

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PIESGROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, FEBRUARY 27, 2020 AT THE WILLIAM ROPER SCHOOL MULTI-PURPOSE ROOM, 211 EAST LAKE ROAD, PILES GROVE, AT 7:05 P.M.

CALL TO ORDER

Mrs. Chiarelli, Vice President, called the meeting to order at 7:05 p.m.

READING OF STATEMENT OF NOTICE

Mrs. Chiarelli read aloud the following: The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Woodstown-Piles Grove Regional Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, Elmer Times, Borough of Woodstown Municipal Hall, Township of Piles Grove Municipal Hall, general offices and faculty rooms of the district's four schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Piles Grove Clerk.

FLAG SALUTE

Mrs. Chiarelli then led the group in the pledge of allegiance to the flag.

ROLL CALL:

Members Present: Mr. Carney, Dr. Carr, Mrs. Chiarelli, Mr. Kinney, Mr. Morris, Mr. Pennal, Mrs. Thomas, and Ms. Wojciechowski.

Members absent: Mrs. Miller, Dr. Nielsen and Mr. Zigo.

Also Present: Mrs. Virginia M. Grossman, Superintendent of Schools and Mrs. Deborah Lake, Acting Board Secretary.

Administrators Present: Mr. Senor, Ms. Pessolano, Ms. Cioffi and Mrs. Martinez.

Mrs. Chiarelli informed the Board of the passing of Mrs. Miller's mother.

SUPERINTENDENT'S REPORT – Mrs. Grossman reported on the following:

Mass Care Incident Drill, Spring 2020

Will involve local responders.

Helicopter will be landing behind high school.

Mr. Evans, Mr. Ursino and Administration are instrumental.

Coronavirus Preparedness

A preventative correspondence email was shared with all school families on February 27, 2020.

STUDENT RECOGNITION

Mary Shoemaker School Young Wolverines of the Month – Ms. Cioffi, Principal, recognized the Young Wolverines of the Month for February: Thomas Tucci and Juliana Viola.

Woodstown Middle School Junior Wolverines of the Month – Ms. Pessolano, Principal, recognized the Junior Wolverines of the Month for February: Alianna Kellner and Nathaniel Barnes.

Woodstown High School Wolverines of the Month – Mr. Senor, Principal, recognized the Wolverines of the Month for February: Emma DiPatri and Felix Vergara.

PRESENTATION

Donation from Mr. and Mrs. Struss - Mr. Senor introduced Mr. and Mrs. Struss of Piles Grove. He then shared how a cardiac incident had happened to a Paulsboro wrestling team member prior to playoffs. In an effort to show our support for the Paulsboro team member, Mr. and Mrs. Struss facilitated and donated t-shirts for our team to wear prior to the wrestling match which said, "#For Brandon".

Donation from the Woodstown-Piles Grove Foundation – Mr. Snyder introduced Ms. Megan Brown and several other foundation members who presented the district with a \$5,000 check to benefit the Communications Academy.

Mrs. Grossman gave an update on the 2020-2021 budget. She stated that the district has received additional funding for an enrollment adjustment and slight increase to state aid which allows the district to reinstate funds to OM, varsity games, administrative restructure, and reduce class size at the elementary level.

STUDENT REPRESENTATIVE – was not present.

AUDIENCE PARTICIPATION – None.

RECESS INTO EXECUTIVE SESSION I

The Open Public Meetings Act allows the Board to enter into executive session for confidential matters (N.J.S.A. 10:4-12b). Matters discussed in executive session will remain confidential until such time as the need for confidentiality no longer exists.

Motion that the Board of Education enter into executive session, by resolution, to discuss legal matters. It is expected that the executive session will last approximately 30 minutes. The Board will reconvene in open public session immediately following. Formal action may or may not be taken as a result of the executive session. 7:32 p.m.)

Motion made by: Maricia Chiarelli

Motion seconded by: Michael Kinney

Voting

Nelson Carney – Yes
 Richard Carr – Yes
 Maricia Chiarelli – Yes
 Michael Kinney – Yes
 Richard C. Morris, Jr., - Yes
 Floyd Pennal – Yes
 Shonta Thomas – Yes
 Amy Wojciechowski – Yes

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion to resume the public portion of the meeting at 8:10 p.m.

