

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, AUGUST 27, 2020 AT 7:00 P.M. THE MEETING WAS HELD AT THE WILLIAM ROPER SCHOOL MULTI-PURPOSE ROOM, 211 EAST LAKE ROAD, PILES GROVE, AND ALSO REMOTELY THROUGH GOOGLE HANGOUTS DUE TO THE STATE OF EMERGENCY HEALTH CLOSURE.

CALL TO ORDER

Mrs. Miller, President, called the meeting to order at 7:00 p.m.

READING OF STATEMENT OF NOTICE

Mrs. Miller read aloud the following: The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Woodstown-Piles Grove Regional Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, Elmer Times, Borough of Woodstown Municipal Hall, Township of Piles Grove Municipal Hall, general offices and faculty rooms of the district's four schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Piles Grove Clerk.

FLAG SALUTE

Mrs. Miller then led the group in the pledge of allegiance to the flag.

ROLL CALL:

Members Present: Mr. Carney, Dr. Carr, Mrs. Chiarelli, Mr. Kinney, Mrs. Miller, Mr. Morris, Dr. Nielsen, Mr. Pennal, Mrs. Thomas, and Mr. Zigo.

Members absent: Ms. Wojciechowski.

Also Present: Mrs. Virginia M. Grossman, Superintendent of Schools and Mrs. Rose Wang Chin, School Business Administrator/Board Secretary.

Administrators Present: Mr. Senior, Ms. Pessolano, Ms. Cioffi, Mrs. Martinez, Ms. Spaventa, Mr. Adams, Ms. Carpenter, and Mr. Ursino.

SUPERINTENDENT'S REPORT

Reopening Plan – Mrs. Grossman presented the rationale for the Reopening Plan (to be voted on in the Instruction/Curriculum section). Discussion points include (but not limited to):

- 6-week remote virtual learning; plan has gained support from all unions; plan abides by Governor Murphy and NJDOE guidance; District will closely monitor the situation during these 6 weeks.
- Virtual learning will be different and improved from spring 2020; teachers will teach from the classrooms (synchronous and asynchronous learning); Digital Divide grant will help alleviate internet access issues; Professional Development days are dedicated to technology for virtual teaching and learning.
- Reopening plan and decision is based on data and statistics; 6 weeks to allow for practice and refinement; District will reassess situation and next steps for September 24 Board meeting.

AUDIENCE PARTICIPATION

Several audience members spoke concerning the following:

- Hardships for families if the virtual reopening plan is implemented.
- What is the threshold/criteria for reopening in regards to the virus.
- Other essential workers are going to work every day. Difficult to find people to teach our children and we pay good taxes.
- WPREA representative spoke in support of Mrs. Grossman and commented that the current cases being diagnosed are teenagers or juveniles and school has not opened yet.
- What are protocols if a child becomes ill. Mrs. Grossman gave an overview of the plan.

APPROVAL OF MINUTES

Motion to approve the following minutes as recommended by the School Business Administrator:

July 16, 2020 – Special Meeting and Executive Session Minutes

July 23, 2020 – Work Session and Executive Session Minutes

July 23, 2020 – Regular Meeting Minutes

Motion made by: Nelson Carney

Motion seconded by: Michael Kinney

Voting

Nelson Carney – Yes

Richard Carr – Yes

Maricia Chiarelli – Yes

Michael Kinney – Abstained to the July 16th minutes only.

Eileen C. Miller – Yes

Richard C. Morris, Jr. - Yes

Anne Nielsen – Yes

Floyd Pennal – Yes

Shonta Thomas – Yes

Travis Zigo – Yes

INSTRUCTION/CURRICULUM

Mr. Kinney made the following statement and requested that his statement be documented in the minutes:

"I believe the majority of the executive session on 8/20/2020 was in violation of the open public meeting laws for New Jersey. The residents of Woodstown, Piles Grove, and the sending districts have a right to open public meetings when a quorum is present. The reason stated for executive session was student, legal and personnel issues. After consulting with a Field Service Representative for New Jersey School Boards Association, I still believe the board was in violation of the open public meeting laws."

Mrs. Grossman stated that she was not provided with a Rice notice and therefore cannot discuss her personal performance in open session.

