

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, OCTOBER 22, 2020 AT 7:00 P.M. THE MEETING WAS HELD AT THE WILLIAM ROPER SCHOOL MULTI-PURPOSE ROOM, 211 EAST LAKE ROAD, PILES GROVE, AND ALSO REMOTELY THROUGH GOOGLE HANGOUTS DUE TO THE STATE OF EMERGENCY HEALTH CLOSURE.

CALL TO ORDER

Mrs. Miller, President, called the meeting to order at 7:00 p.m.

READING OF STATEMENT OF NOTICE

Mrs. Miller read aloud the following: The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Woodstown-Piles Grove Regional Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, Elmer Times, Borough of Woodstown Municipal Hall, Township of Piles Grove Municipal Hall, general offices and faculty rooms of the district's four schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Piles Grove Clerk.

FLAG SALUTE

Mrs. Miller then led the group in the pledge of allegiance to the flag.

ROLL CALL:

Members Present: Mr. Carney, Dr. Carr, Mrs. Chiarelli, Mr. Kinney, Mrs. Miller, Mr. Morris, Dr. Nielsen, Mrs. Thomas, and Mr. Zigo.

Members absent: Ms. Wojciechowski

Also Present: Mrs. Virginia M. Grossman, Superintendent of Schools and Mrs. Rose Wang Chin, School Business Administrator/Board Secretary.

Administrators Present: Mr. Senior, Ms. Pessolano, Ms. Cioffi, Mrs. Martinez, and Mr. Ursino.

Motion to amend agenda to move Board of Education Interviews this portion of the meeting.

Motion made by: Nelson Carney

Motion seconded by: Michael Kinney

Voting

Nelson Carney – Yes

Richard Carr – Yes

Maricia Chiarelli – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris, Jr. - Yes

Anne Nielsen – Yes

Shonta Thomas – Yes

Travis Zigo – Yes

BOARD OF EDUCATION INTERVIEWS

The Board of Education conducted Board candidate interviews with the following individuals:

Angelica Pennal

Dr. Victoria Haddad

Michelle Tucci

James Pessolano

SUPERINTENDENT'S REPORT

Mrs. Grossman gave a COVID update and discussed progress of current phase of the Reopening Plan.

STUDENT RECOGNITION

Mary Shoemaker School Young Wolverines of the Month – Ms. Cioffi, Principal, introduced the Young Wolverines of the Month for September: Sophia Morris and Cole Swanson and for the Month of October: Adessa Plum and Aaron Hirst.

Woodstown Middle School Junior Wolverines of the Month – Ms. Pessolano, Principal, introduced the Junior Wolverines of the Month for September: Tyonna Husser and Colin Schmidt and for the Month of October: Alyssa Meyers and Joseph Kurpis.

Woodstown High School Wolverines of the Month – Mr. Senior, Principal, introduced and Wolverines of the Month for September: Sophia Briseno and Stephen Padlo and for the Month of October: Joan "Molly" Lodge and Justin Haines.

AUDIENCE PARTICIPATION – None.

APPROVAL OF MINUTES

Motion to approve the following minutes as recommended by the School Business Administrator:

September 17, 2020 – Work Session and Executive Session Minutes

September 24, 2020 – Regular Meeting Minutes

Motion made by: Nelson Carney

Motion seconded by: Travis Zigo

Voting

Nelson Carney – Yes

Richard Carr – Yes
Maricia Chiarelli – Yes
Michael Kinney – Yes
Eileen C. Miller – Yes
Richard C. Morris, Jr. - Yes
Anne Nielsen – Yes
Shonta Thomas – Yes
Travis Zigo – Yes

INSTRUCTION/CURRICULUM

Motion to approve the following as recommended by the Superintendent:

District Evaluation Models as follows:

Administrators - NJPPL
Certificated Staff - McRel

October 2020 fundraiser list. (see page ___)

Harassment, Intimidation and Bullying report dated 9/8/2020 - 10/15/2020 and to provide notification letters as required to the parents/guardians advising that this information has been provided to the Board of Education.

Motion made by: Nelson Carney

Motion seconded by: Richard C. Morris, Jr.

Voting

Nelson Carney – Yes
Richard Carr – Yes
Maricia Chiarelli – Yes
Michael Kinney – Yes
Eileen C. Miller – Yes
Richard C. Morris, Jr. - Yes
Anne Nielsen – Yes
Shonta Thomas – Yes
Travis Zigo – Yes

ADMINISTRATION/PERSONNEL

Motion to approve the following as recommended by the Superintendent:

Acceptance of Resignations/Retirements as follows:

Retirement of Linda Ercolani (cafeteria) effective 11/1/2020.
Retirement of Deborah Schulze (cafeteria) effective 9/30/2020.
Retirement of Douglas Hathaway (teacher) effective 1/1/2021.
Retirement of James Kelly (teacher) effective 2/1/2021.

