tennis
Boys Track
Girls Track

South Jersey Championships:

Field Hockey

District 30 Championship:

Wrestling

All State Honors:

Cara Franceschini - Group I: 3rd Team
RJ Gaskill - Group I: Offensive Line 1st Team from NJ.com
Madeline Melle - Group I: All State 3rd Team from NJ.com
Makenzie Rey- Group I: All State 3rd Team from NJ.com

Soccer Coaches Association of New Jersey:

Chris Williams - 3rd Team All State Group I and All South Jersey
Zac Moore - 1st Team All State All Group I and All South Jersey
Zac Moore - 1st Team All State and All Groups (I-IV)
Zac Moore - Selected as one of the Top 5 Keepers in the State of NJ (This is a 1st in school history)

All State Honors:

Xavier Seals – Group I: 1st Team South Jersey

AUDIENCE PARTICIPATION (Agenda Items Only) - None

ANNUAL APPOINTMENTS AND AFFIRMATIONS FOR THE 2019-2020 SCHOOL YEAR

Motion to **table** the following items for further discussion during executive session:

Depositories of School Funds
Professional Appointments
Extraordinary Unspecified Services

Motion to **table** made by: Nelson Carney

Motion seconded by: Amy Wojciechowski

Voting

Nelson Carney – Yes
Maricia Chiarelli – Yes
Michael Kinney – Yes
Jessica Madiraca – Yes
Eileen C. Miller – Yes
Floyd Pennal – Yes
Julie Stanton – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes

Motion to approve the annual appointments and affirmations as recommended by the School Business Administrator for the 2019-2020 school year as follows:

Curriculum and Instruction

Re-adoption of District Curriculum
Re-adoption of textbooks and materials

Personnel Appointments

504 Officer (staff) - Michele Martinez
504 Officer (students) - Richard Senior
Accountability Officer; Federal Grants - Rose Wang Chin
Affirmative Action Officer - Michele Martinez
Americans with Disabilities Act (ADA) - Rose Wang Chin
Asbestos Management - Rose Wang Chin
Cash Manager - Rose Wang Chin
Custodian of Records - Rose Wang Chin
District Integrated Pest Management Officer - Joe Biluck
EEO/ADA Compliance Officer - Virginia M. Grossman
Emergency Plan and Security Coordinator - Christopher Snyder
HIB Coordinator -Christine Carpenter
HIB Specialists - Kristine Knorr (WHS); Kim Micale (WMS); Jennifer Hildebrand (MSS); Stephanie Silver (WRECLC)
Homeless Liaison - Christopher Snyder
Indoor Air Quality Designee - Joe Biluck
Public Agency Compliance Officer (P.A.C.O.) - Rose Wang Chin
Purchasing Agent - Rose Wang Chin (bid threshold \$29,000)
Right to Know - Rose Wang Chin

Safety Officer - Christopher Snyder
 Title IX Coordinator - Michelle Spaventa
 Worker's Compensation Coordinator - Rose Wang Chin

Budget Transfers - Authorize the Superintendent to approve budget transfers prior to Board of Education meetings pursuant to N.J.S.A. 18A: 22-8.1 (Note: Transfers will be ratified by the Board of Education at the subsequent board meeting.)

Official Newspapers for 2019-2020 - South Jersey Times and Elmer Times and to designate locations of posting public notices for Board meetings as the Borough of Woodstown Municipal Hall, Township of Pilesgrove Municipal Hall, the general offices and faculty rooms of the district's four schools, the school district's central office, and with the Borough of Woodstown and Township of Pilesgrove Clerk.

Independent Review Letter - Accept the independent review letter from EisnerAmper LLP, Accountants & Advisors, for the peer review of the district's auditor Bowman & Company.

