



Woodstown-Piles Grove Regional School District

135 East Avenue, Woodstown, NJ 08098

Rose Wang Chin

School Business Administrator/Board Secretary

Telephone: (856) 769-0144 ext. 22251 *** Fax: (856) 769-8036

Date _____

To Whom It May Concern:

This letter is in reference to the following student who has enrolled in the Woodstown-Piles Grove Regional School District.

Student Name: _____

Grade: _____

DOB: _____

Parent Signature: _____

We are requesting the following student records:

- Transcript
- Scholastic Records
- Test Records
- Attendance Records
- Disciplinary Records
- Health Records
- Special Education Records
- Any other Pertinent Information

Please forward all documents to Woodstown-Piles Grove Regional School District c/o Ms. Stacy Shorter-Carney, 140 East Avenue, Woodstown, NJ 08098.

Thank you,

A handwritten signature in black ink that reads "Rose Wang Chin".

Rose Wang Chin
SBA/BS