Buildings and Grounds Foreman job description.

Extra duty lists for October 2020 as follows:

Athletics (see page ___)
High School (see page ___)
McKinney-Veto (see page ___)

Adjust Sebastian Tindley from a Custodian Part-time (week-ends) to as needed at an hourly rate of \$16.16 per hour.

October substitute list. (see page ___)

Motion made by: Nelson Carney

Motion seconded by: Michael Kinney

Voting

Nelson Carney – Yes
Richard Carr – Yes
Maricia Chiarelli – Yes
Michael Kinney – Yes
Eileen C. Miller – Yes
Richard C. Morris, Jr. - Yes
Anne Nielsen – Yes
Shonta Thomas – Yes
Travis Zigo – Yes

Motion to approve the following as recommended by the Superintendent (voting not applicable to sending district representatives):

Acceptance of Resignations/Retirements as follows:

Resignation of Melanie Campbell (cafeteria aide) effective 10/1/2020.
Resignation of Marianne Dell'Arciprete (cafeteria aide) effective 10/16/2020.

Leave of absence for Alison Schulze (MSS teacher) from approximately 11/16/2020 through 2/5/2021.

Extra duty lists for October 2020 as follows:

Middle School (see page ___)
Mary Shoemaker (see page ___)
Homebound Instruction (see page ___)

Motion made by: Nelson Carney

Motion seconded by: Richard Carr

Voting

- Nelson Carney – Yes
- Richard Carr – Yes
- Maricia Chiarelli – Yes
- Eileen C. Miller – Yes
- Anne Nielsen – Yes
- Shonta Thomas – Yes
- Travis Zigo – Yes

OPERATIONS/FINANCE

Motion to approve the following financial reports as recommended by the School Business Administrator: (see Board Minutes Financial Back-up Binder for details).

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of August 31, 2020, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodstown-Piles Grove Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10 (a)1.

Board Secretary

Date

The August 31, 2020, preliminary final Report of the Treasurer of School Funds for the 2020-2021 school year is in agreement with the August 31, 2020, preliminary Report of the Board Secretary, pending audit.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, that the Woodstown-Piles Grove Regional Board of Education certifies that as of August 31, 2020, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

EFT's for September 2020, additional hand check payments for September 2020, and payment list for the month of October 2020.

Transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of August 2020.

Additional financial reports as follows:

- Student Activities and Athletics for the month of September 2020.
- Scholarships for the month of September 2020.
- Odyssey of the Mind for the month of September 2020.
- Cafeteria Report for the month of September 2020.
- Woodstown Community School for the month of September 2020.

Motion made by: Anne Nielsen

Motion seconded by: Travis Zigo

Voting

- Nelson Carney – Yes
- Richard Carr – Yes
- Maricia Chiarelli – Yes
- Michael Kinney – Yes
- Eileen C. Miller – Yes
- Richard C. Morris, Jr. - Yes
- Anne Nielsen – Yes
- Shonta Thomas – Yes
- Travis Zigo – Yes

Motion to approve the following as recommended by the School Business Administrator:

Contract with NFHS Network School Broadcast Program for the purpose of live streaming. The contract is awarded for five (5) years under N.J.S.A. 18A:42-f. The installation is in the amount of \$2,500.00, which is a one time fee.

Request to withdrawal from the district's Maintenance Reserve account in an estimate not to exceed \$21,460.00. Withdraw of funds is necessary to cover the cost associated with engineering fees and construction cost estimate of the repair of the storm water drainage structure and associated piping on district property along East Millbrook Avenue. Failure of the storm water piping and structure has resulted in the development of a significant and hazardous sinkhole along the sidewalk on East Millbrooke Avenue. (Note: More changes will come once we have a better estimate for construction cost.)

Contract with Gloucester County Special Services School District for the attendance of the following students for the 2020-2021 school year:

NJSmart #8692232997 in the amount of \$40,320.00 plus a 1:1 aide in the amount of \$41,580.00.

Request to apply for the No Kid Hungry School Nutrition Grant Opportunity, which will provide funding to school districts to enable districts and schools to maximize the child nutrition programs and resources to ensure children have access to healthy meals at school and at home.

Write-off uncollectible lunch debt for students no longer in the district in the amount of \$610.04 as per auditor approval.

Correction to the B. R. Williams contract, TR2 Route SP1, originally approved at the August 2020 board meeting. The correction is to the per diem amount originally approved at \$151.37 to the corrected amount of \$151.97 for a total increase in the amount of \$108.00.