Petty Cash

Virginia M. Grossman, Superintendent	\$100.00
Rose Wang Chin, School Business Admin/Board Secretary	\$200.00
Richard Senior, WHS Principal	\$150.00
Allison Pessolano, WMS Principal	\$150.00
Diane Cioffi, MSS Principal	\$500.00
Diane Cioffi, WRECLC Principal	\$200.00
Michelle Martinez, CST Director	\$100.00
Joe Ursino, Athletic Director	\$100.00

Motion made by: Michael Kinney

Motion seconded by: Amy Wojciechowski

Voting

- Nelson Carney – Yes
- Maricia Chiarelli – Yes
- Michael Kinney – Yes
- Jessica Madiraca – Yes
- Eileen C. Miller – Yes
- Floyd Pennal – Yes
- Julie Stanton – Yes
- Amy Wojciechowski – Yes
- Travis Zigo – Yes

INSTRUCTION/CURRICULUM

Motion to approve the following as recommended by the Superintendent:

Professional Development workshops/conferences for the 2018-2019 school year:

Staff	Building	Dates	Workshop/Conference	Location	Cost not to exceed
Grossman, Virginia	District Office	6/26 - 6/28/19	Creative Leadership Summit	Boston, MA	\$699

Field trip list for High School for the month of May. (see page 408)

Fundraiser list for the month of May. (see page 409)

Students for homebound instruction:

Student ID	Approximate Date(s)
818686269	4/25 - 5/1/19
8074915698	5/2 - 5/15/19

Strategic Plan 5 Year Plan for 2019-2024.

Handbooks/Plans as follows:

- Biohazard Safety Plan - 2019-2020
- Comprehensive Maintenance Plan - 2019-2020
- Comprehensive Equity Plan - 2019-2020
- Five Year Curriculum Plan - 2019-2020
- Indoor Air Quality Plan - 2019-2020
- Integrated Pest Management Plan - 2019-2020
- Long Range Facility Plan - 2019-2020
- Nursing Services Plan - 2018-2029 Revised
- Professional Development Plan - 2019-2020
- District Technology Plan - 2019-2020
- Textbook Replacement Plan - 2019-2020

HIB Report - Harassment, Intimidation and Bullying report dated 4/12/2019 through 5/10/2019 and to provide notification letters as required to the parents/guardians advising that this information has been provided to the Board of Education.

Motion made by: Travis Zigo

Motion seconded by: Maricia Chiarelli

Voting

Nelson Carney – Yes
 Maricia Chiarelli – Yes
 Michael Kinney – Yes
 Jessica Madiraca – Yes
 Eileen C. Miller – Yes
 Floyd Pennal – Yes
 Julie Stanton – Yes
 Amy Wojciechowski – Yes
 Travis Zigo – Yes

Motion to approve the following as recommended by the Superintendent (voting not applicable to sending district representatives):

Field Experience

Student	College	Location	Staff	Date(s)	Type
Barillari, Alyssa	Rowan	MSS	Daly, Christina	Fall 2019 & Spring 2020	Clinical Practice
Warner, Megan	Rowan	MSS	Battaglia, Jennifer	Fall 2019 & Spring 2020	Clinical Practice
Dubois, Alexis	Wilmington	MSS	Donahue, Gina	Fall 2019	Field Obs. 60 hours
Tatam, Megan	Wilmington	MSS	Grubb, Charlene	Fall 2019	Field Obs. 60 hours
Schaefer, Samantha	Wilmington	MSS	Stemberger, Jesse	Fall 2019	Field Obs. 60 hours

Field Trips as follows: (see page 410 through 411)

Middle School May field trip list.
 Mary Shoemaker May field trip list.

Students for homebound instruction:

Student ID	Approximate Date(s)
723861594	4/26 - 5/26/19

Motion made by: Travis Zigo

Motion seconded by: Jessica Madiraca

Voting

Nelson Carney – Yes
 Maricia Chiarelli – Yes
 Jessica Madiraca – Yes
 Eileen C. Miller – Yes
 Floyd Pennal – Yes
 Julie Stanton – Yes
 Amy Wojciechowski – Yes
 Travis Zigo – Yes

ADMINISTRATION/PERSONNEL

Motion to approve the following as recommended by the Superintendent:

Substitutes list for May 2019. (see page 412)

Motion made by: Nelson Carney

Motion seconded by: Travis Zigo

Voting

Nelson Carney – Yes
 Maricia Chiarelli – Yes
 Michael Kinney – Yes
 Jessica Madiraca – Yes
 Eileen C. Miller – Yes
 Floyd Pennal – Yes
 Julie Stanton – Yes
 Amy Wojciechowski – Yes
 Travis Zigo – Yes

Motion to approve the following as recommended by the Superintendent (voting not applicable to sending district representatives):

New Staff as follows:

Kellilynn Clifford as a full time PE/Health teacher at the Middle School effective 9/1/2019. Salary: BA, Step 4 - \$52,530. NOTE: This position was in the 2019-2020 budget. Ms. Clifford is a part-time employee who is going full time and the part-time position will not be filled.