Motion made by: Maricia Chiarelli
Motion seconded by: Michael Kinney
Voting

Nelson Carney – Yes
 Richard Carr – Yes
 Maricia Chiarelli – Yes
 Michael Kinney – Yes
 Richard C. Morris, Jr., - Yes
 Floyd Pennal – Yes
 Shonta Thomas – Yes
 Amy Wojciechowski – Yes

APPROVAL OF MINUTES

Motion to approve the following minutes as recommended by the School Business Administrator:
 January 2, 2020 – Reorganization Meeting
 January 16, 2020 – Work Session Meeting.
 January 23, 2019 – Regular Meeting and Executive Session.

Motion made by: Maricia Chiarelli
Motion seconded by: Michael Kinney
Voting

Nelson Carney – Yes
 Richard Carr – Yes
 Maricia Chiarelli – Yes
 Michael Kinney – Abstained from the January 2, 2020 minutes only.
 Richard C. Morris, Jr., - Yes
 Floyd Pennal – Yes
 Shonta Thomas – Yes
 Amy Wojciechowski – Abstained from the January 23, 2020 minutes only.

INSTRUCTION/CURRICULUM

Motion to approve the following as recommended by the Superintendent:
 2020-2021 School Calendar.

SEMI (Special Education Medicaid Initiative) Corrective Action Plan for 2020-2021. (see page ___)

Jennifer Kelly to participate in the We Are Teachers research project. This is a research project designed to help develop a new voice-to-text technology to record and analyze small-group discussions in classrooms.

Professional Development Requests as follows:

Rose Chin to attend the NJASBO Annual Conference in Atlantic City from 6/2/2020 to 6/5/2020. Total cost not to exceed \$700.

Rose Chin and Deborah Lake to attend the NJ Self-Insurers' Workers' Compensation (SPELL JIF) Conference at Harrah's in Atlantic City from 5/13/20 through 5/15/20. SPELL JIF will cover the cost of attendance including conference registration and hotel accommodations.

Joan Hobbs to attend a workshop on Mental Health Issues in the Classroom on 2/28/20. Cost note to exceed \$229. Funding is provided through the Special Education budget.

Field Experience as follows:

| Last | First | College/Univ. | Type | Location | Time/Dates |
|-------|----------|---------------|----------|-------------|------------|
| Forti | Pasquale | Rutger/Camden | Clinical | High School | 50 hours |

Field Trips for February 2020 as follows:

High School Field Trip List. (see page ___)

Curriculum (McKinney-Vento) Field Trip List. (see page ___)

Wrestling Team to attend the State Tournament in Atlantic City from 3/4/2020 through 3/6/2020.

Fundraisers list as of February 2020 as follows:

Fundraiser List. (see page ___)

Harassment, Intimidation and Bullying report dated 1/16/20 - 2/20.20 and to provide notification letters as required to the parents/guardians advising that this information has been provided to the Board of Education.

Motion made by: Amy Wojciechowski

Motion seconded by: Michael Kinney

Voting

Nelson Carney – Yes

Richard Carr – Yes

Maricia Chiarelli – Yes

Michael Kinney – Yes

Richard C. Morris, Jr., - Yes

Floyd Pennal – Yes

Shonta Thomas – Yes

Amy Wojciechowski – Yes

Motion to approve the following as recommended by the Superintendent (voting not applicable to sending district representatives):

Field Trips for February 2020 as follows:

Middle School Field Trip list. (see page ____)

Mary Shoemaker Field Trip list. (see page ____)

Motion made by: Amy Wojciechowski

Motion seconded by: Michael Kinney

Voting

Nelson Carney – Yes

Richard Carr – Yes

Maricia Chiarelli – Yes

Floyd Pennal – Yes

Shonta Thomas – Yes

Amy Wojciechowski – Yes

ADMINISTRATION/PERSONNEL

Motion to approve the following as recommended by the Superintendent:

Resignations/Retirements as follows:

Resignation of Michael Massaro as the Marching Band Director effective 1/21/2020.

Retirement of Tammy Bitgood effective 7/1/2020.

Leave of Absence as follows:

Extension of a medical leave of absence for James Ludlam through 6/30/2020.

Staff Salary Changes as follows:

Deanna Miller to move from BA+30 (Step 5-\$54,530) to MA (Step 5-\$56,195) effective March 1, 2020.

