

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, MARCH 18, 2021 AT 7:00 P.M. THE MEETING WAS HELD AT THE WILLIAM ROPER SCHOOL MULTI-PURPOSE ROOM, 211 EAST LAKE ROAD, PILES GROVE, AND REMOTELY THROUGH GOOGLE HANGOUTS.

CALL TO ORDER

Mr. Carney, Board President, called the meeting to order at 7:00 p.m.

READING OF STATEMENT OF NOTICE

Mr. Carney read aloud the following: The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Woodstown-Pilesgrove Regional Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, Elmer Times, Borough of Woodstown Municipal Hall, Township of Pilesgrove Municipal Hall, general offices and faculty rooms of the district's four schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Pilesgrove Clerk.

FLAG SALUTE

Mr. Carney then led the group in the pledge of allegiance to the flag.

ROLL CALL:

Members Present: Mr. Carney, Dr. Carr, Mrs. Chiarelli, Dr. Haddad, Mr. Kinney, Mrs. Miller, Mr. Morris, Mr. Scardino, Mr. String, Mrs. Thomas and Mr. Zigo.

Members absent: None

Also Present: Mrs. Virginia M. Grossman, Superintendent of Schools, and Mrs. Rose Wang Chin, School Business Administrator/Board Secretary.

Administrators Present: Mr. Senor, Ms. Pessolano, Ms. Cioffi, Mr. Ursino and Mrs. Martinez.

SUPERINTENDENT'S REPORT

Mrs. Grossman reported on the following:

- Plans to utilize new Federal grant (ESSER II) to advance learning.
- COVID update – Salem County COVID status; reopening plan update; NJSIAA update; maintain consistent goal to keep in-person learning going.

STUDENT RECOGNITION

Mary Shoemaker School Young Wolverines of the Month – Ms. Cioffi, Principal, introduced the Young Wolverines of the Month for March: Kaitlyn Buzby and Braydon Willmot.

Woodstown Middle School Junior Wolverines of the Month – Ms. Pessolano, Principal, introduced the Junior Wolverines of the Month for March: Isabella Haggan and Jackson Turner.

Woodstown High School Wolverines of the Month – Mr. Senor, Principal, introduced and Wolverines of the Month for March: Kara Knorr and Shane Love.

PRESENTATION ON THE 2021-2022 SCHOOL DISTRICT BUDGET

Mrs. Grossman and Mrs. Chin presented the 2021-2022 Budget to gain BOE approval for County submission by 3/19/21. Questions were clarified.

Request a motion to approve the 2021-2022 school budget items as follows:

Public Hearing on the budget for the 2021-2022 school year to be held on Thursday, April 29, 2021, 7:00 p.m., at the William Roper School with a virtual component.

BE IT RESOLVED THAT the Woodstown-Pilesgrove Regional School District Board of Education approve the Preliminary Budget for the 2021-2022 school year for the submission to the County Office as follows:

	Budget	Local Tax Levy
General Fund	\$25,310,850	\$12,151,579
Special Revenue Fund	\$2,128,593	\$0
Debt Service Fund	\$1,537,064	\$1,444,499
Total Base Budget	\$28,976,507	\$13,596,078

BE IT FURTHER RESOLVED that the 2021-2022 Budget includes the use of maintenance reserve funds in the amount of \$180,000 to be used in the general fund for the purpose of regular maintenance, contingency for emergency and supplies. (11-000-261-420 through 11-000-261-610).

BE IT FURTHER RESOLVED that the 2021-2022 Budget includes the use of capital reserve funds (for Local Share) in the amount of \$700,000 to be used in the general fund for the purpose of projects listed in the local share of the Long Range Facility Plan to promote the health, safety and educational needs of the Woodstown-Pilesgrove Regional School District. (12-4XX-100-730; 12-000-263-730; 12-000-400-334; 12-000-400-450)

BE IT FURTHER RESOLVED that the 2021-2022 Budget includes the use of tuition reserve funds in the amount of \$360,000 to be used to refund sending districts for the 2019-2020 certified tuition.

BE IT FURTHER RESOLVED that the 2021-2022 Budget includes adjustments for the use of banked cap, in accordance with N.J.A.C. 6A:23A-10.3(b), in the amount of \$187,374. The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$187,374 for the purpose of maintaining the academic program in compliance with the state and local academic goals.