Brandon Lyons as a full time PE/Health teacher at the Middle School effective 9/1/2019. Salary: BA, Step 6 - \$53,155. NOTE: This position was in the 2019-2020 budget. Mr. Lyons is a part-time employee who is going full time and the part-time position will not be filled.

Volunteer lists for May 2019 as follows: (see page 413 through 414)

Mary Shoemaker
 William Roper

Motion made by: Nelson Carney
Motion seconded by: Maricia Chiarelli

Voting

- Nelson Carney – Yes
- Maricia Chiarelli – Yes
- Jessica Madiraca – Abstained on the Mary Shoemaker volunteer list only.
- Eileen C. Miller – Yes
- Floyd Pennal – Yes
- Julie Stanton – Yes
- Amy Wojciechowski – Yes
- Travis Zigo – Yes

OPERATIONS/FINANCE

Motion to approve the following financial reports as recommended by the School Business Administrator: (see Board Minutes Financial Back-up Binder for details).

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of March 31, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodstown-Pilesgrave Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10 (a)1.

Board Secretary

Date

The March 31, 2019, preliminary final Report of the Treasurer of School Funds for the 2018-2019 school year is in agreement with the March 31, 2019, preliminary Report of the Board Secretary, pending audit.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, that the Woodstown-Pilesgrave Regional Board of Education certifies that as of March 31, 2019, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

EFT's for April 2019, additional hand check payments for April 2019, and payment list for the month of May 2019.

Transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of March 2019.

Additional financial reports as follows:

- Student Activities and Athletics for the month of April 2019.
- Scholarships for the month of April 2019.
- Odyssey of the Mind for the month of April 2019.
- Cafeteria Report for the month of April 2019.
- Woodstown Community School for the month of April 2019.

Motion made by: Jessica Madiraca
Motion seconded by: Nelson Carney

Voting

- Nelson Carney – Yes
- Maricia Chiarelli – Yes
- Michael Kinney – Yes
- Jessica Madiraca – Yes
- Eileen C. Miller – Yes
- Floyd Pennal – Yes
- Julie Stanton – Yes
- Amy Wojciechowski – Yes
- Travis Zigo – Yes

Motion to approve the following as recommended by the School Business Administrator:

Resolution to approve withdrawal of funds from the Capital Reserve account to fund the replacement of the fire suppression pump (and related components) in Woodstown High School in the amount of \$15,000.00, to be used in General Fund Capital Outlay Account (Fund 12). The District has a requirement to fund the local share of the replacement of the fire suppression pump (and related components) in Woodstown High School in the amount of \$15,000.00 through a Capital Reserve withdrawal. The NJ State Department of Education requires Board action for withdrawals from the Capital Reserve account. There are available funds in the amount of \$15,000.00 for withdrawal from the Capital Reserve account. The District will not seek State funding for the above project. Be it resolved that the Long-Range Facilities Plan will be amended to incorporate the above project. Be it further resolved that the District's administration is directed to withdraw \$15,000.00 from the Capital Reserve account to make the money available for this expenditure.

Resolution to approve withdrawal of funds from the Capital Reserve account to fund the replacement of the ADA ramp in Woodstown High School in the amount of \$25,000.00, to be used in General Fund Capital Outlay Account (Fund 12). The District has a requirement to fund the local share of the replacement of the ADA ramp in Woodstown High School in the amount of \$25,000.00 through a Capital Reserve withdrawal. The NJ State Department of Education requires Board action for withdrawals from the Capital Reserve account. There are available funds in the amount of \$25,000.00 for

withdrawal from the Capital Reserve account. The District will not seek State funding for the above project. Be it resolved that the Long-Range Facilities Plan will be amended to incorporate the above project. Be it further resolved that the District's administration is directed to withdraw \$25,000.00 from the Capital Reserve account to make the money available for this expenditure.

Resolution to approve withdrawal of funds from the Maintenance Reserve account to fund the roof repairs in Woodstown High School in the amount of \$12,000.00, to be used in General Fund account (11-000-261-XXX-XX). The NJ State Department of Education requires Board action for withdrawals from the Maintenance Reserve account. There are available funds in the amount of \$12,000.00 for withdrawal from the Maintenance Reserve account. Be it resolved that the District's administration is directed to withdraw \$12,000.00 from the Maintenance Reserve account to make the money available for this expenditure.

