

MINUTES OF THE PUBLIC HEARING-REGULAR MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, APRIL 30, 2020 AT 7:00 P.M. THE MEETING WAS HELD REMOTELY THROUGH GOOGLE HANGOUTS DUE TO THE STATE OF EMERGENCY HEALTH CLOSURE.

CALL TO ORDER

Mrs. Miller, President, called the meeting to order at 7:00 p.m.

READING OF STATEMENT OF NOTICE

Mrs. Miller read aloud the following: The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Woodstown-Piles Grove Regional Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, Elmer Times, Borough of Woodstown Municipal Hall, Township of Piles Grove Municipal Hall, general offices and faculty rooms of the district's four schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Piles Grove Clerk.

FLAG SALUTE

Mrs. Miller then led the group in the pledge of allegiance to the flag.

ROLL CALL:

Members Present: Dr. Carr (joined at 7:06 p.m.), Mr. Kinney, Mrs. Miller, Mr. Morris, Dr. Nielsen, Mr. Pennal, Mrs. Thomas (joined at 7:04 p.m.), Ms. Wojciechowski (joined at 7:06 p.m.) and Mr. Zigo.

Members absent: Mr. Carney and Mrs. Chiarelli.

Also Present: Mrs. Virginia M. Grossman, Superintendent of Schools and Mrs. Rose Wang Chin, School Business Administrator/Board Secretary.

Administrators Present: Mr. Senior, Ms. Pessolano, Ms. Cioffi, and Mrs. Martinez.

Mrs. Miller called for a moment of silence to honor the passing of Emma Lou Henderson, retired Mary Shoemaker School Nurse. The district is thankful for her many years of service. She was 92.

SUPERINTENDENT'S REPORT – Mrs. Grossman reported on the following:

- Our goal is to sustain and move the district forward during the closure; commended all staff of their vigilance and work hard.
- The Superintendent evaluation process and paperwork is underway; artifacts will be added to complete the evaluation document; there will be a brief presentation at the May Board meeting on this topic.
- District awaits Governor Murphy's guidance re: school reopening.

STUDENT RECOGNITION

Mary Shoemaker School Young Wolverines of the Month – Ms. Cioffi, Principal, reported on the Young Wolverines of the Month for March: Jayden Reese and Angelina Lindenmuth; and for the month of April: Emma Weaver and Richard Griffin.

Woodstown Middle School Junior Wolverines of the Month – Ms. Pessolano, Principal, reported on the Junior Wolverines of the Month for March: Avery Pierson and Sean Hopp; and for the month of April: Molly Curtis and Gavin Savvas.

Woodstown High School Wolverines of the Month – Mr. Senior, Principal, reported on the Wolverines of the Month of March: Catherine DiPatri and Nathan Hitchner; and for the month of April: Emily Farrell and Ryan Hannah.

PUBLIC HEARING ON 2020-2021 SCHOOL BUDGET (see page 370 through 371)

Mrs. Grossman opened the public hearing with a Power Point presentation of the 2020-2021 school budget. Mrs. Grossman reviewed the initiatives.

Mrs. Chin reviewed the revenue and expenses and local tax levy portion of the presentation.

AUDIENCE PARTICIPATION - Mrs. Miller then opened the meeting to the public for audience participation/comment.

Questions posed by audience members with responded by Mrs. Grossman:

- Q: Budget includes a few new hires; if there is a reduction in State Aid, what happens?
A: It is difficult to predict at this time; hence we will not initiate the process to hire (will wait and see); we will wait until towards the end of May to make a decision; the Admin team will work together to determine the best course of action.
- Q: What are the benefits of hiring more staff?; her opinion is that district is overstaffed
A: We are looking to reduce class size and be innovative; e.g., Superintendent has been performing the dual role of Superintendent and Curriculum Lead; the goal of our budget is to best serve our students and their priority needs.
- Q: Is the district saving money since students are not in school? (e.g., no sports, no bussing); where are savings going?
A: Governor signed Exec Order to pay for regular bussing; we do save on bussing for field trips and sports; teachers are working diligently during COVID challenge; district is taking stock of savings and has plans to use savings on projects that were not able to be done while school was in session

Motion to approve the 2020-2021 school budget items as follows:

BE IT RESOLVED THAT the Woodstown-Piles Grove Regional School District Board of Education adopt by roll call the School Budget for the 2020-2021 school year as follows: (see page ___)

	Budget	Local Tax Levy
General Fund	\$24,642,901	\$11,729,613
Special Revenue Fund	\$1,051,298	\$0
Debt Service Fund	\$1,539,889	\$1,344,546
Total Base Budget	\$27,234,0880	\$13,074,159

BE IT FURTHER RESOLVED that the 2020-2021 Budget includes the current enrollment adjustment in the amount of \$187,374 to meet budgetary requirements.

