

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, JULY 25, 2019 AT THE MARY S. SHOEMAKER SCHOOL LIBRARY AT 7:00 P.M.

CALL TO ORDER

Mrs. Miller, President, called the meeting to order at 7:00 p.m.

READING OF STATEMENT OF NOTICE

Mrs. Miller read aloud the following: The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Woodstown-Piles Grove Regional Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, Elmer Times, Borough of Woodstown Municipal Hall, Township of Piles Grove Municipal Hall, general offices and faculty rooms of the district's four schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Piles Grove Clerk.

FLAG SALUTE

Mrs. Miller then led the group in the pledge of allegiance to the flag.

ROLL CALL:

Members Present: Mr. Carney, Mrs. Chiarelli (arrived at 7:03 p.m.), Mr. Kinney, Mrs. Madiraca, Mrs. Miller, Mr. Morris, Dr. Nielsen, Mr. Pennal, Dr. Stanton, Ms. Wojciechowski, and Mr. Zigo.

Members absent: None.

Also Present: Mrs. Virginia M. Grossman, Superintendent of Schools and Mrs. Rose Wang Chin, School Business Administrator/Board Secretary.

Administrators Present: None.

APPROVAL OF MINUTES

Motion to approve the following minutes as recommended by the School Business Administrator:

June 11, 2019 – Work Session and Executive Session Minutes.

June 20, 2019 – Regular Meeting and Executive Session Minutes.

Motion made by: Amy Wojciechowski

Motion seconded by: Michael Kinney

Voting

Nelson Carney – Yes

Maricia Chiarelli – Yes

Michael Kinney – Yes

Jessica Madiraca – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Anne Nielsen – Yes

Floyd Pennal – Yes

Julie Stanton – Abstained

Amy Wojciechowski – Yes

Travis Zigo – Yes

SUPERINTENDENT'S REPORT – Mrs. Grossman gave a recap of the productive Administrative Retreat this week. Mrs. Grossman discussed with the Board the 2019-2020 Board of Education Goals. The Board modified the targeted improvement of the district's NJSLA State Assessment scores.

Motion to approve with modification, the 2019-2020 Board of Education Goals.

Motion made by: Julie Stanton

Motion seconded by: Nelson Carney

Voting

Nelson Carney – Yes

Maricia Chiarelli – Yes

Michael Kinney – Yes

Jessica Madiraca – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Anne Nielsen – Yes

Floyd Pennal – Yes

Julie Stanton – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

BOARD RESOLUTION

Motion to approve the following:

Resolution of the Woodstown-Piles Grove Regional Board of Education in Opposition of the County of Salem Undertaking a Study to Research a County-Wide School System and/or County-Wide Administration.

WHEREAS, a consolidated county district would not only eliminate local control but would also negatively impact the positive, local identity of our school district; and

WHEREAS, a consolidated county district may not appropriately meet the individual academic, social and emotional need of students in Districts in the County; and

WHEREAS, the anticipated tax relief from regionalization would be negated by the need to effectively run a school district that provides student academic curricula and social/emotional support, leadership for high standards and oversight of state compliance; and

WHEREAS, not all of the current models of county-based school districts are successful, nor do they prove that consolidation or regionalization may be achievable in Salem County; and

WHEREAS, the Woodstown-Pilesgrove Regional Board of Education is not in support of the County of Salem undertaking a study to explore the idea of regionalization or consolidation of school districts in the County of Salem, which would include the effectiveness and detriments of such a proposal, as the cost of such study would pose an unnecessary expense to the residents of the State;

NOW THEREFORE BE IT RESOLVED, that the Woodstown-Pilesgrove Regional Board of Education is not in support of the County of Salem undertaking a study to explore the idea of regionalization or consolidation of school districts in the County of Salem, which would include the effectiveness and detriments of such a proposal, and where the cost of such study would be paid by the State of New Jersey.

Motion made by: Julie Stanton

Motion seconded by: Michael Kinney

Voting

- Nelson Carney – Yes
- Maricia Chiarelli – Yes
- Michael Kinney – Yes
- Jessica Madiraca – Yes
- Eileen C. Miller – Yes
- Richard C. Morris – Yes
- Anne Nielsen – Yes
- Floyd Pennal – Yes
- Julie Stanton – Yes
- Amy Wojciechowski – Yes
- Travis Zigo – Yes

AUDIENCE PARTICIPATION (Agenda Items Only) - None

INSTRUCTION/CURRICULUM

Motion to approve the following as recommended by the Superintendent:

Joshua Stafford, from the Southwest Council, Inc., to provide grant funded anti-drug/alcohol awareness through the "Incorruptible Us" campaign at the Woodstown-Pilesgrove Regional High School.