A lengthy discussion took place on the return to school. Board members expressed support/concern regarding the all virtual start.

Motion to approve the following as recommended by the Superintendent:
Approval of the updated 2020-2021 Reopening Plan.

Motion made by: Nelson Carney
Motion seconded by: Michael Kinney

Voting

- Nelson Carney – Yes
- Richard Carr – Yes
- Maricia Chiarelli – No
- Michael Kinney – No
- Eileen C. Miller – Yes
- Richard C. Morris, Jr. - Yes
- Anne Nielsen – Yes
- Floyd Pennal – Yes
- Shonta Thomas – Yes
- Travis Zigo – Yes

Motion to approve the following as recommended by the Superintendent:

2020-2021 Handbooks as follows:
High School Faculty Handbook
Advisors Handbook

2020-2021 District Plans as follows:
Mentoring Plan
Professional Development Plan

Approval of the revised 2020-2021 School Calendar.

Motion made by: Nelson Carney
Motion seconded by: Michael Kinney

Voting

- Nelson Carney – Yes
- Richard Carr – Yes
- Maricia Chiarelli – Yes
- Michael Kinney – Yes
- Eileen C. Miller – Yes
- Richard C. Morris, Jr. - Yes
- Anne Nielsen – Yes
- Floyd Pennal – Yes
- Shonta Thomas – Yes
- Travis Zigo – Yes

Mrs. Chiarelli left the meeting at 7:51 p.m.

Motion to approve the following as recommended by the Superintendent (voting not applicable to sending district representatives):

Updated 7th and 8th grade Social Studies Curriculum.

2020-2021 Handbooks as follows:
Middle School Faculty Handbook
William Roper Parent Handbook
Williams Roper Faculty Handbook

Motion made by: Nelson Carney
Motion seconded by: Michael Kinney

Voting

- Nelson Carney – Yes
- Richard Carr – Yes
- Eileen C. Miller – Yes
- Anne Nielsen – Yes
- Floyd Pennal – Yes
- Shonta Thomas – Yes
- Travis Zigo – Yes

ADMINISTRATION/PERSONNEL

Motion to approve the following as recommended by the Superintendent:

New staff for the 2020-2021 school year as follows:
Lisa Quirk as a Spanish Teacher effective 9/1/2020 at MA, Step 11 - \$63,637.00

Ratification of the WPRSSA agreement from 7/1/2020 through 6/30/2024.

Reappointment of the following staff for the 2020-2021 school year:
Buildings and Grounds (see page ____)

Staff to move on the salary guide effective 9/1/2020 as follows:
Shirley Serwan from BA, Step 16 to BA +30, Step 16 - \$85,066.00
James Bracciante from BA+30, Step 4 to MA, Step 4 - \$57,045.00

Adjustment for Joan Hobbs work days from 4 days per week to 2 days per week for the 2020-2021 school year.

Substitutes for the 2020-2021 school year as follows:
August 2020-2021 Substitute List. (see page ____)

Jennifer Ferrese as a Long Term Substitute from 9/1/2020 through 12/23/2020 in for Jennifer McBride.

Extra Duty for the 2020-2021 school year as follows:
August High School extra duty list. (see page ____)
August Athletic extra duty list. (see page ____)
August CST extra duty list. (see page ____)

Volunteers for the 2020-2021 school year as follows:
August Athletic tier 2 volunteer list. (see page ____)

Motion made by: Nelson Carney
Motion seconded by: Michael Kinney

Voting

- Nelson Carney – Yes
- Richard Carr – Yes
- Michael Kinney – Yes
- Eileen C. Miller – Yes
- Richard C. Morris, Jr. - Yes
- Anne Nielsen – Yes
- Floyd Pennal – Abstained to the ratification of the WPRSSA agreement only.
- Shonta Thomas – Yes
- Travis Zigo – Yes

Motion to approve the following as recommended by the Superintendent (voting not applicable to sending district representatives):

Accept the resignation of Melissa Hoeldtke as a teacher in the William Roper School effective 8/3/2020.

Rescind the appointment of Kyle Massey as a Long Term Substitute in the Middle School.