BE IT FURTHER RESOLVED that the 2020-2021 Budget includes the use of maintenance reserve funds in the amount of \$132,500 to be used in the general fund for the purpose of required maintenance, contingency for emergency and supplies. (11-000-261-420 through 11-000-261-610).

BE IT FURTHER RESOLVED that the 2020-2021 Budget includes the use of capital reserve funds (for Local Share) in the amount of \$400,000 to be used in the general fund for the purpose of projects listed in the local share of the Long Range Facility Plan to promote the health, safety and educational needs of the Woodstown-Pilesgrove Regional School District. (12-000-400-334; 12-000-400-450)

BE IT FURTHER RESOLVED that the 2020-2021 Budget includes the use of tuition reserve funds in the amount of \$386,000 to be used to refund sending districts for the 2018-2019 certified tuition.

BE IT FURTHER RESOLVED, that the Woodstown-Pilesgrove Regional School District, in accordance with N.J.A.C. 6A:23A-7.3(a) establishes a maximum travel expenditure for the 2020-2021 school year not to exceed \$85,000.

Motion made by: Nelson Carney

Motion seconded by: Michael Kinney

Voting

Richard Carr – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris, Jr., - Yes

Anne Nielsen – Yes

Floyd Pennal – Yes

Shonta Thomas – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

APPROVAL OF MINUTES

Motion to approve the following minutes as recommended by the School Business Administrator:

March 11, 2020 – Special Meeting Minutes.

March 19, 2020 – Work Session Minutes

March 26, 2020 – Regular Meeting Minutes.

Motion made by: Floyd Pennal

Motion seconded by: Michael Kinney

Voting

Richard Carr – Yes

Michael Kinney – Abstained to the March 19, 2020 minutes only.

Eileen C. Miller – Yes

Richard C. Morris, Jr., - Yes

Anne Nielsen – Yes

Floyd Pennal – Yes

Shonta Thomas – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

INSTRUCTION/CURRICULUM

Motion to approve the following as recommended by the Superintendent:

Approval of the Salem County School District homeless agreement for the 2020-2021 school year.

Approval of the following resolution for Remote Learning Plan:

WHEREAS, it is the right of every child, to access a free public K-12 education, fulfilling, the 180-day requirement during a mandated school closure;

WHEREAS, through its policies and practices, the Woodstown-Pilesgrove Regional School District has made a commitment to provide access to a high-quality, standards-based education for all students during a mandated school closure;

WHEREAS, the Woodstown-Pilesgrove Regional School District has a responsibility to ensure that all students who reside within its boundaries, including General Education, English Language Learners, Special Education Related Services, have access to a free public K-12 education during a mandated school closure;

WHEREAS, educational personnel, often the primary sources of support, resources, and information to assist and support parents, guardians, students, student learning, and student emotional health, are deemed essential;

WHEREAS, the Woodstown-Pilesgrove Regional School District has a responsibility to communicate learning expectations to the Board of Education and entire school community including parents, guardians, and students during a mandated school closure;

WHEREAS, the Woodstown-Pilesgrove Regional School District has a responsibility to provide access to school meals for students in need during a mandated school closure; and

NOW, THEREFORE, BE IT RESOLVED that the Woodstown-Pilesgrove Regional School District enact the District Remote Learning Plan during a mandated school closure.

Approval for the Woodstown-Pilesgrove Regional School District to participate in the approved inter school athletic program sponsored by the NJSIAA for the 2020-2021 school year.

Approval of the renewal of the New Jersey State Interscholastic Athletic Association membership for the 2020-2021 school year. Cost of membership - \$2,500.

Approval to participate with the Tri-County Conference fundraiser for First Responders during the COVID-19 outbreak. The goal of the fundraiser is to supply meals for first responders and health care workers in our local police departments and hospitals. All proceeds will go to this cause.

Approval of the Harassment, Intimidation and Bullying report dated 3-19-20 to 4-23-20 and to provide notification letters as required to the parents/guardians advising that this information has been provided to the Board of Education.

Motion made by: Amy Wojciechowski

Motion seconded by: Floyd Pennal

Voting

Richard Carr – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris, Jr., - Yes

Anne Nielsen – Yes

Floyd Pennal – Yes

Shonta Thomas – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

ADMINISTRATION/PERSONNEL

Motion to approve the following as recommended by the Superintendent:

Approval of staff reappointments for the 2020-2021 school year. (see page ____)

Approval to rescind the leave of absence for Brandon Lyons from May 4 through May 15, 2020.