James Bracciante to move from BA (Step 3-\$52,271)to BA+30 (Step 3-\$53,987) effective March 1, 2020.

Extra Duty Appointments as follows:

February 2020 Homebound Instruction List for the High School. (see page ____)

February 2020 Athletic List. (see page ____)

Katie Nicotra and Holly Booth to chaperone student ID #6207902789 during the Senior Class Trip in Disney World per the IEP. Total cost - \$3,198 for both staff members. (NOTE: This is paid by Alloway).

Substitute List for February 2020. (see page ____)

Volunteer list for February 2020. (see page ____)

Motion made by: Amy Wojciechowski

Motion seconded by: Michael Kinney

Voting

Nelson Carney – Yes

Richard Carr – Yes

Maricia Chiarelli – Yes

Michael Kinney – Yes

Richard C. Morris, Jr., - Yes

Floyd Pennal – Yes

Shonta Thomas – Yes

Amy Wojciechowski – Yes

Motion to approve the following as recommended by the Superintendent (voting not applicable to sending district representatives):

Resignations/Retirements as follows:

Retirement of Joanne Gloway effective 5/16/2020.

Retirement of Karma Stark effective 7/1/2020.

Resignation of Denise Hemsley effective 3/4/2020.

Leaves of Absence as follows:

- Tabatha Griffith from approximately 3/16/20 to approximately 5/18/2020.
- Brandon Lyons from 5/4/2020 through 5/29/2020.
- Jennifer Sherburne from 2/21/20 through 3/13/2020.

Substitutes as follows:

Tara McQueston as a Long Term Substitute Teacher from approximately 2/24/20 through 6/18/2020. Salary is per the Long Term Certificated Rate Schedule. (attachment)

Volunteer List for February 2020 as follows:

- Mary Shoemaker Tier I Volunteer List. (see page ____)
- Mary Shoemaker Tier II Volunteer List. (see page ____)
- William Roper Tier II Volunteer List. (see page ____)

Motion made by: Amy Wojciechowski

Motion seconded by: Floyd Pennal

Voting

- Nelson Carney – Yes
- Richard Carr – Yes
- Maricia Chiarelli – Abstained on the Mary Shoemaker and William Roper Tier II Volunteer List only.
- Floyd Pennal – Yes
- Shonta Thomas – Yes
- Amy Wojciechowski – Yes

OPERATIONS/FINANCE

Motion to approve the following financial reports as recommended by the School Business Administrator: (see Board Minutes Financial Back-up Binder for details).

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of December 31, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodstown-Pilesgrove Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10 (a)1.

Board Secretary

Date

The December 31, 2019, preliminary final Report of the Treasurer of School Funds for the 2019-2020 school year is in agreement with the December 31, 2019, preliminary Report of the Board Secretary, pending audit.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, that the Woodstown-Pilesgrove Regional Board of Education certifies that as of December 31, 2019, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

EFT's for January 2020, additional hand check payments for January 2020, and payment list for the month of February 2020.

Transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of December 2019.

Additional financial reports as follows:

- Student Activities and Athletics for the month of January 2020.
- Scholarships for the month of January 2020.
- Odyssey of the Mind for the month of January 2020.
- Cafeteria Report for the month of January 2020.
- Woodstown Community School for the month of January 2020.

Motion made by: Michael Kinney

Motion seconded by: Amy Wojciechowski

Voting

- Nelson Carney – Yes
- Richard Carr – Yes
- Maricia Chiarelli – Yes
- Michael Kinney – Yes
- Richard C. Morris, Jr., - Yes
- Floyd Pennal – Yes
- Shonta Thomas – Yes
- Amy Wojciechowski – Yes

Motion to approve the following as recommended by the School Business Administrator:

Approve and accept the Annual Audit for the Fiscal Year Ended June 30, 2019 as reviewed and discussed, including the Comprehensive Annual Financial Report (CAFR). There were no findings. (see page ____)

Affirm the submission of the Alyssa's Law Compliance and School Security Grant application and the availability of local funds if the total estimated costs of the proposed work exceeds the school district's grant allowance of \$83,626.00.

Submit an LRFP Minor Amendment for the Alyssa's Law Compliance and School Security Grant application to include two (2) security projects: silent alarms and surveillance camera district-wide.