New staff for the 2020-2021 school year as follows:
Sheena Snitcher, teacher at Mary Shoemaker at BA, Step 11 - \$60,256.00
Carly Cinotti, teacher at William Roper at MA, Step 10 - \$61,087.00

Christine Carpenter, Roper School Dean of Students, to work up to five (5) days prior to 9/1/2020 with the approval of the Superintendent. Stipend - per diem rate.

Salary adjustment for Hope Mortimer from BA, Step 1 to MA, Step 1.

Megan Heston as a Long Term Substitute Teacher for Tabitha Griffith effective 9/1/2020.

Motion made by: Nelson Carney
Motion seconded by: Michael Kinney

Voting

- Nelson Carney – Yes
- Richard Carr – Yes
- Eileen C. Miller – Yes
- Anne Nielsen – Yes
- Floyd Pennal – Yes
- Shonta Thomas – Yes
- Travis Zigo – Yes

OPERATIONS/FINANCE

Motion to approve the following financial reports as recommended by the School Business Administrator: (see Board Minutes Financial Back-up Binder for details).

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of June 30, 2020, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodstown-Pilesgrave Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10 (a)1.

Board Secretary

Date

The June 30, 2020, preliminary final Report of the Treasurer of School Funds for the 2019-2020 school year is in agreement with the June 30, 2020, preliminary Report of the Board Secretary, pending audit.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, that the Woodstown-Pilesgrave Regional Board of Education certifies that as of June 30, 2020, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the

best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

EFT's for July 2020, additional hand check payments for July 2020, and payment list for the month of August 2020.

Transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of June 2020.

Additional financial reports as follows:

Student Activities and Athletics for the month of July 2020.

Scholarships for the month of July 2020.

Odyssey of the Mind for the month of July 2020.

Woodstown Community School for the month of July 2020.

Motion made by: Michael Kinney

Motion seconded by: Nelson Carney

Voting

Nelson Carney – Yes

Richard Carr – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris, Jr. - Yes

Anne Nielsen – Yes

Floyd Pennal – Yes

Shonta Thomas – Yes

Travis Zigo – Yes

Motion to approve the following as recommended by the School Business Administrator:

Contract with Critical Response Group for CRG mapping of Woodstown High/Middle School, Mary S. Shoemaker School, and William Roper School, at the recommendation of the Woodstown Police Department in the amount of \$7,480.40.

Accept the CARES Act Elementary and Secondary School Emergency Relief (ESSER) Fund Digital Divide Grant. The Digital Divide Grant submission was conditionally approved by the New Jersey Department of Education (NJDOE) on 8/18/2020. The final award amount (capped at \$102,813) will be determined upon final approval.

Renewal of district transportation contracts with B.R. Williams, Inc., for the 2020-2021 school year at a CPI of 1.7 for the Woodstown High and Middle School. (see page ___)

Contract with Gloucester County Special Services School District for Professional Services as needed for the 2020-2021 school year.

Renewal of contracts with Gloucester County Special Services School District for the 2020-2021 school year as follows (Note: All per diem cost for renewals and new contracts are total route cost. Some of the routes contain students from other districts and therefore the cost per diem will be pro-rated accordingly by Gloucester County Special Services School District.):

1193A at \$164.78 total per diem route cost, plus a 7% administrative fee for multi students. (Note: Route is shared with Woodstown, Alloway and Upper Pittsgrove)

1193B at \$104.56 total per diem route cost, plus a 7% administrative fee for multi students. (Note: Route is shared with Woodstown, Alloway and Upper Pittsgrove)

Y1324 at \$246.99 total per diem route cost, plus a 7% administrative fee for students NJSmart #3264856132, 5704267725, 3363985909, 4945982759 and 9903965538.

Y1429 at \$126.31 total per diem route cost, plus a 7% administrative fee for student NJSmart #1083720456.

Y1498 at \$255.27 total per diem route cost, plus a 7% administrative fee for student NJSmart #8356017265.

Y1501 at \$388.49 total per diem route cost, plus a 7% administrative fee for multi students.

Y1504 at \$298.49 total per diem route cost, plus a 7% administrative fee for student NJSmart #2464380751.

Y1512 at \$147.97 (one-way) total per diem route cost, plus a 7% administrative fee for students NJSmart #6113560479, 5249667376, 7591101205 and 5281259363.