Motion made by: Floyd Pennal

Motion seconded by: Amy Wojciechowski

Voting

Richard Carr – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris, Jr., - Yes

Anne Nielsen – Yes

Floyd Pennal – Yes

Shonta Thomas – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

Motion to approve the following as recommended by the Superintendent (voting not applicable to sending district representatives):

Acceptance of the retirement of Marjorie Minnich, teacher, effective 12/1/2020.

Approval for Justine Asay to return from maternity leave on 4/16/20. Her original return date was 5/15/20.

Approval of the following Substitutes:

Tara McQueston to co-teach with Justine Asay (Mary Shoemaker) from 4/16/20 through 5/15/20.

Tara McQueston to complete the 19-20 school year for Joanne Gloway (Middle School) from 5/17/20 through 6/18/20.

Motion made by: Floyd Pennal

Motion seconded by: Amy Wojciechowski

Voting

Richard Carr – Yes

Eileen C. Miller – Yes

Anne Nielsen – Yes

Floyd Pennal – Yes

Shonta Thomas – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

OPERATIONS/FINANCE

Motion to approve the following financial reports as recommended by the School Business Administrator: (see Board Minutes Financial Back-up Binder for details).

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of February 29, 2020, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodstown-Pilesgrove Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10 (a)1.

Board Secretary

Date

The February 29, 2020, preliminary final Report of the Treasurer of School Funds for the 2019-2020 school year is in agreement with the February 329, 2020, preliminary Report of the Board Secretary, pending audit.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, that the Woodstown-Pilesgrove Regional Board of Education certifies that as of February 29, 2020, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

EFT's for March 2020, additional hand check payments for March 2020, and payment list for the month of April 2020.

Transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of February 2020.

Additional financial reports as follows:

- Student Activities and Athletics for the month of March 2020.
- Scholarships for the month of March 2020.
- Odyssey of the Mind for the month of March 2020.
- Cafeteria Report for the month of March 2020.
- Woodstown Community School for the month of March 2020.

Motion made by: Travis Zigo

Motion seconded by: Floyd Pennal

Voting

- Richard Carr – Yes
- Michael Kinney – Yes
- Eileen C. Miller – Yes
- Richard C. Morris, Jr., - Yes
- Anne Nielsen – Yes
- Floyd Pennal – Yes
- Shonta Thomas – Yes
- Amy Wojciechowski – Yes
- Travis Zigo – Yes

Motion to approve the following as recommended by the School Business Administrator:

Request from Nutri-Serve to apply for the GENYOUth (COVID-19 Emergency School Nutrition Funding) grant on the district's behalf. Total amount awarded will not exceed \$3,000.00.

CSI Software Support Contract for the 2020-2021 school year in the amount of \$8,928.00.

Quote for the incorporation of cloud-based capability into our CSI financial software, which includes the following cost components: CSI one-time cost to migrate to the cloud-based version in the amount of \$4,350; monthly cloud access and storage cost of \$350 per month.

Resolution to approve withdrawal of funds from the Maintenance Reserve account in the amount not to exceed \$7,500 to fund Tree Maintenance and Removal at the High and Middle School. This project is necessary to remove dead or dying branches and trees in parking areas, from power lines and in areas where staff and students enter and exit the high/middle school.

Resolution to approve withdrawal of funds from the Maintenance Reserve account in the amount not to exceed \$12,000 to fund the installation of perimeter fencing in the rear parking lot at the Middle School. This fencing is needed to prevent the parking of cars on grassy areas.

Resolution to amend the approval (originally in May 2019 Board agenda) to withdraw funds from the Maintenance Reserve account in the amount not to exceed \$12,000 to fund roofing repairs at the high school. The revised amount is \$30,000. The scope of work has expanded since the initial approval.

Resolution to amend the approval (originally in May 2019 Board agenda) to withdraw funds from the Maintenance Reserve account in the amount not to exceed \$25,000 to fund flooring at the high school. The revised amount is \$40,000. The scope of work has expanded since the initial approval.

Request to go out for RFP for a Facility Consultant.

Contract to participate in the Salem County Cooperative Transportation Program administered by Gloucester County Special Services School District for the 2020-2021 school year.

Motion made by: Travis Zigo

Motion seconded by: Richard Carr

Voting

Richard Carr – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris, Jr., - Yes

Anne Nielsen – Yes

Floyd Pennal – Yes

Shonta Thomas – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

POLICY

Motion to approve the following policies and regulations for a second reading and adoption:

P 0152	Board Officers (Revised)
P 1581	Domestic Violence (M) (Revised)
R 1581	Domestic Violence (M) (New)
P 2422	Health and Physical Education (M) (Revised)
P 3421.13	Postnatal Accommodations (New)
P 4421.13	Postnatal Accommodations (New)
P & R 5330	Administration of Medication (M) (Revised)
P 7243	Supervision of Construction (M) (Revised)
P 8210	School Year (Revised)
P 8220	School Day (M) (Revised)
R 8220	School Closings (Revised)
P 8462	Reporting Potentially Missing or Abused Children (M) (Revised)
P 5420	Student Progress (Revised)

As per Policy 7513, approval of all Woodstown-Pilesgrove Regional School District outdoor recreational facilities including playgrounds, tennis courts, basketball courts, fields and track to be closed due to the COVID-19 pandemic and mandated social distancing protocols.