BE IT FURTHER RESOLVED, that the Woodstown-Pilesgrove Regional School District, in accordance with N.J.A.C. 6A:23A-7.3(a) establishes a maximum travel expenditure for the 2021-2022 school year not to exceed \$85,000.

Motion made by: Robert Scardino

Motion seconded by: Maricia Chiarelli

Voting

Nelson Carney – Yes

Richard Carr – Yes

Maricia Chiarelli – Yes

Victoria Haddad – Yes

Michael Kinney – No

Eileen C. Miller – Yes

Richard C. Morris, Jr. – Yes

Robert Scardino – Yes

Jeffrey String – Yes

Shonta Thomas – Yes

Travis Zigo – Yes

AUDIENCE PARTICIPATION (Agenda items only) - None

APPROVAL OF MINUTES

Motion to approve the following minutes as recommended by the School Business Administrator:

February 18, 2021 – Work Session Minutes

February 25, 2021 – Regular Meeting and Executive Session Minutes

Motion made by: Richard C. Morris, Jr.

Motion seconded by: Maricia Chiarelli

Voting

Nelson Carney – Yes

Richard Carr – Yes

Maricia Chiarelli – Yes

Victoria Haddad – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris, Jr. – Yes

Robert Scardino – Yes

Jeffrey String – Yes

Shonta Thomas – Yes

Travis Zigo – Yes

INSTRUCTION/CURRICULUM

Motion to approve the following as recommended by the Superintendent:

Jennifer Sherburne to attend the Advanced Strategies for MSL Group Instruction on 5/11/21 - 5/13/21. Cost not to exceed \$649.

March 2021 fundraiser list. (see page ____)

2021-2022 School Calendar.

Approval of the Harassment, Intimidation and Bullying report dated 2/18/21- 3/11/21 and to provide notification letters as required to the parents/guardians advising that this information has been provided to the Board of Education.

Motion made by: Robert Scardino

Motion seconded by: Richard C. Morris, Jr.

Voting

Nelson Carney – Yes

Richard Carr – Yes

Maricia Chiarelli – Yes

Victoria Haddad – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris, Jr. – Yes

Robert Scardino – Yes

Jeffrey String – Yes

Shonta Thomas – Yes

Travis Zigo – Yes

ADMINISTRATION/PERSONNEL

Motion to approve the following as recommended by the Superintendent:

Leave of absence for Richard Senior from 4/12/2021 through 4/30/2021.

McKinney-Vento extra duty list. (see page ____)

Michelle Spaventa as the Acting Principal at the Woodstown-Pilesgrove Regional High School effective 4/12/2021 through 4/30/2021. Stipend - \$59.28/hour x up to 2 hours per day

Motion made by: Maricia Chiarelli

Motion seconded by: Robert Scardino

Voting

- Nelson Carney – Yes
- Richard Carr – Yes
- Maricia Chiarelli – Yes
- Victoria Haddad – Yes
- Michael Kinney – Yes
- Eileen C. Miller – Yes
- Richard C. Morris, Jr. – Yes
- Robert Scardino – Yes
- Jeffrey String – Yes
- Shonta Thomas – Yes
- Travis Zigo – Yes

Motion to approve the following as recommended by the Superintendent (voting not applicable to sending district representatives):

Leave of absence for Jamie Morgan from 3/19/21 through approximately 5/3/21. (NOTE: Motion was previously approved due to date change.)

Motion made by: Maricia Chiarelli

Motion seconded by: Robert Scardino

Voting

- Nelson Carney – Yes
- Richard Carr – Yes
- Maricia Chiarelli – Yes
- Victoria Haddad – Yes
- Eileen C. Miller – Yes
- Robert Scardino – Yes
- Jeffrey String – Yes
- Shonta Thomas – Yes
- Travis Zigo – Yes

OPERATIONS/FINANCE

Motion to approve the following financial reports as recommended by the School Business Administrator: (see Board Minutes Financial Back-up Binder for details).

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of January 31, 2021, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodstown-Pilesgrove Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10 (a)1.

Board Secretary

Date

The January 31, 202, preliminary final Report of the Treasurer of School Funds for the 2020-2021 school year is in agreement with the January 31, 2021, preliminary Report of the Board Secretary, pending audit.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, that the Woodstown-Pilesgrove Regional Board of Education certifies that as of January 31, 2021, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

EFT's for February 2021, additional hand check payments for February 2021, and payment list for the month of March 2021.

Transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of January 2021.

Additional financial reports as follows:

- Student Activities and Athletics for the month of February 2021.
- Scholarships for the month of February 2021.
- Odyssey of the Mind for the month of February 2021.
- Cafeteria Report for the month of February 2021.
- Woodstown Community School for the month of February 2021.

Motion made by: Maricia Chiarelli

Motion seconded by: Richard C. Morris, Jr.

Voting

- Nelson Carney – Yes
- Richard Carr – Yes
- Maricia Chiarelli – Yes
- Victoria Haddad – Yes
- Michael Kinney – Yes

- Eileen C. Miller – Yes
- Richard C. Morris, Jr. – Yes
- Robert Scardino – Yes
- Jeffrey String – Yes
- Shonta Thomas – Yes
- Travis Zigo – Yes

Motion to approve the following as recommended by the School Business Administrator:

Modify the Child Study Team Shared Services Agreement (previously approved at the January Work Session on January 21, 2021) between the Woodstown-Piles Grove Regional School District Board of Education, and collectively with Alloway School District and Upper Pittsgrove School District, for the duration from January 11, 2021 to June 30, 2021. Upper Pittsgrove will terminate from the Agreement effective May 27, 2021, as per the established 90-day clause in the Agreement. Staff salaries and stipends will be reduced by the prorated amount for services rendered to Upper Pittsgrove between May 28, 2021 to June 30, 2021. Upper Pittsgrove will pay \$6,176.03 (in lieu of \$7,091.00) in May 2021 and \$0.00 (in lieu of \$7,091.00) in June 2021. All other aspects of the Agreement stay the same.

Tuition contract with Salem County Vocational School District for the 2021-2022 school year in the amount of \$220,725.00 plus 2019-2020 adjusted tuition in the amount of \$1,505.00.

Contract with Salem County Special Services School District for the attendance of student NJSmart #1071673701, effective February 16, 2021 for 81 total days in the amount of \$24,530.00 for the 2020-2021 school year.

CSI Software Support renewal agreement in the amount of \$9,084.00 and Cloud Storage and Access in the amount of \$4,200.00 for the 2021-2022 school year.

Request to add Speech Buds, LLC (Suzanne Van Sciver) to the approved CST Service Provider list with a retroactive start date of March 8, 2021 at \$95.00 per hour.

Submission and acceptance of the New Jersey Case Grant for Fiscal Year 2021 in the amount of \$4,960.19.

Revision of the previously approved Title I and IIA Instructor salaries for the 2020-2021 school year.

Acceptance of the 2018-2019 and 2019-2020 Safety Incentive Award from GCSSDJIF in the amounts of \$1,500.00 (18-19) and \$4,000.00 (19-20).

Change Order #1 from Aliano Brothers General Construction, Inc. associated with installation of the field hockey scoreboard in the final net amount of \$6,979.91. The original amount of the change order was \$14,957.59. As a result of damage to the athletic fields during construction, the district incurred repair costs of \$7,977.68. This cost was deducted from the amount of the change order.

Joint transportation agreement with Pittsgrove Township School District in the amount of \$219.77 per diem for student NJSmart #2384482013.

Motion made by: Maricia Chiarelli

Motion seconded by: Robert Scardino

Voting

- Nelson Carney – Yes
- Richard Carr – Yes
- Maricia Chiarelli – Yes
- Victoria Haddad – Yes
- Michael Kinney – Abstained from the CST agreement only.
- Eileen C. Miller – Yes
- Richard C. Morris, Jr. – Abstained from the CST agreement only.
- Robert Scardino – Yes
- Jeffrey String – Yes
- Shonta Thomas – Yes
- Travis Zigo – Yes

POLICY

Motion to approve the following policies and regulations for second reading and adoption:

- General Policy and Regulation Guides
- P 0145 Board Member Resignation and Removal (M) (Revised)
- P 1643 Family Leave (M) (New)
- P 2415 Every Student Succeeds Act (M) (Revised)
- P 2415.01 Academic Standards, Assessments, and Accountability (M) (Abolished)
- P 2415.02 Title I – Fiscal Responsibilities (M) (Revised)
- P 2415.03 Highly Qualified Teachers (M) (Abolished)
- P 2415.05 Student Surveys, Analysis, and/or Evaluations (M) (Revised)
- P 2415.20 Every Student Succeeds Act Complaints (M) (Revised)
- P 3431.1 Family Leave (M) (Abolished)
- P 4125 Employment of Support Staff Members (M) (Revised)
- P 4431.1 Family Leave (M) (Abolished)
- P 3431.3 New Jersey Family Leave Insurance Program (Abolished)
- P 4431.3 New Jersey Family Leave Insurance Program (Abolished)
- P 5330.01 Administration of Medical Cannabis (M) (Revised)
- P 6360 Political Contributions (M) (Revised)
- P 8330 Student Records (M) (Revised)
- P 9713 Recruitment by Special Interest Groups (M) (Revised)

