

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, SEPTEMBER 24, 2020 AT 7:00 P.M. THE MEETING WAS HELD AT THE WILLIAM ROPER SCHOOL MULTI-PURPOSE ROOM, 211 EAST LAKE ROAD, PILES GROVE, AND ALSO REMOTELY THROUGH GOOGLE HANGOUTS DUE TO THE STATE OF EMERGENCY HEALTH CLOSURE.

CALL TO ORDER

Mrs. Miller, President, called the meeting to order at 7:00 p.m.

READING OF STATEMENT OF NOTICE

Mrs. Miller read aloud the following: The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Woodstown-Piles Grove Regional Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, Elmer Times, Borough of Woodstown Municipal Hall, Township of Piles Grove Municipal Hall, general offices and faculty rooms of the district's four schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Piles Grove Clerk.

FLAG SALUTE

Mrs. Miller then led the group in the pledge of allegiance to the flag.

ROLL CALL:

Members Present: Mr. Carney (arrived at 7:43 p.m.), Dr. Carr, Mrs. Chiarelli, Mr. Kinney, Mrs. Miller, Mr. Morris, Dr. Nielsen, Mr. Pennal, Mrs. Thomas, Ms. Wojciechowski, and Mr. Zigo.

Members absent: None

Also Present: Mrs. Virginia M. Grossman, Superintendent of Schools and Mrs. Rose Wang Chin, School Business Administrator/Board Secretary.

Administrators Present: Mr. Senor, Ms. Pessolano, Ms. Cioffi, Mrs. Martinez, Ms. Spaventa, Ms. Carpenter, Mr. Ursino, Mr. Snyder and Mr. Adams.

Motion to amend agenda to include Audience Participation.

Motion made by: Maricia Chiarelli

Motion seconded by: Richard C. Morris Jr.

Voting

Nelson Carney – Yes

Richard Carr – Yes

Maricia Chiarelli – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris, Jr. - Yes

Anne Nielsen – Yes

Floyd Pennal – Yes

Shonta Thomas – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

SUPERINTENDENT'S REPORT

Mrs. Grossman gave a PowerPoint presentation on the State of the Schools. Mr. Senor, Ms. Pessolano, and Ms. Cioffi presented their respective schools.

APPROVAL OF MINUTES

Motion to approve the following minutes as recommended by the School Business Administrator:

August 20, 2020 – Work Session and Executive Session Minutes

August 27, 2020 – Regular Meeting Minutes

Motion made by: Anne Nielsen

Motion seconded by: Richard C. Morris Jr.

Voting

Nelson Carney – Yes

Richard Carr – Yes

Maricia Chiarelli – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris, Jr. - Yes

Anne Nielsen – Yes

Floyd Pennal – Yes

Shonta Thomas – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

AUDIENCE PARTICIPATION

Audience members shared their perspectives on the Reopening Plan and asked clarifying questions to which Mrs. Grossman responded.

INSTRUCTION/CURRICULUM

Motion to approve the following as recommended by the Superintendent:

Michelle Spaventa to attend Title IX Bootcamp K-12 with updates from 9/21-9/24/20 virtually. Cost \$495.00.

Handbooks for the 2020-2021 school year:

- Cafeteria Staff Manual
- G/T Handbook
- Achieve Handbook

2020-2021 District Plans as follows:

Professional Standing Orders for Nurses

Partnership between Big Brothers Big Sisters of Cumberland & Salem Counties for a high school based mentoring plan.

Fundraiser list for September 2020. (attachment)

Request to create the Superhero Club at the high school at no cost of the Board.

Class of 2021 Senior Trip from 4/27/2021 through 5/1/2021.

Motion made by: Nelson Carney

Motion seconded by: Richard C. Morris Jr.

Voting

- Nelson Carney – Yes
- Richard Carr – Yes
- Maricia Chiarelli – Yes
- Michael Kinney – Yes
- Eileen C. Miller – Yes
- Richard C. Morris, Jr. - Yes
- Anne Nielsen – Yes
- Floyd Pennal – Yes
- Shonta Thomas – Yes
- Amy Wojciechowski – Yes
- Travis Zigo – Yes

ADMINISTRATION/PERSONNEL

Motion to approve the following as recommended by the Superintendent:

Retirement notice of Wendy Davis (teacher) effective 1/1/2021.