Motion made by: Anne Nielsen

Motion seconded by: Richard C. Morris, Jr.

Voting

Richard Carr – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris, Jr., - Yes

Anne Nielsen – Yes

Floyd Pennal – Yes

Shonta Thomas – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

OLD BUSINESS – None

NEW BUSINESS – None.

REPORTS

School Business Administrator reported on the following:

- County Consolidation-Unification Update -- Feasibility Study for Unification of Salem County School Districts -
- 3 proposals received:
 - Remington & Vernick Engineers (engineering consulting firm) -- collaborate with Capehart & Scatchard (K-12 legal work) and Phoenix Advisors (financial modeling)
 - Anticipated Timeline: Notice to Proceed (5/4/2020); Report Completion (7/8/2020)
 - \$224,600 (of which \$28,500 to Capehart and \$25K to Phoenix)
 - Porzio (NJ law firm); has school district reconfiguration experience; retained experts (demographic studies, financial expert, education expert)
 - Anticipated timeline: 5/7/2020 to 8/8/2020 (90 days)
 - \$128K (+2 alternate solutions); max \$158K
 - MGT Consulting Group (Florida consulting firm) -- national consulting firm with emphasis on education; experience in feasibility studies in education
 - \$338,994 price tag

Administrators monthly reports for April 2020.

Building Reports for the month of March 2020

Enrollments

Fire/Security Drills

BOARD REPORTS

President -- Mrs. Miller commended the fine work performed by all district staff during COVID-19; Mrs. Grossman added to also commend her strong Admin Team.

Sending Districts

Upper Pittsgrove Township -- Mr. Michael Kinney reported that the budget was approved in Public Hearing with a few full time staff which may be subject to change given outlook of 20/21; distance learning is going well.

Alloway Township -- Mr. Richard Morris reported that the Public Hearing took place; Board will reconvene to look at cuts again due to reduction in State Aid; Public Hearing was well attended.

Liaison Reports

NJSBA Delegate Report – Mrs. Miller suggested checking out School Boards online training; some in-person School Boards trainings have been rescheduled due to COVID; Mrs. Miller has more information if interested.

SACC Report – Ms. Thomas reported that not much is going on; likelihood that SACC will use school facility is slim due to social distancing needs; SACC will keep parents in loop as the situation evolves.

AG Report – Dr. Nielsen had nothing to report. Meeting not in session.

PTO Report – Mr. Zigo had nothing to report

School Foundation Report – Mrs. Chiarelli was not present.

CARE Report – Mr. Pennal reported that PTO had a meeting last evening. They are waiting for information on school openings to determine when to plan any events.

Marlton Recreational Field Report – Ms. Wojciechowski reported that the rec field is open up for passive recreation.

Pilesgrove Township Report – In Dr. Nielsen reported the municipality extended tax deadline to June 1 due to COVID; public forum for solar project on May 6; plans to install hotspot at Pilesgrove office so that township residents can access from parking lot. Mrs. Grossman stated that our district welcomes this installation as long as social distancing rules are observed.

Woodstown Borough Report – Mr. Carney was not present.

AUDIENCE PARTICIPATION – Non-agenda Items. - None

IMPORTANT DATES

- May 21, 2020 – Work Session and Regular Meeting, 6:00 p.m., William Roper School MPR
- June 11, 2020 – Work Session and Regular Meeting, 6:00 p.m., William Roper School MPR

FOR THE GOOD OF THE ORDER

- Mr. Kinney discussed Upper Pittsgrove’s quarantine carpool videos.
- Mrs. Wojciechowski discussed her read aloud YouTube picture books video.

ADJOURNMENT

Motion to adjourn this meeting at 8:10 p.m.

Motion made by: Richard C. Morris, Jr.

Motion seconded by: Anne Nielsen

Voting

- Richard Carr – Yes
- Michael Kinney – Yes
- Eileen C. Miller – Yes
- Richard C. Morris, Jr., - Yes
- Anne Nielsen – Yes
- Floyd Pennal – Yes
- Shonta Thomas – Yes
- Amy Wojciechowski – Yes
- Travis Zigo – Yes

Respectfully submitted,

Mrs. Rose Wang Chin
SBA/BS

Approved by Motion of the Board

Signature SBA/BS