Apply for the FY 2019 STOP School Violence Grant offered by the Bureau of Justice Assistance through the US Department of Justice.

Contract with Salem County Special Services School District for the attendance of student NJSmart #8061894435, effective January 30, 2020 through the remainder of the 2019-2020 school year at a prorated cost of \$25,943.00

Apply for the New Jersey CASE (Curriculum for Agricultural Science Education) Grant FY2020.

Accept donations as follows:

Deliver Care RX (Dave Krishna) in the amount of \$100.00 to benefit Odyssey of the Mind.

Solutions Through Wellness & Counseling, LLC (Michelle Schmidt) in the amount of \$100.00 to benefit Odyssey of the Mind.

Woodstown-Pilesgrove Education Foundation in the amount of \$5,000.00 to benefit the Communications Academy.

Use of Facilities Requests for the month of February 2020. (see page ___)

Contract with Gloucester County Special Services School District for transportation routes for the 2019-2020 school year as follows:

S6586 at \$244.05 total per diem route cost, plus a 7% administrative fee, for student NJSmart #8061894435 beginning February 3, 2020 through to the remainder of the school year. (Note: Per diem cost is the total route cost and contains students from other districts. The cost per diem will be pro-rated accordingly by Gloucester County Special Services School District.)

Y1513 additional miles in the amount of \$32.70 for a total route cost of \$199.70, plus a 7% administrative fee for student NJSmart #2664874004 for approximately 30 to 60 days. After the 30 to 60 days the route cost will return to the original per diem of \$167.00

Motion made by: Amy Wojciechowski

Motion seconded by: Maricia Chiarelli

Voting

Nelson Carney – Yes

Richard Carr – Yes

Maricia Chiarelli – Yes

Michael Kinney – Yes

Richard C. Morris, Jr., - Yes

Floyd Pennal – Yes

Shonta Thomas – Yes

Amy Wojciechowski – Yes

Motion to approve the following as recommended by the School Business Administrator (voting not applicable to sending district representatives):

Apply for Early Childhood Program Aid for 2020-2021.

Contract with Gloucester County Special Services School District for the attendance of student NJSmart #1152948660, at a prorated tuition cost of \$19,090.00, plus a one-on-one teacher assistant at a prorated cost of \$19,173.00, plus a prorated non-resident fee in the amount of \$1,384.00 for a total cost of \$39,647.00, beginning February 10, 2020 through the remainder of the 2019-2020 school year.

Motion made by: Amy Wojciechowski

Motion seconded by: Richard Carr

Voting

Nelson Carney – Yes

Richard Carr – Yes

Maricia Chiarelli – Yes

Floyd Pennal – Yes

Shonta Thomas – Yes

Amy Wojciechowski – Yes

Motion to amend the agenda to move the executive session as the next order of business.

Motion made by: Richard C. Morris, Jr.

Motion seconded by: Michael Kinney

Voting

Nelson Carney – Yes

Richard Carr – Yes

Maricia Chiarelli – Yes

Michael Kinney – Yes

Richard C. Morris, Jr., - Yes

Floyd Pennal – Yes

Shonta Thomas – Yes

Amy Wojciechowski – Yes

RECESS INTO EXECUTIVE SESSION II

The Open Public Meetings Act allows the Board to enter into executive session for confidential matters (N.J.S.A. 10:4-12b). Matters discussed in executive session will remain confidential until such time as the need for confidentiality no longer exists.

Motion that the Board of Education enter into executive session, by resolution, to discuss student matters. It is expected that the executive session will last approximately 30 minutes. The Board will reconvene in open public session immediately following. Formal action may or may not be taken as a result of the executive session. 8:20 p.m.)

Motion made by: Amy Wojciechowski

Motion seconded by: Nelson Carney

Voting

Nelson Carney – Yes

Richard Carr – Yes

Maricia Chiarelli – Yes

Michael Kinney – Yes

Richard C. Morris, Jr., - Yes

Floyd Pennal – Yes

Shonta Thomas – Yes

Amy Wojciechowski – Yes

Mr. Kinney left the meeting at 8:20 p.m.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion to resume the public portion of the meeting at 8:25 p.m.

Motion made by: Richard C. Morris, Jr.