Resolution to approve withdrawal of funds from the Maintenance Reserve account to fund the flooring upgrades in Woodstown High School in the amount of \$25,000.00, to be used in General Fund account (11-000-261-XXX-XX). The NJ State Department of Education requires Board action for withdrawals from the Maintenance Reserve account. There are available funds in the amount of \$25,000.00 for withdrawal from the Maintenance Reserve account. Be it resolved that the District's administration is directed to withdraw \$25,000.00 from the Maintenance Reserve account to make the money available for this expenditure.

Submission of the Perkins 2020 Secondary Grant Application Budget Activity Plan. The purpose of this grant is to develop more fully the academic, career and technical skills of our CTE students by assisting them with meeting high standards, integrating academic, career and technical instruction. (attachment)

Contract with K.D. National Force Security and Investigations Agency, LLC., for the 2019-2020 school year.

Contract with The Cooper Health System to provide onsite physician services at each football game played by Woodstown High School, at \$250 per game, for the 2019-2020 school year.

Contract with K.D. National Force Security, LLC., in the amount of \$1,500.00 for additional security drill services.

Set the Non-Resident Children of Full Time Staff Members fee at \$8,638.00 for the 2019-2020 school year.

Set the Non-Resident Children of Full Time Administrators (as per WPAA Agreement Article XII.F.) at \$6,479.00 for the 2019-2020 school year.

Tax requisition for 2019-2020 school year.

Revision to the Title I & IIA Instructor salaries for the 2018-2019 school year.

Accept award of Reallocated Title I grant for Fiscal Year 2019 in the amount of \$7,104.00

Authorize submission of the ESEA Grant Application Amendment #3 for Fiscal Year 2019.

Cafeteria breakfast and lunch prices for the 2019-2020 school year.

Contract with LearnWell to provide home instructions services to student (NJSmart #3072682902), effective May 1, 2019 at \$44.00 per hour.

Contract with LearnWell to provide instructional tutoring services to district students placed in a hospital or behavioral health center setting for the 2019-2020 school year.

Resolution to enter into a cooperative pricing agreement with Hunterdon County Educational Services Commission (HCESC). (see page 415)

Purchase of LinkIt software and license agreement in the amount of \$31,554.00 for the purpose of replacing our EdConnect software and to provide data warehousing, assessment solutions, and analytics for students in all grades. This purchase is through the Hunterdon County Education Services Commission Co-Op (HCESC) #34HUNCCP.

Authorize District architect (Garrison Architect) to solicit proposals for the replacement of the ADA handicap ramp to correct an accessibility violation identified by the audit conducted by the New Jersey Department of Education on July 28, 2018.

Donation from Mr. Melvin Lewis of Woodstown, in the amount of \$2,836.00 for the high school football scoreboard restoration project. (Note: Funds will be deposited in the WHS Centennial Walkway account).

Acceptance of the Woodstown High-Middle School 2nd School Bus Emergency Evacuation Drill performed on May 6, 2019.

Set subscription busing cost at \$591.98 for round trip and \$295.99 for one way trip for the 2019-2020 school year.

Contract with Gloucester County Special Services School District to participate in the Choice Aid-in-Lieu Program for the 2019-2020 school year at \$3.50 per student.

Contract with Gloucester County Special Services School District to participate in Non-Public Aid-in-Lieu Program for the 2019-2020 school year at \$3.50 per student.

Contract with Gloucester County Special Services School District for quoted route Y1476 for student (NJ SMART #6216115392) at \$555.00 per diem, plus a 7% administrative fee, beginning April 22, 2019 to the end of the 2018-2019 school year. (Note: This replaces route Y1463).

Contract to participate in the Salem County Cooperative Transportation Program administered by Gloucester County Special Services School District for the 2019-2020 school year.

Motion made by: Jessica Madiraca

Motion seconded by: Travis Zigo

Voting

Nelson Carney – Yes

Maricia Chiarelli – Yes

Michael Kinney – Yes

Jessica Madiraca – Yes

Eileen C. Miller – Yes

Floyd Pennal – Yes

Julie Stanton – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

Motion to approve the following as recommended by the School Business Administrator (voting not applicable to sending district representatives):

Resolution to approve withdrawal of funds from the Maintenance Reserve account to fund the flooring upgrades in Mary S. Shoemaker School in the amount of \$50,000.00, to be used in General Fund account (11-000-261-XXX-XX). The NJ State Department of Education requires Board action for withdrawals from the Maintenance Reserve account. There are available funds in the amount of \$50,000.00 for withdrawal from the Maintenance Reserve account. Be it resolved that the District's administration is directed to withdraw \$50,000.00 from the Maintenance Reserve account to make the money available for this expenditure.