Recommend to withdrawal from the district's Maintenance Reserve account in the amount of \$34,000. This withdraw of funds is necessary to cover the cost associated with required and emergency repairs at the Woodstown School, the Woodstown Middle School and the Mary Shoemaker Elementary School.

Note: Gramin motion took place after executive session.

Motion made by: Nelson Carney

Motion seconded by: Travis Zigo

Voting

Nelson Carney – Yes

Richard Carr – Yes

Maricia Chiarelli – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris, Jr. - Yes

Anne Nielsen – Yes

Shonta Thomas – Yes

Travis Zigo – Yes

Motion to approve the following as recommended by the School Business Administrator (voting not applicable to sending district representatives):

Contract with Gloucester County Special Services School District for the attendance of the following students for the 2020-2021 school year:

NJSmart #5528401090 in the amount of \$40,320.00

NJSmart #5508166782 in the amount of \$40,320.00 plus a 1:1 aide in the amount of \$41,580.00

NJSmart #2597878993 in the amount of \$40,320.00 plus a 1:1 aide in the amount of \$41,580.00

NJSmart #1152948660 in the amount of \$42,210.00

Contract with LearnWell to provide instructional services to student NJSmart #3001836113 effective October 7, 2020 at \$45.00 per hour.

Motion made by: Nelson Carney

Motion seconded by: Anne Nielsen

Voting

Nelson Carney – Yes

Richard Carr – Yes

Maricia Chiarelli – Yes

Eileen C. Miller – Yes

Anne Nielsen – Yes

Shonta Thomas – Yes

Travis Zigo – Yes

OLD BUSINESS – None.

POLICY

Motion to approve the following policies and regulations for second reading and adoption:

P 1620 Administrative Employment Contracts (M) (Revised)

P 1648 Restart and Recovery Plan (M) (Revised)

P 1648.02 Remote Learning Options for Families (M) (Revised)

P 1648.03 Restart and Recovery Plan – Full-Time Remote Instruction (M) (Revised)

P 2431 Athletic Competition (M) (Revised)

R 2431.1 Emergency Procedures for Sports and Other Athletic Activity (M) (Revised)

P 2451 Adult High School (M) (Revised)

P 2464 Gifted and Talented Students (M) (Revised)

P 6440 Cooperative Purchasing (M) (Revised)

P 7440 School District Security (M) (Revised)

R 7440 School District Security (M) (Revised)

P 7450 Property Inventory (M) (Revised)

P 7510 Use of School Facilities (M) (Revised)

R 7510 Use of School Facilities (M) (Revised)

P 8420 Emergency and Crisis Situations (M) (Revised)

P 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)

Motion made by: Nelson Carney

Motion seconded by: Travis Zigo

Voting

Nelson Carney – Yes

Richard Carr – Yes

Maricia Chiarelli – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris, Jr. - Yes

Anne Nielsen – Yes

Shonta Thomas – Yes
Travis Zigo – Yes

Motion to approve the following policies and regulations for first reading:

P 5330.05	Seizure Action Plan (M) (New)
R 5330.05	Seizure Action Plan (M) (New)
P 6470.01	Electronic Funds Transfer and Claimant Certification (M) (New)
R 6470.01	Electronic Funds Transfer and Claimant Certification (M) (New)

Motion made by: Richard Carr

Motion seconded by: Shonta Thomas

Voting

Nelson Carney – Yes
Richard Carr – Yes
Maricia Chiarelli – Yes
Michael Kinney – Yes
Eileen C. Miller – Yes
Richard C. Morris, Jr. - Yes
Anne Nielsen – Yes
Shonta Thomas – Yes
Travis Zigo – Yes

NEW BUSINESS – None.

REPORTS

Rose Chin, School Business Administrator reported on the following:

- September food service performance and outlook
- Maintenance Reserve projects
- NJ Educators Health Plan progress and next steps
- Budget Calendar Draft for 2021-2022 School Year.

BOARD REPORTS

President -- Mrs. Miller stated that the October 19th physical school opening went well.

Sending Districts

Upper Pittsgrove Township -- Mr. Michael Kinney

Upper Pittsgrove is embarking on a bond referendum for the roof; Board discussing the move to 5-day in-person learning.

Alloway Township -- Mr. Richard Morris

Alloway discussing moving to more in-person days than current.

Liaison Reports

NJSBA Delegate Report – NJSBA virtual conference was this week; many interesting topics and webinars were offered; Mrs. Grossman thanked the Board for enabling herself and Mrs. Chin to attend the conference virtually.

SACC Report – Ms. Thomas reported that SACC is running smoothly; observing social distancing; SACC thanks district for support.