Motion seconded by: Floyd Pennal

Voting

Nelson Carney – Yes

Richard Carr – Yes

Maricia Chiarelli – Yes

Michael Kinney – Yes

Richard C. Morris, Jr., - Yes

Floyd Pennal – Yes

Shonta Thomas – Yes

Amy Wojciechowski – Yes

Mr. Kinney rejoined the meeting at 8:25 p.m.

POLICY

Motion to approve the following policy for revision:

Policy 5111 Eligibility of Resident/Nonresident Students.

Motion made by: Amy Wojciechowski

Motion seconded by: Nelson Carney

Voting

Nelson Carney – Yes

Richard Carr – Yes

Maricia Chiarelli – Yes

Michael Kinney – Yes

Richard C. Morris, Jr., - Yes

Floyd Pennal – Yes

Shonta Thomas – Yes

Amy Wojciechowski – Yes

OLD BUSINESS – The following items were discussed:

Mrs. Grossman discussed the creation of an Ad Hoc committee to get students back to school quickly.

Mrs. Chiarelli stated that she will be the Hospitality Chairperson.

NEW BUSINESS – None.

REPORTS

School Business Administrator – Mrs. Grossman shared Mrs. Chin's report on the 2020-2021 budget.

Administrators monthly reports for February 2020.

Building Reports for the month of January 2020

Suspensions

Enrollments

Fire/Security Drills

BOARD REPORTS

President -- Mrs. Miller was not present.

Sending Districts

Upper Pittsgrove Township -- Mr. Michael Kinney stated the following:

- Pursue roof bond referendum at the November 2020 election.

Alloway Township -- Mr. Richard Morris reported on the following:

- They will hold a community meeting on March 9th to allow the residents the opportunity to provide input regarding the district's superintendent position.

Liaison Reports

NJSBA Delegate Report – Mrs. Miller was not present.

SACC Report – Ms. Thomas had nothing to report.

AG Report – Dr. Nielsen was not in present.

PTO Report – Mr. Zigo was not present.

School Foundation Report – Mrs. Chiarelli reported that Dr. Carr will chair this committee.

CARE Report – Mr. Pennal stated all is well.

Marlton Recreational Field Report – Ms. Wojciechowski had nothing to report.

Pilesgrove Township Report – In Dr. Nielsen and Mr. Zigo's absence, Mrs. Chiarelli reported on the solar farm.

Woodstown Borough Report – Mr. Carney reported on the 100th Anniversary of Women's Suffrage resolution, dumpster regulations, and to lock your car doors as theft is very active.

AUDIENCE PARTICIPATION – Non-agenda Items. - None

IMPORTANT DATES

- February 27, 2020 – Regular Meeting, 7:00 p.m., William Roper School MPR
- March 19, 2020 – Work Session, 6:00 p.m., William Roper School MPR
- March 26, 2020 – Regular Meeting, 7:00 p.m., Woodstown High School Cafeteria
- April 23, 2020 – Work Session, 6:00 p.m., William Roper School MPR
- April 30, 2020 – Regular Meeting, 7:00 p.m., William Roper School MPR
- May 21, 2020 – Work Session and Regular Meeting, 6:00 p.m., William Roper School MPR
- June 11, 2020 – Work Session and Regular Meeting, 6:00 p.m., William Roper School MPR

FOR THE GOOD OF THE ORDER

Mr. Carney stated that J'la Howard, 12th grade student, will be honored at the NAACP Banquet at the Dorn Center in Pedricktown on April 18th.

Mrs. Thomas asked if anything can be done to minimize fears of students and staff who participate in safety drills. Mrs. Grossman stated that social emotional learning is infused into daily learning.

ADJOURNMENT

Motion to adjourn this meeting at 8:50 p.m.

Motion made by: Nelson Carney

Motion seconded by: Amy Wojciechowski

Voting

Nelson Carney – Yes

Richard Carr – Yes

Maricia Chiarelli – Yes

Michael Kinney – Yes

Richard C. Morris, Jr., - Yes

Floyd Pennal – Yes

Shonta Thomas – Yes

Amy Wojciechowski – Yes

Respectfully submitted,

Mrs. Deborah Lake
Acting Board Secretary

Approved by Motion of the Board

Date

Signature SBA/BS