

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PILES GROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, JULY 22, 2021 AT 7:00 P.M. THE MEETING WAS HELD AT THE WILLIAM ROPER SCHOOL MULTI-PURPOSE ROOM, 211 EAST LAKE ROAD, PILES GROVE, AND REMOTELY THROUGH GOOGLE HANGOUTS.

CALL TO ORDER

Mr. Carney, Board President, called the meeting to order at 7:00 p.m.

READING OF STATEMENT OF NOTICE

Mr. Carney read aloud the following: The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Woodstown-Pilesgrove Regional Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, Elmer Times, Borough of Woodstown Municipal Hall, Township of Pilesgrove Municipal Hall, general offices and faculty rooms of the district's four schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Pilesgrove Clerk.

FLAG SALUTE

Mr. Carney then led the group in the pledge of allegiance to the flag.

ROLL CALL:

Members Present: Nelson Carney, Richard Carr, Victoria Haddad, Michael Kinney, Eileen C. Miller, Richard C. Morris, Jr., Robert Scardino, Jeffrey String, Shonta Thomas (arrived at 7:20 p.m.) and Travis Zigo.

Members absent: Maricia Chiarelli.

Also Present: Steven Crispin, Interim Superintendent and Acting SBA/BS, and Deborah Lake, Secretary.

Administrators Present: Allison Pessolano and Rich Senior.

SUPERINTENDENT'S REPORT

Mr. Crispin shared a draft plan of the Woodstown High School Riparian Stream Buffer Implementation Project. He then introduced Ms. Cheryl Reardon, Project Director of the Association of New Jersey Environmental Commission (ANJEC) partnered with Rutgers University who shared the vision of the project which is scheduled to begin in September 2021.

Mr. Crispin reported on the following:

Return Plan – Shared the current status of mask wearing; will continue to monitor state guidelines; August 18th – Open night for community to attend to talk with the administrative team concerning plan – location and time to be determined; contact tracing has been addressed.

Preschool Expansion Aid – Very optimistic that the district will receive aid. If approved there will be a total of 6 classrooms, 4 at William Roper and 2 at Mary Shoemaker.

Fire Alarm Project at Mary Shoemaker School – Project is complete.

ARP (American Rescue Plan) – ESSER III – Mr. Crispin gave a quick review of ESSER I and II and stated ESSER III is significantly more money; projects such as HVAC to be considered.

District Goals – Mr. Crispin has met with the Administrative team to discuss goals. Mrs. Pessolano shared the goals; 1) Building instructional capacity for all students; 2) Parental involvement; 3) Inclusion and Diversity; 4) Social emotional learning and mental health.

AUDIENCE PARTICIPATION (Agenda items only) – None

APPROVAL OF MINUTES

Motion to approve the following minutes as recommended by the School Business Administrator:

June 24, 2021 - Work Session and Executive Meeting Minutes.

June 24, 2021 - Regular Meeting Minutes

Motion made by: Robert Scardino

Motion seconded by: Richard C. Morris, Jr.

Voting

Nelson Carney – Yes

Richard Carr – Yes

Victoria Haddad – Yes

Michael Kinney - Abstained

Eileen C. Miller – Yes

Richard C. Morris, Jr. – Yes

Robert Scardino – Yes

Jeffrey String – Yes

Shonta Thomas – Yes

Travis Zigo – Yes

INSTRUCTION/CURRICULUM

Motion to correct the agenda to move the recommendation to submit the NJIETA application to section B. Non-High School Items – voting not applicable to sending district representatives.

Motion made by: Travis Zigo

Motion seconded by: Robert Scardino

Voting

Nelson Carney – Yes
Richard Carr – Yes
Victoria Haddad – Yes
Michael Kinney - Yes
Eileen C. Miller – Yes
Richard C. Morris, Jr. – Yes
Robert Scardino – Yes
Jeffrey String – Yes
Shonta Thomas – Yes
Travis Zigo – Yes

Motion to approve the following as recommended by the Superintendent:
July 2021 fundraiser list. (see page ____)

Senior year request from student ID# 222489 to complete their senior year at Woodstown High School as per Board policy 5111.