Leave of absence for John Snyder for COVID-19 Emergency paid sick leave for 80 hours retroactive to 4/14/2020 through 4/27/2020.

New staff for the 2020-2021 school year as follows:

New part time School Psychologist position (2 days per week)

Jennifer Ferrese as a part time School Psychologist at Masters, Step 7, \$58,374.00 prorated, effective 9/25/2020.

Extra Duty for the 2020-2021 school year as follows:

- September Athletics List (see page ____)
- September Curriculum List (see page ____)
- September High School List (see page ____)
- September McKinney-Vento List (see page ____)
- September CST List (see page ____)

Substitute list for September 2020.

Athletic Volunteer List for September 2020. (see page ____)

Motion made by: Michael Kinney

Motion seconded by: Maricia Chiarelli

Voting

- Nelson Carney – Yes
- Richard Carr – Yes
- Maricia Chiarelli – Yes
- Michael Kinney – Yes
- Eileen C. Miller – Yes
- Richard C. Morris, Jr. - Yes
- Anne Nielsen – Yes
- Floyd Pennal – Yes
- Shonta Thomas – Yes
- Amy Wojciechowski – Yes
- Travis Zigo – Yes

Motion to approve the following as recommended by the Superintendent (voting not applicable to sending district representatives):

Leave of absence for Megan Kubat for COVID-19 FMLA from 9/8/2020 to 10/6/2020.

Mariah Sigar as a Long Term Substitute from 9/2/2020 through 12/1/2020.

Extra Duty for the 2020-2021 school year as follows:

- September Middle School List (see page ____)
- September Mary Shoemaker List (see page ____)
- September William Roper List (see page ____)

Motion made by: Nelson Carney
Motion seconded by: Maricia Chiarelli

Voting

- Nelson Carney – Yes
- Richard Carr – Yes
- Maricia Chiarelli – Yes
- Eileen C. Miller – Yes
- Anne Nielsen – Yes
- Floyd Pennal – Yes
- Shonta Thomas – Yes
- Amy Wojciechowski – Yes
- Travis Zigo – Yes

OPERATIONS/FINANCE

Motion to approve the following financial reports as recommended by the School Business Administrator: (see Board Minutes Financial Back-up Binder for details).

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of July 31, 2020, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodstown-Piles Grove Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10 (a)1.

Board Secretary

Date

The July 31, 2020, preliminary final Report of the Treasurer of School Funds for the 2020-2021 school year is in agreement with the July 31, 2020, preliminary Report of the Board Secretary, pending audit.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, that the Woodstown-Piles Grove Regional Board of Education certifies that as of July 31, 2020, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

EFT's for August 2020, additional hand check payments for August 2020, and payment list for the month of September 2020.

Transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of July 2020.

Additional financial reports as follows:

- Student Activities and Athletics for the month of August 2020.
- Scholarships for the month of August 2020.
- Odyssey of the Mind for the month of August 2020.
- Woodstown Community School for the month of August 2020.

Motion made by: Maricia Chiarelli
Motion seconded by: Richard Carr

Voting

- Nelson Carney – Yes
- Richard Carr – Yes
- Maricia Chiarelli – Yes
- Michael Kinney – Yes
- Eileen C. Miller – Yes
- Richard C. Morris, Jr. - Yes
- Anne Nielsen – Yes
- Floyd Pennal – Yes
- Shonta Thomas – Yes
- Amy Wojciechowski – Yes
- Travis Zigo – Yes

Motion to approve the following as recommended by the School Business Administrator:

Contract with Cooper Health System to provide services to student's athletes at designated sporting events and provide medical support and education to its athletic trainers, student athletes, staff and parents.

Contract with Salem County Vocational Technical School District for the Host Site Partnership Agreement in the amount of \$441,347.36 for the 2020-2021 school year.

Contract with Salem County Special Services School District for the attendance of the following students for the 2020-2021 school year:

Student NJSmart #1416288941 in the amount of \$45,176.00 plus a 1:1 aide in the amount of \$46,176.00

Student NJSmart #8061894435 in the amount of \$54,512.00

Student NJSmart #7182903077 in the amount of \$45,176.00 plus a 1:1 aide in the amount of \$46,176.00

Student NJSmart #1083720456 in the amount of \$45,176.00

Participation in the Alliance for Competitive Telecommunications (ACT) with the Educational Services Commission of New Jersey (ESCNJ) Cooperative Pricing System 65MCESCCPS and the New Jersey Association of School Business Officials (NJASBO).