Contract with P.E.S.I. to provide home instruction services to student (NJSmart #5528401090), effective April 29, 2019 at \$32.00 per hour.

Use of facilities request from Woodstown-Pilesgrove SACC to run the summer SACC program at the Mary Shoemaker School beginning June 17, 2019 through August 16, 2019 from 6:30 a.m. to 6:00 p.m., at rental fee of \$6,300.00.

Acceptance of the Mary S. Shoemaker School and William Roper Early Childhood Learning Center 2nd School Bus Emergency Evacuation Drill performed on April 17, 2019.

Motion made by: Jessica Madiraca

Motion seconded by: Floyd Pennal

Voting

Nelson Carney – Yes

Maricia Chiarelli – Yes

Jessica Madiraca – Yes

Eileen C. Miller – Yes

Floyd Pennal – Yes

Julie Stanton – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

POLICY - None

OLD BUSINESS – None

NEW BUSINESS – None

REPORTS

School Business Administrator – Mrs. Chin reported on the following:

- April Food Service
 - \$7,200 profit; year-to-date profit of ~\$30K; two more months to go for the school year
 - April -- meal count holding steady/strong; participation rate is strong; food costs are efficient, incorporating special events revenue; income per meal is strong
 - Outlook for:
 - May -- good serving days count
 - June -- expect breakeven (some half days)
 - Future initiatives -- survey students to optimize menu; optimize staffing
 - Lunch debt (~\$13.6K) -- working with families to establish payment plan; have had some success

Administrators monthly reports for May 2019.

Building Reports for the month of April 2019 as follows:

Enrollments

Fire/Security Drill

BOARD REPORTS

President -- Mrs. Miller reported on the following:

- Commended success of WHS awards night.
- Reminded Board Members to complete the Superintendent's evaluation.
- Encouraged Board Members to participate in the 8th Grade Promotion and Graduation Ceremony.
- OM and FFA are currently at out-of-state events.

Sending Districts

Upper Pittsgrove Township -- Mr. Michael Kinney stated that the gym has been shut down due to the damaged roof from the recent storm. 8th grade graduation has to be moved.

Alloway Township -- Mr. Richard Morris was not in attendance.

Liaison Reports

NJSBA Delegate Report – Mrs. Miller reported on the following:

- Delegate Assembly had one resolution on school funding which was defeated.
- New officers were elected.
- Gave update on Legislative Day in Trenton.

SACC Report – Mrs. Madiraca had nothing to report.

AG Advisory Council Report – Dr. Stanton reported on the following:

- Strategic planning is in progress which will shape the future of the program.
- Awaiting funding for shed.
- FFA students have been performing well.
- Upcoming banquet.
- Rich Senior added that Deanna Miller was named FFA Advisor of the Year.

PTO Report – Mr. Zigo reported on the following:

- Update on fundraising.
- School kits order.
- Teacher appreciation week.
- Upcoming school fairs.
- Odyssey of the Mind donations.
- Summer reading challenge.
- Upcoming events and summer meeting dates.

W-P School Foundation Report – Mrs. Chiarelli had nothing to report.

CARE Report – Mr. Pennal had nothing to report.

Marlton Recreation League Report – Mr. Zigo reported on the following:

- Provided an update on the football stadium lights fundraising.
- Freshman Sports funding necessary to reinstate.
- Scoreboard initiative.
- Mrs. Grossman discussed the risk management aspects of volunteer projects as cautioned by our risk management professionals; Mrs. Grossman floated idea of having district “front” the funding for the scoreboard to ensure installation safety.

Pilesgrove Township Report – In Dr. Nielsen's absence, Mrs. Miller reviewed Dr. Nielsen's items from the May work session.

Woodstown Borough Report – Ms. Wojciechowski reported that construction continues on Route 40. Mrs. Chiarelli described traffic hazard location due to construction.