Motion made by: Travis Zigo
Motion seconded by: Robert Scardino

Voting

Nelson Carney – Yes
Richard Carr – Yes
Victoria Haddad – Yes
Michael Kinney - Yes
Eileen C. Miller – Yes
Richard C. Morris, Jr. – Yes
Robert Scardino – Yes
Jeffrey String – Yes
Shonta Thomas – Yes
Travis Zigo – Yes

Motion to approve the following as recommended by the Superintendent (voting not applicable to sending district representatives):

Request to submit an application to NJIETA (New Jersey Inclusive Education Technical Assistance) for the Mary Shoemaker to participate in the Systemic Change Facilitation: K-12 project. This program is for a three to five year partnership and is funded through NJIETA.

Motion made by: Travis Zigo
Motion seconded by: Robert Scardino

Voting

Nelson Carney – Yes
Richard Carr – Yes
Victoria Haddad – Yes
Eileen C. Miller – Yes
Robert Scardino – Yes
Jeffrey String – Yes
Shonta Thomas – Yes
Travis Zigo – Yes

ADMINISTRATION/PERSONNEL

Motion to approve the following as recommended by the Superintendent:

Leave of absence requests as follows:

Ashley Turco - maternity leave of absence from approximately 11/1/2021 through approximately 3/23/2022.

James Ludlum - medical leave of absence from 9/1/2021 through approximately 1/1/2022.

Gordon Lockman - medical leave of absence from 7/23/2021 for approximately 6 weeks.

New staff as follows:

Cynthia Garr as a Learning Disabilities Teacher Consultant (LDTC) effective approximately 9/1/2021. Salary - MA, Step 13 (\$72,178).

Stephen Asay as the Vice Principal of the Woodstown High School effective 9/1/2021. Salary - \$87,000 pro-rated to start date.

Courtney Risher as a School Psychologist shared between Woodstown and Alloway effective 9/1/2021. Salary - MA+30, Step 1 (\$59,525).

Extra Duty Appointments as follows:

High School extra duty list for July 2021. (see page ____)

Athletic extra duty list for July 2021. (see page ____)

Child Study Team extra duty list for July 2021. (see page ____)

Curriculum (high school) extra duty list for July 2021. (see page ____)

Substitute list for July 2021. (see page ____)

Substitute pay schedule for the 2021-2022 school year. (see page ____)

Motion made by: Robert Scardino
Motion seconded by: Michael Kinney

Voting

- Nelson Carney – Yes
- Richard Carr – Yes
- Victoria Haddad – Yes
- Michael Kinney - Yes
- Eileen C. Miller – Yes
- Richard C. Morris, Jr. – Yes
- Robert Scardino – Yes
- Jeffrey String – Yes
- Shonta Thomas – Yes
- Travis Zigo – Yes

Motion to approve the following as recommended by the Superintendent (voting not applicable to sending district representatives):

Leaves of absence requests as follows:

Jennifer Sherburne - medical leave of absence from approximately 9/1/2021 through 9/24/2021.

Extra Duty Appointments as follows:

- Middle School extra duty list for July 2021. (see page ____)
- Mary Shoemaker extra duty list for July 2021. (see page ____)
- William Roper extra duty list for July 2021. (see page ____)
- Curriculum extra duty list (non-high school) for July 2021. (see page ____)

Motion made by: Eileen C. Miller
Motion seconded by: Robert Scardino

Voting

- Nelson Carney – Yes
- Richard Carr – Yes
- Victoria Haddad – Yes
- Michael Kinney - Yes
- Eileen C. Miller – Yes
- Richard C. Morris, Jr. – Yes
- Robert Scardino – Yes
- Jeffrey String – Yes
- Shonta Thomas – Yes
- Travis Zigo – Yes

OPERATIONS/FINANCE

Motion to approve the following financial reports as recommended by the School Business Administrator: (see Board Minutes Financial Back-up Binder for details).

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of May 31, 2021, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodstown-Pilesgrove Regional Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10 (a)1.