Approval of the Three Year Comprehensive Maintenance Plan for 2019-2020 through 2021-2022 and M-1 as contained in the NJQSAC and the following resolution:

Whereas, the NJ Department of Education requires New Jersey school districts to submit three-year comprehensive maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the Comprehensive Maintenance Plan document for the various school facilities of the Woodstown-Pilesgrove Regional School District are complete and in compliance with the requirements of N.J.A.C. 6A:26A-3, and

Whereas, the Comprehensive Maintenance Plan includes activities and expenditures, for each school facility that qualify as required maintenance pursuant to N.J.A.C. 6A:26A-2 and are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid.

Now Therefore Be It Resolved, that the Woodstown-Pilesgrove Regional School District hereby authorizes the School Business Administrator to submit the 2019-2020 / 2020-2021 Comprehensive Plan for the Woodstown-Pilesgrove Regional School District in compliance with the N.J. Department of Education requirements.

Contract with Brookfield Schools to provide educational services for the 2020-2021 school year.

Accept the NJDOE Digital Divide grant award in the amount of \$102,813.00.

Accept the following philanthropic donations to supplement the CARES Act Elementary and Secondary School Emergency Relief (ESSER) Fund Digital Divide Grant. (Note: Donation will be incremental to the Digital Divide Grant of \$102,813):

- \$250.00 - Regan Young England Butera (RYEBREAD)
- \$250.00 - Bowman & Company
- \$1,000.00 - B.R. Williams Inc.
- \$250.00 - Arthur J. Gallagher & Co.
- \$500.00 Parker McCay

Request to go out for bid for the HVAC upgrades project at the Mary S. Shoemaker Elementary School. Tentative bid advertisement date is November 13, 2020. Tentative date the bids will be received is December 11, 2020.

Utilize TicketLeap to track the selling of zero cost tickets to attend our District's athletic events at no cost to the district.

Mr. Pennal was disconnected from virtual attendance from 9:06 to 9:09 p.m.

Motion made by: Maricia Chiarelli

Motion seconded by: Nelson Carney

Voting

Nelson Carney – Yes
Richard Carr – Yes
Maricia Chiarelli – Yes
Michael Kinney – Yes
Eileen C. Miller – Yes
Richard C. Morris, Jr. - Yes
Anne Nielsen – Yes
Shonta Thomas – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes

Motion to approve the following as recommended by the School Business Administrator (voting not applicable to sending district representatives):

Contract with Salem County Special Services School District for the attendance of the following students for the 2020-2021 school year:

Student NJSmart #2384482013 in the amount of \$41,639.00 plus a 1:1 aide in the amount of \$46,176.00

Student NJSmart #7402363052 in the amount of \$54,512.00

Student NJSmart #8669004539 in the amount of \$45,176.00

Motion made by: Richard Carr

Motion seconded by: Michael Kinney

Voting

Nelson Carney – Yes
Richard Carr – Yes
Maricia Chiarelli – Yes
Eileen C. Miller – Yes

Anne Nielsen – Yes
Floyd Pennal – Yes
Shonta Thomas – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes

POLICY

Motion to approve the following policy for second reading and adoption:
P1648.02 Remote Learning Options for Families (M) (New)

Motion made by: Maricia Chiarelli
Motion seconded by: Anne Nielsen
Voting
Nelson Carney – Yes
Richard Carr – Yes
Maricia Chiarelli – Yes
Michael Kinney – Yes
Eileen C. Miller – Yes
Richard C. Morris, Jr. - Yes
Anne Nielsen – Yes
Floyd Pennal – Yes
Shonta Thomas – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes

Motion to approve the following policy for first reading:
P8561 Procurement Procedures for School Nutrition Programs (M)

Motion made by: Maricia Chiarelli
Motion seconded by: Anne Nielsen
Voting
Nelson Carney – Yes
Richard Carr – Yes
Maricia Chiarelli – Yes
Michael Kinney – Yes
Eileen C. Miller – Yes
Richard C. Morris, Jr. - Yes
Anne Nielsen – Yes
Floyd Pennal – Yes
Shonta Thomas – Yes
Amy Wojciechowski – Yes
Travis Zigo – Yes

OLD BUSINESS – None

NEW BUSINESS – None.