Y521 at \$469.59 total per diem route cost, plus a 7% administrative fee for students NJSmart #7181290307 and 8669004539.

Y313 at \$407.77 (one-way) total per diem route cost, plus a 7% administrative fee for students NJSmart #6113560479, 5249667376, 7591101205 and 5281259363.

Renewal of contract with Gloucester County Special Services School District for the 2020-2021 school year as follows (Note: Per diem cost is total route cost. Some routes contain students from other districts and therefore the cost per diem will be pro-rated accordingly by Gloucester County Special Services School District):

S6586 at \$248.19 total per diem route cost, plus a 7% administrative fee for students NJSmart #8061894435 and #7402363052.

New contract with Gloucester County Special Services School District for the 2020-2021 school year as follows (Note: Per diem cost is total route cost. Some routes contain students from other districts and therefore the cost per diem will be pro-rated accordingly by Gloucester County Special Services School District):

Y1558 at \$498.00 total per diem route cost, plus a 7% administrative fee for students NJSmart #8692232997, #5528401090, #5508166782, #2597878993 and #1152948660.

Accept a donation from John Guarracino of Haddonfield, NJ to the Communications Academy as follows:

Samsung 32" TV- approx. value \$200

AOC 23" Monitor- approx. value \$100

Resolution to approve withdrawal of funds from the Capital Reserve account to fund roofing repair in Woodstown High School in the amount of \$43,717.00, to be used in General Fund Capital Outlay Account (Fund 12). The District has a requirement to fund the local share of the roofing repair in Woodstown High School in the amount of \$43,717.00 through a Capital Reserve withdrawal. The NJ State Department of Education requires Board action for withdrawals from the Capital Reserve account. There are available funds in the amount of \$43,717.00 for withdrawal from the Capital Reserve account. The District will not seek State funding for the above project. Be it resolved that the Long-Range Facilities Plan will be amended to incorporate the above project. Be it further resolved that the District's administration is directed to withdraw \$43,717.00 from the Capital Reserve account to make the money available for this expenditure. (see page ___)

Purchase of LinkIT! software and license agreement in the amount of \$31,165.00. This purchase qualifies for Proprietary Purchases ("Computer Software - Proprietary - Educational/Academic - Supplements Textbooks") (N.J.S.A. 18A:18A-5(a) (5)). (Note: LinkIT! is a web-based product that allows us to analyze student progress in dashboard style reports. LinkIT! provides us with local and coordinating benchmark assessments, an assessment item database, and progress monitoring to predict student success on NJSLA, identify benchmark gaps and to provide the district with trend analyses. Students will use LinkIT! via technology-based sets of benchmark student assessments in grades 3-12 in Mathematics and ELA. The requesting administrator has certified that:

There is compelling reason and value to the staff and students in our school district in the following ways: The LinkIT! database will afford students the opportunity to participate in benchmark assessments in a user-friendly format. Benchmark data will reveal learning gaps in mathematics and ELA for remediation and curriculum development.

LinkIT! will afford teachers and staff the opportunity to utilize customized benchmark and local assessments to inform and improve student achievement, increase productivity and streamline data-centric tasks.

The computer software is on-line and will be used as a supplement to textbooks and/or reference material (N.J.S.A. 18A:18A-2(r)).

The requesting administrator has obtained a proprietary letter from the vendor certifying that the computer software is proprietary (N.J.S.A. 18A:18A-5(a) (5)).

Motion made by: Nelson Carney

Motion seconded by: Michael Kinney

Voting

Nelson Carney – Yes

Richard Carr – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris, Jr. - Yes

Anne Nielsen – Yes

Floyd Pennal – Yes

Shonta Thomas – Yes

Travis Zigo – Yes

Motion to approve the following as recommended by the School Business Administrator (voting not applicable to sending district representatives):

Renewal of district transportation contracts with B.R. Williams, Inc., for the 2020-2021 school year at a CPI of 1.7 for the Mary S. Shoemaker School and William Roper School. (see page ___)

Contract with YALE for the attendance of student NJSmart #6670522415 in the amount of \$47,071.80 effective September 8, 2020 for the 2020-2021 school year.