Board Secretary

Date

The May 31, 2021, preliminary final Report of the Treasurer of School Funds for the 2020-2021 school year is in agreement with the May 31, 2021, preliminary Report of the Board Secretary, pending audit.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, that the Woodstown-Pilesgrove Regional Board of Education certifies that as of May 31, 2021, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

EFT's for June 2021, hand check payments for June 2021, additional payment list for the month of June, and payment list for the month of July 2021.

Transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of May 2021.

Additional financial reports as follows:

- Student Activities and Athletics for the month of June 2021.
- Scholarships for the month of June 2021.
- Odyssey of the Mind for the month of June 2021.
- Cafeteria Report for the month of June 2021.
- Woodstown Community School for the month of June 2021.

Motion made by: Robert Scardino
Motion seconded by: Eileen C. Miller

Voting

- Nelson Carney – Yes
- Richard Carr – Yes

Victoria Haddad – Yes
Michael Kinney - Yes
Eileen C. Miller – Yes
Richard C. Morris, Jr. – Yes
Robert Scardino – Yes
Jeffrey String – Yes
Shonta Thomas – Yes
Travis Zigo – Yes

Motion to approve the following as recommended by the School Business Administrator:

Authorize the submission of the ESEA grant application for Fiscal Year 2022 and to accept the grant award in the anticipated amount of \$233,001.00 upon subsequent approval of the application.

Contract with Cooper Health System to provide a sports medicine physician on-site at each home football game played by Woodstown High School's football team for the 2021-2022 school year.

Contract with Y.A.L.E. School Inc. for the attendance of the following students in the amount of \$70,051.80 each, effective July 6, 2021 through June 30, 2022 for 210 days for the Extended School Year and the 2021-2022 school year:

NJSmart #8356017265

NJSmart #6670522415

Renewal of district transportation contracts with B. R. Williams, Inc. for the 2021-2022 school year at a CPI of 1.69 for High School/Middle School. (see page ____)

Gloucester County Special Services School District contract bid for special education in-district students, transportation route SS529B, Bus #1 and Bus #2 with aides at a per diem cost of \$320.00 plus \$22.40 (7% administrative cost) for a total route cost of \$342.40 per bus. Program runs 7/6/21 through 7/29/21, Monday through Thursday.

Gloucester County Special Services School District contract bid for in-district Launch to Learning program, transportation route SS529C, Bus #1, Bus #2, Bus #3 and Bus #4 at a per diem cost of \$276.00 plus \$19.32 (7% administrative cost) for a total route cost of \$295.32 per bus. If an aide is needed on any bus during this program, an additional charge of \$44.00, plus a 7% administrative fee per diem, per bus will be applied. Program runs 8/16/21 through 8/19/21 & 8/23/21 through 8/26/21 Monday through Thursday. This program is being paid through the ESEA Grant.

Educational Services Commission of New Jersey contract for transportation route ESY22 with an aide at a per diem of \$379.00, plus up to a 6% administrative fee) for student NJSmart #5528401090.

Pittsgrove Township Board of Education Joint Transportation Agreement for Summer 2021 for special education out-of-district route SC-CUMB AM and PM at \$221.44 per diem for students NJSmart #1416288941 & #2384482013.

Gloucester County Special Services School District Summer 2021 contract for special education out-of-district students as follows (Note: This is the total per diem route cost. Routes may contain students from other districts and therefore the cost per diem will be pro-rated accordingly by Gloucester County Special Services School district):

Route SS560 at total route cost of 217.95 per diem, plus a 7% administrative fee for student NJSmart #8356017265.

Route SS526 at total route cost of \$462.00 per diem, plus a 7% administrative fee for students NJSmart #6053703191, #7170363720, #7402363052 and #3511701309.

Route SS524 at total route cost of \$436.50 per diem, plus a 7% administrative fee for students NJSmart #1152948660, #5508166782 and #2597878993.

Route SS541 at total route cost of \$281.00 per diem, plus a 7% administrative fee for student NJSmart #8669004539 and #7182903077.