P 7425	Lead Testing of Water in Schools (M) (Revised)
P 7430	School Safety (M) (Abolished)
R 1642	Earned Sick Leave Law (M) (Revised)
R 2415.20	Every Student Succeeds Act Complaints (M) (Revised)
R 5330.01	Administration of Medical Cannabis (M) (Revised)
R 7425	Lead Testing of Water in Schools (M) (New)
R 7430	School Safety (M) (Abolished)

Motion made by: Maricia Chiarelli

Motion seconded by: Robert Scardino

Voting

Nelson Carney – Yes

Richard Carr – Yes

Maricia Chiarelli – Yes

Victoria Haddad – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris, Jr. – Yes

Robert Scardino – Yes

Jeffrey String – Yes

Shonta Thomas – Yes

Travis Zigo – Yes

OLD BUSINESS – None.

NEW BUSINESS – Mrs. Chiarelli inquired whether it makes sense to explore a different venue for Board meetings.

REPORTS

Rose Chin, School Business Administrator gave updates on the following:

February Cafeteria profitability.

Fire Alarm project update.

Order status of the driver's education car.

Superintendent's search – process and next steps to expect. Mrs. Chin polled the Board as to who plans to attend in-person versus virtually.

BOARD REPORTS

President -- Mr. Carney had nothing to report.

Sending Districts

Upper Pittsgrove Township -- Mr. Michael Kinney reported on the roof and window replacement initiative; COVID impact – 90% attendance, school in session ½ days 5 days per week.

Alloway Township -- Mr. Richard Morris reported on COVID impact – 20% virtual school attendance; shared his taxpayer's guide analysis by district.

Liaison Reports

NJSBA Delegate Report – Mrs. Miller stated that NJSBA has virtual meetings on their website.

SACC Report – Ms. Thomas had nothing to report.

AG Report – Mr. Zigo reported on the delivery and setup of the chicken coop. Electric will be run. Materials have been donated. They will hatch hens in the Spring. Mrs. Miller will be attending to the chicks over the summer.

PTO Report – Mr. Scardino reported on Grandparents Day and other fundraisers.

School Foundation Report – Dr. Carr had nothing to report.

CARE Report – Mr. String had nothing to report.

Marlton Recreational Field Report – Dr. Carr had nothing to report.

Pilesgrove Township Report – Mr. String gave a budget update; impact of the new marijuana rules; land use/master plan re-examined.

Woodstown Borough Report – Mrs. Chiarelli reported that the COVID policy is under evaluation; discussed MSS carpool order control issues.

AUDIENCE PARTICIPATION (Non-Agenda items only) - None

IMPORTANT DATES

April 22, 2021 – Work Session Meeting, 6:00 p.m. WRS with a virtual component.

April 29, 2021 – Public Hearing on Budget/Regular Meeting, 7:00 p.m. WRS with a virtual component.

GOOD OF THE ORDER

Mrs. Chiarelli inquired about Curriculum and CST hires timeline and process. Mrs. Grossman provided clarification.

Mr. Morris discussed a NJFamily.com article listing Woodstown and Pilesgrove Township in the top five towns to live in Salem County.

ADJOURNMENT

Motion to adjourn this meeting at 8:14 p.m.

Motion made by: Maricia Chiarelli

Motion seconded by: Robert Scardino

Voting

Nelson Carney – Yes

Richard Carr – Yes

Maricia Chiarelli – Yes

Victoria Haddad – Yes

Michael Kinney – Yes

Eileen C. Miller – Yes

Richard C. Morris, Jr. – Yes

Robert Scardino – Yes

Jeffrey String – Yes

Shonta Thomas – Yes

Travis Zigo – Yes

Respectfully submitted,

Mrs. Rose Wang Chin
SBA/BS

Approved by Motion of the Board

Date

Signature SBA/BS