AUDIENCE PARTICIPATION – Non-agenda Items. – None

IMPORTANT DATES

- June 11, 2019 – Work Session, 6:00 p.m., Board Office Conference Room
- June 13, 2019 – 8th Grade Awards, 9:00 a.m., WMS Multi-Purpose Room
- June 13, 2019 – 8th Grade Promotion, 6:30 p.m., Irvin Gym
- June 14, 2019 – 12th Grade Graduation, 6:30 p.m., Clint Ware Field
- June 20, 2019 – Regular Board Meeting, 7:00 p.m., Mary Shoemaker School Library

RECESS INTO EXECUTIVE SESSION I

The Open Public Meetings Act allows the Board to enter into executive session for confidential matters (N.J.S.A. 10:4-12b). Matters discussed in executive session will remain confidential until such time as the need for confidentiality no longer exists.

Motion that the Board of Education enter into executive session, by resolution, to discuss personnel/legal matters. It is expected that the executive session will last approximately 30 minutes. The Board will reconvene in open public session immediately following. Formal action may or may not be taken as a result of the executive session. (8:46 p.m.)

Motion made by: Maricia Chiarelli

Motion seconded by: Amy Wojciechowski

Voting

Nelson Carney – Yes

Maricia Chiarelli – Yes

Michael Kinney – Yes
Jessica Madiraca – Yes
Eileen C. Miller – Yes
Floyd Pennal – Yes
Julie Stanton – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes

Mr. Morris joined the meeting at 8:47 p.m.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion to resume the public portion of the meeting at 9:03 p.m.

Motion made by: Jessica Madiraca
Motion seconded by: Amy Wojciechowski

Voting

Nelson Carney – Yes
Maricia Chiarelli – Yes
Michael Kinney – Yes
Jessica Madiraca – Yes
Eileen C. Miller – Yes
Richard C. Morris – Yes
Floyd Pennal – Yes
Julie Stanton – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes

MOTIONS OUT OF EXECUTIVE

Motion at the recommendation of the Athletic Director, Mr. Joe Ursino and Superintendent Mrs. Virginia Grossman, to name the High School Baseball Field in honor of Coach Lee Ware to recognize 47 years of service to the school district.

Motion made by: Floyd Pennal
Motion seconded by: Michael Kinney

Voting

Nelson Carney – Yes
Maricia Chiarelli – Yes
Michael Kinney – Yes
Jessica Madiraca – Yes
Eileen C. Miller – Yes
Richard C. Morris – Yes
Floyd Pennal – Yes
Julie Stanton – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes

Motion to approve the annual appointments and affirmations as recommended by the School Business Administrator for the 2019-2020 school year as follows:

Depositories of School Funds

Fulton Financial Advisors
Franklin Savings Bank, SLA, Woodstown
State of New Jersey Cash Management Fund Investments
The Vanguard Group, Philadelphia

Professional Appointments

Board Solicitor - Parker McCay - Hourly rate \$175.00
Auditor - Bowman & Company - Annual fee \$23,500.00
Architect of Record - Garrison Architect Hourly rate \$150.00 (attachment)
School Physician - Kevin W. Roberts, M.D. and Amanda Deal, D.O. of Woodstown Family Practice - Annual fee \$19,774.00
Financial Consultant/Continuing Disclosure Agent - Phoenix Advisors, LLC - Base fee \$1,000.00

Extraordinary Unspecified Services

Health Insurance Broker of Record - Conner Strong & Buckelew (three vendors were solicited, Conner Strong & Buckelew, Brown & Brown Benefit Advisors, and Gallagher.)

Motion made by: Maricia Chiarelli
Motion seconded by: Michael Kinney

Voting

Nelson Carney – Yes
Maricia Chiarelli – Yes
Michael Kinney – Yes
Jessica Madiraca – Yes
Eileen C. Miller – Yes
Richard C. Morris – Yes
Floyd Pennal – Yes
Julie Stanton – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes

ADJOURNMENT

Motion to adjourn this meeting at 9:13 p.m.

Motion made by: Nelson Carney

Motion seconded by: Floyd Pennal

Voting

Nelson Carney – Yes

Maricia Chiarelli – Yes

Michael Kinney – Yes

Jessica Madiraca – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Floyd Pennal – Yes

Julie Stanton – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

Respectfully submitted,

Mrs. Rose Wang Chin
SBA/BS

Approved by Motion of the Board

Date

Signature /SBA