Rose W. Chin to attend the SPELL JIF Joint Retreat at Congress Hall in Cape May, Scheduled for 9/25/2019 through 9/27/2019. All accommodations, meals and activities will be paid directly by the JIF.

Field Experience as follows:

Student	Location	Staff	University	Dates	Type
Erica Lucchesi	Shoemaker	D. Dickson	Wilmington	Fall 2019 (80 days)	Student Teaching

Field Trips for July 2019 as follows: (see page 455 through 456)

- High School field trip list.
- Curriculum field trip list.

Fundraiser list for July 2019. (see page 457 through 458)

Settlement agreement between the parents of NJ SMART #7343634169 and the Woodstown-Pilesgrove Regional Board of Education.

Textbook purchase of Pearson's enVision AGA product (AGA Pearson Mathematics) to be expensed in two installment payments as follows: \$22,160.77 due 7/1/2019 and \$22,160.73 due 7/1/2020. NOTE: The pilot revealed that enVision A/G/A helped our students look at math in new ways. Teacher were able to utilize technology to customize instruction, practice and assessments. This program will help our students become more self-directed and independent learners.

Yearly Plans/Handbooks as follows:

- Affirmative Action Team to conduct a needs assessment for the Comprehensive Equity Plan.
- Submission of the proposed Comprehensive Equity Plan to the County Office.

Motion made by: Amy Wojciechowski

Motion seconded by: Michael Kinney

Voting

- Nelson Carney – Yes
- Maricia Chiarelli – Abstained on “We Fund Them” and “Snap Raise” from the fundraiser list only.
- Michael Kinney – Yes
- Jessica Madiraca – Yes
- Eileen C. Miller – Yes

Richard C. Morris – Yes
Anne Nielsen – Abstained on “We Fund Them” and “Snap Raise” from the fundraiser list only.
Floyd Pennal – No on “Coin Drop”, “We Fund Them”, and Snap Raise” from the fundraiser list only.
Julie Stanton – No on “Coin Drop”, “We Fund Them”, and Snap Raise” from the fundraiser list only.
Amy Wojciechowski – No on “Coin Drop”, “We Fund Them”, and Snap Raise” from the fundraiser list only.
Travis Zigo – Yes

ADMINISTRATION/PERSONNEL

Motion to approve the following as recommended by the Superintendent:

New staff as follows:

Courtney Simmons as a full time custodian at the Woodstown-Pilesgrove Regional High School retro-active to 7/22/2019. Salary: Step 1 (pro-rated \$27,444). NOTE: Start date will be after criminal background check has been completed.

Scott Morris as a full time custodian at the Woodstown-Pilesgrove Regional High School retro-active to 7/22/2019. Salary: Step 1 (pro-rated \$27,444). NOTE: Start date will be after criminal background check has been completed.

Mei Corbin as a full time custodian at the Woodstown-Pilesgrove Regional High School. Salary: Step 2 (pro-rated \$28,944).

Kara Straughn as a mathematics teacher at the Woodstown-Pilesgrove Regional High School effective 9/1/2019. Salary - BA, Step 1 (\$52,271).

McKinney-Vento Supplemental Grant stipends as follows:

Christopher Snyder as the Program Administrator for the McKinney Competitive 2019-2020 Grant. Stipend in the amount of \$48,760. NOTE: position is funded through the McKinney-Vento Supplemental Grant and at no cost to the Board of Education.

Lynn Miller as the part time Administrative Assistant for the McKinney Competitive 2019-2020 Grant. Stipend in the amount of \$10,350. NOTE: position is funded through the McKinney-Vento Supplemental Grant and at no cost to the Board of Education.

Jennifer Kelly as the Summer Learning Academy Program Trainer for the McKinney Competitive 2019-2020 Grant. Stipend in the amount of \$1,200. NOTE: position is funded through the McKinney-Vento Supplemental Grant and at no cost to the Board of Education.