Contract with Gloucester County Special Services School District for the attendance of the following students for the 2020-2021 Extended School Year program as follows:

Student NJSmart #5528401090 in the amount of \$4,410.00

Student NJSmart #5508166782 in the amount of \$4,410.00 plus a 1:1 aide in the amount of \$3,620.00

Student NJSmart #2597878993 in the amount of \$4,410.00

Student NJSmart #1152948660 in the amount of \$4,410.00

Motion made by: Nelson Carney

Motion seconded by: Michael Kinney

Voting

Nelson Carney – Yes

Richard Carr – Yes

Eileen C. Miller – Yes

Anne Nielsen – Yes

Floyd Pennal – Yes

Shonta Thomas – Yes

Travis Zigo – Yes

POLICY

Motion to approve the following:

Polices and regulations for second reading and adoption:

P1648 - Restart and Recovery Plan (M) (New)

P1649 - Federal Families First Coronavirus (COVID19) Response Act (M) (New)

Policies and regulations for a first reading:

P1648.02 - Remote Learning Options for Families (M) (New)

Motion made by: Nelson Carney

Motion seconded by: Michael Kinney

Voting

Nelson Carney – Yes

Richard Carr – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris, Jr. - Yes

Anne Nielsen – Yes

Floyd Pennal – Yes

Shonta Thomas – Yes

Travis Zigo – Yes

OLD BUSINESS – None

NEW BUSINESS – None.

REPORTS

Rose Chin, School Business Administrator reported on the following:

Updated the Board on our game plan towards the MSS HVAC project (envisioned for Summer 2021); that District has executed the Letter of Agreement (LoA) with our Architect of Record (RYEBREAD) to initiate next steps in architect-related tasks in preparation for the project.

BOARD REPORTS

President -- Mrs. Miller commended on the high emotions on both sides of the reopening plan, we are all here for the kids and for the right reasons; let's move forward together. Mrs. Miller also thanked the negotiations team for their hard work.

Sending Districts

Upper Pittsgrove Township -- Mr. Michael Kinney summarized the Upper Pittsgrove reopening plan.

Alloway Township -- Mr. Richard Morris summarized the Alloway reopening plan and the district has also welcomed the new principal.

Liaison Reports

NJSBA Delegate Report – Mrs. Miller recommended to other Board members the online training and podcasts from NJSBA.

SACC Report – Ms. Thomas had nothing to report. Mrs. Grossman stated that the administrative team is working with SACC on childcare planning.

AG Report – Dr. Nielsen had nothing to report.

PTO Report – Mr. Zigo had nothing to report

School Foundation Report – Mrs. Chiarelli was not in attendance.

CARE Report – Mr. Pennal had nothing to report.

Marlton Recreational Field Report – Ms. Wojciechowski was not in attendance.

Pilesgrove Township Report – In Dr. Nielsen and Mr. Zigo had nothing to report.

Woodstown Borough Report – Mr. Carney reported that Watson Park structure and will dedicate to Edward Robinson (former slave, union soldier, long-time resident of Woodstown-Pilesgrove). Mrs. Grossman gave a road construction update.

AUDIENCE PARTICIPATION – Non-agenda Items.

Mrs. Grossman commented on the ecumenical view of the school district.

Mrs. Martinez echoed Mrs. Grossmans sentiments.

GOOD OF THE ORDER

Mrs. Thomas thanked Mrs. Grossman and Mrs. Martinez for their comments.

IMPORTANT DATES

September 17, 2020 – Work Session Meeting, 6:00 p.m., William Roper School MPR and Virtual

September 24, 2020 – Regular Meeting, 7:00 p.m., William Roper School MPR and Virtual

ADJOURNMENT

Motion to adjourn this meeting at 8:32 p.m.

Motion made by: Nelson Carney

Motion seconded by: Michael Kinney

Voting

Nelson Carney – Yes

Richard Carr – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris, Jr. - Yes

Anne Nielsen – Yes

Floyd Pennal – Yes

Shonta Thomas – Yes

Travis Zigo – Yes

Respectfully submitted,

Mrs. Rose Wang Chin
SBA/BS

Approved by Motion of the Board

Date

Signature SBA/BS