Motion made by: Eileen C. Miller

Motion seconded by: Michael Kinney

Voting

Nelson Carney – Yes
Richard Carr – Yes
Victoria Haddad – Yes
Michael Kinney - Yes
Eileen C. Miller – Yes
Richard C. Morris, Jr. – Yes
Robert Scardino – Yes
Jeffrey String – Yes
Shonta Thomas – Yes
Travis Zigo – Yes

Motion to approve the following as recommended by the School Business Administrator (voting not applicable to sending district representatives):

Contract with Franklin Alarm Company Inc. to provide fire alarm monitoring at Mary Shoemaker School effective June 29, 2021 through June 30, 2022. (Note: there is no fee for the first year)

Contract with Gateway School, LLC for the attendance of student NJSmart# 5528401090 in the amount of \$78,724.80 effective July 6, 2021 through June 30, 2022 for Extended School Year and the 2021-2022 school year plus a 1:1 aid for 210 days in the amount of \$35,700.00 for a total cost of \$114,424.80.

Contract with the State of New Jersey, Department of Human Services, Commission For The Blind and Visually Impaired to provide services to student NJSmart #8611345492 in the amount of \$2,200.00 for the 2021-2022 school year.

Addition of student NJSmart #3511701309 to the previously approved contract with Salem County Special Services School District for the 2021-2022 Extended School Year program in the amount of \$5,000.00.

Renewal of district transportation contracts with B. R. Williams, Inc. for the 2021-2022 school year at a CPI of 1.69 for Mary S. Shoemaker School/Williams Roper Early Childhood Learning Center. (see page ___)

Motion made by: Eileen C. Miller

Motion seconded by: Robert Scardino

Voting

- Nelson Carney – Yes
- Richard Carr – Yes
- Victoria Haddad – Yes
- Eileen C. Miller – Yes
- Robert Scardino – Yes
- Jeffrey String – Yes
- Shonta Thomas – Yes
- Travis Zigo – Yes

ANNUAL APPOINTMENTS AND AFFIRMATIONS FOR THE 2021-2022 SCHOOL YEAR

Motion to approve the annual appointments and affirmations as recommended by the School Business Administrator for the 2021-2022 school year as follows:

Personnel Appointments

- 504 Officer (staff) - Tameka Matthews
- 504 Officer High School Students - Richard Senor
- 504 Officer Middle School Students - Michelle Spaventa
- 504 Officer Elementary School Students - Diane Cioffi
- Accountability Officer; Federal Grants - Steven Crispin
- Affirmative Action Officer - Tameka Matthews
- Americans with Disabilities Act (ADA) - Steven Crispin
- Asbestos Management - Steven Crispin
- Cash Manager - Steven Crispin
- Custodian of Records - Steven Crispin
- District Integrated Pest Management Officer - Larry Hitchner
- EEO/ADA Compliance Officer - Steven Crispin
- Emergency Plan and Security Coordinator - Christopher Snyder
- HIB Coordinator -Christine Carpenter
- HIB Specialists - Kristine Knorr (WHS); Kim Micale (WMS); Jennifer Hildebrand (MSS); Stephanie Silver (WRECLC)
- Homeless Liaison - Christopher Snyder
- Indoor Air Quality Designee - Larry Hitchner
- Public Agency Compliance Officer (P.A.C.O.) - Steven Crispin
- Purchasing Agent - Steven Crispin (bid threshold \$32,000.00)
- Right to Know - Steven Crispin
- Safety Officer - Christopher Snyder
- Title IX Coordinator - Joe Ursino
- Worker's Compensation Coordinator - Steven Crispin

Motion made by: Richard C. Morris, Jr.

Motion seconded by: Michael Kinney

Voting

- Nelson Carney – Yes
- Richard Carr – Yes
- Victoria Haddad – Yes
- Michael Kinney - Yes
- Eileen C. Miller – Yes
- Richard C. Morris, Jr. – Yes
- Robert Scardino – Yes
- Jeffrey String – Yes
- Shonta Thomas – Yes
- Travis Zigo – Yes

POLICY

Motion to approve the following policies and regulations for second reading and adoption:

Alert 223 Summary

- P 0131 Bylaws, Policies, and Regulations (Revised)
- P 1521 Educational Improvement Plans (M) (Abolished)
- P 1649 Federal Families First Coronavirus (COVID-19 Response Act (M) (Abolished)
- P 2421 Career and Technical Education (Revised)
- R 2421 Vocational - Technical Education (Abolished)
- P 3134 Assignment of Extra Duties (Revised)