Extra Duty Appointments for 2019-2020 as follows:

High School extra duty list for July 2019. (see page 459)

High School Athletic extra duty list for July 2019. (see page 460 through 461)

Child Study Team extra duty list for July 2019. (see page 462)

2019-2020 substitute list. (see page 463 through 464)

High School Athletic volunteer list for July 2019. (see page 465)

2019-2020 staff placement as follows:

Woodstown High School (see page 466 through 468)

Woodstown Middle School (see page 469)

Mary Shoemaker School (see page 470 through 471)

William Roper School (see page 472)

District Office (see page 473)

Motion made by: Michael Kinney

Motion seconded by: Maricia Chiarelli

Voting

Nelson Carney – Yes

Maricia Chiarelli – Yes

Michael Kinney – Yes

Jessica Madiraca – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Anne Nielsen – Yes

Floyd Pennal – Yes

Julie Stanton – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

Motion to approve the following as recommended by the Superintendent (voting not applicable to sending district representatives):

Accept the resignation of Jessica Zaluske as a lunch and classroom aide at the Mary Shoemaker School effective 7/1/2019.

Leave of absence for Mary Cundey, teacher at the Mary Shoemaker School, from approximately 9/5/19 through 12/6/19.

Extra Duty Appointments for 2019-2020 as follows: (see page 474 through 477)
Mary Shoemaker School extra duty list for July 2019.
William Roper School extra duty list for July 2019.

New Staff and Position as follows:

New full time Teacher of Students with Disabilities position for the 2019-2020 school year. NOTE: This is a new position due to IEP recommendations.

Maria Eisenart as a Teacher of Students with Disabilities at the William Roper School effective 9/1/2019. Salary - BA, Step 8 (\$54,641).

Johanna Riggins as a Lunch Aide at the Mary Shoemaker School effective 9/5/2019. Salary - \$10.35 per hour, 2.5 hours per day.

Motion made by: Michael Kinney

Motion seconded by: Amy Wojciechowski

Voting

Nelson Carney – Yes

Maricia Chiarelli – Yes

Jessica Madiraca – Yes

Eileen C. Miller – Yes

Anne Nielsen – Yes

Floyd Pennal – Yes

Julie Stanton – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

OPERATIONS/FINANCE

Motion to approve the following financial reports as recommended by the School Business Administrator: (see Board Minutes Financial Back-up Binder for details).

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of May 31, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodstown-Pilesgrove Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10 (a)1.

Board Secretary

Date

The May 31, 2019, preliminary final Report of the Treasurer of School Funds for the 2018-2019 school year is in agreement with the May 31, 2019, preliminary Report of the Board Secretary, pending audit.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, that the Woodstown-Pilesgrove Regional Board of Education certifies that as of May 31, 2019, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

EFT's for June 2019, additional hand check payments for June 2019, additional payment list for the month of June 2019, and payment list for the month of July 2019.

Transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of May 2019.

Additional financial reports as follows:

Student Activities and Athletics for the month of June 2019.

Scholarships for the month of June 2019.

Odyssey of the Mind for the month of June 2019.

Cafeteria Report for the month of June 2019.

Woodstown Community School for the month of June 2019.

Motion made by: Maricia Chiarelli

Motion seconded by: Amy Wojciechowski

Voting

Nelson Carney – Yes

Maricia Chiarelli – Yes

Michael Kinney – Yes

Jessica Madiraca – Yes

Eileen C. Miller – Yes

Richard C. Morris – Yes

Anne Nielsen – Yes

Floyd Pennal – Yes

Julie Stanton – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

Motion to approve the following as recommended by the School Business Administrator:

Rescind the previously approved May 23, 2019 resolution for the withdrawal of funds from the Capital Reserve account to fund the replacement of the fire suppression pump in the amount of \$15,000.00 as the general fund is able to fund this project.

Resolution to authorize the School Business Administrator to cancel unexpended 2012 Capital Projects Fund balance (Project: Woodstown High School/Middle School New Multi-Purpose Room & Renovate Science Rooms) in the amount of \$97,608.59.

WHEREAS, pursuant to N.J.A.C. 6A:26-4.6(c), any proceeds of school bonds issued by the district for the purpose of funding a non-SDA constructed school facilities project after the enactment of EFCFA which remain unspent upon completion of the school facilities project (and/or other capital project whose funding was authorized by bonds) shall be used by the district to reduce the outstanding principal amount at the earliest call date or annually reduce the debt service principal payments.

NOW THEREFORE BE IT RESOLVED the Woodstown-Piles Grove Regional School District Board of Education hereby authorizes the district's School Business Administrator to cancel unexpended 2012 Capital Projects Fund balance (Project: Woodstown High School/Middle School New Multi-Purpose Room & Renovate Science Rooms) consistent with all applicable laws and regulations.

Contract with P.E.S.I to provide home instruction services for the 2019-2020 school year.

Resolution and contract to enter into a cooperative pricing agreement with Sourcewell.