AG Report – Dr. Nielsen had nothing to report.

PTO Report – Mr. Zigo had nothing to report.

School Foundation Report – Mrs. Chiarelli stated that COVID considerations have impacted Foundation's planning of upcoming events.

CARE Report – Liaison to be determined.

Marlton Recreational Field Report – Ms. Wojciechowski was not in attendance.

Pilesgrove Township Report – Dr. Nielsen and Mr. Zigo had nothing to report.

Woodstown Borough Report – Mr. Carney reported that Route 40 is open; encourages everyone to vote.

AUDIENCE PARTICIPATION – Non-agenda Items. – None.

RECESS INTO EXECUTIVE SESSION I

The Open Public Meetings Act allows the Board to enter into executive session for confidential matters (N.J.S.A. 10:4-12b). Matters discussed in executive session will remain confidential until such time as the need for confidentiality no longer exists.

Motion that the Board of Education enter into executive session, by resolution, to discuss appointment of Board Member and personnel matters. It is expected that the executive session will last approximately 15 minutes. The Board will reconvene in open public session immediately following. Formal action may or may not be taken as a result of the executive session. 9:06 p.m.)

Motion made by: Nelson Carney

Motion seconded by: Richard C. Morris, Jr.

Voting

Nelson Carney – Yes

Richard Carr – Yes
Maricia Chiarelli – Yes
Michael Kinney – Yes
Eileen C. Miller – Yes
Richard C. Morris, Jr. - Yes
Anne Nielsen – Yes
Shonta Thomas – Yes
Travis Zigo – Yes

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion to resume the public portion of the meeting at 9:41 p.m.

Motion made by: Nelson Carney
Motion seconded by: Anne Nielsen
Voting

Nelson Carney – Yes
Richard Carr – Yes
Maricia Chiarelli – Yes
Michael Kinney – Yes
Eileen C. Miller – Yes
Richard C. Morris, Jr. - Yes
Anne Nielsen – Yes
Shonta Thomas – Yes
Travis Zigo – Yes

MOTION OUT OF EXECUTIVE

Motion to approve the following as recommended by the School Business Administrator:

Modification to the contract with Gramin Consulting Services. The contract modifications limit Gramin Consulting Services to assisting the Board in the planning, development, implementation and execution of any past, current, and/or future District capital improvement projects. The modified draft agreement also changes the fee rate, removes the expected service days, and excludes a number of day-to-day Buildings and Grounds management / administrative duties. (attachment)

Motion made by: Nelson Carney
Motion seconded by: Michael Kinney
Voting

Nelson Carney – Yes
Richard Carr – Yes
Maricia Chiarelli – Yes
Michael Kinney – Yes
Eileen C. Miller – Yes
Richard C. Morris, Jr. - Yes
Anne Nielsen – Yes
Shonta Thomas – Yes
Travis Zigo – Yes

Motion to appoint Dr. Victoria Haddad to the open Pilesgrove Board of Education seat.

Motion made by: Michael Kinney
Motion seconded by: Anne Nielsen
Voting

Nelson Carney – Yes
Richard Carr – Yes
Maricia Chiarelli – Yes
Michael Kinney – Yes
Eileen C. Miller – Yes
Richard C. Morris, Jr. - Yes
Anne Nielsen – Yes
Shonta Thomas – Yes
Travis Zigo – Yes

GOOD OF THE ORDER

Mrs. Chiarelli wished incumbent Board members luck in the upcoming elections.

IMPORTANT DATES

November 12, 2020 – Work Session Meeting, 6:00 p.m., William Roper School MPR and Virtual
November 19, 2020 – Regular Meeting, 7:00 p.m., William Roper School MPR and Virtual
December 10, 2020 – Work Session Meeting, 6:00 p.m., William Roper School MPR and Virtual
December 17, 2020 – Regular Meeting, 7:00 p.m., William Roper School MPR and Virtual
January 4, 2021 – TENTATIVE Reorganization Meeting, 7:00 p.m., William Roper School MRP and Virtual

ADJOURNMENT

Motion to adjourn this meeting at 9:49 p.m.

Motion made by: Nelson Carney
Motion seconded by: Michael Kinney
Voting

Nelson Carney – Yes
Richard Carr – Yes
Maricia Chiarelli – Yes
Michael Kinney – Yes

October 22, 2020

Eileen C. Miller – Yes
Richard C. Morris, Jr. - Yes
Anne Nielsen – Yes
Shonta Thomas – Yes
Travis Zigo – Yes

Respectfully submitted,

Mrs. Rose Wang Chin
SBA/BS

Approved by Motion of the Board

Date

Signature SBA/BS