REPORTS

Rose Chin, School Business Administrator reported on the following:

- Audit is underway this week; the process has been going well; we will keep the Board posted.
- Edu Plan -- special open enrollment will be underway; this new plan is mandated by law.
- Food Service -- on Monday, we announced to the community that all students are eligible for free meals until end of 2020; district was approved this status; District served ~11,000 meals when COVID hit last school year.
- MSS HVAC -- evaluated funding sources (Referendum + Capital Reserves):
 - Back out funding usage already ear-marked for other purposes to derive available funds
 - Evaluate hard and soft costs
 - Plan for bids to come in Nov 2020
 - Determine the right size of project that District can afford

BOARD REPORTS

President -- Mrs. Miller stated that Reopening Plan decisions are made with students' best interest in mind. Mrs. Miller discussed the BOE seat openings and gave advice on next steps; commended Pastor Eryn Mera for her work being recognized by news channels.

Sending Districts

Upper Pittsgrove Township -- Mr. Michael Kinney
Upper Pittsgrove is open for hybrid learning; previewed upcoming phasing.

Alloway Township -- Mr. Richard Morris
Alloway has hybrid format; there are some challenges.

Liaison Reports

NJSBA Delegate Report – Mrs. Encouraged NJSBA training opportunities to BOE members.

SACC Report – Ms. Thomas had nothing to report.

AG Report – Dr. Nielsen had nothing to report.

PTO Report – Mr. Zigo shared fundraiser initiative by PTO to support local businesses; spirit wear being sold.

School Foundation Report – Mrs. Chiarelli has nothing to report.

CARE Report – Mr. Pennal shared that CARE has a new Board President Nicole String.

Marlton Recreational Field Report – Ms. Wojciechowski had nothing to report.

Pilesgrove Township Report – In Dr. Nielsen and Mr. Zigo spoke concerning the connectivity issues as indicated by Mayor Eachus.

Woodstown Borough Report – Mr. Carney reported that construction is underway and provided an update that construction is anticipated to conclude in the next few weeks.

AUDIENCE PARTICIPATION – Non-agenda Items.

Audience members spoke concerning internet issues as it impacts virtual learning.

Motion to remove the executive session from the agenda.

Motion made by: Anne Nielsen

Motion seconded by: Nelson Carney

Voting

Nelson Carney – Yes

Richard Carr – Yes

Maricia Chiarelli – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris, Jr. - Yes

Anne Nielsen – Yes

Floyd Pennal – Yes

Shonta Thomas – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

GOOD OF THE ORDER

Mr. Pennal read a prepared statement tendering his resignation from the Board of Education. The Board and Mrs. Grossman thanked Mr. Pennal for his years of service.

Mr. Ursino commented via Google Meet chat box stating he would like to thank Mr. Evans, Athletic Trainer, and school nurses Mrs. Halter, Mrs. Williams and Mrs. Zane for their dedicated support to our student athletes, students, and staff.

IMPORTANT DATES

October 15, 2020 – Work Session Meeting, 6:00 p.m., William Roper School MPR and Virtual

October 22, 2020 – Regular Meeting, 7:00 p.m., William Roper School MPR and Virtual

November 12, 2020 – Work Session Meeting, 6:00 p.m., William Roper School MPR and Virtual

November 19, 2020 – Regular Meeting, 7:00 p.m., William Roper School MPR and Virtual

ADJOURNMENT

Motion to adjourn this meeting at 9:45 p.m.

Motion made by: Nelson Carney

Motion seconded by: Michael Kinney

Voting

Nelson Carney – Yes

Richard Carr – Yes

Maricia Chiarelli – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris, Jr. - Yes

Anne Nielsen – Yes

Floyd Pennal – Yes

Shonta Thomas – Yes

Amy Wojciechowski – Yes

Travis Zigo – Yes

Respectfully submitted,

Mrs. Rose Wang Chin
SBA/BS

Approved by Motion of the Board

Date

Signature SBA/BS