Submission of the 2019-2020 IDEA Grant in the amount of \$312,242 .00 for Basic and \$4,967.00 for Preschool.

Submission and acceptance of the 2019-2020 Region 8 McKinney-Vento Competitive Grant application serving the homeless population of Salem, Cumberland and Cape May counties in the amount of \$273,823.00.

Permission to apply for the 2019-2020 New Jersey Department of Education Division of Early Childhood Education Preschool Education Expansion Aid Competitive Grant (PEEA) to increase access to high quality preschool.

Contract with Gloucester County Special Services School District for professional services for the 2019-2020 school year.

Contract with Y.A.L.E. School Inc., for the attendance of student NJSmart #6201980707 for the 2019-2020 school year in the amount of \$65,404.50 for 210 days.

Resolution authorizing the disposal of surplus property as follows:

WHEREAS, the Woodstown-Piles Grove Regional School District Board of Education ("Board") is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Woodstown-Piles Grove Regional School District Board of Education in Woodstown NJ, County of Salem, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Board.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) The identification of surplus property will be an ongoing process.
- (5) The surplus property as listed below shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The Board reserves the right to accept or reject any bid submitted.

Surplus Property: AirPac Portable Air Conditioning Unit, Model #3000, Serial # H084174

Contract per bid with Gloucester County Special Services School District for special education out-of-district route SS498 with one-to-one aide beginning July 8, 2019 through August 16, 2019 for a total route cost of \$450.00 per diem, plus a 7% administrative fee. (Note: This route contains students from other districts and therefore the cost per diem will be pro-rated accordingly by GCSSSD.)

Contract per bid with Gloucester County Special Services School District for special education in-district routes SS510A and SS510B with an aide on each bus beginning July 1, 2019 through July 25, 2019, Monday through Thursday, for a total route cost per diem for each bus of \$312.00, plus a 7% administrative fee. (Note: These routes may contain students from other districts and therefore the cost per diem will be pro-rated accordingly by GCSSSD.)

Joint transportation agreement with Pittsgrove Township BOE for summer special education out-of-district route ESY19-Cumb for students NJSMART #2384482013 and #1416288941 with an aide at \$70.52 per diem per student beginning July 8, 2019 to August 15, 2019, Monday through Thursday.

Joint transportation agreement with Pittsgrove Township BOE for summer special education out-of-district route ESY19-SAL for student NJSMART #7182903077 with an aide at \$80.58 per diem per student beginning July 8, 2019 through August 15, 2019, Monday through Thursday.

Request approval to award the reconstruction of the ADA ramp at the Woodstown - Pilesgrove Regional High School to Aliano Brothers General Contractors, Inc. in the amount of \$23,850. Aliano Brothers General Contractors, Inc. provided the lowest responsible proposal to RFP #GA18-108. Project will be funded from capital reserve. This reconstruction project is necessary to comply with the NJ Department of Education's Methods of Administration Compliance Review.

Motion made by: Maricia Chiarelli

Motion seconded by: Michael Kinney

Voting

- Nelson Carney – Yes
- Maricia Chiarelli – Yes
- Michael Kinney – Yes
- Jessica Madiraca – Yes
- Eileen C. Miller – Yes
- Richard C. Morris – Yes
- Anne Nielsen – Yes
- Floyd Pennal – Yes
- Julie Stanton – Yes
- Amy Wojciechowski – Yes
- Travis Zigo – Yes

Motion to approve the following as recommended by the School Business Administrator (voting not applicable to sending district representatives):

Contract with Bridgeton Board of Education to provide home instruction services to student NJSmart #5502090776 from June 10, 2019 through June 12, 2019 at a cost of \$180.00.

Contract with the State of New Jersey Commission for the Blind and Visually Impaired for student NJSmart #8611345492 at a cost of \$1,900.00 for the 2019-2020 school year.

Accept a donation from Chiarelli Paving, LLC, for paving work to the Mary S. Shoemaker parking lot.

Motion made by: Maricia Chiarelli

Motion seconded by: Amy Wojciechowski

Voting

- Nelson Carney – Yes
- Maricia Chiarelli – Abstained to the Chiarelli Paving donation only.
- Jessica Madiraca – Yes
- Eileen C. Miller – Yes
- Anne Nielsen – Yes
- Floyd Pennal – Yes
- Julie Stanton – Yes
- Amy Wojciechowski – Yes
- Travis Zigo – Yes

POLICY - None

OLD BUSINESS – None

NEW BUSINESS – None

REPORTS

School Business Administrator – Mrs. Chin discussed quantitative aspects of Preschool Expansion Aid/PEA (e.g., budget methodology, etc.); Mrs. Grossman discussed qualitative aspects of PEA (e.g., class size, timeline, etc.); PEA submission deadline is August 1, 2019.