P 3142	Nonrenewal of Nontenured Teaching Staff Member (Revised)
R 3142	Nonrenewal of Nontenured Teaching Staff Member (Revised)
P 3221	Evaluation of Teachers (M) (Revised)
R 3221	Evaluation of Teachers (M) (Revised)
P 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
P 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
R 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
P 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
R 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
P 4146	Nonrenewal of Nontenured Support Staff Member (Revised)
R 4146	Nonrenewal of Nontenured Support Staff Member (Revised)
P 5460.02	Bridge Year Pilot Program (M) (New)
R 5460.02	Bridge Year Pilot Program (M) (New)
P 6471	School District Travel (M) (Revised)
R 6471	School District Travel (M) (Revised)
P 8561	Procurement Procedures for School Nutrition Programs (M) (Revised)

Additional Policies and Regulations for update (not part of Alert 223)

P 1110	Organization Chart (Revised)
P 5111	Eligibility of Resident NonResident Students (Revised)
P 5410	Promotion and Retention (M) (Revised)
R 5410	Promotion and Retention (M) (New)
R 5420	Reporting Student Progress (New)

Motion made by: Robert Scardino

Motion seconded by: Eileen C. Miller

Voting

Nelson Carney – Yes

Richard Carr – Yes

Victoria Haddad – Yes

Michael Kinney - Yes

Eileen C. Miller – Yes

Richard C. Morris, Jr. – Yes

Robert Scardino – Yes

Jeffrey String – Yes

Shonta Thomas – Abstained

Travis Zigo – Yes

OLD BUSINESS – None.

NEW BUSINESS – Mr. Crispin will be requesting a meet and greet with each Board member.

REPORTS

Steven Crispin, Acting School Business Administrator – Had nothing to report.

Administrators – Written reports from administrators were available for review.

Building Reports:

Fire Security Drills for the month of June 2021.

Attendance for the month of June 2021.

BOARD REPORTS

President – Nelson Carney

Committee meetings will begin in September.

Sending Districts

Upper Pittsgrove Township – Michael Kinney stated the roof project is underway.

Alloway Township -- Richard Morris Jr., stated the new Superintendent has is in place; Summer program has 40 students attending.

Liaison Reports

NJSBA Delegate Report – Eileen Miller/Victoria Haddad – Mrs. Miller attended the in-person NJSBA

SACC Report – Shonta Thomas – Nothing to report.

AG Report – Maricia Chiarelli/Travis Zigo – Nothing to report.

PTO Report – Robert Scardino/Travis Zigo – Nothing to report.

School Foundation Report – Richard Carr - Nothing to report.

CARE Report – Jeffrey String - Nothing to report.

Marlton Recreational Field Report – Richard Carr - Nothing to report.

Pilesgrove Township Report – Victoria Haddad/Jeffrey String – Nothing to report.

Woodstown Borough Report – Maricia Chiarelli – Not in attendance.

AUDIENCE PARTICIPATION (Non-Agenda items only)

Community members voiced their concerns on mask wearing and COVID county data.

IMPORTANT DATES

August 26, 2021 – Work Session and Regular Meeting, 6:00 p.m. at WRS MPR with a virtual component.

September 23, 2021 – Regular Meeting, 7:00 p.m. at WRS MPR with a virtual component.

October 28, 2021 - Regular Meeting, 7:00 p.m. at WRS MPR with a virtual component.

GOOD OF THE ORDER - None

ADJOURNMENT

Motion to adjourn this meeting at 8:30 p.m.

Motion made by: Robert Scardino

Motion seconded by: Victoria Haddad

Voting

Nelson Carney – Yes

Richard Carr – Yes

Victoria Haddad – Yes

Michael Kinney - Yes

Eileen C. Miller – Yes

Richard C. Morris, Jr. – Yes

Robert Scardino – Yes

Jeffrey String – Yes

Shonta Thomas – Yes

Travis Zigo – Yes

Respectfully submitted,

Mrs. Deborah Lake
Secretary

Approved by Motion of the Board

Date

Signature SBA/BS