Administrators monthly reports for July 2019.

Building Reports for the month as follows:

- Suspension for June 2019
- Enrollments for June 2019
- Fire/Security Drill for June 2019

BOARD REPORTS

President -- Mrs. Miller thanked board members for attending board meetings during summer; she also reminded members to always cast vote based on their own opinion/points of view.

Sending Districts

Upper Pittsgrove Township -- Mr. Michael Kinney reported on the following:

- passed resolution re consolidation
- bussing costs increased and is a hit to already tight budget
- moving forward with referendum to replace roof

Alloway Township -- Mr. Richard Morris reported on the following:

- approved Strategic Plan
- discussed Kindergarten initiative

Liaison Reports

NJSBA Delegate Report – Mrs. Miller reported that she attended the “Wings of Change,” a social/emotional learning program

SACC Report – Mrs. Madiraca reported the following:

- summer SACC program is going well
- parents expressed that WP’s SACC program is flexible and affordable

AG Advisory Council Report – Dr. Stanton reported on the following:

- there was no meeting
- come support County Fair
- Perkins grant approved; funding for Agriculture program

PTO Report – Mr. Zigo had nothing to report.

W-P School Foundation Report – Mrs. Chiarelli reported that no meeting time finalized during the summer; will have more to report next time; discuss BOE interaction with Foundation.

CARE Report – Mr. Pennal had nothing to report.

Marlton Recreation League Report – Mr. Zigo had nothing to report.

Pilesgrove Township Report – Dr. Nielsen had nothing to report.

Woodstown Borough Report – Ms. Wojciechowski reported on the following:

- At recent Woodstown Borough meeting -- discussed the implications of consolidation as it pertains to contracting; anticipate more information on the consolidation topic after November

AUDIENCE PARTICIPATION – Non-agenda Items.

- Angel Pennal of Pilesgrove inquired about coaching assignments and the timing of information dissemination; Mrs. Grossman responded and clarified.

IMPORTANT DATES

- August 15, 2019 – Work Session, 6:00 p.m., Board Office Conference Room
- August 22, 2019 - Regular Board Meeting, 7:00 p.m., Mary Shoemaker School Library

RECESS INTO EXECUTIVE SESSION I

The Open Public Meetings Act allows the Board to enter into executive session for confidential matters (N.J.S.A. 10:4-12b). Matters discussed in executive session will remain confidential until such time as the need for confidentiality no longer exists.

Motion that the Board of Education enter into executive session, by resolution, to discuss personnel/legal matters. It is expected that the executive session will last approximately 30 minutes. The Board will reconvene in open public session immediately following. Formal action may or may not be taken as a result of the executive session. 8:55 p.m.)

Motion made by: Amy Wojciechowski

Motion seconded by: Maricia Chiarelli

Voting

- Nelson Carney – Yes
- Maricia Chiarelli – Yes
- Michael Kinney – Yes
- Jessica Madiraca – Yes
- Eileen C. Miller – Yes
- Richard C. Morris – Yes
- Anne Nielsen – Yes
- Floyd Pennal – Yes
- Julie Stanton – Yes
- Amy Wojciechowski – Yes
- Travis Zigo – Yes

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion to resume the public portion of the meeting at 9:23 p.m.

Motion made by: Floyd Pennal

Motion seconded by: Amy Wojciechowski

Voting

- Nelson Carney – Yes
- Maricia Chiarelli – Yes
- Michael Kinney – Yes
- Jessica Madiraca – Yes
- Eileen C. Miller – Yes
- Richard C. Morris – Yes
- Anne Nielsen – Yes

Floyd Pennal – Yes
Julie Stanton – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes

ADJOURNMENT

Motion to adjourn this meeting at 9:25 p.m.

Motion made by: Amy Wojciechowski

Motion seconded by: Maricia Chiarelli

Voting

Nelson Carney – Yes
Maricia Chiarelli – Yes
Michael Kinney – Yes
Jessica Madiraca – Yes
Eileen C. Miller – Yes
Richard C. Morris – Yes
Anne Nielsen – Yes
Floyd Pennal – Yes
Julie Stanton – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes

Respectfully submitted,

Mrs. Rose Wang Chin
SBA/BS

Approved by Motion of the Board

Date

Signature /SBA